

ST. MIRA' S COLLEGE FOR GIRLS, PUNE
(Autonomous - Affiliated to Savitribai Phule Pune University)

DISCIPLINE SPECIFIC SKILL ENHANCEMENT COURSE

SYBCOM

Cost and Works Accountancy - I
Basics of Cost Accounting

Semester: III	Subject Code: C 32111	Lectures: 12 Contact Hours	Credit: 1
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Sr. No.	(1)	(2)	(3)	(4)	
	Area	Course Outcomes	Pedagogy Skill based/ Activity based	Evaluation and Assessment	Skills
1.	Role of a Cost Accountant	Ability to examine, analyse and assess the areas in which a Cost Accountant can work.	Activity- Interview	Report Preparation and assessment	Leadership Skills, Interview Skills and Report Writing Skills
2.	Elements of Cost	Ability to compare and contrast the elements of cost in the manufacturing cost structure of a product/service	Activity	Report preparation	Analytical skills, presentation skills
3.	Cost Statements	Ability to create Cost Statements for an entrepreneur	Skill	Preparation and presentation of Cost Statement	Creative and Analytical skills
4.	Purchase Documentation	Ability to compare quotations and create Purchase Orders	Skill – Tutorial by Purchase Manager	Preparation and presentation of purchase orders of manufacturing units	Critical Thinking, Analytical and presentation skills
5.	Inventory Control	Ability to examine the appropriateness of inventory control technique for effective material Control	Activity- Case Analysis	PPT Presentations	Research & Analytical Skills

Board Of Studies		Name	Signature
Chairperson (HoD)		Ms. Elizabeth Kanade	<i>Elizabeth Kanade</i>



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Cost and Works Accountancy - I
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Semester: IV	Subject Code: C 42111	Lectures: 12 Contact Hours	Credit: 1
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Sr. No.	(1)	(2)	(3)	(4)	
	Area	Course Outcomes	Pedagogy Skill based/ Activity based	Evaluation and Assessment	Skills
1.	Store Organization	Ability to examine and analyse cost implication of Stores Location and Stores Layout	Activity- Case Analysis of local manufacturing unit	Report Preparation	Report Writing Skills, Analytical skills.
2.	Computerised Inventory Management System	Ability to examine the relevance of computerised inventory management system in cost reduction of a Super market/Departmental store	Activity-Interview of Store Keeper	Report preparation	Interview skills Report writing skills
3.	Material Records	Ability to create Bin Cards for Local Catering business/ Small manufacturing unit	Skill	Preparation and presentation of BIN Cards	Creative and Analytical skills
4.	Time Records	Ability to create time sheet for a local labour-intensive manufacturing unit	Skill	Preparation and presentation Time sheet	Creative and Analytical Skills
5.	Labour Accounting	Ability to create a pay slip	Skill	Preparation of Pay slips	Creative and Analytical Skills

Board Of Studies Chairperson (HoD)		Name Ms. Elizabeth Kanade	Signature <i>Elizabeth Kanade</i>
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