

ST. MIRA'S COLLEGE FOR GIRLS, PUNE
(Autonomous-Affiliated to Savitribai Phule Pune University)

Minutes of Meeting of Governing Body

Day & Date: - Friday 29th Oct 2021

Time: 11.30 a.m. to 12.30 p.m. through Google Meet

Meeting Link: <https://meet.google.com/ofm-pctt-exp>

Members Present:

Sr. No.	Name of the member
1	Mrs. R.A. Vaswani- Chairperson, Sadhu Vaswani Mission
2	Dr Shimla, UGC Nominee (Former Registrar YMCA Univ of Science and Technology, Faridabad)
3	Dr Kirankumar Bonder, Government Nominee, Jt. Director, Higher Education, Pune Region
3	Dr Geeta Acharya, University Nominee, Principal MES Garware College of Commerce, Pune
4	Dr Gulshan Gidwani, Director, Mira Education Board
5	Dr Manju Nichani, Rector, Sadhu Vaswani Institutes of Learning
6	Ms Piya Uttamchandani, Secretary, Sadhu Vaswani Mission- Member Management
7	Dr Jaya Rajagopalan, Principal Incharge, St. Mira's College for Girls, Pune
8	Dr Vaishali Diwakar, Controller of Examinations, St. Mira's College for Girls, Pune
9	Dr Shalini Iyer, Vice Principal (Degree College) St. Mira's College for Girls, Pune
10	Dr Snober Sataravala, IQAC Coordinator HoD English, St. Mira's College for Girls, Pune
11	Mrs Rekha Kankariya, Coordinator, Self-financing Courses [BBA, BBA(CA) BSc and MSc (CS)]



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Principal Incharge
St. Mira's College for Girls, Pune.

The meeting commenced with a Prayer.

At the outset, Dr. Shimla and Dr. Acharya congratulated and wished Dr. Jaya Rajagopalan for taking over as the Principal Incharge.

Agenda points were taken up, serial wise.

Item No 1: The Minutes of the Governing Body Meeting held on 6th August 2020 were read and confirmed.

Item No 2: The Principal Incharge welcomed Dr. Shimla (UGC Nominee), Dr Geeta Acharya, and all the other members of the Governing Body.

Item No 3: The members were informed about the latest developments, the new quality initiatives in the college during the academic year 2020-21 and the academic results of the year 2020-21.

Item No 4. Budget with respect to the Autonomy Expenses for the Academic Year 2021-22 was placed before the Governing Body and duly approved.

Item No. 5: Following items were presented before the Governing Body and approved:

- 1) Action Taken Report of Feedback
- 2) Research Policy
- 3) Annual E-governance report
- 4) Code of Conduct for students, teachers governing body and administration
- 5) Institution of Scholarships, Studentships, fellowships prizes.
- 6) Curriculum Revision for SY subjects.
- 7) Equivalency Policy for admission.

Item No. 6: No other matter was taken up for discussion.

Recommendations:

The members were highly impressed by the initiatives of the college in the academic year 2020-21, particularly the one in reaching out and helping the students who faced financial difficulties due to loss of a parent or loss of livelihood of parents due to the Covid 19 pandemic.

Dr. Shimla congratulated the Principal Incharge on the wonderful initiatives of the college and suggested to include online courses/modules in the next syllabi revision. Dr. Jaya



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Principal Incharge
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Rajagopalan informed that we have incorporated them in the form of self-paced courses; about 6 to 7 courses are digital and available on online platform, and in future we would be working towards extending the benefit of online modules to the Programs as against the courses.

Dr. Geeta appreciated the certificate courses, the formation of the Research Centre for Women's Studies of the College and the various quality initiatives of the College.

Dr. Gulshan Gidwani, Dr. Manju Nichani and Ms. Piya Uttamchandani appreciated the efforts put in by Dr. Jaya Rajagopalan, Dr. Vaishali Diwakar, Dr. Snober Satarawala and Mrs. Rekha Kankariya after taking over the various administrative posts of the College.

The meeting concluded with an informal Vote of Thanks by the Principal Incharge.

