

महाराष्ट्र शासन

सह संचालक (उच्च शिक्षण)

पुणे विभाग, १७ डॉ. आंबेडकर रोड, पुणे-४११००१

दृष्टिकोंक्र.०२०/२६१२७८३३

फॉक्स क्र.०२०/२६०५१६३२

क्र.सम/उशि/पुवि/१.१०.१७/पद अनुज्ञेयता/२०१८ ३०४४ (प.४)

दि.२१/१२/२०१८

प्रति,

प्राचार्य,

सेंट मिराजू कॉलेज फॉर गर्ल्स,

पुणे-४११००१.

विषय:- दि.१०/१०/२०१७ च्या विद्यार्थी संख्येच्या आधारावर शिक्षक व शिक्षकेतर पदांची अनुज्ञेयता....

संदर्भ:- १) शासन निर्णय, क्र.युएसजी-११७८/२५२५१/XXXII सेल, दि.१९/०६/१९७८.

२) शासन निर्णय, क्र.एनजीसी-२०८०/१६०२८४/(५९८७)युनिआय-२, दि.०९/०६/१९८१.

३) शासन निर्णय, क्र.एनजीसी-१२८६/१२२४/युनिआय-४, दि.२७/०२/१९८९.

४) शासन निर्णय, क्र.बीजीटी-१०९७/प्र.क्र.२४/अ/अर्थसंकल्प-११, दि.१५/१२/१९९८.

५) शासन निर्णय, क्र.युएसजी-१४९३/(२६)मर्शि-१, दि.१७/०५/१९९४.

६) शासन निर्णय, क्र.एनजीसी-२२९९/(४७९५)विशि-४, दि.२६/०८/१९९९.

७) शासन निर्णय, क्र.असक-१००१प्र.क्र.२९/२००१/वित्तीय सुधारणा, दि.१०/०९/२००१.

८) शासन निर्णय, क्र.असंक-१००१प्र.क्र.२९(भाग-३)/२००२/वित्तीय सुधारणा, दि.०९/०१/२००३.

९) शासन निर्णय, क्र.असंक-१००१प्र.क्र.२९(भाग-६)/२००४/वित्तीय सुधारणा-१, दि.०९/०७/२००४.

१०) शासन निर्णय, क्र.एसआरव्ही-२००७/प्र.क्र.१२७/०७/१२, दि.२७/०८/२००७.

११) शासन परापत्रक, क्र.एनजीसी-२०१०/(प्र.क्र.४१५/१०)विशि-१, दि.०७/०९/२०११.

१२) शासन निर्णय, क्र.संकीर्ण-२०११/(४०४/११)विशि-१, दि.१९/०१/२०११.

१३) शासन निर्णय, क्र.आढावा-१५१३/प्र.क्र.१२५/मर्शि-५, दि.०३/११/२०१८.

१४) मा.संचालनालयाकडील क्र.अशाम/२०१७/महा.पदांचा आढावा/मर्वि-४/१९८९/४, दि.१३/१२/२०१८.

१५) मा.संचालनालयाकडील क्र.अशाम/२०१७/महा.पदांचा आढावा/मर्वि-४/२००२७, दि.१४/१२/२०१८.

१६) आपला दि. । / रोजीचा प्रस्ताव.

उपरोक्त विषयान्वये कळविण्यात येते की, संदर्भ क्र.१६ अन्वये प्राप्त झालेला आपल्या महाविद्यालयाच्या प्रस्तावानुसार दि.०९/१०/२०१७ च्या विद्यार्थी संख्येच्या आधारावर विद्याशाखा, विषय, अभ्यासक्रमनिहाय कार्यभार तपासण्यात आला. कार्यभार परिगणना मानकानुसार शासनाने विहीत केलेल्या तरतूदीच्या अनुंगांने खालील अटीच्या अर्धीन राहून महाविद्यालयासाठी शिक्षक / शिक्षकेतर पदे अनुज्ञेय करण्यात येत आहेत.

शासन निर्णय, उच्च व तंत्र शिक्षण विभाग, क्र.आढावा-१५१३/प्र.क्र.१२५/मर्शि-५, दि.०३/११/२०१८ नुसार पदांची अनुज्ञेयता दि.०९/१०/२०१७ च्या विद्यार्थी संख्येनुसार आधारीत आहे. मात्र, आकृतिबंध अंतिम झालेला नसल्याने, आकृतिबंधास वित्त विभागाची अंतिम मंजूरी मिळेपर्यंत सदरची पदे अंतिम समजण्यात येऊ नयेत. प्रस्तूत बाब आपल्या निदर्शनास आणून देण्यात येत आहे.

शिक्षकीय पदे

| अ.क्र. | विषय/पदनाम | २०१७-१८ चा एकूण कार्यभार | सन २०१७-१८ | | | शेरा |
|--------|---------------|--------------------------|--------------|------------|-----------|---------|
| | | | अनुज्ञेय पदे | भरलेला पदे | रिक्त पदे | |
| १ | प्राचार्य | ६ | १ | १ | ० | वाणिज्य |
| २ | ग्रंथपाल | - | १ | १ | ० | |
| ३ | सह.शि.संचालक | - | १ | १ | ० | |
| ४ | इंग्रजी | ७२ | ४ | ३ | १ | |
| ५ | मराठी | १६ | १ | १ | ० | |
| ६ | हिंदी | १६ | १ | १ | ० | |
| ७ | सरकारीशाखा | ० | ० | ० | ० | |
| ८ | संगीत | ० | ० | ० | ० | |
| ९ | उर्दू | ० | ० | ० | ० | |
| १० | इंग्रजीमार्ग | १२ | १ | १ | ० | |
| ११ | अध्यापक | १०८ | ६ | ६ | ० | |
| १२ | राज्यगांधी | २४ | १ | १ | ० | |
| १३ | ग्रंथालय | ० | ० | ० | ० | |
| १४ | तत्त्वज्ञान | ० | ० | ० | ० | |
| १५ | वनस्पतीशाखा | ० | ० | ० | ० | |
| १६ | वाणिज्य | १४२ | ७ | ६ | १ | |
| १७ | राज्यालयशाखा | ० | ० | ० | ० | |
| १८ | पदार्थविज्ञान | ० | ० | ० | ० | |
| १९ | वनस्पतीशाखा | ० | ० | ० | ० | |
| २० | ग्रंथालय | ० | ० | ० | ० | |
| २१ | संख्याशाखा | ० | ० | ० | ० | |
| २२ | गोणता | १२ | १ | १ | ० | |
| २३ | गोणता | १२ | १ | १ | ० | |
| २४ | गोणता | १२ | १ | १ | ० | |
| २५ | गोणता | १२ | १ | १ | ० | |
| २६ | गोणता | १२ | १ | १ | ० | |
| २७ | गोणता | १२ | १ | १ | ० | |
| २८ | गोणता | १२ | १ | १ | ० | |
| २९ | गोणता | १२ | १ | १ | ० | |
| ३० | गोणता | १२ | १ | १ | ० | |
| ३१ | गोणता | १२ | १ | १ | ० | |
| ३२ | गोणता | १२ | १ | १ | ० | |
| ३३ | गोणता | १२ | १ | १ | ० | |
| ३४ | गोणता | १२ | १ | १ | ० | |
| ३५ | गोणता | १२ | १ | १ | ० | |
| ३६ | गोणता | १२ | १ | १ | ० | |
| ३७ | गोणता | १२ | १ | १ | ० | |
| ३८ | गोणता | १२ | १ | १ | ० | |
| ३९ | गोणता | १२ | १ | १ | ० | |
| ४० | गोणता | १२ | १ | १ | ० | |
| ४१ | गोणता | १२ | १ | १ | ० | |
| ४२ | गोणता | १२ | १ | १ | ० | |
| ४३ | गोणता | १२ | १ | १ | ० | |
| ४४ | गोणता | १२ | १ | १ | ० | |
| ४५ | गोणता | १२ | १ | १ | ० | |
| ४६ | गोणता | १२ | १ | १ | ० | |
| ४७ | गोणता | १२ | १ | १ | ० | |
| ४८ | गोणता | १२ | १ | १ | ० | |
| ४९ | गोणता | १२ | १ | १ | ० | |
| ५० | गोणता | १२ | १ | १ | ० | |
| ५१ | गोणता | १२ | १ | १ | ० | |
| ५२ | गोणता | १२ | १ | १ | ० | |
| ५३ | गोणता | १२ | १ | १ | ० | |
| ५४ | गोणता | १२ | १ | १ | ० | |
| ५५ | गोणता | १२ | १ | १ | ० | |
| ५६ | गोणता | १२ | १ | १ | ० | |
| ५७ | गोणता | १२ | १ | १ | ० | |
| ५८ | गोणता | १२ | १ | १ | ० | |
| ५९ | गोणता | १२ | १ | १ | ० | |
| ६० | गोणता | १२ | १ | १ | ० | |
| ६१ | गोणता | १२ | १ | १ | ० | |
| ६२ | गोणता | १२ | १ | १ | ० | |
| ६३ | गोणता | १२ | १ | १ | ० | |
| ६४ | गोणता | १२ | १ | १ | ० | |
| ६५ | गोणता | १२ | १ | १ | ० | |
| ६६ | गोणता | १२ | १ | १ | ० | |
| ६७ | गोणता | १२ | १ | १ | ० | |
| ६८ | गोणता | १२ | १ | १ | ० | |
| ६९ | गोणता | १२ | १ | १ | ० | |
| ७० | गोणता | १२ | १ | १ | ० | |
| ७१ | गोणता | १२ | १ | १ | ० | |
| ७२ | गोणता | १२ | १ | १ | ० | |
| ७३ | गोणता | १२ | १ | १ | ० | |
| ७४ | गोणता | १२ | १ | १ | ० | |
| ७५ | गोणता | १२ | १ | १ | ० | |
| ७६ | गोणता | १२ | १ | १ | ० | |
| ७७ | गोणता | १२ | १ | १ | ० | |
| ७८ | गोणता | १२ | १ | १ | ० | |
| ७९ | गोणता | १२ | १ | १ | ० | |
| ८० | गोणता | १२ | १ | १ | ० | |
| ८१ | गोणता | १२ | १ | १ | ० | |
| ८२ | गोणता | १२ | १ | १ | ० | |
| ८३ | गोणता | १२ | १ | १ | ० | |
| ८४ | गोणता | १२ | १ | १ | ० | |
| ८५ | गोणता | १२ | १ | १ | ० | |
| ८६ | गोणता | १२ | १ | १ | ० | |
| ८७ | गोणता | १२ | १ | १ | ० | |
| ८८ | गोणता | १२ | १ | १ | ० | |
| ८९ | गोणता | १२ | १ | १ | ० | |
| ९० | गोणता | १२ | १ | १ | ० | |
| ९१ | गोणता | १२ | १ | १ | ० | |
| ९२ | गोणता | १२ | १ | १ | ० | |
| ९३ | गोणता | १२ | १ | १ | ० | |
| ९४ | गोणता | १२ | १ | १ | ० | |
| ९५ | गोणता | १२ | १ | १ | ० | |
| ९६ | गोणता | १२ | १ | १ | ० | |
| ९७ | गोणता | १२ | १ | १ | ० | |
| ९८ | गोणता | १२ | १ | १ | ० | |
| ९९ | गोणता | १२ | १ | १ | ० | |
| १०० | गोणता | १२ | १ | १ | ० | |
| १०१ | गोणता | १२ | १ | १ | ० | |
| १०२ | गोणता | १२ | १ | १ | ० | |
| १०३ | गोणता | १२ | १ | १ | ० | |
| १०४ | गोणता | १२ | १ | १ | ० | |
| १०५ | गोणता | १२ | १ | १ | ० | |
| १०६ | गोणता | १२ | १ | १ | ० | |
| १०७ | गोणता | १२ | १ | १ | ० | |
| १०८ | गोणता | १२ | १ | १ | ० | |
| १०९ | गोणता | १२ | १ | १ | ० | |
| ११० | गोणता | १२ | १ | १ | ० | |
| १११ | गोणता | १२ | १ | १ | ० | |
| ११२ | गोणता | १२ | १ | १ | ० | |
| ११३ | गोणता | १२ | १ | १ | ० | |
| ११४ | गोणता | १२ | १ | १ | ० | |
| ११५ | गोणता | १२ | १ | १ | ० | |
| ११६ | गोणता | १२ | १ | १ | ० | |
| ११७ | गोणता | १२ | १ | १ | ० | |
| ११८ | गोणता | | | | | |

