

KINDLE THE LIGHT

A PROJECT REPORT ON

**BUSINESS EXPOSURE IN HR SPECIALISATION**

EMPLOYMENT RECRUITMENT AND RECORD MANAGEMENT

SUBMITTED TO

St. Mira's College for Girls, Pune

Autonomous (Affiliated to Savitribai Phule Pune University)

UNDER THE GUIDANCE OF

PROF. ABHRADITA CHATTERJEE NAHVI

FOR THE PARTIAL FULFILLMENT OF BACHELOR

OF BUSINESS ADMINISTRATION

(S.Y.B.B.A 2021-22) SEMESTER – IV

BY:

VISHAKHA SAWANT (22004/B201062)

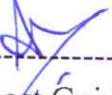
Course Coordinator



SADHU VASWANI MISSION'S  
St. Mira's College For Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)  
Reaccredited by NAAC- A Grade, cycle 3  
[ARTS, COMMERCE, SCIENCE, BSc (Computer Science), BBA, BBA(CA)]  
6, Koregaon Road, Pune-411001. [INDIA]

### CERTIFICATE

This is to certify that Ms. Vishakha Sawant (22004/B201062) has successfully completed in Project titled Business Exposure in Employment Recruitment and Record management in HRM specialisation. The same constitutes a part of S.Y.B.B.A curriculum for the academic year 2021-22.

  
Project Guide  
(Abhradita C Nahvi)

  
Course Coordinator  
(Mrs. Rekha Kankariya)

  
External Examiner  
(Mrs. Deepika  
Kininge.)

  
Student Sign

