



**SADHU VASWANI MISSION'S
St. Mira's College For Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Reaccredited by NAAC- A Grade, cycle 3
[ARTS, COMMERCE, SCIENCE, BSc(Computer Science), BBA, BBA(CA)]
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1.1.2 Percentage of programmes where syllabus revision was carried out during the last five years - 93.75 percent

2020-21

File Description-DVV

- Academic Council Minutes of Meeting



Jayash
Principal Incharge
St. Mira's College for Girls, Pune.

St. Mira's College for Girls, Pune
[Autonomous-affiliated to Savitribai Phule Pune University]
Academic Council Meeting

Day & Date: Monday, 29th March, 2021 Mode: Online mode Time: 10:30am

Meeting Link: Join Zoom Meeting

<https://zoom.us/j/98575383784?pwd=ZmJJU3hEM21WNktaZGpta1ZDSGRsZz09>

Meeting ID: 985 7538 3784

Passcode: 520170

The following members were present for the meeting:

- 1) Dr. Gulshan H Gidwani – Principal and Head, Department of Commerce
- 2) Dr. Meena Chandawarkar – Former Vice Chancellor State Women's University
- 3) Dr. Manju Nichani – Former Principal KC College and Rector Sadhu Vaswani Institute of Learning
- 4) Dr. Rajeshwari Deshpande – Prof of Politics and Public Administration SPPU
- 5) Dr. Supriya Patil- Head, Department of Commerce SPPU
- 6) Dr. Damayanti Gharpure- Head ,Department of Electronic Science, SPPU
- 7) Mrs. Stella Ambrose- Professional Courses Coordinator (Unaided Section)
- 8) Dr. Shalini Iyer– Vice Principal and Head, Department of Business Economics
- 9) Dr. Soniya Chavan –Head, Department of Economics
- 10) Dr. Jaya Rajagopalan- IQAC Coordinator and Head, Department of Psychology
- 11) Dr. Rama Venkatachalam-Head, Department of Business Studies
- 12) Dr. Arwah Madan – Senior Faculty and Research Coordinator
- 13) Dr. Vaishali Diwakar – Head, Department of Sociology
- 14) Dr. Vaishali Joshi - Senior Faculty & PG Coordinator (Arts)
- 15) Dr. Snober Satarawala- Head , Department of English
- 16) Asst. Prof. Haseena Shaikh – Head, Department of Education
- 17) Dr. Sangeeta Deshmukh – Head, Department of Marathi
- 18) Dr. Sandhya Pandit – Head, Department of History
- 19) Asst. Prof. Veena Kenchi- Head, Department of Political Science
- 20) Dr. Sheetal Jadhav – Head, Department of Hindi
- 21) Asst. Prof. Elizabeth Kanade-Head, Department of Accountancy
- 22) Asst. Prof. Rajni Singh, Faculty and PG Coordinator (Commerce)
- 23) Asst. Prof Rekha Kankaria, Senior Faculty, BBA Section
- 24) Asst. Prof Ashwini Kulkarni, Senior Faculty, Computer Science
- 25) Asst. Prof. Monica Rajguru, Senior Faculty, BBA(Computer Applications)

Minutes of the Meeting:

1. To present and pass the following Value-added courses:

The proposals to conduct the following value-added credit courses (Grade based) as self-paced courses (for all streams) to be conducted only in online mode were accepted, passed and approved, viz.



a) 2 credit, 30-hour, (Grade based) course on “Democracy, Election and Governance” at the First-year level for all streams. The syllabi was presented by Mrs Veena Kenchi, HoD, Politics and Public Administration, It was proposed that the syllabi would be transacted only as a self-paced online course which could be conducted at any time during the First and Second year of the degree. Prof. Rajeshwari Deshpande, University Nominee and Prof. Dept. of Politics & Public Administration, SPPU suggested that since this course was to be made available across diverse streams, thinning of the syllabi could be effected by abridging reading list, exploring content from NCERT course material and /or SWAYAM platforms. She suggested minimizing lecture contact hours and exploring options for more open evaluation. Keeping in mind the constraints due to the ongoing COVID 19 pandemic and lack of availability of teaching faculty (only one) to cope with evaluation, reliance was to be placed on MCQ format evaluation.

b) 2 credit, 30-hour (Grade based) course on “Introduction to Constitution” for PG students (across all streams) to be conducted in online mode during the course of the 2-year PG Programme. Prof. Rajeshwari Deshpande, University Nominee and Prof, Dept. of Politics & Public Administration, SPPU suggested that since this course was to be made available across diverse streams, minimizing Lecture contact hours and exploring options for more open assignment-based evaluation. Dr. Manju Nichani, Rector of the Sadhu Vaswani Institutes of Learning suggested inclusion of Case Laws.