| | | | | |
|----------------------|------------|-----------|-----------|----------|
| २० भूगोलशास्त्र | ० | ० | ० | ० |
| २१ इलेक्ट्रॉनिक्स | ० | ० | ० | ० |
| २२ सूक्ष्मजीवशास्त्र | ० | ० | ० | ० |
| २३ भूगोल | ० | ० | ० | ० |
| २४ मानसशास्त्र | २४ | १ | १ | ० |
| २५ शिक्षणशास्त्र | १२ | १ | १ | ० |
| २६ समाजशास्त्र | ५६ | ३ | ३ | ० |
| २७ विष्णु (एम.लॉ) | १२ | १ | १ | ० |
| २८ फ्रेंच | ० | ० | ० | ० |
| एकूण | ५१२ | ३१ | २१ | २ |

कनिष्ठ व वरिष्ठ महाविद्यालयातील (अनुदानित) विद्यार्थी संख्या खालीलप्रमाणे:-

| (कनिष्ठ व वरिष्ठ महाविद्यालयास संलग्न असल्यास) | कनिष्ठ महाविद्यालय | विज्ञान विद्याशाखेतोल विद्यार्थी संख्या |
|--|---------------------------|---|
| | विद्यार्थी संख्या | विद्यार्थी संख्या |
| | कनिष्ठ महाविद्यालय | १०९८ |
| | वरिष्ठ महाविद्यालय | १४०९ |
| | एकूण | २५०७ |

शिक्षकतर पदे

| अ.क्र. | पदनाम | अनुज्ञेय पदे | भरलेली पदे | रिक्त पदे | शेरा |
|--------|--------------------|--------------|------------|-----------|------|
| १ | प्रबंधक | १ | १ | ० | |
| २ | अधिकारी | १ | १ | ० | |
| ३ | मुख्य लिपोक | १ | १ | ० | |
| ४ | कनिष्ठ लघुलघुक | १ | १ | ० | |
| ५ | सहाय्यक ग्रंथपाल | १ | ० | १ | |
| ६ | वरिष्ठ लिपोक | २ | २ | ० | |
| ७ | कनिष्ठ लिपोक | ५ | ५ | ० | |
| ८ | प्रयोगशाळा सहाय्यक | ० | ० | ० | |
| ९ | ग्रंथालय लिपोक | २ | २ | ० | |
| १० | ग्रंथालय परिचर | ० | ० | ० | |
| ११ | प्रयोगशाळा परिचर | ८ | ८ | ० | |
| १२ | शिपाई | १० | १० | ० | |
| | एकूण | ३२ | ३१ | १ | |

अटी व जाती:-

- प्रस्तुतची पदे महाविद्यालयातील कायरत असलेल्या अनुदानित विद्याशाखा / तुकड्या / विषय यामधील प्रवैशित विद्यार्थी संख्या विचारात घेऊन परिगणीत होणाऱ्या कायंभारानुसार अनुज्ञेय करण्यात आलेली आहेत.
- महाविद्यालयाने पदनिश्चितीसाठी सादर केलेल्या प्रस्तावात नमुद केलेल्या विद्याशाखा / तुकड्या / विषय व विद्यापीठाने प्रमाणित केलेल्या विद्यार्थीसंख्येची प्रत्यक्ष महाविद्यालयात पटनोंदणी अनिवार्य राहील.
- अनुदान पात्रेसाठी अनिवार्य असलेली विद्यार्थीसंख्या विचारात घेऊन कायंभार परिगणना करण्यात आलेली आहे.
- प्रात्यक्षिकांसाठी शासन नियमानुसार विहित केलेल्या विद्यार्थी संख्येची बँच (गट) अनिवार्य राहील.
- व्याख्याने / प्रात्यक्षिके / ट्यूटोरियल (पाटीनिर्देशन), प्रोजेक्ट वर्क (प्रकल्प कार्य) या करिता नमुद असणाऱ्या तासिका शासनाने विहीत केलेल्या निकषानुसार बंधनकारक राहील.
- महाविद्यालयास अनुज्ञेय करण्यात आलेल्या पदांनुसार शासनाच्या प्रचलित आरक्षण धोरणानुसार विहीत प्राथिकाराकडून आरक्षण बिंदू नामावली प्रमाणित करणी अनिवार्य आहे.
- पुढील शैक्षणिक वर्षासाठी विद्यार्थीसंख्येत घट झाल्यास किंवा अन्य कारणास्तव अनुदानित विभागातील कायंभार कनी झाल्यास अनुज्ञेय पदसंख्या कमी करण्यात येईल.
- अतिरिक्त शिक्षक/शिक्षकतर कर्नचान्यांचे समायोजनाबाबत प्रचलित शासन निर्णयातील तरतूदीनुसार कायंवाही करण्यात यावी, अतिरिक्त कर्मचान्यांचे समावेशन झाल्याशिवाय पदभरतीसाठी परवानगी देण्यात येणार नाही.
- महाविद्यालयाच्या अनुदान पत्र कायंभारावर आधारीत पदे अनुज्ञेय करण्यात आलेली आहेत, अनुज्ञेय ददावरील पदभरतीसाठी स्वतंत्रपणे शासनाच्या प्रचलित धोरण व छायावृद्धीनुसार प्रस्ताव सादर करून ना-हरकत प्रमाणपत्र घेणे आवश्यक आहे.
- अनुज्ञेय पदावरील पदभरती शासनाच्या प्रचलित पदभरती धोरणानुसार पूर्वपरवानगी शिवाय (ना-हरकत प्रमाणपत्रशिवाय) पदभरती करण्यात येऊ नाहे. शासन परवानगीशिवाय निर्णीत आयंकृतीचे अनुगमन न करता निरुक्त्या केल्यास / निरुक्तीशिवाय कोणत्याही स्तरावर अनियमिता आण्यात आल्यास सदर पदावरील वेतन अदायारी अमार्श केली जाईल, अशा नियमांची स्वरूप्यता जबाबदारी संबंधित व्यवस्थापन व महाविद्यालय यांची राहील.





SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[An Autonomous College Affiliated to the Savitribai Phule Pune University]
[ARTS, COMMERCE, SCIENCE, BBA, BCA]
6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. Jaya Rajagopalan
Principal Incharge

PU/PN/AC/015/(1962)
College Code No. : 013

St. Mira's College for Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Degree College

Statement showing Teaching Posts information from 2017-2018 to 2021-2022 (Aided)

| Year | As on | No. of Sanctioned Posts | No. of Filled Posts | No. of Vacant Posts |
|-----------|-----------|-------------------------|---------------------|---------------------|
| 2017-2018 | 1.10.2017 | 31 | 28 | 3 |
| 2018-2019 | 1.10.2018 | 31 | 27 | 4 |
| 2019-2020 | 1.10.2019 | 31 | 27 | 4 |
| 2020-2021 | 1.10.2020 | 31 | 27 | 4 |
| 2021-2022 | 1.10.2021 | 31 | 25 | 6 |




Dr Jaya Rajagopalan
Principal Incharge

SADHU VASWANI MISSION

[Founded by Sadhu Vaswani]

(Regd. under Indian Societies Act XXI of 1860 and Bombay Public Trusts Act 1950)
10, Sadhu Vaswani Path, Pune 411 001 INDIA

ST. MIRA'S COLLEGE FOR GIRLS, PUNE

AUTONOMOUS AFFILIATED TO SAVITRIBAI PHULE PUNE UNIVERSITY

2021-2022

This is to certify that the number of sanctioned posts by the management for the Academic Year 2021-2022 is 24. This is to attest that the following faculty members are appointed against the above mentioned posts:

| Sr.No. | Name of the Teacher | Name of the Department |
|--------|--------------------------|------------------------|
| 1 | Mrs. Deepanjali Mazumdar | Commerce |
| 2 | Mrs. Shital Jadhav | Hindi |
| 3 | Mrs. Sharmin Palsetia | Psychology Department |
| 4 | Mrs. Pooja Jain | Psychology Department |
| 5 | Ms. Elizabeth Varkey | English Department |
| 6 | Mrs. Anjali Kale | B.Sc. Comp Science |
| 7 | Mrs. Swatee Sarwate | B.Sc. Comp Science |
| 8 | Mrs. Gitanjali Phadnis | B.Sc. Comp Science |
| 9 | Mrs. Anitha Vinod | B.Sc. Comp Science |
| 10 | Mrs. Vrushali Paranjpe | B.Sc. Comp Science |
| 11 | Mrs. Ashwini Kulkarni | B.Sc. Comp Science |
| 12 | Mrs. Smita Borkar | B.Sc. Comp Science |
| 13 | Mrs. Shubhangi Jagtap | B.Sc. Comp Science |
| 14 | Mrs. Swati Pulate | B.Sc. Comp Science |
| 15 | Mrs. Alka Kalhapure | B.Sc. Comp Science |
| 16 | Mrs. Rekha Kankariya | BBA |
| 17 | Mrs. Amrita Basu | BBA |
| 18 | Mrs. Abhradita Nahvi | BBA |
| 19 | Mrs. Kajal Jaisinghani | BBA |
| 20 | Mrs. Deepali Agarwal | BBA(CA) |
| 21 | Mrs. Jyoti Amate | BBA(CA) |
| 22 | Mrs. Monika Rajguru | BBA(CA) |
| 23 | Ms. Amruta Narke | Economics |
| 24 | Mrs. Annapoorni Pillai | BBA |

CHAIRPERSON



SADHU VASWANI MISSION



Off : 624846
Resi. : 680392
College Code No. : 013

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]

[FOUNDER : SADHU T. L. VASWANI]

Mrs. A. A. JETHWANI

Principal

FORM FOR APPOINTMENT OF A TEACHER

REF. NO. E-3/(h)/2

6, Koregaon Road
Pune - 411 001. [INDIA]

Date : 14.6.99

702

Shri/Smt Jaya Rajagopalan,
A/2, Kshitija Society,
Yerwada, Pune 411 006

Sub: Appointment to the post of
in **PSYCHOLOGY**

LECTURES

(Subject)

-Sir/Madam,

In response to our advertisement dated 2.5.99 you had applied for the post of Lecturer in Psychology. You were interviewed for the above post by the Selection Committee Constituted by the Management.