SL.No.	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1	Mrs. R.A. Vaswani	Chairperson (Member of the Management)	R.A. Vaswani
2	Ms. Krishna Kumari Thadani	Working Chairperson (Member of the Management)	—
3	Dr. Basant Ahuja	Member of the Management	—
4	Dr. G.H. Gidwani	Director, Mira Education (Member of the Management)	G.H. Gidwani
5	Ms. Piya Uttamchandani	Member of the Management	Piya Uttamchandani
6	Dr. Shalini Iyer	Senior Teachers of the College (Vice-Principal)	Shalini Iyer
7	Dr. Vaishali Diwakar	Senior Teacher of the College	Vaishali Diwakar
8	Dr. Manju Nichani	Educationist	Manju Nichani
9	Dr. Ms. Shimla	UGC Nominee	Shimla
10	Dr Kirankumar Bonder	Joint Director, Pune Region, State Government Nominee	Kirankumar Bonder email attached of attendance cert.
11	Dr. Acharya Geeta Vivek	University Nominee	Geeta Vivek
12	Dr Snober Satarawala	IQAC Coordinator	Snober Satarawala
13	Dr. Jaya Rajagopalan	Principal- Incharge	Jaya



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Action Taken Report 2020-21
On Curricular Aspects (Criterion 1)
based on
Stakeholder feedback analysis (Criterion 1) undertaken in 2019-20

The Stakeholder feedback [Criterion 1] undertaken in 2019-20 covered feedback on curriculum by students, parents, alumni, employers and teachers,(the stakeholders). This Action Taken Report has been compiled in 2020-21, based on the Complee Stakeholder feedback analysis exercise undertaken in 2019-20. The following areas were focussed on:

I Curriculum Upgradation: [Suggested by students and parents]

Action Taken: This suggestion has been internalised with focus on inclusion of contemporary trends, revamping curriculum with inclusion of practical skill based aspects.

[Curriculum Revision for First Year (all streams-BA, BCom, BBA, BBA(CA), BSc(CS)] and Post graduate Programmes [MA (Economics, Sociology & English); MCom (Business Administration, Advance Accountancy, Auditing and Taxation); MSc(Computer Science) Part II was undertaken in 2020-21; MSc(CS) Part I having been revised in 2019-20.

II Request for adequate and timely availability of Reading Material :[Students]

Action Taken: The faculty of all streams and all Programmes upload the lecture recording, video and resource material links on MOODLE learning management resources/Google Class Room. The faculty may supplement this by keeping connected with students via email/ whatsapp).

Access to e-resources from College library is provided to all faculty and bona fide students of the Colleges who are given a log in ID for accessing digital resources from the Library. Besides, in cases where the student has a weak internet access, then library provides reading material in hard copy to Library members with valid College ID card.

III Suggestion to equip students with good communication skills, digital competency.[Parents and Students]

Action Taken: All curriculum transacted of the different Courses under all the Programmes conducted in our College have a focus on increasing the skill sets of the students like communication skills, analytical skills, numerical or problem solving skills (evaluated through internal and end semester examinations.

In curriculum of BBA, BBA(CA) and BSc(CS) the emphasis on digital knowledge enhancement is explicit through curriculum.

For the BA & BCom Programmes, the enhancement of digital competency comes through class power point presentations by students, In FYBCom, Advanced I.T is an optional course offered to the student on payment basis.

Further, the COVID 19 pandemic proved to be an opportunity because it made both faculty and students to adopt ICT as a mode of teaching and learning, thus enhancing the digital competency of both.



IV Need to hone interview skills of the student and Internships :[Parent and Student]

Action Taken: In courses which have a research orientation (Research Methodology) for PG Programmes , the students are taught how to design a Questionnaire and how to conduct interviews.

Third year and PG students have the option to enrol with the Career Counselling and Placement Cell of the College and get exposure to career counselling, hone the techniques of cracking job interviews and get the opportunity to be placed in good companies based on their skill sets.

Internships are already offered to BA Psychology, BCom Accountancy and other self-financing Computer Science students.

For other courses (under all streams) internships are in the process of being internalized at the Third Year level [under curriculum revision 2021-22]

V Inculcating awareness on competitive examinations: [Parent]

Action Taken: Students have been oriented on competitive examinations across (NET/SET exams, UPSC/MPSC and Bank PO exams) through guest lectures organised by different departments (all streams) and by the College Competitive Examination Cell.

VINeed for more value- added credit courses: [Students, Parents and Teachers]

Action Taken: A 2 credit Course on Democracy, Election and Governance has been introduced to be transacted in an online, self-paced manner across all streams at the first year level. This will enhance the spirit of nationalism and responsible citizenship amongst the students.

A 2 credit course on Personality Development (initially offered to BBA students as an add on course), has been approved by the Board of Studies of Dept of Commerce and by the Academic Council 2020-21 for implementation for BCom and BSc(CS) as a 2 credit value - added course to be conducted as an online, self-paced course for the First Year students.

VII Collaboration with foreign universities: [Teacher]

Action Taken: St. Mira's College for Girls has always been a forerunner and pioneer in innovative and progressive education. What started as a pilot project evolved into a full-fledged centre for virtual collaborations titled MILE: Mira International Learning Exchange. Students of St Mira's study synchronously as well as asynchronously with students from La Guardia Community College, NY, and other colleges in the world giving them a truly global education. For further details please visit:



*Jayash
5/8/21*

Principal Incharge
St. Mira's College for Girls, Pune.