



SADHU VASWANI MISSION'S  
St. Mira's College For Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)

Reaccredited by NAAC- A Grade, cycle 3

[ARTS, COMMERCE, SCIENCE, BSc(Computer Science), BBA, BBA(CA)]  
6, Koregaon Road, Pune-411001. [INDIA]  
Ph./Fax: 26124846; Email: [office@stmirascollegepune.edu.in](mailto:office@stmirascollegepune.edu.in)

1.1.3 Average percentage of Courses having focus on employability/ entrepreneurship/ skill development offered by the institution during the year - 92.82%

**2021-22**

**Additional Information:**

- List of MOUs signed during the year



*Jayash*  
**Principal Incharge**  
St. Mira's College for Girls, Pune.

**St. Mira's College for Girls, Pune**  
**(Autonomous-Affiliated to Savitribai Phule Pune University)**

2021-2022

**1.1.3 List of MOUs having focus on employability/ entrepreneurship/ skill development offered by the institution *for the year 2021-2022***

<b>Sr. No.</b>	<b>Name of Department signing the MOU</b>	<b>Name of Institution/Industry/Corporate House with whom MOU signed</b>	<b>Duration of MOU</b>	<b>Criteria having Original copy of MOU</b>
1	Accountancy	ICAI Pune Chapter	2 years	C3
2	Sociology	Dattajirao Kadam Arts, Science and Commerce College, Ichalkaranji	5 years (July 2021-July 2026)	C3
3	Business Studies	TISS, Mumbai	3 years	C3
4	Psychology	Ashwaas Music Therapy and Wellness Advisory Services LLP	3 years	C3
5	Psychology	Just Being Center	1 year (2021-22)	C3
6	Psychology	Arts sphere	1 year (2021-22)	C3
7	Economics	KES Shroff College	5 years (2021-2026)	C3



  
**Principal Incharge**  
**St. Mira's College for Girls, Pune.**



KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001, [INDIA]

Ph./Fax : 26124846 E-mail : [mira\\_college@yahoo.co.in](mailto:mira_college@yahoo.co.in)

Dr. Jaya Rajagopalan  
Principal Incharge

PU/PN/AC/015/(1962)  
College Code No. : 013

## MEMORANDUM OF UNDERSTANDING

Between



Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)

And

The Institute of Cost Accountants of India- Pune Chapter

For  
Academic Collaboration

On  
(Date of MoU Signing – 04<sup>th</sup> January, 2022)



**Description of Memorandum of Understanding:** Academic collaboration specifically in the domain of Cost Accounting , Management accounting, Financial Management and related areas.

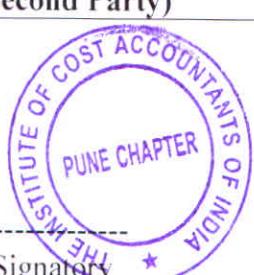
**First Party:** St. Mira's College for Girls, Pune.

**Second Party:** The Institute of Cost Accountants of India- Pune Chapter

**Signing Date :** 04<sup>th</sup> January 2022

Approved and accepted for

Approved and accepted for

For St. Mira's College for Girls, Pune	( Details of the Second Party)
  Principal Incharge St. Mira's College for Girls, Pune.	  Chairman ICAI-Pune Chapter Authorized Signatory

Details of the Institution	Details of the Second party
Address: Autonomous (Affiliated to Savitribai Phule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: CMA Bhawan, SR No. 22, Hissa No.1+2/2B, CTS No.323, Canal road, Lane no.2, Vikas Mitra Mandal Chowk, Karve Nagar, Pune- 411052
Contact Details: Ph./Fax: 26124846; Email: <a href="mailto:miracollege@yahoo.co.in">miracollege@yahoo.co.in</a>	Contact Details: 020 25479792 / 93 Email:
Website: <a href="https://www.stmirascollegepune.edu.in/">https://www.stmirascollegepune.edu.in/</a>	Website:

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) made on Monday, 4<sup>th</sup> January, 2022 at Pune.

### BETWEEN

St. Mira's College For Girls, 6, Koregaon Road, Near Hotel Blue Diamond, Pune, Maharashtra 411001, through the Principal, of the One Part.

### AND

The Institute of Cost Accountants of India – Pune Chapter, a statutory body set up under an Act of Parliament, having its office at CMA Bhawan, Sr.No.22, hissa No.1+2/2b, CTS No.323, Canal Road, Lane No. 2, Vikas Mitra Mandal Chowk, Karvenagar, Pune 411052 hereinafter referred to as 'ICAI- Pune Chapter' which expression shall unless repugnant to the context or meaning thereof includes its successors and permitted assigns, of the Second Part;

ICAI-Pune Chapter and the St. Mira's College For Girls are hereinafter referred individually as 'party' and collectively as 'parties'.

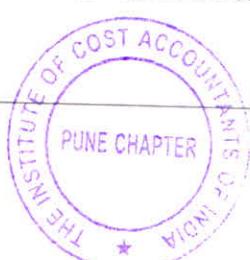
WHEREAS St. Mira's College For Girls is one of the premier college in Pune, providing education and research facilities in various areas of Commerce, Science, & Arts discipline;

AND WHEREAS ICAI-Pune Chapter is one of the oldest and most vibrant chapters of The Institute of Cost Accountants of India involved in the activities of Education and Professional Development as per the relevant Act & Regulations and having a long standing relation and cooperation with various Educational, Professional, Industrial & Government bodies in and around Pune.

**By this MoU, the parties hereto have decided to cooperate; collaborate and further agree as under:**

#### A. Objective:

The general objective of this Memorandum of Understanding (MOU) is to extend academic co-operation between ICAI-Pune Chapter & St. Mira's College For Girls specifically in the domain of Cost Accounting, Management Accounting, Financial Management, and other related areas and to stimulate and facilitate the



development of collaborative and mutually beneficial programs, which will serve to enhance the intellectual level and cultural development in both organizations.

### **1. Career Counseling Programs:**

- ICAI-Pune Chapter will conduct Career Counseling Sessions for the students of St. Mira's College For Girls to sensitize the students about career opportunities through the Course of Cost Accountancy and allied courses offered by The Institute of Cost Accountants of India and all other Courses offered by The Institute of Cost Accountants of India.
- ICAI-Pune Chapter will carry out the Career Counseling Session as a voluntary activity for the St. Mira's College For Girls.
- St. Mira's College For Girls will make all the necessary arrangements including infrastructural support for these career counseling sessions.
- The Schedule for the Career Counseling Session will be decided by the parties with mutual convenience.
- St. Mira's College For Girls will give necessary publicity to the Career Counseling Session to be conducted by ICAI-Pune Chapter.

### **2. Guest Lectures in the Domain of Cost & Management Accounting:**

- ICAI-Pune Chapter will arrange guest faculties with practical experience to share their knowledge and practical experience on topics in the domain of Commerce, Finance, Cost & Management Accounting, Income Tax, Indirect Tax, Information Technology & other topics associated for the students of St. Mira's College For Girls.
- The parties will decide Topic, Date, Time and Venue as per mutual convenience.
- The Guest Lectures can be arranged in Online or Offline mode as per the mutual convenience of the parties.
- St. Mira's College will make all the necessary arrangements including Infrastructural Facilities in case of the Offline mode of Guest Lectures.

### **3. Practical Training – Internships to the Students of St. Mira's College For Girls:**

- ICAI-Pune Chapter will appeal its members both in Industry & Practice to assist students of St. Mira's College For Girls to get practical training – Internships specifically in the domain of Cost & Management Accounting, Indirect Taxation and related areas for a short duration of 50 – 70 Hrs.



- ICAI-Pune Chapter & St. Mira's College For Girls will create a necessary mechanism & decide other working modalities for this Practical Training Scheme with mutual convenience & discussion.
- ICAI-Pune Chapter will conduct a lecture on setting expectation from students while at workplace during practical training, every year.

4. The ICAI-Pune Chapter will provide assistance in arranging and organizing Industry Visits for students of Cost Accounting of St. Mira's College for Girls in order to increase the subject related exposure.

5. **Participation in the CEPs (Continuous Education Programs) conducted by ICAI-Pune Chapter:**

- ICAI-Pune Chapter conducts CEPs for its members & students. ICAI-Pune Chapter will circulate information about all such programs to St. Mira's College For Girls which is to be further passed on to Students & Faculty of the St. Mira's College For Girls by the college.
- Students of St. Mira's College For Girls can attend the CEP Programs of the ICAI-Pune Chapter as fees similar to that of the students of ICAI-Pune Chapter.
- Faculty of St. Mira's College For Girls can attend the CEP Programs of the ICAI-Pune Chapter as fees similar to that of the Members of ICAI-Pune Chapter.

6. **Faculty Development Programs:**

- ICAI-Pune Chapter will carry out Faculty Development Programs for the Faculty of St. Mira's College For Girls.
- The details of the program including financial considerations will be decided by the parties on case to case basis considering mutual convenience.