I am pleased to inform you that the Management has appointed you on the said post in S. Mira's College for Girls, Pune - 1, in the scale of Rs. 2200-75-2800, 100-4000 with effect from 15.6.1999. Your appointment is subject to the following terms and conditions :-



(6) *Recd. 1*

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]

[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHIWANI :- 2 :-

6, Koregaon Road,

Pune - 411 001 (INDIA)

3. (i) You will be paid basic pay of Rs. 2,200/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/ Director of Medical Education & Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualifications _____ (M.Phil/Ph.D., M.D./M.S., M.D.S., M.E. etc.) as prescribed by the University/State Govt. or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the workload prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge/relieving certificate, last pay Certificate, Caste certificate, change of name certificate (if any), etc. before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of :-
(i) Two passport size photographs,
(ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer.
(iii) Discharge Certificate from previous employer (if any).

9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College/institution.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHWANI
Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

- 3 -

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (R.P.A.D) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service; without the permission of the competent authority/Management.
13. Your services are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/ party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the institution/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management Institution within seven days from the date of receipt Order of Appointment, failing which your appointment will be cancelled.

Yours f

Secretary

To: 1. Ms. Jaya Rajagopalan

2. The Secretary, St. Mira's College for Girls Board, Pune - 411 001.
3. Accounts Section.
4. The Chairperson, Sadhu Vaswani Mission, Pune 411 001.

SKK/-

Ph. / Fax : 6124846
College Code No. : 013

J. Rajagopalan

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Dr. G. H. GIDWANI
Principal

THE LIGHT

No.E-3(h)/39

6, Koregaon Road
Pune - 411 001. [INDIA]

1/6/01

OFFICE ORDER

St. Mira's College for Girls Board, Pune, is pleased to confirm the services of Miss Jaya Rajagopalan, Full-time, Lecturer, in her existing post w.e.f. 15-6-2001, subject to the approval of the Joint Director, Higher Education, Pune Region, Pune 1, and University of Pune.

She will be entitled and admitted to the benefits of the General Provident Fund
w.e.f. 15.6.1999.

J. H. Gidwani
Dr. G.H. Gidwani
Principal

1) Miss Jaya Rajagopalan *J.R.*
2) The Secretary, St. Mira's
College for Girls Board.
3) The Chairperson, St. Mira's
College Board Pune.
4) Accounts Section.

Office Order
1/6/01

University of Pune

12



Ganesikhind,
PUNE - 411 007.

nos.:
5061
5062
56060

graph: 'UNIPUNA'
fax: 0145 7119 UNIP 14
Fax: 020 353899

Ref. No.: CCO/ 22

Date: 7-12-1999.

To,

The Principal
St.Mira's College for Girls
6, Kophargaoon Road
Pune - 411 001.

Subject - Approval to the appointment of College Teachers.

Sir,

With reference to your letter No.U-3/99/2000/4 dated 11-10-1999 regarding the proposal for approval to the appointment of teachers of your college. I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :

| Sr.No. | Name of the Teachers | Post | Subject | Date & Period of approval |
|--------|-------------------------|-----------------|------------|---|
| 1) | Smt.Karur Anila Thomas | Lecturer (F.T.) | Commerce | 5-8-1999 <i>Anila Thomas</i> |
| 2) | Smt. Suryanarayan Hema | --"-- | --"-- | 15-6-1999 to 14-6-2001 <i>S.H.</i> (Leave Vacancy) |
| 3) | Smt. Wadhwani Bharati | --"-- | --"-- | 16-7-1999 to 30-10-1999 (Leave Vacancy) |
| 4) | Smt. Thadani Milan | --"-- | English | 20-6-1999 to 14-6-2001 <i>Milan</i> (Leave Vacancy) <i>9/12/99</i> |
| 5) | Smt. Rajgopalan Jaya | --"-- | Psychology | 15-6-1999 <i>J.R.</i> |
| 6) | Smt. Kulkarni Sadhana | --"-- | Politics | 15-6-1999 <i>S.Kulkarni</i> |
| 7) | Smt. Diwakar Vaishali | --"-- | Sociology | 15-6-1999 <i>Diwakar</i> |
| 8) | Smt. Mohanty Suchismita | --"-- | Economics | 20-9-1999 to 10-12-1999 (Leave Vacancy) |

Yours faithfully,

K. S. Gillie
For Registrar
8772129

Copy E.W.cs. to:-

1. All concerned teachers



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 6124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

REF.NO.E-3(K)/15

DATE:1.8.2003

TO,

Miss Elizabeth Kanade,

Sub: Appointment to the post of LECTURER
in MERCANTILE LAW (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 8,000/- p.m. with effect from 23.6.2003, as per Government Resolution no. Sakran/1002/(553/2001)Astha-1 dt. 19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
- 2.(a). You are appointed in clear vacancy as full-time on contract basis on probation for a period of 1 year for the academic year 2003 - 04.
- (b). Your appointment is purely temporary for a period of i.e. from _____ to _____
- (c). Your appointment is on the leave vacancy for the period of from _____ to _____
- (d). The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- (e). The post is reserved for _____. Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
- (f). This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____
- (g). Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 6124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

2

3. (I) You will be paid basic pay of Rs. per month in the scale indicated above.
You will also be entitled to Dearness allowance, House Rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
- (II) You will be paid remuneration at the rate of Rs. per lecture/per hour.
- (III) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/ Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualification (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/ State Govt. or the Central Councils concerned within the period
5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
 - (I) Two passport size photographs,
 - (II) Character Certificate from two eminent persons, one should be a Govt. Gazetted Officer.
 - (III) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 6124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

3

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due(READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management
13. Your services are transferable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one months pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

This appointment order supercedes order no. E-3(K)/13 dt. 21.6.03

Yours faithfully

G. H. Gidwani
Secretary/Principal
Principal

To: 1. Miss Elizabeth Kanade.
2. The Chairperson, St. Mira's College Board.
3. The Secretary, St. Mira's College Board.
4. Accounts Section.

St. Mira's College For Girls



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]
6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

No. E-3(k)/25

12.7.04

OFFICE ORDER

St. Mira's College for Girls Board, Pune, is pleased to confirm the services of Miss Elizabeth Kanade, full-time lecturer, in her existing post w.e.f. 21.6.2004, subject to the approval of the Joint Director, Higher Education, Pune Region, Pune -1, and University of Pune.

She will be entitled and admitted to the benefits of the General Provident Fund.

G. H. Gidwani
Dr. G.H. GIDWANI
Principal

To

- 1) Miss Elizabeth Kanade.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.

University of Pune

Telephone Nos :

5696061

5690060

5690062



Ganeshkhind,
PUNE - 411 007.

Telexgraph : 'UNIPUNE'

Fax : 020-5693899

Ref. No. 110/5973

Date 28/10/2004

The Principal,
SVM's St Mira's College for Girls
(Arts, Commerce & Science)
6, Koregaon Road,
Pune-411 001

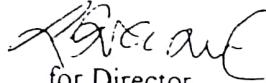
Subject - Approval to the appointment of college teachers.....

Sir,

With reference to your letter No U-3/2004-05/2 dated 28-9-2004 regarding the proposal for approval to the appointments of teachers of your college, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

| Sr No | Name of the teachers | Post | Subject | Date and period of approval |
|-------|--------------------------------|-------------------------|----------------|---|
| 1 | Smt. Kanade Elizabeth Ashok | Lecturer (Full Time) | Mercantile Law | Wef 21-6-2004. |
| 2 | Smt. Buche Dimple Vinayak | Lecturer (Full Time) | Commerce | Wef 21-6-2004 to the end of the Academic Year 2004-05 only on contract basis. |
| 3 | Smt. Pingle Madhu | Lecturer (Full Time) | Commerce | Wef 21-6-2004 to 20-6-2006 only on leave vacancy. |
| 4 | Smt. Masurkar Snehal Anant | Lecturer (Full Time) | Economics | Wef 21-6-2004 to 20-6-2006 only on leave vacancy. |
| 5. | Smt. Mirchandani Sujata | Lecturer (Full Time) | Psychology | Wef 5-7-2004 to 31-10-2004 (end of the first term) of the Academic Year 2004-05 only (leave vacancy). |
| 6 | Smt. Kedari Anjali Sandeep | Lecturer (Full Time) | Psychology | Wef 21-6-2004 |

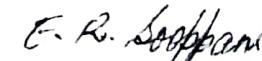
Yours faithfully,

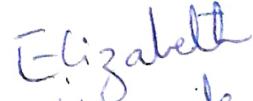

for Director

B.C.U.D.

Copy forwarded with compliments to :-

1. All concerned teachers
2. The Deputy Registrar, Reservation Cell,
University of Pune, Pune 411 007


इ. आर. सूप्तन
E. R. SCOPPAN


Elizabeth
V. Ashok



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]
6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal
No. E-3 (A)/41

PU/PN/AC/015/(1962)
College Code No. : 013
17.6.06

OFFICE ORDER

Mrs. Dimple Buche is requested to note that since she has completed two years of her full-time service as lecturer, on contract basis, as per Government Resolution No. Sakrani 2003/143 Vishi - 4 dated 23.1.04, her services are continued w.e.f. 19.6.2006, in the scale of 8000-275-13500.

G. H. Gidwani
Dr. G.H. GIDWANI
Principal

Mrs. Dimple Buche

Accounts Section.

University of Pune

40

ne Nos. :
20- 25691233
25601101
25601102



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'
Fax : 020-25693899
Website : www.unipune.ernet.in
e-mail :

Ref. No. : CCO/8423

Date : 29/11/06

To,
The Principal,
St. Mira's college for Girls
Arts, Commerce & Science
6, Koregaon Road,
Pune- 411 001.

2543
29/11/06
U.3
Vender
11/11
Respectfully
Respect
Please
Leave
given to
all Teacher

Subject :- Approval to the appointment of college teachers.....

Sir/ Madam,

With reference to your letter No.U-3/2006-2007/2 dated 29/09/2006 regarding the proposal for approval to the appointment of teachers of your college, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

| Sr No. | Name of the teachers | Post | Subject | Date and period of approval |
|--------|--------------------------------|----------------------|------------|---|
| 1. | Smt. Pingle Madhu Nikhil | Lecturer (Full Time) | Commerce | Wef. 21.6.2006. |
| 2. | Smt. Barthwale Ineet Shail | Lecturer (Full Time) | Psychology | Wef. 24.6.2006. to the end of Acd year 2006-2007. |
| 3. | Smt. Buche Dimple Vinayak | Lecturer (Full Time) | Commerce | Wef. 19.6.2006. |
| 4. | Smt. Devinder Kaur | Lecturer (Full Time) | Librarian | Wef. 2.5.2006. |
| 5. | Smt. Pimpalkhare Manisha Viraj | Lecturer (Full Time) | Economics | Wef. 1.7.2006. to the end of Acd year 2006-2007. |

APPOINTMENT ORDER

BBA (A)/2010-11/1c

Mrs. Deepanjali Mazumdar

22/11/10

**Sub: Appointment to the post of FULL TIME LECTURER in
Bachelor of Business Administration Degree Course**

The Management is pleased to appoint you on the above stated post w.e.f 22nd November, 2010 – 31st March 2011, (this period may be extended up to 15th April' 2011, through prior notification), on a consolidated salary of Rs.20000/- per month (Twenty Thousand only). You will be entitled to 4 days casual leave during this period. No other emoluments or conveyance allowance will be paid for this post.