Keeping in mind the constraints due to ongoing COVID19 pandemic and lack of availability of teaching faculty (only one) to cope with evaluation, reliance was to be placed on MCQ format evaluation.

c) 2 credit, 30-hour, value added course in Personality Development for FYBBA.2 credit, 30-hour, value added course in Personality Development for FYBBA. [Sem.II].

Dr. Meena Chandawarkar, Former VC, Karnataka State Women’s University suggested that input on **Emotional Quotient** should be included in the Personality Development course.

Dr. Supriya Patil, University Nominee and Head, Dept of Commerce, SPPU suggested **inclusion of online etiquette and social networking etiquette** in the course. Dr. Damayanti Gharpure, University Nominee and Head, Dept. of Electronics, SPPU suggested **extending the Personality Development Course across other disciplines.**

2. Timeline for conduction of Value-added Courses for FYBCom:

The proposal to extend the timeline for conduct and completion of the Value-added courses for B.Com (either two courses of 1 credit each or lone course of 2 credits for FYBCOM.) as accepted and a resolution was passed that these courses could be conducted at any time during the First and Second year of the degree, (to reduce stress to students), in online/offline mode and could be selected from the existing bouquet of credit courses offered by us.

3. Assessment of Skill Enhancement Courses (SEC) for SY and TY (BA-BCOM)

The proposal to undertake assessment of 2 credit SEC courses for SY-TY (BA-BCom) with allocation of credits based on continuous internal assessment mode out of 50 marks, with no end semester examination for the same was accepted, approved and a resolution was passed to this effect.

4. Carry forward of 30% backlog from FY to SY for Science stream.

It was proposed and passed that as per SPPU stipulated Guidelines for Science, the same would be adhered to.

5. Carry forward of 50% backlog from FY to SY (Arts and Commerce streams)

It was resolved that in regard to backlogs from FY to SY (Arts and Commerce), we would carry forward of 50% backlog from FY to SY (Arts and Commerce).

6. To address the question of screen-violations by students during conduct of online exam (as witnessed in Jan 2021 End Semester exam).

It was resolved that in the case of conduct of End Semester examinations in online mode, up to 20 screen violations were to be permitted. If during the conduct of the online exam, a student's screen showed more than 20 screen violations, then the student's attempt would be treated as null and void. This would be treated as a technical issue and the student would be given a chance to reappear for the said exam.

7. No other matter was put forth for discussion.

The meeting concluded with a Vote of Thanks by 11.15am.



A handwritten signature in blue ink, which appears to read "G.H. Gidwani".

Dr. G.H. Gidwani

Principal

St. Mira's College for Girls, Pune

Minutes of Academic Council Meeting

Agenda: - Presentation and approval of revised curriculum for undergraduate and Postgraduate courses for Arts, Commerce, BBA, BBA(CA), BSc and MSc by the academic council for the year 2020-2021 for First year UG courses and for 2020-2021 for First- and Second-year PG courses transacted at St. Mira's College for Girls, Pune (Autonomous, Affiliated to Savitribai Phule Pune University).

Note to NAAC: BA Programs include: BA Psychology, BA English, BA Sociology and BA Economics. MCOM Programs include: MCOM Business Administration and MCOM Advanced Accountancy.

Day and Date: - Thursday, 10th December 2020

Time: - 1 p.m.