7. **Sharing of Library Facilities:**

- ICAI-Pune Chapter will share library membership only with Faculty of St. Mira's College (on payment of prescribed fees).
- St. Mira's College will share library membership with the Members of ICAI-Pune Chapter (on payment of prescribed fees)



## **8. Use of Infrastructure:**

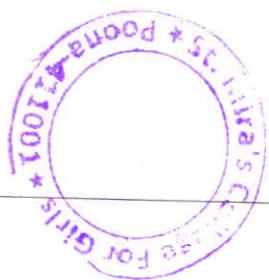
Both the parties have their own Infrastructure Facilities. The parties hereby agree to allow use of each other's Infrastructure on mutually convenient terms to be decided on case to case basis.

## **B. Binding of the MOU:**

1. Nothing in this MOU shall be construed to make either party a partner, an agent or legal representative of the other for any purpose.
2. The parties hereby agree that they are not bound exclusively by this Memorandum and shall be at liberty to enter into any separate agreements or arrangements with any third party without reference to the other party. However, each party will disclose similar arrangements they enter into with third parties.
3. Cost and expenses involved in the implementation of this MoU will be borne by each on individual basis.
4. This MOU does not create any Financial Obligation towards each other in whatever manner. All the Financial Engagements and Commitments for any of the objects prescribed under this MOU will be decided by the parties with mutual consultation & convenience on case to case basis.

## **C. Terms and Termination:**

1. This MOU shall come into force on the date of its signing by the authorized representatives of the parties hereto and shall remain in force for a period of 2 years and thereafter it may be further expended with written mutual consent of the parties.
2. Either party may terminate this MoU by giving 3 months' prior notice in writing to the other Party explicitly mentioning the reason(s) thereof, dishonoring any commitment made prior to the date of termination notice.



#### **D. Dispute Resolution:**

Any difference or dispute between the Parties concerning the interpretation and/or implementation and/or application of any of the provisions of this Memorandum of Understanding shall be settled amicably through mutual consultation and/or negotiation between the Parties, without recourse to any third party or court.

#### **E. Confidentiality, Intellectual Property and Use of Name & Logo:**

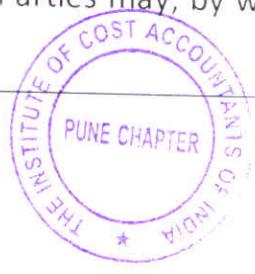
1. Each party shall understand to observe the confidentiality and secrecy of documents, information and other data received from or given to the other Party during the period of the implementation of this MOU or any other agreements made pursuant thereto.
2. The protection of intellectual property rights shall be enforced in conformity with the laws, rules and regulations in force from time to time.
3. Each party may use the name, logo and/or official emblem of other party for the purposes of this MoU with the prior written approval of other Party.

#### **F. Amendment:**

1. Either Party may request in writing a revision, modification or amendment of all or any part of this Memorandum of Understanding, and any revision, modification or amendment agreed to by the Parties shall be presented in writing and signed by authorized representatives of both the Parties. Such amendment/s shall form part of this Memorandum of Understanding.
2. Both the parties will review the activities on quarterly basis at the place/location agreed mutually.

#### **G. Contacts:**

Each party hereby designates and appoints its representative with overall responsibility for implementing this memorandum and the representatives are duly authorized to sign the MOU. Single Point of contact from ICAI-Pune Chapter will be The Chairperson of the Chapter. The Parties may, by written notice to the



other Party, designate additional or different person as appoints of contact but the Parties expect to have only one person at a time designated as the person with overall responsibility for all activities undertaken pursuant to this Memorandum.

For ICAI-Pune Chapter:

Name : CMA Prasad Joshi

Designation : Chairman

For St. Mira's College For Girls:

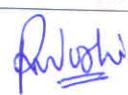
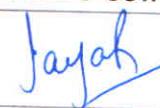
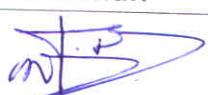
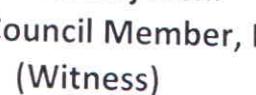
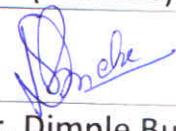
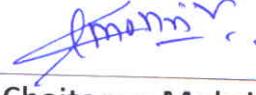
Name : Dr. Jaya Rajagopalan

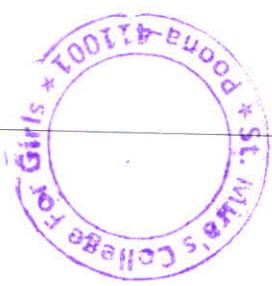
Designation: Principal

H. Further Acts and Assurances:

Each party agrees to execute and deliver all such further instruments and to do and perform all such further acts and things, as shall be necessary and required to carry out the provision of this MoU and to consummate the transactions contemplated herein.

For and on behalf of

	
ICAI-Pune Chapter 	St. Mira's College For Girls 
CMA Prasad Joshi Chairman 	Dr. Jaya Rajagopalan Principal 
CMA Neeraj Joshi Central Council Member, ICAI (Witness) 	Ms. Elizabeth Kanade HOD, Dept. of Accountancy (Witness) 
CMA Chaitanya Mohrir RCM, ICAI-WIRC (Witness) 	Dr. Dimple Buche Faculty, Dept. of Accountancy (Witness) 





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Dr. Jaya Rajagopalan  
Principal Incharge

PU/PN/AC/015/(1962)  
College Code No. : 013

### Memorandum of Understanding

Memorandum of Understanding on Academic Cooperation between **St. Mira's College for Girls, Pune** and **Dattajirao Kadam Arts, Science and Commerce College, Ichalkaranji (Shri Swami Vivekanand Shikshan Sanstha, Kolhapur)** recognizing the benefits to their respective colleges from the establishment of academic collaboration, conclude this Memorandum of Understanding (hereinafter: "MoU").

1. The purpose of this MoU is to develop academic and educational co-operation and to promote mutual academic understanding between the two Parties.
2. Each Party agrees to develop the following collaborative activities in the academic areas of mutual interest, on a basis of equality and reciprocity.
  - 2.1. Exchange of academic staff
  - 2.2. Exchange of students
  - 2.3. Conducting collaborative research projects
  - 2.4. Conducting lecture series, Seminars, Workshop and organizing Public event
  - 2.5. Creation of academic reference material
  - 2.6. Promoting other academic cooperation as mutually agreed
3. The development and implementation of specific activities based on this MoU will be agreed between colleges, which carry out the specific projects. Each Party agrees to carry out these activities in accordance with the policies and regulations of the respective colleges after full consultation and approval.
4. It is understood that the implementation of any of the types of cooperation stated in Clause (2) shall depend upon the availability of resources of the Parties concerned.
5. Both Parties agree that prior written approval is required before using the other Party's name, Logo, or other Intellectual Property rights in any advertising or associated publicity.
6. The collaborative research activities under this MoU result in any potential for Intellectual property, each Party shall seek an equitable and fair agreement as to ownership and other property interests that may arise.
7. This MoU may only be amended or modified by a written agreement signed by the Representatives of each Party.



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Dr. Jaya Rajagopalan  
Principal Incharge

PU/PN/AC/015/(1962)  
College Code No. : 013

8. This MoU is valid for a period of 5 years from the date of signing by the authorized signatories of each Party. Each Party shall review the status of the MoU at least three months before the end of the three year period to determine whether it wishes the MoU to continue and, if so, any modifications that might be necessary. The period of validity of this MoU may only be extended by the mutual written consent of both Parties.
9. This MoU may, at any time during its period of validity, be terminated by one of the Parties upon prior notice to the other in writing not later than six months before the termination date.
10. The Parties may disclose certain confidential information to the other in relation to any future Proposal made under this MoU. Each Party therefore agrees that the contents of this MoU and the negotiations in relation to any future proposal remain strictly confidential and each Party hereby undertakes not to disclose the same to any third Party, save for its professional advisers, without the prior written consent of the other Party except where such disclosure is required by law (including, without limitation, under applicable freedom of information legislation).

Signed for and on behalf of St. Mira's College for Girls, Pune  
By:

*Jaya*  
Principal Incharge  
St. Mira's College for Girls, Pune.  
Name: Dr Jaya Rajagopalan  
Position: Principal Incharge  
Date: 8.7.21



Signed for and on behalf of  
Dattajirao Kadam Arts, Science and Commerce College, Ichalkaranji (Swami Vivekanand Shikshan Sanstha, Kolhapur) by:

*Dhekale*  
I/c Principal  
D.K.A.S.C. College,  
Ichalkaranji.  
Name: Dr. V. S. Dhekale  
Position: Principal Incharge  
Date: 22.7.21

*22/7/2021*





SADHU VASWANI MISSION'S  
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Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

## MEMORANDUM OF UNDERSTANDING

Between

Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)

And

Center for Social Entrepreneurship, Tata Institute of Social Sciences(TISS), Mumbai

For  
Incubation Center

On  
28<sup>th</sup> August, 2019



## **Description of Memorandum of Understanding:**

### **Objective**

Both TISS and **Centre for Women Entrepreneurship(CWE) St.Mira's College for Girls, Pune** are working towards supporting startup social ventures/enterprises in India and hence agree to collaborate in a mutually satisfactory form and manner in order to support the creation of a vibrant ecosystem to foster entrepreneurship in the social enterprises space.