You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.

You are requested to acknowledge and communicate the acceptance of this Appointment Order within three days from the date of receipt failing which; the order shall be treated as cancelled.

Job Profile:

The job entails pedagogical efforts, conducting internal exams and assessment thereof, organizing and conducting seminars and extra curricular activities and any other administrative work assigned.

Your appointment will be subject to following conditions:

1. Submission of two passport size photographs and original as well as certified true copies of documents mentioned in Annexure I of this appointment order.
2. You are advised to undergo a medical examination and submit 'Job Fitness Certificate' by an approved Medical Practitioner.
3. A detailed Session Plan describing your pedagogical efforts.

You would also be required to strictly adhere to the clauses mentioned under Annexure II of this appointment order.

Exit Clause:

Your services may be terminated:

1. In the event of unsatisfactory services after serving you a notice period of one month.
2. Automatically in the event of your absence from duty without permission for thirty continuous days or more and / or in the event of violation of Employment Terms and Conditions, you may in addition be liable for disciplinary action detailed in the University of Pune Statutes and/or as decided by the College Management.
3. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

We welcome you to the organization and wish you success!

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To

- 1) Mrs. Deepanjali Mazumdar
- 2) Accounts Section

*Accepted
Deepanjali Mazumdar
25/11/10*

Nos. :
25691233
25601258
25601259
25601257

cc 0/627

University of Pune



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph: 'UNIPUNE'
Fax : 020-25691233
Website : www.unipune.ac.in
e-mail : dyracademic@unipune.ac.in

Date : 14 - 2 - 2012

To,
The Principal,
Sadhu Vaswani Mission's
St. Mira's College of Girls,
Arts, Commerce & Science,
6, Koregaon Road, Pune-411 001.
ID.NO:PU/PN/AC/015/1962.

Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No. UBBA/11-12, Dated: 31/01/2012 regarding the proposal for approval to the appointments of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

| Sr. No | Name of the Teachers | Post | Subject | Date and period of approval |
|--------|-------------------------------|---------------------------------|---------|-----------------------------|
| 1. | Smt. Kankariya Rekha | Assistant Professor (Full Time) | B.B.A. | W.e.f. 20/12/2011 |
| 2. | Smt. Mazumder Deepanjali Babu | Assistant Professor (Full Time) | B.B.A. | W.e.f. 20/12/2011 |

Yours Faithfully,

For Director
B.C.U.D.

Copy to:-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007

ST. MIRAS COLLEGE FOR GIRLS

Principal : 2410
Inward : 18/2/2012
Date : UBBA
File No : Seema P
To be done by :



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[Founder : Sadhu T. L. VASWANI]

Tel. : Off. 65073
Resi 67162

6, KOREGAON ROAD.
PUNE-411 001, [INDIA].

11-E-3 (2000)/2

Dated : 16.7.88

APPOINTMENT ORDER

With reference to her/his application dated 25.4.88 Smt/Shri xxxx Lalwani Shalini Jotsingh is requested to note that the Executive Committee of St. Mira's College for Girls, Poona, have been pleased to appoint her/him as a temporary Full-time Lecturer of Economics w.e.f 20.7.88 (or from the date of joining) on Rs 700/- p.m. in the scale of 700-40-1100-50-1300-Ass-50-1600 plus allowances as sanctioned by the Government from time to time.

In terms of Government Resolution, Education & Employment Department No. USG 5079/151912-UNI-3 dated 30 Mar 81 read with Vice-Chancellor's Order dated 15 May 81, the appointment is made on a purely temporary basis initially for a period of 12 months as a stop-gap arrangement since the vacancy pertains to reserved category. (i.e. to end of the current academic year 1988 - 1989). Either party desiring to terminate services, will give a month's notice or a month's salary in lieu of the notice.

The appointment is subject to the approval of the University of Poona and Dy. Director of Education, Maharashtra State, Poona.

Further it is subject to good conduct and satisfactory work, failing which it may be terminated without notice and without assigning any reason even earlier.

No T.A. or any allowance will be paid to you for joining the appointment.

Smt/Shri xxxx Lalwani Shalini Jotsingh is requested kindly to give her/his acceptance in writing.

Mrs. R.A. VASWANI
Principal and Secretary of
the Executive Committee of St. Mira's College

To : Smt/Shri xxxx Lalwani Shalini Jotsingh

Copy forwarded w.e.s. to the Secretary, Executive Committee of St. Mira's College for Girls, Poona - for information.

Accounts Section

SILVER JUBILEE YEAR : 1986-87

He truly serves who serves for the love of God !

(36)

ext
fax
loc

pda

No. 5-3 (aaa) /26

30.6.90

air
2OFFICE ORDER

The Executive Committee of St. Mira's College for girls, is pleased to confirm Miss Shalini Lalwani, in her existing post w.e.f. 30.7.90, subject to the approval of the University of Poona and Director of Education.

She will be admitted to the benefits of Provident Fund.

R.P.V.
Mrs. R.A. Vaghani
Principal

Miss Shalini Lalwani

Copy forwarded w.e.f. to: The Secretary,
Executive Committee of St. Mira's
College for Girls, Poona.

Accounts Section.

Shalini Lalwani
18/6/90

Miss Kajri Please note 39
RGA

UNIVERSITY OF POONA

Telephone Nos. :

Office : 50001, 50002, 50003.
Exam. : 54240, 54248, 55272.

Telegram : UNIPUNA



Ganeshkhind,
PUNE - 411 007.

Ref. No. : CCO/ 61/ 118

Date : 6-1-1989

To

*The Principal
St. Mira's college for Girls,
6, Koregaon Road
Pune - 411007*

Subject : Approval to the appointment of college

Professor/Lecturer in the subject *Economics*

Sir,

I am directed to inform you that the appointment of
Shri/Smt. *Latwani Shalini Jotsingh*

(a) is hereby approved. /w e - 29/7/1988

(b) is hereby approved, subject to the condition that the
teacher will be required to acquire the M.Phil./M.Ed. qualifi-
cation within 3/5 years from the date of his/her appointment
failing which he/she shall not be allowed to earn any future
increments. The teacher may be informed accordingly.

(c) is hereby approved for the period from
to only. The college is
required to follow the requisite procedure for selection and
appointment of a duly qualified teacher as early as possible.

(d) is not approved since the teacher does not possess the
minimum qualifications laid down in this behalf.

Copy to -

ST. MIRAS COLLEGE FOR

Yours faithfully,

Principal
M.A.
P.T.O.
T.O.
D.L.

1624
18/1/89
U-3

Rec
M.M.

SP

M. Bhandarkar
for Registrar.

Rec

J. S. J.
Registrar

SP



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[Founder : Sadhu T. L. Vaswani]

Tel. : Off. 66 5073 3
Resi. 66 71 82 9

MRS. R. A. VASWANI
Principal

6, KOREGAON ROAD,
PUNE 411 001, [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

No: E-3 ()/2

Date : 14.9.95.

To,
Shri/Smt Rupa Kamat
1178, Jedhav Wada, Shedge Lane
Sadashiv Peth, POONA 411 030.

Sub: Appointment to the post of Lecturer
in Economics (Subject)

Sir/Madam,

In response to our advertisement dated _____ you had applied for the post of Lecturer in Economics. You were interviewed for the above post by the Selection Committee appointed by the Management under Statute No. 15 of the University of Pune ~~Constituted by the Management.~~

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune - 1, in the scale of Rs. 2200-75-2820-100-4000 with effect from 15.9.95. Your appointment is subject to the following terms and conditions :-

1. Your services will be governed by the Maharashtra Universities Act, 1994, Statutes, Code of Conduct, Ordinances and Rules and Regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full time basis on probation for a period of two (year(s)) from the date of joining. subject to her clearing SET/NET by 31.3.96.
(b) Your appointment is purely temporary for a period of _____ i.e. from _____ to _____.
(c) Your appointment is on the leave vacancy for the period of from _____ to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



**SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS**
[ARTS & COMMERCE]
[Founder : Sadhu T. L. Vaswani]

Tel. : 0...
Resi.

MRS. R. A. VASWANI
Principal

**6, KOREGAON ROAD,
PUNE 411 001, [INDIA]**

- 2 -

3. (i) You will be paid basic pay of Rs. 2200/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.
(ii) You will be paid remuneration at the rate of Rs. per lecture/ per hour.
(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/ Director of Medical Education & Research/Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualifications (M.Phil/Ph.D., M. Sc./M.S., M.D.S., M.E. etc.) as prescribed by the University/State Govt. or the Central Councils concerned within the period.
5. Your appointment is subject to the minimum number of students and the workload prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge/relieving certificate, last Pay Certificate, Caste certificate, change of name certificate (if any), etc. before joining your duties.
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
(i) Two passport size photographs,
(ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer.
(iii) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College/institution.

**SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS**
[ARTS & COMMERCE]
[Founder : Sadhu T. L. Vaswani]

Tel. : Off. 66 50 73
Resi. 66 71 62

MRS. R. A. VASWANI
Principal

**6, KOREGAON ROAD,
PUNE 411 001, [INDIA]**

- 3 -

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/ party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully,

R. A. Vaswani
Secretary/Principal.

To: 1. Miss. Rupa Kamat.
2. The Secretary, St. Mira's College
for Girls Board, Pune - 411 001.
3. Accounts Section.

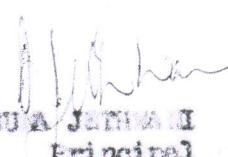
49
No. 1-3 (m)/49
32

12.1.98

OFFICE ORDER

St. Mira's College for Girls, Board, Pune, is pleased to confirm the services of Miss Rupa Kamat, Lecturer, in her existing post w.e.f. 15.9.97, subject to the approval of the Joint Director, Higher Education, Pune Region, Pune 1, and University of Pune.

She will be entitled and admitted to the benefits of the General Provident Fund.


Mrs. ANJALI JATHANI
Principal

Copy to:

- 1) Miss Rupa Kamat.
- 2) The Secretary, St. Mira's College for Girls, Board.
- 3) The Chairperson, St. Mira's College Board, Pune.
- 4) Accounts Section.


Passed in College Board
meeting dated 10.12.97.

350062

350060

Teleg : 'UNIPUNA'
Telex : 0145 7719 UNIP IN
Fax : 0212 353899



Ganeshkhind,
PUNE-411007.
4

Ref. No. :
Ref. No. CCO/ F-7/4257

Date : 15/10/96

To,
St. Mira's College
For Girls,
5, Koregaon Road,
Pune-411001.

783
30/10/96
U 3
M
R.H. pr

Subject :- Approval to the appointment of
College Teachers.

