



A PROJECT REPORT ON  
**“BUSINESS EXPOSURE IN HR SPECIALISATION”**  
**EMPLOYMENT RECRUITMENT AND RECORD MANAGEMENT**

SUBMITTED TO

St. Mira's College for Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)

UNDER THE GUIDANCE OF  
PROF. ABHRADITA CHATTERJEE NAHVI

FOR THE PARTIAL FULFILLMENT OF BACHELOR  
OF BUSINESS ADMINISTRATION  
(S.Y.B.B.A 2021-22) SEMESTER – IV

BY:

POORVAI SAMEER BISWAS (22023/B201012)

  
Course Coordinator



SADHU VASWANI MISSION'S  
St. Mira's College For Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)  
Reaccredited by NAAC- A Grade, cycle 3  
[ARTS, COMMERCE, SCIENCE, BSc (Computer Science), BBA, BBA(CA)]  
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## CERTIFICATE

This is to certify that Ms. Poorvai Sameer Biswas (22023/ B201012) has successfully completed in Project titled Business Exposure in Employment Recruitment and Record management in HRM specialization. The same constitutes a part of S.Y.B.B.A curriculum for the academic year 2021-22.



Project Guide

(Abhradita C. Nahvi)



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