**First Party: St. Mira's College for Girls, Pune.**

**Second Party:Center for Social Entrepreneurship, TISS Mumbai**

**Signing Date : 28<sup>th</sup> August, 2019**

<b>Details of the Institution</b>	<b>Details of the Second party</b>
Address: Autonomous (Affiliated to SavitribaiPhule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: Center for Social Entrepreneurship, Tata Institute of Social Science, Mumbai ( <b>TISS</b> ) V N Purav Marg, Deonar, Mumbai 400 088
Contact Details: Ph./Fax: 26124846; Email: <a href="mailto:miracollege@yahoo.co.in">miracollege@yahoo.co.in</a>	Contact Details: 022 25525820 Email: <a href="mailto:SatyajitMajumdar@tiss.edu">SatyajitMajumdar@tiss.edu</a>
Website: <a href="https://www.stmirascollegepune.edu.in/">https://www.stmirascollegepune.edu.in/</a>	Website: <a href="https://www.tiss.edu/">https://www.tiss.edu/</a>



## Memorandum of Understanding

### 1. Parties

This Memorandum of Understanding (“MOU”) is made and entered into by and between **Centre for Women Entrepreneurship (CWE), St.Mira’s College for Girls, 6, Koregaon Road, Pune-411001** and **Center for Social Entrepreneurship, Tata Institute of Social Science, Mumbai** (herein referred to as “**TISS**”), which is located at V N PuravMarg, Deonar, Mumbai 400 088.

CWE, St. Mira’s College for Girls and TISS are referred collectively as the “Parties” and individually as the “Party”

### 2. Objective

Both TISS and **Centre for Women Entrepreneurship (CWE) St.Mira’s College for Girls, Pune** are working towards supporting startup social ventures/enterprises in India and hence agree to collaborate in a mutually satisfactory form and manner in order to support the creation of a vibrant ecosystem to foster entrepreneurship in the social enterprises space.

### 3. Scope

**Centre for Women Entrepreneurship (CWE) St.Mira’s College for Girls, Pune** endorses and agrees to partner with TISS, and TISS agrees to accept **Centre for Women Entrepreneurship (CWE) St.Mira’s College for Girls, Pune** as a partner. Both parties, subject to fulfillment of the conditions of incubation, agree to:

- 3.1 Refer ventures/enterprises to each other for incubation/mentorship support as and when applicable
- 3.2 Send announcements to one’s network to help promote the Business Plan competitions and other events conducted by the other party and allow the other party to put its logo on the website and any other relevant communication material (after seeking necessary approvals), as a knowledge partners to one another
- 3.3 Help each other by referring speakers for the social entrepreneurship related awareness/ promotion/ discussion sessions (seminars, roundtables), as and when necessary

#### 3.4 TISS agrees to:

- 3.4.1 Provide training and guidance on Venture planning, creation including problem articulation, social innovation, social change and social value
- 3.4.2 Support in monitoring and documentation of the good practices and challenges from this venture.
- 3.4.3 Provide access to current social ventures at various locations in India



- 3.4.4 Provide access to the partner NGOs for exposure and guidance
- 3.4.5 Provide access to the funding agencies from our network to the social ventures / enterprises incubated at **Centre for Women Entrepreneurship(CWE) St.Mira's College for Girls, Pune**
- 3.4.6 The Agreement would facilitate cooperation in the transfer and exchange of knowledge and expertise, sharing of resources, capacity building and training of personnel.

**3.5 Centre for Women Entrepreneurship(CWE) St.Mira's College for Girls, Pune agrees to:**

- 3.5.1 Provide training and guidance on business and organizational aspects of the venture such as marketing, branding, financial management, human resource management etc to the Incubateevents through its master trainers/mentors
- 3.5.2 Facilitate funding to the social ventures/enterprises (that fulfil incubation conditions) through its investor network on a case to case basis
- 3.5.3 Provide TISS access to the data, reports etc pertaining to the ventures incubated under this agreement.
- 3.5.4 Allow TISS to visit and study the ventures as the case may be for knowledge creation and dissemination purpose and publish the findings thereof. TISS will keep **Centre for Women Entrepreneurship(CWE) St.Mira's College for Girls, Pune** informed about any such publication.
- 3.5.5 Agrees to take care of travel, stay, food etc for the resource persons as per the TISS travel policies.
- 3.5.6 Allow TISS to report the ventures incubated as part of this joint programme in their database as co-incubatees
- 3.5.7 Support/work jointly in conducting research and impact assessment studies.
- 3.5.8 Work jointly in promoting courses in entrepreneurship, social entrepreneurship or any topic as decided mutually.
- 3.5.9 Work jointly in student exchange, faculty exchange, FDP's etc. programs.

**4. Public Relations**

TISS grants **Centre for Women Entrepreneurship(CWE) St.Mira's College for Girls, Pune** the right to disclose its name on **Centre for Women Entrepreneurship(CWE) St.Mira's College for Girls, Pune** website, to present and prospective members, including but not limited to **Centre for Women Entrepreneurship(CWE) St.Mira's College for Girls, Pune** partners and investee enterprises where it is necessary to disclose and vice versa. Any such communication before release will have to be approved by TISS.

**5. Confidentiality**

**Centre for Women Entrepreneurship(CWE) St.Mira's College for Girls, Pune** and TISS agree not to disclose any information of a confidential nature received from the other party, including but




not limited to the names/particulars/data of enterprises with which TISS or **Centre for Women Entrepreneurship(CWE) St.Mira's College for Girls, Pune** may be working, business plans and other competitively sensitive information.

## 6. General provisions

### 6.1 . Amendments

Either party may request changes to this MOU. Any modifications, revisions or amendments to this MOU which are mutually agreed upon by both parties shall be incorporated by written instrument, and effective when executed and signed by both the parties to this MOU.

### 6.2. Duration

This MOU shall be valid for three years from the date of signature of both parties and shall continue in force till the end of third year unless terminated by either party upon 30 days written notice to the other party. This MOU can be renewed and the period can be extended by both the parties at the end of the validity period of this MOU.

### 6.3. Governing Law & Dispute Resolution

This MOU shall be governed by the laws of India.

6.4. The Parties shall comply with all applicable state laws and regulations and local ordinances in the performance of the Contract.

6.5. The agency shall adhere to Environmental Protection Act and rules and co-operate with the organization.

6.6. The Parties will provide all possible assistance to each other in optimizing the scope of various avenues that they have agreed to work upon in all the circumstances.

6.7. The Parties will work together to accomplish the objectives, partners will be informed about all the developments for the purposes of program planning and monitoring and evaluating outcomes to ensure the outcome of the programs be effective and for the common good of people.

## 7. Confidential and Non-Disclosure

In carrying out the terms of this MOU, it may be necessary for the parties to provide proprietary data of information to one another. To the extent that such data or information so identified in writing by the disclosing party at the time of the exchange, the receiving party agrees to hold such proprietary information in the strictest confidence for a period of three (3) years from the date of this MOU, and further agrees that, within that period of time, it will not use any such proprietary data or information.



except in connection with this MOU, and will not disclose any such proprietary data or information to any third party, unless authorized in writing by the disclosing party.

The standard of care imposed on the receiving party for such proprietary data or information will consist of a least the same level of effort the receiving party employs to avoid unauthorized use, disclosure or dissemination of its own proprietary matters of similar value and sensitivity. The receiving party shall not be liable for the inadvertent or accidental disclosure of proprietary information, if such disclosure occurs despite the exercise of the same degree of care as such party normally takes to preserve its own proprietary data or information.

#### 8.Signatories

Agreed to and accepted by:

**For and on behalf of, Tata Institute of Social Sciences (TISS), Mumbai**



Signature: **MP Balamurugan**  
Name: Acting Registrar  
Tata Institute of Social Sciences  
Designation: Registration  
Deonar, Mumbai 400088.  
Date: Deonar, Mumbai 400088.  
Tel (O) : 022 2552 5254

**For, and behalf of, Centre for Women Entrepreneurship (CWE), St.Mira's College for Girls**



Signature:  
Name: Dr.Gulshan H Gidwani



Designation: Principal and Head of Centre for Women Entrepreneurship (CWE)

Date: 28/8/19



SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]  
[ARTS, COMMERCE, SCIENCE, BBA, BCA]  
6, Koregaon Road, Pune - 411001.[INDIA]  
Ph./Fax : 26124846 E-mail : [mira\\_college@yahoo.co.in](mailto:mira_college@yahoo.co.in)

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

### MEMORANDUM OF UNDERSTANDING

Between



Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)

And

Ashwaas Music Therapy & Wellness Advisory Services LLP.