Sir,

With reference to your letter No.21 dated 29/4/96 regarding the proposal for approval to the appointment of teachers of your college. I am directed to inform you that the appointments of the followings teachers are hereby approved as indicated below.

| Sr. No. | Name of the Teacher | Post | Subject | Date & period of approval |
|---------|----------------------------------|----------------------|--------------------|--|
| 1 | Smt. Kamat Rupa Narayan | Lecturer (Full-Time) | Economics | 1.4.96 to the end of academic year 95-96 only & 15.6.96 to the end of academic year 96-97 only. (For NET/SET Exam w.e.f. 3/9/96 to 30/10/96) (Leave Vacancy) |
| 2. | Smt. Jagtap Manisha Shivaji | Lecturer (Full-Time) | Economics | 15/6/96 to end of academic year 96-97 only. (Leave Vacancy) |
| 3. | Smt. Waghmare Meenakshi Shrirang | Lecturer (Full-Time) | Commerce | 15/6/96 to end of academic year 96-97 only. (Leave Vacancy) |
| 4. | Smt. Damle Jasmine Y. | Lecturer (Full-Time) | Sociology | 15/6/96 to 5/10/96. (Leave Vacancy) |
| 5. | Smt. Jugadar Manju Arun | Director | Physical Education | 15/6/96 to the end of the academic year 95-97 only. (For NET/SET) |

Yours faithfully,


for Registrar.

Copy forwarded with compliments to :-

7/11/96
1) Smt. Kamat Rupa N.
2) Smt. Jagtap Manisha S.
3) Smt. Waghmare Meenakshi S.
4) Smt. Damle Jasmine Y.

351063, 350066
356064, 350067

Teleg : 'UNIPUNA'
Tele : 0145 7719 UNIP IN
Fax : 0212 353899



PUNE-411007.

Ref. No. : COO/F-7 / 625

Date : 6-3-1997.....

To

The Secretary / Principal,
St. Mira's College for Girls
6, Koregaon Road,.....
Pune-411001.....

Sub. : Approval to the appointment of Lecturer (Full-Time)

Ref. : Your letter No. U-3/96-97... Dated 16-12-96.....

Sir / Madam,

With reference to the subject mentioned above. I am directed to inform you that the appointment of ~~Smt./Smt./Dr.~~ ~~Kamat. Rupa~~..... ~~Narayan~~..... as Lecturer (Full-Time) for the subject ... Economics..... is hereby

(a) approved with effect from July 1996.....

(b) approved for a period of

i. e. from to only.

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately.

Thanking You,

1300
14/3/97
4-3
M

Yours faithfully,

for Registrar

Copy to :

(1) The Principal, - *PLA*

(2) ~~Smt./Smt./Dr.~~ ~~Kamat. Rupa. Narayan~~.....
St. Mira's College for Girls
6, Koregaon Road,.....
Pune-411001.

(3) The Deputy Registrar, Reservation Cell,
University of Pune, Pune-411007.

NAME OF THE TEACHER

MRS. ARWA/MADAN

Designation of the post in which pay is to be fixed as on 1.1.1996.

Lecturer

12

Date of Option : 1.1.1996.

S.NO. ITEM SUBSTANTIVE

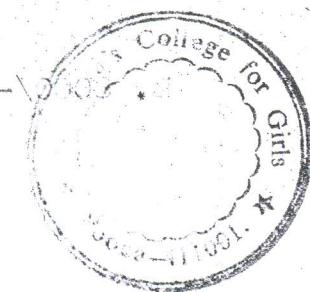
| | | |
|----|---|--------------------------|
| 1. | Existing scale/scales of the post (where there is more than one scale and the scales are merged in the single revised scale. The particular scale in which the employee was drawing pay should be specified). | 2200-75-2800-100 4000 |
| 2. | Existing emoluments as on 1.1.1996 | Rs. 2200/- |
| | A) Basic pay (vide Rule 7 -2(1)(A) | |
| | B) Special pay (Where the special pay is merged in the revised scale) vide Rule 5 -2(1)(B) | |
| | C) Dearness Allowance, appropriate to basic pay/basic pay plus special pay (where special pay is merged in the revised scale) -\0008 admissible as on 1.1.1996. | Rs. 3256/- |
| | D) Amount of First Interim Relief | Rs. 100/- |
| | E) Amount of Second Interim Relief | Rs. 220/- |
| 3. | Total existing emoluments (A) to (E) | Rs. 5776/- |
| 4. | Fitment weightage 40% of the Basic Pay | Rs. 880/- |
| 5. | Total of Items No.3 and 4. | Rs. 6656/- |
| 6. | Revised scale corresponding to existing scale/scales shown against Item No.1 above. | 8000-275-13500 |
| 7. | (1) Revised pay as fixed under Rule 5 -2(1)(i)(ii) at the stage in the revised scale next above the amount against No.5. | Rs. 8000/- |
| | (2) Number of increments due on account of bunching (Note below sub rule 1 of rule 5) | |
| | (3) Stage in the revised scale of pay at which pay is to be fixed including the benefit on account of bunching. | Rs. 8000/- |

| | |
|--|------------|
| so as to ensure at least one increment in the revised scale for every three increments in the pre-revised scale (Note 4 below sub Rule 1 of 5) | Rs. 8000/- |
| 8. Pay fixed in the applicable revised scale of pay (stage of pay at 5. Note 2 (3) or (4) whichever is higher) | Rs. 8000/- |
| 9. Amount of special pay (A) sub rule 1 of Rule 5. | |
| 10. Pay as per Rule 5, Sub Rule 2, (2) under third provision of rule. | |
| 11. Revised emoluments to be shown as 000/- | Rs. 8000/- |
| 1) Revised pay | |
| 2) Special pay (vide Rule 5 (2) (C), unrevised rate may be shown. | |
| 3) Personal pay (vide Rule 5, (2) 1 (A). | |
| 12. Date of next increment under Rule 5 (2) sub rule 1(A) Note 2. | 1-9-1996 |

| <u>Date of Increment</u> | <u>Pay after Increment</u> | <u>Any other relevant information</u> |
|--------------------------|----------------------------|--|
| 1.1.1996 | 8000/- | |
| 1.9.1996 | 8275/- | Increment released from 25.10.96 i.e. date on which SET was cleared (vide G.R. NGC/1794) |
| 1.9.1997 | 8550/- | dated 22.12.95) |
| 1.9.1998 | 8825/- | |
| 1.9.1999 | 9100/- | |
| | 2000 | |

Dr. G.H. Gidwani
DR. G.H. GIDWANI
PRINCIPAL

ST. MIRA'S COLLEGE FOR GIRLS, PUNE.



As per Govt. Resolution No. 1222/4819/UNI-4
dated 11-12-1996

Designation: *lect.*

Rs. 8000

in the scale of Rs. 8000-13500

Increment is 1.9.96

Enhance

Administrative

B. Madan
Joint Director

Aroon Madan
13500

PROFORMA FOR FIXATION OF PAY

[or Assistant professors and Equivalent Posts & Readers/ Lecturer (SG) / equivalent posts not completed 3/5 years as on 01.01.2006]

Name of the College / Institution : St. Mira's College for Girls

Name of the Teacher : Shri / Smt. Arwah Madan

(14)
(12)

| Sr.No. | Description | Relevant Information |
|---------------|--|------------------------------|
| 1 | Designation of the post in which pay is to be fixed as on 01.01.2006 | Asstt. Professor |
| 2 | Status (Substantive / Officiating) | Substantive |
| 3 | Pre-revised Designation and Pay Scale | Lecturer (SS) 10000-15200 |
| | Existing emolument as on 01.01.2006 | |
| | a) Basic Pay (including stagnation increment, if any) | 11,625 |
| | b) Dearness Pay | 5,975 |
| | c) Dearness Allowance | 3,764 |
| | d) Total ['(a) to '(c)] | 21,364 |
| 5 | Revised Pay Band &AGP/GP corresponding to the pre-revised scale at Sr.No. 4 above | 15600-39100 AGP - 7000 |
| 6 | Pay in the revised Pay Band with reference to the pre-revised basic shown at Sr.No. 4(a) | 21,630 |
| 7 | Academic Grade pay (AGP) applicable | 7,000 |
| 8 | Stepped up pay with reference to the revised pay of junior, if applicable (Name & pay of the junior also to be indicated distinctly) | ----- |
| 9 | Revised pay with reference to the substantive pay in cases where the pay fixed in the officiating post is lower than the pay fixed in the substantive post, if applicable. | ----- |
| 10 | Personal pay, if any | ----- |
| 11 | Revised emoluments after fixation of pay | |
| | a) Pay in the revised Pay Band (as per Sr.No. 7 or 9 or 10 above whichever is applicable) | 21,630 |
| | b) Academic Grade Pay (Sr.No. 8) | 7,000 |
| | c) Special Pay, if admissible | ----- |
| | d) Personal Pay, if admissible | ----- |

12 Date of next increment and pay after increment

| Sr.No. | Date of increment | Pay after increment | | |
|--------|---------------------------|---------------------|--------|-----------|
| | | Pay in Pay Band | AGP/GP | Basic Pay |
| 1 | 1 st July 2006 | 22490 | 7000 | 29490 |
| 2 | 1 st July 2007 | 23380 | 7000 | 30380 |
| | | | | |
| | | | | |
| | | | | |

13 Any other relevant information :

Date

Place - Pune

Signature & seal of Principal/Director

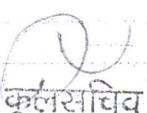
Principal

St. Mira's College For Girls

Attached herewith : 1 Form of option

2. Service Agreement

3. Undertaking

तपासले

 कुलसचिव
 पुणे विद्यापीठ, पुणे-७

As Per Govt. Resolution No.

NGC 2009/(243/09)- UNI-1, dated

12th August, 2009 the pay ofShri/Smt. Anwah MaedanDesignation - Asstt ProfessorFixed as on 1.1.2006 Rs. 21630In the pay band 15600 - 39100And Grade Pay Rs. 7000

And his / her date of next increment

Is 1st July 2008

Verified

 A. counts Officer,
 (Higher Education Grants)
 Pune Region, Pune

Joint Director
 (Higher Education)
 Pune Regional Office
 Pune-411 001

PROVISIONAL PAY PAYMENT OF PAY

(i) Assistant professors and Equivalent Posts & Readers/ Lecturer (SG) / equivalent posts (not completed 3/5 years as on 01.01.2006)

Name of the College / Institution : St. Mira's College for Girls

Name of the Teacher : Shri / Smt. Arwah Madan

| Sr.No. | Description | Relevant Information |
|--------|--|------------------------------|
| 1 | Designation of the post in which pay is to be fixed as on 25.10.2007 | Asst. Professor |
| 2 | Status (Substantive / Officiating) | Substantive |
| 3 | Pre-revised Designation and Pay Scale | Lecturer (SG) 12000-18300 |
| 4 | Existing emolument as on 25.10.2007 | |
| a) | Basic Pay (including stagnation increment, if any) | 12,420 |
| b) | Dearness Pay | 6,210 |
| c) | Dearness Allowance | 8,818 |
| d) | Total [(a) to (c)] | 27,448 |
| 5 | Revised Pay Band &AGP/GP corresponding to the pre-revised scale at Sr. No. 4 above | 15600-39100 AGP - 8000 |
| 6 | Pay in the revised Pay Band with reference to the pre-revised basic shown at Sr.No. 4(a) | 23380 (23,110) |
| 7 | Academic Grade pay (AGP) applicable | 8,000 |
| 8 | Stepped up pay with reference to the revised pay of junior, if applicable (Name & pay of the junior also to be indicated distinctly) | ----- |
| 9 | Revised pay with reference to the substantive pay in cases where the pay fixed in the officiating post is lower than the pay fixed in the substantive post, if applicable. | ----- |
| 10 | Personal pay, if any | ----- |
| 11 | Revised emoluments after fixation of pay | |
| a) | Pay in the revised Pay Band (as per Sr.No. 7 or 9 or 10 above whichever is applicable) | 23380 (23,110) |
| b) | Academic Grade Pay (Sr.No. 8) | 8,000 |
| c) | Special Pay, if admissible | ----- |
| d) | Personal Pay, if admissible | ----- |

} N.A

12 Date of next increment and pay after increment

| Sr.No. | Date of increment | Pay after increment | | |
|--------|---------------------------|---------------------|--------|---------------|
| | | Pay in Pay Band | AGP/GP | Basic Pay |
| 1 | 1 st July 2008 | 243384050 | 8000 | 32330 (32050) |
| 2 | 1 st July 2009 | 25300 (25020) | 8000 | 33300 (33020) |

13 Any other relevant information :

Completed 5 years in SS on 25.10.2007.