Venue: -Zoom platform

Members Present: -

- 1) Dr. Gulshan H Gidwani – Principal and Head department of Commerce
- 2) Dr. Meena Chandawarkar – Former Vice Chancellor State Women's University
- 3) Dr. Manju Nichani – Former Principal KC college and Rector Sadhu Vaswani Institute of Learning
- 4) Ms. Priya Patil – Senior Manager, Development, Allscripts India Ltd.
- 5) Dr. Rajeshwari Deshpande – Prof of Politics and Public Administration SPPU
- 6) Dr. Supriya Patil- Head Department of Commerce SPPU
- 7) Dr. Damayanti Ghpure- Head department of Electronic Science, SPPU
- 8) Mrs. Stella Ambrose- Professional courses coordinator (Unaided Section)
- 9) Dr. Shalini Iyer– Vice Principal and Head department of Business Economics
- 10) Dr. Soniya Chavan – Controller of Examinations and Head department of Economics
- 11) Dr. Jaya Rajagopalan- IQAC coordinator and Head department of Psychology
- 12) Dr. Rama Venkatachalam-Head department of Business Studies
- 13) Dr. Arwah Madan – Senior faculty
- 14) Dr. Vaishali Diwakar - Head department of Sociology
- 15) Dr. Vaishali Joshi - Senior faculty
- 16) Dr. Snober Satarawala- Head department of English
- 17) Asst. Prof. Haseena Shaikh - Head department of Education
- 18) Dr. Sangeeta Deshmukh - Head department of Marathi
- 19) Dr. Sandhya Pandit - Head department of History
- 20) Asst. Prof. Veena Kenchi- Head department of Political Science
- 21) Dr. Sheetal Jadhav - Head department of Hindi
- 22) Asst. Prof. Elizabeth Kanade-Head department of Accountancy
- 23) Asst. Prof. Rajni Singh
- 24) Asst. Prof Rekha Kankaria
- 25) Asst. Prof Ashwini
- 26) Asst. Prof. Monica Rajguru



Proceedings and Discussions: -

1. Principal Dr. Gulshan Gidwani welcomed members of the Academic Council, Dr. Jaya Rajagopalan briefed the members regarding the proceeding of the meeting and Dr. Shalini Iyer introduced the professional and industry experts on board.
2. Dr. Jaya Rajagopalan presented the highlights of the UG and PG programme, outcome-based education and expert reviews on the revised curriculum framed.
3. Heads of the Department presented the revised curriculum for **F.Y UG courses and PG courses across all streams.**
4. The members unanimously accepted the revised curriculum and highly appreciated the efforts to the college and its staff in chalking out an excellent curriculum.
5. The following courses were approved by the Academic Council for 2020-23.
 - FYBCOM Marathi
 - FYBCOM Hindi
 - FYBCOM Advanced IT
 - FYBCOM Business Economics
 - FYBA, FYBCOM, FYBBA, FYBBA(CA), FYBCS Physical Education and Sports
 - FYBCOM English
 - FYBCOM Business Studies
 - FYBCOM Business Entrepreneurship
 - FYBCOM Marketing
 - FYBCOM Business Administration
 - FYBCOM Consumer Protection and Business Ethics
 - FYBA Politics
 - FYBA Marathi
 - FYBA Hindi
 - FYBA Psychology
 - FYBA Education
 - FYBA English
 - FYBA Economics
 - FYBA History
 - FYBA Sociology
 - FYBBA
 - FYBBA(CA)



- FY BSc (Computer Science)
- MA Sociology
- MA Economics
- MA English
- M Com Business Administration
- M Com ^{Advanced} Accountancy
- M Sc Computer Science

6. Dr. Meena Chandawarkar highly appreciated the curriculum and suggested the following points for effectively transacting the curriculum.

- 10% of the syllabus to be taught via online mode to have a blended learning approach
- To organize activities/ competitions for students to seep in the concept of 'Swawlambi' / self-reliant individuals.
- To include studies relating to Geriatric Care in the S.Y/ T.Y. syllabus of Sociology.

7. Dr. Damayanti Gharpure highlighted the significance of CBCS in the PG courses, which was further exemplified by Dr. Jaya Rajagopalan naming an array of CBCS courses offered to students both at UG and PG level.

8. Ms. Ashwini Kulkarni mentioned about software testing courses inbuilt in syllabus and in CBCS to a query raised by Priya Patil relating to testing of software.

9. Discussion on experiential learning and internships took place

10. Dr. Rama Venkatachalam spoke about experiential learning through Women Entrepreneurship Center, Incubation and IPR cell offered to students.

11. The meeting ended by vote of thanks proposed by Dr Arwah Madan.



G.H. Gidwani
Dr. G.H. Gidwani

Principal