For  
Academic collaboration for Post-Graduation Diploma in Clinical Music Therapy

On  
11<sup>th</sup> November, 2020



**Description of Memorandum of Understanding: Academic collaboration pertaining to Post-Graduation Diploma in Clinical Music Therapy**

**First Party: St. Mira's College for Girls, Pune.**

**Second Party: Ashwaas Music Therapy & Wellness Advisory Services LLP.**

**Signing Date: 11<sup>th</sup> November, 2020**

<b>Details of the Institution</b>	<b>Details of the Second party</b>
Address: Autonomous (Affiliated to Savitribai Phule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: HOP NO 19, 2ND FLOOR PONDA COMMERCE CENTRE, TISK PONDA North, Goa, India, 403401
Contact Details: Ph./Fax: 26124846; Email: <a href="mailto:miracollege@yahoo.co.in">miracollege@yahoo.co.in</a> Website: <a href="https://www.stmirascollegepune.edu.in/">https://www.stmirascollegepune.edu.in/</a>	Contact Details: 9987587054 Email: <a href="mailto:srimanta.ray@ashwaas.com">srimanta.ray@ashwaas.com</a> Website: <a href="http://www.ashwaas.com">www.ashwaas.com</a>



Memorandum of Understanding  
for  
Academic Collaboration



This **Memorandum of Understanding** (the "MoU") is executed on the 11<sup>th</sup> day of November 2020 at Pune , Maharashtra by and between :

**St. Mira's College for Girls** [ An Autonomous College Affiliated to the Savitribai Phule Pune University], situated at 6 Koregaon Road, Pune, Maharashtra 411001 and hereafter referred to as St. Mira's which expression shall, unless be repugnant to the context or meaning thereof, mean and be deemed to include its successors and assigns.

**AND**

**Ashwaas Music Therapy and Wellness Advisory Services LLP** a Limited Liability Partnership incorporated under the Limited Liability Partnership Act , 2008, having its registered office at Shop No. 18 , 2<sup>nd</sup> Floor , Ponda Commerce Centre , Tisk , Ponda , North Goa , Goa , 403401 , with LLP Identification Number AAS – 4529 and hereafter referred to as Ashwaas which expression shall, unless be repugnant to the context or meaning thereof, mean and be deemed to include its successors and assigns.

Each of the parties mentioned above are hereinafter collectively referred to as the "**Parties**" and individually as a "**Party**"

**WHEREAS**

**St. Mira's College for Girls, Pune** (Autonomous- Affiliated to Savitribai Phule Pune University} is a part of the "Mira Movement in Education". The college is a well-acclaimed autonomous institution for degree courses in Arts, Commerce and Science with an outstanding record of high academic results, well-placed alumni, accountability, well-established self-correcting mechanisms and healthy practices.

And

Ashwaas Music Therapy and Wellness Advisory Services LLP with a mission to provide quality evidenced-based clinical music therapy services that promote mental health



wellness, provide opportunities for personal growth, and increase physical wellbeing. Advocacy and Education are the two most important pillars for Ashwaas to achieve this mission .

MoU contains finally agreed terms, conditions, and supersedes all previous agreements, arrangements, letters of intent, writings, understandings etc., in respect of this transaction, except to the extent expressly set out herein below. The term of this MoU will be for three (3 ) years from the date of signing the MoU.

**NOW THEREFORE** in consideration of the promises and covenants herein set forth the Parties mutually agree as follows:

**1. Scope of the Project:**

The MoU aims to accomplish the following:

- 1) Advocacy on Clinical Music Therapy and Mental Health.
- 2) Support and Promote Educational Programme on Music Therapy and allied subjects
- 3) Launch and execute educational programmes on Clinical Music Therapy including
  - PG Diploma Programme in Clinical Music Therapy
  - Short Term Courses and Skill Sharing Programmes in Music Therapy and Mental Health.
- 4) Research on Clinical Music Therapy
- 5) Webinars and Workshops
- 6) Collaborations relevant for United Nations programmes.
- 7) Working with global professional organisations and educational institutions in the field of Creative and Performing Arts Therapy.



## **2. a. Roles, Responsibilities and Obligations of St. Mira's:**

The primary role of St. Mira's will be support Ashwaas in designing appropriate course curriculum and maintaining evaluation standards for the courses.

St. Mira's will also work in close collaboration with Ashwaas to guide the process of the recognition of courses by the relevant authorities like the University Grants Commission and others organisations as appropriate from time to time.

## **2. b. Roles, Responsibilities and obligations of Ashwaas :**

The primary role of Ashwaas is to act as a subject matter expert on Music Therapy and work in close collaboration with St. Mira's to design educational programmes including vocation and skill sharing modules as per needs of the students and professionals in this and allied fields.

Both the Parties hereby agree that, a major project when undertaken will be governed by a specific MOU relevant to that programme and accordingly detailed roles and responsibilities of each will be mutually agreed.

**3. Term:** This agreement is valid for a period of Three (3) year/s and is effective from the date of its execution.

## **4. Investments, Expenditure and Revenue Sharing:**

A separate definitive agreement will be signed between the two parties for the investments, expenditure and revenue sharing of the joint activities.



## **5. Notices**

All notices under this MoU will be given in writing, e-mail, postage prepaid, by certified or registered mail, return receipt requested, by personal delivery or by reputable national overnight courier, at the addresses listed below.

**St. Mira's College for Girls,**

**6 , Koregaon Road , Pune**

**Maharashtra – 411001**

**And**

**Ashwaas Music Therapy and Wellness Advisory Services LLP**

**Shop No. 18 , 2<sup>nd</sup> Floor , Ponda Commerce Centre , Tisk , Ponda , North Goa , Goa , 403401**

Any Party may change its notice address from time to time by delivering notice thereof to the other Parties in accordance with this Clause.

## **6. Intellectual Property Rights**

1. This is a memorandum of understanding, and does not imply any transfer in intellectual or tangible property.
2. All materials including logos and intellectual property symbols continue to remain the property of the original owners. All temporarily assigned rights including the rights to use or market such intellectual property will cease upon the termination of said agreement.
3. In case of joint development of any product, the Intellectual property would be jointly owned by both the parties.

## **7. Dispute resolution**

- a. In case of a dispute arising from the implementation of this Memorandum of Understanding, the Parties shall exhaust the alternative dispute resolution models of negotiation or mediation before opting for arbitration. It is only after these models fail that the court will go for adjudication.

11/11/20



- b. Parties shall act in good faith to resolve the dispute. In the case of a dispute arising regarding the proper management of Intellectual Property, the dispute shall be resolved as per the Indian Intellectual Property Laws.
- c. In case the parties opt for arbitration, they shall mutually appoint a sole arbitrator. The arbitral proceedings will be governed by the Arbitration and Conciliation Act, 1996 (hence, 'Act'). The language will be English, the proceedings subject to jurisdiction of Indian law and the place of arbitration is at Pune.

## 8. Amendments

Amendments to this Memorandum of Understanding must be in writing and signed by authorized representatives of St. Mira's and Ashwaas

**IN WITNESS, WHEREOF** the Parties have set their respective hands to this MoU on the day, month and year first above mentioned.

SIGNED SEALED AND DELIVERED

by the above named **St. Mira's College for Girls, Pune**

Represented by it's Principal

DR G H GIDWANI

in the presence of

*G.H. Gidwani*

Principal

SIGNED SEALED AND DELIVERED



by the above named **Ashwaas Music Therapy and Wellness Advisory Services LLP**

Represented by it's Designated Partner

SRIMANTA RAY

*Srimanta Ray*  
Ashwaas Music Therapy and  
Wellness Advisory Services LLP

*Srimanta Ray*

In the presence of

Designated Partner





SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001, [INDIA]

Ph./Fax : 26124846 E-mail : [mira\\_college@yahoo.co.in](mailto:mira_college@yahoo.co.in)

Dr. Jaya Rajagopalan  
Principal Incharge

PU/PN/AC/015/(1962)  
College Code No. : 013

**MEMORANDUM OF UNDERSTANDING**

Between



**JUST BE|NG**  
be still. know. love

**Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)**

And

**Just Being Centre, Pune**

For

**Academic collaboration for Post Graduate Diploma in Mindfulness Based Counseling:  
Listening with Embodied Presence**

In  
July, 2024



**Description of Memorandum of Understanding: Academic collaboration pertaining to Post Graduate Diploma in Mindfulness Based Counseling: Listening with Embodied Presence**

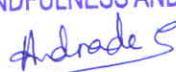
**First Party: St. Mira's College for Girls, Pune.**