Grade pay changes hence separate sheet attached.

Date

Place - Pune

g. h. y. idwane
Principal

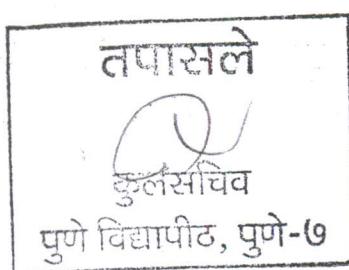
St. Mira's College For Girls, Poona

Signature & seal of Principal / Director

Attached herewith : 1 Form of option

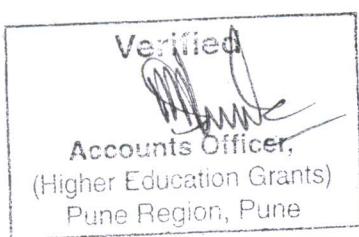
2. Service Agreement

3. Undertaking



As Per Govt. Resolution No.
NGC 2009/(243/09)- UNI-1, dated
12th August, 2009 the pay of
Shri/Smt. Arwah Madan
Designation: Asstt Professor
Fixed as on 1.1.2006 Rs. 25-10-07 23380
In the pay band- 15700 - 39100
And Grade Pay Rs. 8000
And his / her date of next increment
Is 1st July 2008

Joint Director
(Higher Education)
Pune Regional Office
Pune-411 001



FORM OF PAY FIXATION

Set-25-16-96
R grade on 15.9.2002
Rechecke

AS PER THE GOVERNMENT RESOLUTION NO NGC/1200/73396/(15)/2000 6.8.09

VISHI - 4 DT. 12 JUNE 2000

- 1) Name of the Teacher : Mrs. Arwah Madan
- 2) Existing pay scale : 8000-275-13500
- 3) Pay in the Existing scale as on - 15.9.2001
15.9.2002 : Rs. 9650/- 9025
- 4) Date of placement : 15.9.2001* 15.9.2002
- 5) Pay scale after the placement : 10000-325-15200
- 6) Pay in the scale of Rs.10000-325-15200 : Rs. 10000/-
- 7) Date of next increment : 1.9.2002
- 8) Pay after the increment : Rs. 10325/-

*As per U.G.C.No.F-1/2002/PS/exemp dt. 31.7.2002

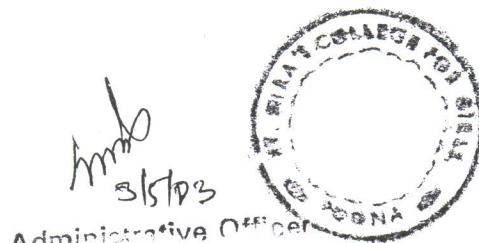
Place Pune

Date

G.H. Gidwani
Signature of the Principal

PAY APPROVED AS UNDER

25.10.2001 25.10.2002
Rs. 10000/- - 15.9.2001 15.9.2002
Rs. 10325/- - 1.9.2002 1-10-2003
1-10-2002



to Joint Director (Higher Education)
Pune Regional Office

Joint Director (Higher Education)
Pune Regional Office
PUNE-411 011

Verified
Accounts Officer
(Higher Education Grants)
Pune Region, Pune

ASSESSMENT COMMITTEE REPORT

REPORT OF THE SELECTION COMMITTEE APPOINTED TO IMPLEMENT THE PROCESS OF SELECTION FOR PROMOTION OF A TEACHER TO THE SELECTION GRADE

Name of the College : ST. MIRA'S COLLEGE FOR GIRLS: PUNE 1

Name of the Teacher : Dr. Arwah A. Madan

Subject : Economics

A meeting of the Selection Committee appointed to consider and evaluate the performance of the teacher as related in the Self Appraisal Form for promotion to the Selection Grade of Rs. 12000-420-18300 was held at Ness Wadia College of Commerce, Pune-1 on 24-3-2007. The following members were present: -

1. Mrs. R. A. Veswani Chairman of the Governing Body/his Nominee.
2. Dr. L. H. Leidwane Principal of the College.
3. Mrs. Shalini Tyer Head of the Department of the College in the concerned subject.
4. A. L. Rosario Vice Chancellor's Nominee
5. Dr. Pastene Santed Vice Chancellor's Nominee-Subject Expert
6. Dr. Shireen De Subject Expert
7. Dr. Mrs. Kavita Yajava Subject Expert
8. Dr. R. R. Deshpande Government Nominee

The Committee carefully considered and scrutinized the Self Appraisal Form of Prof. Dr. Arwah A. Madan alongwith the supporting documents attached to the Self Appraisal Form in the light of the conditions laid down by the Government in this behalf vide GR No. NGC-1298 (4619) UNI-4 dt. 11.12.1999.

After taking into consideration the information given by the teacher in his Self Appraisal Form regarding his academic qualifications and other achievements, the Committee unanimously recommends as under :-

That Prof. Dr. Arwah A. Madan fulfils all the conditions laid down by the Government vide GR No. NGC-1298 (4619) UNI-4 dt. 11.12.1999 for the scale of Rs. 12000-420-18300 and therefore be placed in the Selection Grade.

Contd....2/-

The Committee further recommends that Prof. Dr. Arunah Madan placed in the scale of Rs. 12000-420-18300 with effect from 15-9-2005 subject completion of one refresher course before 30/06/2007.

Mr. A. Vaswani

1. (Chairman of the Governing Body / His Nominee)



Mr. H. Gidwani

2. (Principal of the College)

St. Mira's College For Girls

Malini Desai

3. (Head of the Department of the College in the Concerned subject)

A. S. Joshi

4. (Vice-Chancellor's Nominee)

S. P. Deshpande

5. (Vice-Chancellor's Nominee-Subject-Expert)

Mr. D. S. Joshi

7. (Subject Expert)

A handwritten signature in black ink.

GOVERNMENT NOMINEE

Date: 24/09/2007

Place: Pune.

FORM OF PAY FIXATION (FOR SELECTION GRADE)
ACCOMPANIMENT OF GOVERNMENT NOTIFICATION
HIGHER & TECHNICAL EDUCATION, DEPARTMENT
MANTRALAYA : MUMBAI
PROFORMA OF PLACEMENT
VISHI - 4 DT .12 JUNE 2000

| | | |
|---|---|--------------------------|
| 1 | Name of the Teacher | Dr.Arwah Madan |
| 2 | Existing Post | Assistant Prof |
| 3 | Existing Pay Scale and pay Band | 15600 - 39100 AGP 8000 |
| 4 | Selection grade sanction on 25.10.2007 | Rs. 23380+AGP 8000 |
| 5 | Date of Placement As Associate Prof | 25.10.2010 |
| 6 | Pay Scale after the Placement | 37400 - 67000 + AGP 9000 |
| 7 | Pay admissible as on 25.10.2010 in the pay band/scale for serial no 7 | 37400 + AGP 9000 |
| 8 | Date of Next Increment | 1.7.2011 |
| 9 | Pay after next increment | 38800 + AGP 9000 |



G.H.Gidwani

DR. G.H.GIDWANI

PRINCIPAL

Principal

St. Alphonsus College for Girls, PUNE

R. Barde
Administrative Officer
to Joint Director Higher Education
Pune Region, Pune-411 001.

Joint Director
(Higher Education)
Pune Regional Office
Pune 411 001



KINDLE THE LIGHT

Ph. / Fax : 6124846
College Code No. : 013

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Dr. G. H. GIDWANI
Principal

6, Koregaon Road
Pune - 411 001. [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

REF NO E-11 C/2

DATE 5 8 2002

TO:

Shri/Smt

Miss Meenakshi Waghmare,

Sub: Appointment to the post of LECTURER
in ECONOMICS (subject)

Sir/Madam,

In response to our advertisement dated 7.6.2002 you had applied for the post of LECTURER. You were interviewed for the above post by the Selection Committee Constituted by the Management

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1 in the scale of Rs 8000-275-13500 with effect from 6.8.2002. Your appointment is subject to the following terms and conditions -

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

2 (a) You are appointed in clear vacancy on full-time basis on probation for a period of 2 year(s) from the date of joining

(b) Your appointment is purely temporary for a period of _____ i.e. from _____ to _____.

(c) Your appointment is on the leave vacancy for the period of from _____ to _____.

(d) The post is reserved for _____ Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.

(e) The post is reserved for _____ Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.

(f) This temporary vacancy is caused by _____ Hence you are appointed full time on purely temporary basis for a period of _____.

(g) Your appointment is on part-time/clock hour basis only



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Ph. / Fax : 6124846
College Code No. : 013

Dr. G. H. GIDWANI
Principal

6, Koregaon Road
Pune - 411 001. [INDIA]

2

3. (I) You will be paid basic pay of Rs. 8,000/- per month in the scale indicated above. You will also be entitled to Deamess allowance, House Rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(II) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour

(III) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education / Director of Medical Education and Research / Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M Phil/Ph.D., M.D / M.S , M.E etc as prescribed by the University/ State Govt. or the Central Councils concerned within the _____ period

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge/releiving certificate, last pay certificate, Caste certificate, change of name certificate (if any, etc. before joining your duties)

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties

8. You will be allowed to join the duties on producing of :-

- (I) Two passport size photographs.
- (II) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer
- (III) Discharge Certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.



KINDLE THE LIGHT

Ph. / Fax : 6124846
College Code No. : 013

SADHU YASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. YASWANI]

Dr. G. H. GIDWANI
Principal

6, Koregaon Road
Pune - 411 001. [INDIA]

3

- 10 You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
- 11 You will not conduct or engage yourself in any private tuitions or private coaching classes.
- 12 You will not engage yourself in any other job paid full-time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
- 13 Your services are transferable to any other college/institutions run by the Management.
- 14 Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one months pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
- 16 You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.



Yours faithfully

G. H. Gidwani
Secretary/Principal
St. Mira's College for Girls, Pune

To 1. Miss Meenakshi Waghmare
2 The Chairperson, St. Mira's College
for Girls Board, Pune-411001.
3 The Secretary, St. Mira's College
for Girls Board, Pune - 411001.
4. Accounts Section

University of Pune

Telephone Nos. ~~5690061~~ ~~5690062~~ ~~5690063~~ ~~5690060~~



Ganeshkhind,
PUNE-411 007.