**Second Party: Just Being Centre, Pune**

**Signing Date: July, 2021**

Approved and accepted for

Approved and accepted for

For St. Mira's College for Girls, Pune	Just Being Centre, Pune
 <p><i>Jayab</i>  <b>Principal Incharge</b>          St. Mira's College for Girls, Pune.</p>	<p>For JUST BEING CENTER          FOR MINDFULNESS AND PRESENCE LLP    <b>DESIGNATED PARTNER</b>          Andrade S          Authorized Signatory</p>

Details of the Institution	Details of the Second party
Address: Autonomous (Affiliated to SavitribaiPhule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address:B-14, Castellino Co-op Society Pudumjee Park Society Lane No.1 Near Isha, PremaNiketan, OppBhavaniPeth Police Colony, New Nana Peth, Pune, Maharashtra 411001
Contact Details: Ph./Fax: 26124846; Email: <a href="mailto:miracollege@yahoo.co.in">miracollege@yahoo.co.in</a> Website: <a href="https://www.stmirascollegepune.edu.in/">https://www.stmirascollegepune.edu.in/</a>	Contact Details: 090110 36828 Email: <a href="mailto:justbeingcentre@gmail.com">justbeingcentre@gmail.com</a> Website: <a href="http://www.justbeingcenter.com">www.justbeingcenter.com</a>



SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]  
[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]  
Ph./Fax : 26124846 E-mail : [mira\\_college@yahoo.co.in](mailto:mira_college@yahoo.co.in)

Dr. Jaya Rajagopalan  
Principal Incharge

PU/PN/AC/015/(1962)  
College Code No. : 013

### **Memorandum of Understanding**

For the One Year Post Graduate Diploma in

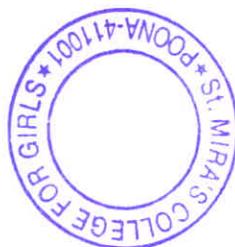
#### **Mindfulness Based Counseling: Listening with Embodied Presence**

##### **Introduction**

Just Being Center for Mindfulness and Presence (hereafter referred as JBCMP) with registered office at B 14 Castellino Co-op Society Pudumjee Park Society Lane No.1, New Nana Peth, Pune, an LLP is registered under Section 12(1) of the Limited Liability Partnership Act, 2008. JBCMP is known for its high-quality programs in the field of mental health that are oriented in mindfulness, presence and deep embodied listening approaches. Programs are both for mental health professionals as well as the community – parents, teachers, non-profit organizations in the social development sector as well as the corporate sector.

St. Mira's College for Girls (Autonomous -Affiliated to Savitribai Phule Pune University) is a part of the 'Mira Movement in Education'. The college is a well-acclaimed autonomous institution for degree courses in Arts, Commerce and Science with an outstanding record of high academic results, well-placed alumni, accountability, well-established self-correcting mechanisms and healthy practices. It places a high value on humanitarian values and service to the community. St Mira's College for Girls is renowned for its psychology courses in design, execution and relevant application to the field.

The one year Post Graduate Diploma (PGD) program in Mindfulness Based Counseling: Listening with Embodied Presence is meant to cater to the need in the country for more listening spaces as well as high quality training is the embodiment of essential counselling attitudes and skills. It also seeks to provide a unique approach that integrates contemporary psychology with contemplative practices focusing on the 'self' of the counsellor or listener, the relational field and the client's or group's innate capacity for growth and healing. The course is for 630 hours with 27 credits. The course is open to people from all walks of life who wish to offer a listening space to others and to mental health professionals who wish to deepen attitudes and skills.



Aligning to the objectives of the Post Graduate Diploma (PGD) in Mindfulness Based Counseling: Listening with Embodied Presence, JBCMP is entering into an academic collaboration with St. Mira's College for Girls, Pune in the delivery and certification of the said course anticipated there maybe areas where a formal understanding (MOU) between JBCMP and St. Mira's College for Girls, Pune would underpin and support the ongoing co-operation and current lines of communication.

### **Purpose and Scope**

The purpose of this MOU is to provide the framework for the arrangement between JBCMP and St. Mira's College for Girls, Pune that allows for the smooth functioning and execution of the academic collaboration.

The benefit of the MOU is that JBCMP and St. Mira's College for Girls, Pune have a clear framework through which they can support and enhance the training of mental health professionals, psychology students, community social workers, psychiatrists, health workers, coaches, counsellors and support the development of other allied listening spaces in the community and influence the teaching of counselling in psychology. This is towards the goal that quality mental health services grounded in a humane and wholistic approach is available to more members of the society.

Both the organisations are working together to ensure spread of quality trainings and learning environments to students of psychology, community initiatives and mental health professions in order to serve society at large.

### **Responsibilities**

- Appointment of Coordinators
- Each party will appoint a person to serve as the official contact and coordinate the activities of the individual organization to carry out this MOU

For JBCMP:

Program Coordinator: Neeti Sachdeva

For St. Mira's College for Girls, Pune

Program Coordinator:



**The organisations agree to the tasks described below for this MOU:**

#### **Actions**

- JBCMP and St.Mira's College for Girls, Pune will:
- Agree that the course will be coordinated and run by Just Being Center in academic collaboration with St. Mira's College.
- Agree that all activities governed by this MOU are to be set out in a 'Work Plan' developed by the coordinators.
- Ensure that the training programme is equipped with necessary wherewithal as per each party roles & responsibilities to ensure objectives for which the programme is being organized are met.
- Agree that all course content remains the intellectual property of JBCMP.
- Agree that parameters for evaluation of learning objectives and assessment will be jointly developed by JBCMP and St. Mira's College for Girls.
- Agree to work together where doing so will have a positive impact on meeting the needs for training counsellors and mental health professionals.
- Agree that fees will be collected by JBCMP and
- Agree that participants of the course will not approach St. Mira's College for Girls directly for grievance or dispute. Any dispute or grievance arising out of conduct and completion of the program will be addressed by JBCMP.

#### **JBCMP will:**

- Support successful delivery and further development of training programme content.
- Assist with operational tasks, including but not limited to, basic functions necessary for the implementation of the programme.
- Ensure one main responsible point of contact has been assigned to tend to all needs of the program over the course of activity.
- Take necessary measures including social media and print media to spread this message and to generate as many participants and sponsorships as possible.
- JBCMP shall make the necessary physical space (if applicable) available for classroom sessions as well as the online teaching and learning management systems required for effective delivery fixed according to the following course schedule.

#### **Course Schedule for 2021-2022**

Module 1 : August 6 to 8, 2021

Module 2 : September 3 to 5, 2021

Module 3 : October 1 to 3, 2021

Online Supervision: November 20 and 21, 2021

Module 4: December 10 to 12, 2021



Online Supervision: January 15 and 16, 2022

Module 5: February 4 to 6, 2022

Online Supervision: March 5 and 6, 2022

Module 6: April 1 to 3, 2022

Evaluation: 26th June, 2022

- Will ensure delivery of experiential, academic and reflexive learning opportunities through experienced faculty.
- Will share the evaluation outcomes of the course with St.Mira's College for Girls, before the completion of certification.
- Will deal with escalations of logistical issues, if any, faced by the participants in the program.
- Provide administrative manpower support throughout the duration of the programme.
- Make a program contribution to St.Mira's College for Girls to meet its certification charges and provide participants the Post Graduate Diploma certifications (10% of the course fees).
- In case of discontinuation of the course in the middle of the academic term by JBCMP, the liability on St. Mira's College for girls will be limited to the program contribution made by the JBCMP to St. Mira's College for Girls per admission.

**St. Mira's College for Girls, Pune will:**

- Promote the learning activity throughout their educational institution as well as to their database of student to ensure maximum participation of members who can benefit from such a program
- Work as a bridge between JBCMP and potential members to handle their questions or doubts may arise before or during continuation of the activity.
- Provide support for collaborative partnerships by way required letters or permissions for required internships and support the learning of students on the program.
- Grant certificates to participating members of the Post Graduate Diploma (PGD) in Mindfulness Based Counseling: Listening with Embodied Presence who complete the same successfully.

### **Dispute Settlement**

All terms and conditions to remain confidential.

Should there be any disagreement between the signatories to this agreement the matter will be brought to the next level of management and ultimately would be put in front of the executive teams of JBCMP and St. Mira's College for Girls, Pune to be resolved through negotiation.



## **Terms of Understanding**

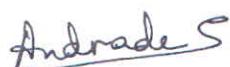
This MOU shall remain in force from the date of sign off by all partners till the conclusion of the program

## **Authorization**

The signing of this MOU implies that the signatories will strive to reach the parameters to the best of their ability, the objectives stated in the MOU.

On behalf of the organization I represent, I wish to sign this MOU and contribute to its further development

Just Being Center for Mindfulness and Presence



Name: Sandy Dias Andrade

Title: Founder-Director

Organisation: Just Being Center for Mindfulness and Presence, Pune

Date:

St. Mira's College for Girls, Pune



Name: Dr Jaya Rajagopalan

Title: Principal Incharge

Organisation: St. Mira's College for Girls, Pune

Date:





KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]  
Ph./Fax : 26124846 E-mail : [mira\\_college@yahoo.co.in](mailto:mira_college@yahoo.co.in)

Dr. Jaya Rajagopalan  
Principal Incharge

PU/PN/AC/015/(1962)  
College Code No. : 013

**MEMORANDUM OF UNDERSTANDING**

**Between**



KINDLE THE LIGHT



**Sadhu Vaswani Mission's  
St. Mira's College for Girls, Pune  
Autonomous (Affiliated to Savitribai Phule Pune University)**

**And**

**Artsphere, Pune**

**For  
Academic Collaboration for Post Graduate Diploma in Dance Movement Therapy**

**On  
24<sup>th</sup> March, 2022**



**Description of Memorandum of Understanding: Academic collaboration pertaining to Post Graduate Diploma in Dance Movement Therapy**

**First Party: St. Mira's College for Girls, Pune.**

**Second Party: Artsphere, Pune**

**Signing Date : 24<sup>th</sup> March, 2022**

Approved and accepted for

Approved and accepted for

For St. Mira's College for Girls, Pune	Artsphere, Pune For ARTSPHERE Proprietor Anubha Doshi Authorized Signatory
	

Details of the Institution	Details of the Second party
Address: Autonomous (Affiliated to SavitribaiPhule Pune University)[ARTS, COMMERCE, SCIENCE, B.Sc.(Computer Science), BBA, BBA(CA)]	Address: 402, Fourth Floor, North Court Building, North Avenue Road Number 12, Kalyani Nagar, near Jogger's Park, Pune, Maharashtra 411006
Contact Details: Ph./Fax: 26124846; Email:miracollege@yahoo.co.in	Contact Details: 095617 20001 Email:artsphere.pune@gmail.com
Website: <a href="https://www.stmirascollegepune.edu.in/">https://www.stmirascollegepune.edu.in/</a>	Website: <a href="http://www.artspHEREpune.com">www.artspHEREpune.com</a>

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## Introduction

Artsphere Therapy, 402, North Court Building, North Avenue Road Number 12, Near Jogger's Park, Above Cafe Colombia, Kalyani Nagar, Pune, Maharashtra 411006 at Pune, recognises the need for organisational co-operation and communication with **The Arts Therapists CoLab** (hereinafter referred to as (TATC), a Partnership Firm with registered office **B8/2, 1st cross St, AGS Colony beach, Kottivakkam Chennai 600041**, and **St. Mira's College for Girls, Pune** at 6, Koregaon Road, Near Hotel Blue Diamond, Pune, Maharashtra 411001, a charitable not for profit organization registered under section 80G and 12A of the Indian Income Tax Act, 1961.

Artsphere Therapy is a liaison partner between TATC and St. Mira's College for Girls, Pune, for successful execution of the Post Graduate Diploma in Dance Movement Therapy for the academic years 2021-2022 and 2022-2023.

The Arts Therapists CoLab (TATC), and Artsphere Therapy work together to perform activities relating to public awareness of preventive health, advancement of skill development relating to physically or mentally abused and traumatized and marginalized persons, provide overall mind/ body health and wellness programmes as well as fieldwork projects for society at large, training and coaching in recreational activities related to arts including but not limited to the body, mind and creative movements to heal, strengthen and find one's inner self. Aligning to these objectives only, in the year 2020 Artsphere Therapy is starting an educational and skills development programme for advancement of objective of mental wellness through dance/movement involving St. Mira's College for Girls, Pune and TATC making a Tripartite arrangement. It is anticipated there may be areas where a formal understanding (MOU) between The Arts Therapists CoLab (TATC), Artsphere Therapy and St. Mira's College for Girls, Pune would underpin and support the ongoing co-operation and current lines of communication.

## Purpose and Scope

The purpose of this MOU is to provide the framework arrangement between TATC, Artsphere Therapy and St. Mira's College for Girls, Pune that covers skills development initiatives as enumerated in introduction space as above for the period, academic year(s) (2021-2022) (2022-2023).

The benefit of the MOU is that TATC, Artsphere Therapy, and St. Mira's College for Girls, Pune, have a clear framework within which they can support and enhance mental health and well-being through the use of psychotherapeutic body movements for participants to be able to treat mental health issues for various populations including traumatized persons at present or in the future.

These three organisations are working together to ensure spread of such mental wellness techniques through the arts to the society at large.

## Responsibilities

### Appointment of Coordinators

Each party will appoint a person to serve as the official contact and coordinate the activities of each organisation to carry out this MOU

Confidential

3



Principal Incharge  
St. Mira's College for Girls



The organisations agree to the tasks described below for this MOU.

## Actions

Artsphere Therapy, St. Mira's College for Girls, Pune and TATC will:

- Agree that all activities governed by this MOU are to be set out in a 'Work Plan' developed by co-ordinators.
- Ensure that the training programme is equipped with the necessary apparatus as per each party's duties & responsibilities to ensure that the objectives for which the programme is being organized are realised.

St. Mira's College for Girls, Pune will:

- Collect fees from the students for the course and issue receipts
- Adhere to the Revenue sharing ratio for the PGDMT course as mentioned below
  - ❖ 60% Artsphere Therapy
  - ❖ 40% St. Mira's College for Girls, Pune

TATC will receive a flat fee as the Course Academic Consultant

Their fee threshold is based on the below criteria for academic year 2021-2023

16-20 Students - ₹ 1,50,000/-

21-24+ students, ₹ 2,00,000/-

For the academic year 2021-2022 the syllabus revision fee of ₹ 25,000/- will be paid after deducting taxes as per Income Tax Rules

For the academic year 2022- 2023 an honorarium of ₹ 5000/- will be paid to TATC for syllabus revision after deducting taxes as per Income Tax Rules

*\*If the student intake is less than 15, the course will be cancelled.\**

- Be responsible for making payments to the facilitators as per the invoice raised
- Disburse Variable Expenses, from the course fee expenses, on ACTUAL basis upon production of original invoice(s) on reimbursable mode through a separate invoice from TATC and Artsphere Therapy's side and which shall include but not be limited to:
  - a) All airline tickets for faculties, at actual along with taxi reimbursement for Airport pickup and drop
  - b) Cost of snacks (Tea/Coffee, Biscuits, Snacks and Bananas) during the classroom trainings.
  - c) Stationary expenses as required, within the budget
  - d) Exam supervision cost to be paid to course co-ordinator
- Promote the learning activity throughout their educational institution to ensure maximum participation of members who can benefit from such a wellness learning drive etc.

Confidential

4



*Jyoti*

Principal Incharge  
St. Mira's College for Girls

*A.D.*

*A.K.*



- Set-up a digital platform for students to enable online learning
- Be responsible for providing academic and administrative framework wherever necessary.
- Work as a bridge between Artsphere Therapy and TATC to handle their questions and doubts as they may arise before or during continuation of the activity.
- Grant certificates to participating members of the wellness learning activity, who complete the same successfully.
- Promote the PG-DMT through different marketing channels.

#### Role of Artsphere Therapy:

- Artsphere Therapy is a liaison partner between TATC and St. Mira's College for Girls, Pune, for successful execution of the Post Graduate Diploma in Dance Movement Therapy for the academic years 2021-2022 and 2022-2023.
- It will ensure that one main responsible point of contact has been assigned to tend to all the needs of the event over the course of activity, with the assistance of Artsphere Therapy staff.
- Take necessary measures including social media and print media to spread this message on mental well-being to generate as many participants and donor leads as possible.
- Send the training programme details through their mailing list and put up posters and banners across cities.

#### Studio Support

1. Provide the necessary studio space for academic sessions.
2. Ensure that the studio space is clean and hygienic.
3. Provide furniture, projector, white board and sound system as needed for facilitation.
4. Provide air conditioning, clean drinking water and clean washrooms.

#### Marketing

1. Designing the campaign for admissions to the academic session
2. Planning the demo workshops and sessions within the town
3. Creating different posters and creative content as well as videos for social media platforms
4. Designing the digital marketing campaign on social media (Facebook, Instagram and so on)
5. Putting up posters in colleges, cafes, and other external spaces for promotion.

#### Administration

1. Receiving calls for DMT inquiries.
2. Sending details to all the inquiries on email.
3. Emailing course details to the database of previous years who enquired but did not enroll
4. Monitoring online application form, checking eligibility of the candidate

Confidential

5



Jayat  
Principal Incharge  
St. Mira's College for Girls

A.D.

X.K.