Telex : 'UNIPUNE'
Fax : 020-~~5693899~~ 5693899

Ref. No. **cc0/ 61**

Date **3.1.2003**

To

The Secretary / Principal,

St. Mira's College for Girls

Arts & Commerce

6, Koregaon Rd., Pune-1.

Sub. : Approval to the appointment of **Lecturer (Full-time)**

Ref. : Your letter No. **V-3/2002-03/1**, Dated **23, 9, 2002**

Sir / Madam,

With reference to the subject mentioned above, I am directed to inform you that the appointment of **Shri/Smt./Dr. Waghamare Minakshi Shirang**
as **Lecturer** for the subject **Business Economics** is
hereby

(a) approved with effect from **6.6.2002**

(b) approved for a period of **.....**

i.e. from **.....** to **.....** only

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately, if required.

Thanking you,

Yours faithfully,


for Registrar

Copy to :

(1) The Principal,

(2) Shri/Smt./Dr. Waghamare Minakshi Shirang

Address : **St. Mira's College for Girls,**

6, Koregaon Rd., Pune-1.

(3) The Deputy Registrar, Reservation Cell, University of Pune, Pune-411007.

UNIVERSITY OF PUNE

Telephone Nos. : 356061
350060, 350065
351063, 350066
356064, 350067

Telegraph : 'UNIPUNA'
Telex : 0145 7719 UNIP IN
Fax : 0212 353899



Ganeshkhind,
PUNE-411007.

Ref. No.: CC/1036

Date : 15/3/1996

28

To

The ~~Secretary~~ / Principal,

St. Mira's College for Girls

6, Koregaon Road,
Pune-411001.

Sub. : Approval to the appointment of **Lecturer**

Ref. : Your letter No. 15 Dated 29.1.1996

Sir / Madam,

With reference to the subject mentioned above, I am directed to inform you that the appointment of **Shri./Smt./Dr. Rama Venkatachalam** as **Lecturer**

for the subject **Commerce** is hereby

(a) approved with effect from **20.12.1995**

(b) approved for a period of

i. e. from to only.

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately.

Thanking You,

Yours faithfully

Atul

for Registrar

Copy to :

(1) The Principal,

(2) **Shri. / Smt. / Dr. Rama Venkatachalam**
St. Mira's College for Girls
6, Koregaon Road,
Pune-411001.

(3) The Deputy Registrar,



SADHGU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]

[FOUNDER : SADHU T. L. VASWANI]

① Off : 62484
Resi. : 68039

Mrs. A. A. JETHWANI
Principal

6, Koregaon Roa
Pune - 411 001. [INDIA]

No. E-1 (U)/29

11.12.97

OFFICE ORDER

St. Mira's College for Girls Board, Pune, is pleased to confirm the services of Mrs. Rama Venkatachalam, Lecturer, in her existing post w.e.f. 20.12.97, subject to the approval of the Joint Director, Higher Education, Pune Region, Pune 1, and University of Pune.

She will be entitled and admitted to the benefits of the General Provident Fund.

Aruna Jethwani
Mrs. ARUNA JETHWANI
Principal

To : 1) Mrs. R. Venkatachalam.
2) The Secretary, St. Mira's College for Girls Board.
3) The Chariperson, St. Mira's College Board, Pune.
4) Accounts Section.



*H. H. Gidwani appointed in
place of Dr. R. V. Vaidya*

177/10

Ph. / Fax : 624846
College Code No. : 013

177

218(1)

**SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS**
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Dr. G. H. GIDWANI
Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

REF. NO. **E-1(bbb)/II/178**

DATE: **15.9.2000**

To,
Shri/Smt.
~~xxxxx~~ **Jyothi Vardappa**

Sub: Appointment to the post of Lecturer
in Commerce (Subject)

Sir/Madam,

In response to our advertisement dated 28.8.2000 you had applied for the post of Lecturer in Commerce. You were interviewed for the above post by the Selection Committee Constituted by the Management.

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune 1, in the scale of Rs. 8000-275-13500 with effect from 16.9.2000. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act, 1994, Statutes, Code of Conduct, Ordinances and Rules and Regulations laid down by the University of Pune and State Government from time to time.
- 2.a. You are appointed in clear vacancy on ~~full~~ time basis on probation for a period of 3 year(s) from the date of joining.
- 2.b. Your appointment is purely temporary for a period of i.e. from _____ to _____.
- 2.c. Your appointment is on the leave vacancy for the period of from 16.9.2000 to 15.9.2002.
- 2.d. The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- 2.e. The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
- 2.f. This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____.
- 2.g. Your appointment is on part-time/clock hour basis only.

Ph. / Fax : 624846
College Code No. : 013



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Dr. (Miss) G.H. GIDWANI
Principal

= 2 =

6, Koregaon Road,
Pune - 411 001. [INDIA]

(1) You will be paid basic pay of Rs. 8,000/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/ Director of Medical Education & Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualifications (M.Phil./Ph.D., M.D./M.S., M.D.S., M.E. etc.) as prescribed by the University/State Govt. or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the workload prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge/relieving certificate, last Pay Certificate, Caste certificate, change of name certificate (if any), etc. before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of :-
(i) Two passport size photographs,
(ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer.
(iii) Discharge Certificate from previous employer (if any).

9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College/institution.



*H.H. Gidwani appointed in
Place of Dr. M. Krishnamurthy* (111)

**SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS**
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Dr. (Miss) G.H. GIDWANI
Principal

Ph. / Fax : 624846
College Code No. : 013

6, Koregaon Road,
Pune - 411 001. [INDIA]

- 3 -

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/Management.
13. Your service are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/ party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

*On Off. appl. under exp. dated
8/9/2000 (10/10/2000) / Encl. 15.9.2000
by H.H. Gidwani*

Yours faithfully,

G.H. Gidwani
Secretary/Principal.

To: 1. Miss Jyothi Vardappa.

2. The secretary, St. Mira's College for Girls Board, Pune 411 001.
3. Accounts Section.
4. The Chairperson, Sadhu Vaswani Mission Pune 411 001.

OFFICE ORDER

St. Mira's College for Girls Board, Pune, is pleased to confirm the services of Miss Jyoti Vardappa, Full-time, Lecturer in her existing post w.e.f. 16.3.2002 subject to the approval of the Joint Director, Higher Education, Pune Region, Pune-1, and University of Pune.

She will be entitled and admitted to the benefits of the General Provident Fund.

G.H.G
Dr. G.H.GIDWANI
Principal

1) Miss Jyoti Vardappa
2) The Secretary, St. Mira's College for girls, Board.
3) The Chairperson, St. Mira's College Board, Pune.
4) Accounts Section

*resolution passed
in general meeting
dated 17/3/03*

OK

G.H.G
Principal

A. M. Patel
for Registrar

Copy to :

(1) The Principal,

(8)

University of Pune

Sl. No. : 888888 5696061
000 5690062
1000 5690060



Ganeshkhind,
PUNE-411 007.

(29)

aph : 'UNIPUNE'
020-2623899 5693899.

Ref. No. : 000/230

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1144

10/10/03

File

U-3

To be done

10-1-2003
17

To The ~~Secretary~~ Principal,

~~Sadhu Vaswani Mission's~~

~~St. Mira's College for Girls (Arts and Commerce),~~

~~6, Koregaon Road, Pune - 411 001.~~

Sub. : Approval to the appointment of **Lecturer (Full-time)**

Ref. : Your letter No. **U-3/2000-2001/17** Dated **1-10-2002**

Sir / Madam,

With reference to the subject mentioned above, I am directed to inform you that the appointment of ~~Shri/Smt./~~ **Vardappa Jyothy Narayan**

as **Lecturer (Full-time)** for the subject **Commerce** is hereby

(a) approved with effect from **16-9-2000**

(b) approved for a period of

i.e. from to only.

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately, if required.

Thanking you,

Yours faithfully,

for Registrar

Copy to :

(1) The Principal,

(2) ~~Shri/Smt.~~ **Vardappa Jyothy Narayan**

S V Mission's St. Mira's College, Pune

Ref. No. E-3 (U)(ii) /60

DATE: 4.10.2010

To,

Miss Rajni Singh,
Taruna Singh,
Gref Centre,
Dighi Camp,
Pune 411 015.

Sub: Appointment to the post of Full-time Lecturer
In Commerce in Degree College.

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of Rs.15600-39100-6000 with effect from 8.10.2010. Your appointment is subject to the following terms and conditions:-

3. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
4. (a) You are appointed in clear vacancy as full-time lecturer on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. since you belong to the said category, you are appointed on full-time basis on probation for a period of year(s) from the date of joining.
(e) The post is reserved for _____. since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.

TRUE COPY



3. (a) You will be paid consolidated pay of Rs. _____ per month in the scale as indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work-load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:-
a. Two passport size photographs,
b. Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
c. Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



TRUE COPY

सौ. रेखा चांद्रकांत डिग्रे
सभासद पुणे याहानगरपालिका

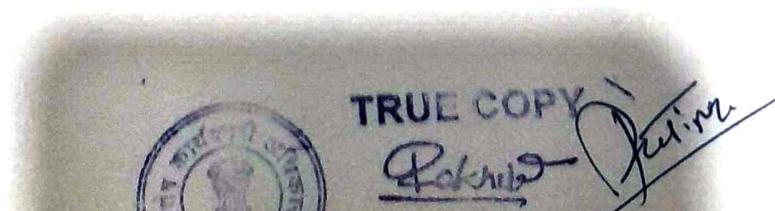
Rakesh *Receiving*

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's working notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To:-

- a. Ms. Rajni Singh Meenal Suman
- b. The Chairperson, St. Mira's College Board.
- c. The Secretary, St. Mira's College Board.
- d. Accounts Section.



University of Pune

Telephone Nos. :

020- 25691233
25601258
25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'
Fax : 020-25698007
Website : www.unipune.ernet.in
e-mail : dyacademic@unipune.ernet.in

Ref. No. : CCO/1578

Date : 28/01/2011

To,
The Principal,
St. Mira's College for Girls,
Arts, Commerce & Sciences,
6, Korgaon Road, Pune- 411 001.

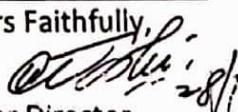
Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No. U-3/ 2010-11, Dated:22/11/2010 regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

| Sr No | Name of the teachers | Post | Subject | Date and period of approval |
|-------|------------------------|---------------------------------|-----------|--|
| 1. | Smt. Shanthi Fernandes | Assistant Professor (Full Time) | Commerce | W.e.f. 19/11/2010 |
| 2. | Smt. Rajni Singh | Assistant Professor (Full Time) | Commerce | W.e.f. 08/10/2010 |
| 3. | Smt. Sangeeta Deshmukh | Assistant Professor (Full Time) | Marathi | W.e.f. 15/06/2010 |
| 4. | Smt. Hasina Shaikh | Assistant Professor (Full Time) | Education | W.e.f. 15/06/2010 (Subject to the condition of NET Verification) |

Yours Faithfully,


For Director

B.C.U.D.

Copy to:-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 001

\Sandip\administrator\My Documents\phansalkar\Teacher Approval.docx\Teacher Approval



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]
6, Koregaon Road, Pune - 411 001, [INDIA]
Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

KINDLE THE LIGHT

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref. No. *E/2010-11/2*

DATE: 18.11.2010

To,

Miss Shanti Fernandes,
A-4 202 Sitadel Enclave.
B.T. Kawade Road,
Mundwa, PO
Pune-36

Sub: Appointment to the post of Full-time Lecturer
In Commerce in Degree College.