5. Frequent WhatsApp communication regarding Diploma promotion with the many people who follow Artsphere activities regularly.
6. Follow-up on cancellation and rescheduling
7. Helping outstation candidates in accommodation near Artsphere
8. Helping them with food arrangements, and also listening to any queries related to local issues.
9. During the course, updating them on timings and sending reminders related to any changes in schedule
10. Ensure clean washrooms and safe drinking water for students
11. Ensuring enough tea/coffee is made available
12. First aid and medicine kit are made available

#### Finance

1. Maintaining End to End Accounts for the course
2. Attending to any student queries about payment
3. Following up with the students for fee payment
4. Raising invoices for the Facilitators
5. Following up with all the parties for payment related queries.
6. Helping international students with payment options
7. Participating in all Accounts related meetings and general course related meetings.

#### Roles & Responsibilities of TATC as Academic Consultant

- Academic Consultants for the course
- Will promote the PG-DMT course through different marketing channels
- TATC will be responsible for screening candidates from Eligibility to Selection
- TATC will liaison and co-ordinate with other Faculties and inform in advance all details related to the Teaching Schedule, informing them about the syllabus to teach and also confirm their availability.
- Ensure to review Faculties' syllabus progress and also provide feedback to them, in case of any student concerns.
- Appointing Supervisors for the batch and tracking the progress of supervision
- End to end academic co-ordination with the selected students
- Addressing students' queries related to syllabus and overall course structure.
- Scheduling timely assessments, Semester Exam(s)
- Declare grades on or before deadline for Assignments and Class Work
- Declaring grades of final exams on or before deadline

#### Responsibilities of Course Co-ordinator (As a Course Resource)

1. Co-ordinating with all teachers – Arranging everything requested by them like study materials, printouts/handouts, projector requirements and so on
2. Co-ordinating with Artsphere Therapy admin team and ensuring studio availability, clean toilets, safe drinking water availability, Tea/Coffee, snacks are available
3. Emails to students related to
  - Guidelines
  - Assignments

Confidential

6



Jayat

A.D.

A.K.

Principal Incharge  
St. Mira's College for Girls



- Webinar updates
- Instructions
- Book references, pre-reading
- Collection and organization of assignments

4. Addressing students' queries, attendance tracking,
5. Developing assignments
6. Setting up the library process for students
7. Co-ordinating with St. Mira's College for Girls, Pune, for library queries, exam id card and examinations
8. Compiling hard copies of assignments and submitting to St. Mira's College for Girls, Pune
9. Compiling data on the facilitator feedback from students and sharing with the facilitator
10. Conveying ethics and boundary-related information to students

#### Responsibility of TATC, Artsphere Therapy and St. Mira's College for Girls, Pune during the COVID-19 situation

As per guidelines and amendment made by the State and the Central Governments regarding physical assembly for academic sessions, TATC and Artsphere Therapy will have regular meetings for defining operations roles and responsibilities.

#### Artsphere Therapy Responsibility During Online Sessions

1. Address technical queries raised by students while sessions are conducted.
2. Support the facilitator throughout the sessions and also address their technical queries.
3. Be available to support in case of any queries.

#### Dispute Settlement

All terms and conditions are to remain confidential even post expiry of the MoU/conclusion of the programme.

Should there be any disagreement between the signatories to this agreement, the matter will be escalated to the next level of management and ultimately would be put in front of the executive teams of TATC and Artsphere Therapy, to be resolved through negotiation.

#### Terms of Understanding

This MoU shall remain in force from the date of sign off by all partners till the conclusion of the programme.

#### Privileges and Immunities

Nothing in or relating to this MoU shall be deemed to impinge upon or change in any way, the current agreements of TATC and Artsphere Therapy.

#### Authorization

The signing of this MoU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MoU.

On behalf of the organisation I represent, I wish to sign this MoU and contribute to its further development.



Principal Incharge  
St. Mira's College for Girls



The Arts Therapists CoLab



The Arts Therapists CoLab (TATC)

Name:

Anshuma Kshetrapal

Title:

Director

Organisation: The Arts Therapists CoLab  
88/2, 1<sup>st</sup> cross St, AGS Colony Beach  
Kottivakkam. Chennai 600041.

Date :



St. Mira's College for Girls, Pune

Name:

Dr. Jaya Rajagopalan

Title:

Principal Incharge

Organisation: St. Mira's College for Girls,  
6, Koregaon Rd, Pune - 411001



Jaya

Date: Principal Incharge  
St. Mira's College for Girls

Artsphere Therapy

Name:

Anubha Doshi

Title:

Founder - Director

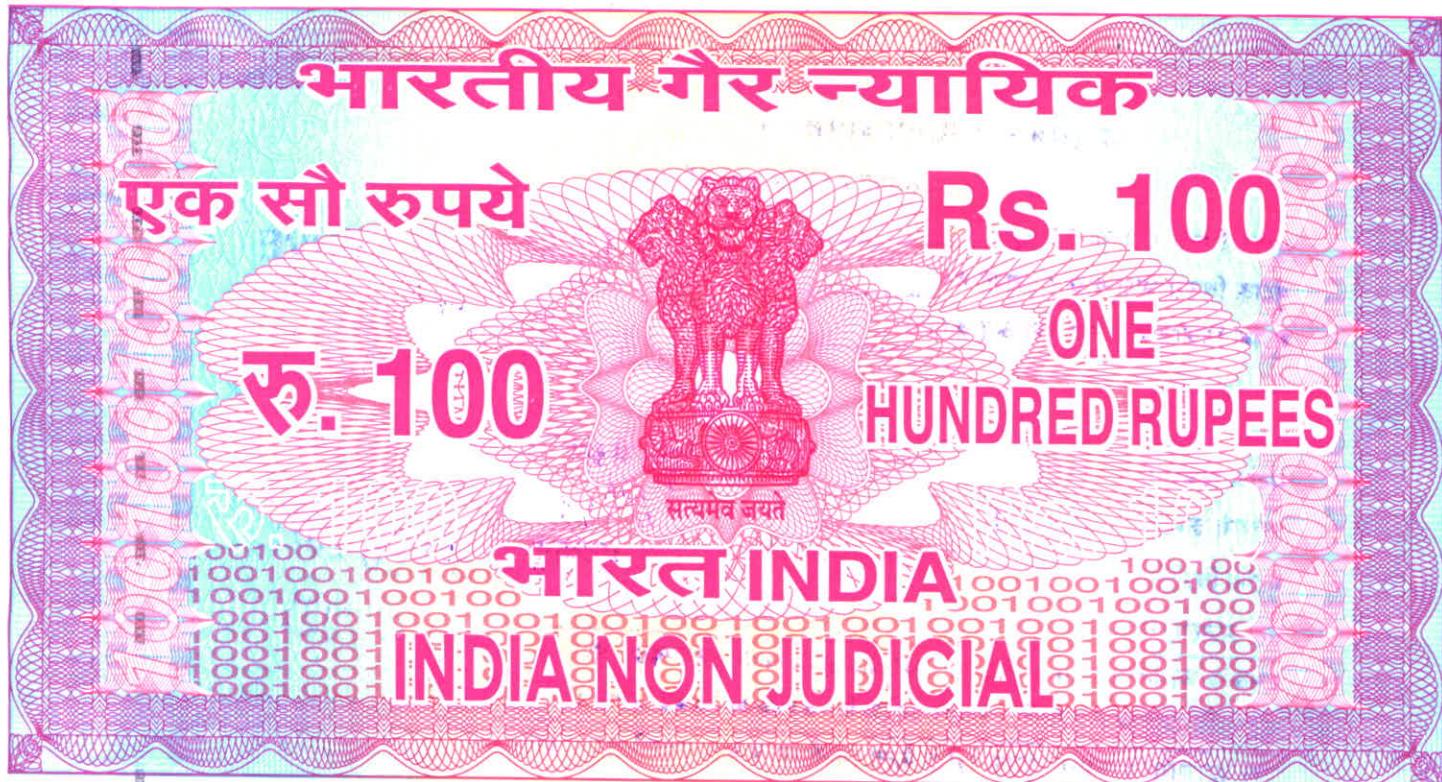
Organisation:

Artsphere Therapy

402, North Court Building, North Avenue Road No.12 Maharashtra - 411006

Anubha Doshi

Date: 24/03/2022



महाराष्ट्र MAHARASHTRA

● 2020 ●

XW 907964

प्रशासन मुद्राक कार्यालय, मुंबई<sup>१</sup>  
प.म.सि.क. ८००००९३

- 5 FEB 2021

रक्षण अधिकारी<sup>२</sup>

श्री. दि. क. गवळ<sup>३</sup>

## MEMORANDUM OF UNDERSTANDING

The Memorandum of Understanding (hereinafter called as the MOU) is entered into on this 1<sup>st</sup> day of July, 2021.

### BY AND BETWEEN

KES' B.K. Shroff College of Arts and M.H. Shroff College of Commerce, (Autonomous), and a leading academic institution with central campuses located at Bhulabhai Desai Road, Kandivali West Mumbai 400067. ("KESSC") hereinafter called as the **THE FIRST PARTY** which expression shall unless repugnant to the context or meaning thereof be deemed to include its successors and assigns of the

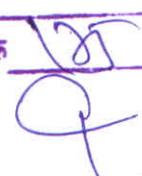
जाडपत्र - १ Annexure - 1

पाक्त प्रतिज्ञापत्रासाठी / Only For Affidavit

मुद्रांक विकत घेणाऱ्याचे नाव

मुद्रांक विकत घेणाऱ्याचे रहिणाशी पत्ता

मुद्रांक विक्रीवावती नोंद वाही अनु क्रमांक



दिनांक

DEEPAK V. SURVE

ARV. HIGH COURT

101, Rai Bhawan,  
L. T. Road, Janiwar Wadi, Mum-68.

मुद्रांक विकत घेणाऱ्याची सही

पत्तानाधारक मुद्रांक विक्रीवाची सही

परवाना क्रमांक : ८००००१३

मुद्रांक विक्रीचे ठिकाण / पत्ता : श्री बनारसीलाल खुशिराम अटकन

तळ मजला, बोरीबली बोरी, बोरीवली (प), मुंबई-४०० ०९२.

प्रसक्तीय कायांलयासमोर / न्यायादासमोर प्रतिक्षापत्र सादर करणेलाठी मुद्रांक

कागदाशी आवश्यकता नाही. (शासन आदेश दि. ०१/०७/२००४ नूस्कर)

ज्ञा कारणासाठी ज्यांची मुद्रांक खरेदी केला त्यांनी त्याच कारणासाठी मुद्रांक खरेदी

केल्यापासून ६ महिन्यात बापरचे बंधनकारक आहे.

9 FEB 2021

9 FEB 2021

And  
**ST'S MIRA COLLEGE for GIRLS 6, KOREGAON ROAD,  
PUNE, 411001, MAHARASHTRA**

Hereinafter called as **THE SECOND PARTY**

For facilitating

**COLLABORATIVE ACADEMIC, TRAINING AND RESEARCH PROGRAMMES**

Kandivali Education Society's B. K. Shroff College of Arts & M. H. Shroff College of Commerce, Bhulabhai Desai Road, Kandivali (West), Mumbai – 400 067 is established in the year 1989 as Private Educational Institute to provide higher education to build career in the field of Commerce, Management, and Humanities. Kandivali Education Society's B. K. Shroff College of Arts & M. H. Shroff College of Commerce is working under Dr. Lily Bhushan (Principal).

Here with St's Mira College for Girls, 6,Koregaon road,Pune,Maharashtra-411001. **Department of Economics and Business Economics** are in view of synergy in the objectives of the two organizations, it is desirable that the KES Shroff College and St's Mira College, Pune enter into Memorandum of Understanding (MoU) for making available the expertise and facilities existing in both the institutions for promoting training, academics, student teacher exchange and research in the field of common interest within the framework of charter of both the institutions for an initial period of **FIVE** years beginning from the academic year **2021-26**.

In accordance with a mutual desire to promote co-operation, KES Shroff College and St. Mira's College, Pune enter into this formal statement of collaboration, in educational, research and training endeavors.

KES' Shroff College and St. Mira's College, Pune have found it mutually beneficial to explore ex-operative activities with the following objectives.

1. To exchange of faculty and staff for research assignments.
2. To train students in projects and research and also for students exchange programmes.(online mode)
3. To organize symposia, workshops and conferences.
4. To organize Guest / Lead talks.
5. To carry out collaborative research programs.

The following are the terms of MOU:

1. The First party and the Second party based on the expertise available shall encourage joint research activity and projects.
2. The First party and the Second party will jointly submit Research proposals of mutual interests to Govt. and other Non-Govt. agencies for funding.
3. The First party and the Second party will jointly submit Research proposal of mutual interests to International Research Institutions for funding.
4. Intellectual Property jointly conceived or developed by the First Party and The Second Party will be jointly owned by KESSC and ST. MIRA. The First Party and The Second Party agree to collaborate towards the protection, if appropriate, and application of such Intellectual Property for commercial or other purposes on mutually acceptable terms to be negotiated in good faith between the parties.
5. Any other research / collaborative activities such as seminars, Conferences, workshops, consultancy, development of research data and facilities in all the areas for mutual benefit.
6. Organize short term training programs for students of KES Shroff College and St. Mira's College, Pune to make the learners knowledge oriented.
7. To provide project internships for post graduate and graduate students as a part of their academic curriculum.
8. KES Shroff College and St. Mira's College, Pune would encourage faculty exchange for teaching-learning.
9. One Coordinator will be appointed by the First Party and Second Party respectively to administer and manage all the programmes and activities organized under said MOU. The coordinators will coordinate with the KES Shroff College and St. Mira's College, Pune in personnel.

**10. DISCLAIMER:**

The parties do not intend this MoU to constitute, create, give effect to, or otherwise recognize a joint venture, agency, partnership, or formal business organization of any kind. Each party hereto shall act as an independent entity and neither shall act as an agent of either organization for other purposes.

**11. NON-EXCLUSIVITY:**

The agreements reflected by the provisions of this MoU are non-exclusive in nature and both the parties can enter into cooperative arrangements with other parties to suit their organization needs.

**12. CONFIDENTIALITY:**

Both the parties shall keep confidentiality of the data received during the course of transaction. The Personal Data will not be used for any other purpose than regular framework information which is by nature, non-confidential or which is the public domain or which the party comes to know about other than through violation of any law or legal obligation, provided that such party may be entitled to disclose such information if legally required to be disclosed to a competent authority. Failure to maintain confidentiality shall entitle the affected party to terminate the MoU.

**13.** All disputes, differences and questions of any nature which at any time arise between the parties to this agreement or their respective representatives and assigns or any of them out of the construction of or concerning anything contained in or arising out of this agreement or as to the rights, duties or liabilities under it of the parties to it respectively or their respective representatives shall be referred to arbitration under the arbitration and conciliation Act, 1996 or any statutory amendments or re enhancement thereto. The Arbitrations proceedings shall be held at Mumbai, India.

**14.** Any party may by notice in writing to the other parties change the address and / or addresses to which such notices are to be delivered or made.

**15.** No amendment or modification of this agreement shall be valid unless the same is made in writing by all the parties or their authorized representatives and specifically stating the same to be an amendment of

this agreement. The modifications / changes shall be effective from the date on which they are made or executed unless otherwise agreed to.

16. Court of jurisdiction for any dispute will be Bombay High Court. (Mumbai).

#### **ARTICLE 1:**

The output of these collaborative efforts may be used by either or both parties, with the recognition of each party's contribution.

The Principals of KES Shroff College and St. Mira's College, Pune will be jointly responsible for working out operational details of the agreement between the two organizations and ensure proper and effective implementation of the MoU.

Both KES Shroff College and St. Mira's College, Pune may add, modify, amend or delete any part of this agreement by mutual consent and understanding of the signing authorities.

#### **ARTICLE 2:**

The agreement will be in effect initially for a period of **Five** years from the date of signing this MoU by both the parties after which it may be reviewed for possible extension. Either party may terminate the agreement by written notification signed by the appropriate official of the institution initiating the notice. Such a notice must be received by the other party 90 (ninety) days period to the effective termination date. However, obligations and commitments already contracted for and involving third parties shall be honored and continued by both parties until such commitments are completed.

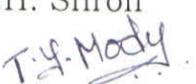
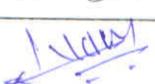
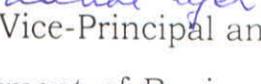
In witness whereof, the parties hereto caused this agreement to be executed as of the day, Month and the year indicated below.

**Authorized Signatories,**

<p>Kandivli Education Society's B.K. Shroff College of Arts &amp; M.H. Shroff College of Commerce, Mumbai 400067</p>	<p>St. Mira's College for Girls, 6 Koregaon Road, Pune 411001, Maharashtra</p>
<p>Name: Dr. Lily Bhushan Designation: Principal</p> <p></p>	<p>Name: Dr. Jaya Rajagopalan Designation: I/C Principal</p> <p></p>
<p>(With Seal)</p> <p></p>	<p>(With Seal)</p> <p></p>

**Witness :**

**Witness**

<p>1. Name: Mrs. Trupti Mody Designation: Dean Administration (Kandivli Education Society's B.K. Shroff College of Arts &amp; M.H. Shroff College of Commerce)</p> <p></p>	<p>1. Name: Mrs. Gauri Mhalgi Designation: Registrar (St. Mira's College for Girls, Pune)</p> <p></p>
<p>2. Name: Mrs. Nandini Katti Designation: Assistant Professor and Head, Department of Business Economics</p> <p>Name: Dr. Sonika Gupta Designation: Dean of Arts</p> <p> </p>	<p>2. Name: Dr. Shalini Iyer Designation: Vice-Principal and Head, Department of Business Economics</p> <p>Name: Dr. Manisha Pimpalkhare Designation: Assistant professor and Head, Department of Economics</p> <p> </p>