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of Rs.15600-39100-6000 with effect from 19.11.2010. Your appointment is subject to the following terms and conditions.-

3. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
4. (a) You are appointed in clear vacancy as full-time lecturer on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



KINDLE THE LIGHT

**SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS**
[ARTS, COMMERCE & SCIENCE]
6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

...2....

3. (a) You will be paid consolidated pay of Rs. per month in the scale as indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification (M.Phil/Ph.D, M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the period.

✓ 5. Your appointment is subject to the minimum number of students and the work-load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing:-

- a. Two passport size photographs,
- b. Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
- c. Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]
6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

.....3.....

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
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15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G. H. Gidwani
Dr. G. H. GIDWANI
Principal

To:-

- a. Ms. Fernandes Shanti Mark
- b. The Chairperson, St. Mira's College Board.
- c. The Secretary, St. Mira's College Board.
- d. Accounts Section.

University of Pune

Telephone Nos.
020- 25691233
25601258
25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25698007
Webside : www.unipune.ernet.in
e-mail : dyacademic@unipune.ernet.in

Ref. No. : CCO/1578

Date : 28/01/2011

To,
The Principal,
St. Mira's College for Girls,
Arts, Commerce & Sciences,
6, Korgaon Road, Pune- 411 001.

Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter **No. U-3/ 2010-11, Dated:22/11/2010** regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

| Sr No | Name of the teachers | Post | Subject | Date and period of approval |
|-------|------------------------|---------------------------------|-----------|--|
| 1. | Smt. Shanthi Fernandes | Assistant Professor (Full Time) | Commerce | W.e.f. 19/11/2010 |
| 2. | Smt. Rajni Singh | Assistant Professor (Full Time) | Commerce | W.e.f. 08/10/2010 |
| 3. | Smt. Sangeeta Deshmukh | Assistant Professor (Full Time) | Marathi | W.e.f. 15/06/2010 |
| 4. | Smt. Hasina Shaikh | Assistant Professor (Full Time) | Education | W.e.f. 15/06/2010 (Subject to the condition of NET Verification) |

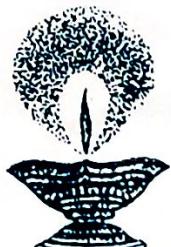
Yours Faithfully,

For Director
B.C.U.D.

Copy to:-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007

Yours
B.C.U.D.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref.No.E-3/2015-2016/ 2

19.11.2015

To
Ms. Deepa Krishnamurthi
C/o V. K. Ayyar, Flat No. 206,
1436, Shukrawar Peth,
Omkar Swarup Complex,
Pune-2.

Subject: Appointment to the post of Full-time Assistant Professor in Mathematics and Statistics

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 20.11.2015 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____.
(c) Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year (s) from the date of joining.
(e) The post is reserved for _____. Since you belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part time/clock basis only.

Please visit: www.dadavaswanisbooks.org

3. (i) You will be paid basic pay of Rs.15600+6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/PhD. /M.S. /M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions or private coaching classes.

12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. Gidwani
Principal

To

1. Ms. Deepa Krishnamurthi
2. Accounts section

Savitribai Phule Pune University

(Formerly University of Pune)

Telephone Nos. :

020 - 25691233
25601258
25601259
25601257



ACADEMIC SECTION
Ganeshkhind, Pune - 411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25691233
Website : www.unipune.ac.in
E-mail : approval@unipune.ac.in

Ref. No. : CCO/ 180

Date : 10/02/2016

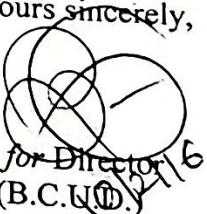
To,
The Principal,
Sadhu Vaswani Mission's,
ST. Mira's College For Girls,
6, Koregaon Road, Pune - 411 001.

Subject : Approval to the Appointment of Teacher...

Sir,

With reference to your letter No. U-3/2015-2016/, Date : 15.12.2015, regarding the proposal for approval to the appointment of teacher at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as indicated below :-

| Sr. No. | Name of the Teacher | Post | Subject | Date and Period of approval |
|---------|--------------------------|---------------------------------|-------------|-----------------------------|
| 1 | Smt. Deepa Krishnamurthi | Assistant Professor (Full Time) | Mathematics | W.e.f. 20.11.2015. |

Yours sincerely,

for Director
(B.C.U.O.Y.)

Copy to :-

✓ 1. Smt. Deepa Krishnamurthi.
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411 007.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

DATE: 15.6.07

Ref. No. E-3(F)/12

To,

Mrs. Manisha Pimpalkhare,

Sub: Appointment to the post of Full-time LECTURER
In ECONOMICS (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of Rs. 8000-275-13500 with effect from 15.6.07. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on probation for a period of two years from the date of joining.
(b) Your appointment is ~~purely~~ temporary for a period from _____ to _____.
(c) Your appointment is in ~~leave~~ vacancy for the period from _____ to _____.
(d) The post is reserved for _____ since you belong to the said category, you are appointed on full-time basis ~~on~~ probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____, since you do not belong to the said category, you are appointed full-time on ~~temporary~~ basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on ~~purely~~ temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI ... 2
Principal

PU/PN/AC/015/(1962)

College Code No. : 013

3. (a) You will be paid basic pay of Rs. 8000/- per month in the scale indicated. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification (M. Phil /Ph.D., M. D./M. S., M. E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



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Dr. G. H. GIDWANI3.....
Principal

PU/PN/AC/015/(1962)

College Code No. : 013

10. You are required to give the correct mailing address as soon as you join and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Dr. G. H. GIDWANI
Dr. G. H. GIDWANI
Principal

To:-

- 1) Mrs. Manisha Pimpalkhare.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



University of Pune

Telephone Nos :

25696061
25690060
25690062

Ganeshkhind,
PUNE-411 007.

Telegraph : 'UNIPUNE'
Fax No. : 25693899

Ref. No. : CCO/App/ 144
Date : 15/10/2007

To,

The Principal,
Sadhu Vaswani Mission's
St. Mira's College for Girls,
Pune-411 001

Subject : Approval to the Appointment of College Teachers.

Sir,

With reference to your letter No. U-3/2007-08, dated 13/9/2007 regarding the proposal for approval to the appointment of teachers of your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :

| Sr. No. | Name of the Teachers | Post | Subject | Date & period of Approval |
|---------|--------------------------------|----------------------|-----------|---|
| 1. | Smt. Ujjwala Deshpande | Lecturer (Full Time) | Sociology | Wef. 15/6/2007. (Subject to condition of NET Verification) |
| 2. | Smt. Pimpalkhare Manisha Viraj | Lecturer (Full Time) | Economics | Wef. 15/6/2007. |

Yours faithfully,


For Director
B.C.U.D.

Copy forwarded with compliments to :

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

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Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)

College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

Ref. No.

DATE: 21.06.09

To,

Miss Meenal Sumant,
189, Kasba Peth, Flat No.3,
Pratibha Vihar,
Mujumdar Lane, Pune - 11.

Sub: Appointment to the post of Full-time Lecturer
In Economics (subject) in Degree College.

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of Rs.8000-275-13500 with effect from 22.06.09. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on probation for a period of two years from the date of joining.

(b) Your appointment is purely temporary for a period from _____ to _____.

(c) Your appointment is in leave vacancy for the period from _____ to _____.

(d) The post is reserved for _____. since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.

(e) The post is reserved for _____. since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period. You shall not have any claim on the said post in future.

(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.

(g) Your appointment is on part-time/clock hour basis only.



KINDLE THE LIGHT

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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

...2....

3. (a) You will be paid consolidated pay of Rs. _____ per month in the scale as indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing:-

(a) Two passport size photographs,
(b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
(c) Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

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Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

....3....

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's working notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To:-

- 1) Miss. Meenal Sumant
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.

University of Pune

Telephone Nos. :

020- 25691233

25601258

25601259

ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25698007

Webside : www.unipune.ernet.ine-mail : dyacademic@unipune.ernet.in

Ref. No. : CCO/1890

Date : 01/03/2011

PN-15

To,
 The Principal,
 St. Mira's College for Girls,
 Arts, Commerce & Sciences,
 6, Korgaon Road, Pune- 411 001.

Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No.U-3/2010-11, Dated: 22/11/2010 regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointments of the following teacher is hereby approved as indicated below :-

| Sr No | Name of the teachers | Post | Subject | Date and period of approval |
|-------|----------------------|------------------------------------|-----------|-----------------------------|
| 1. | Smt. Meenal Sumant | Assistant Professor (Full Time) | Economics | W.e.f. 15/07/2010. |

Yours Faithfully,

For Director
B.C.U.D.

Copy to:-

1. Smt. Meenal Sumant.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007



SADHU VASWANI MISSION'S
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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

Ref: No.: S-6(b)/2020-21

PU/PN/AC/015/(1962)
College Code No. : 013

18.6.2020

To,
Ms. Amruta Narke,

Subject: Appointment to the post of Part Time Teacher in Economics (Degree College)

Madam,

I have the pleasure to inform you that you are hereby appointed as a Part Time Teacher in Economics from 1.7.2020

1. Your appointment is purely temporary for the academic term 2020-21, i.e. upto 31.5.2021
2. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
3. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
4. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
5. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).

6. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
9. You will accept the workload (within the prescribed limit) as decided by the authorities.
10. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
11. During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.

G.H.Gidwani
Dr. G.H. Gidwani
Principal

To:-

- 1) Ms. Amruta Narke
- 2) Accounts Section.



SADHU VASWANI MISSION'S
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KINDLE THE LIGHT

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

18.6.2020

Ref: No.: S-6(b)/2020-21

To,
Ms. Amruta Narke,

Subject: Appointment to the post of Part Time Teacher in Economics (Degree College)

Madam,

I have the pleasure to inform you that you are hereby appointed as a Part Time Teacher in Economics from 1.7.2020

1. Your appointment is purely temporary for the academic term 2020-21, i.e. upto 31.5.2021
2. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
3. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
4. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
5. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).

6. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
9. You will accept the workload (within the prescribed limit) as decided by the authorities.
10. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
11. During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.

G.H.Gidwani
Dr.G.H.Gidwani
Principal

To:-

- 1) Ms. Amruta Narke
- 2) Accounts Section.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI

Principal

PU/PN/AC/015/(1962)

College Code No.: 013

Ref: No.: S-6(b)/2019-20

1.7.2019

To,
Ms. Amruta Narke,

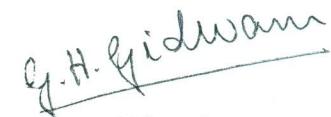
Subject: Appointment to the post of Part Time Teacher in Economics (Degree College)

Madam,

I have the pleasure to inform you that you are hereby appointed as a Part Time Teacher in Economics from 1.7.2019

1. Your appointment is purely temporary for the academic term 2018-2019, i.e. upto 30.4.2020
2. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
3. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
4. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
5. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).
6. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.

7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
9. You will accept the workload (within the prescribed limit) as decided by the authorities.
10. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
11. During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.



Dr. G.H. Gidwani
Principal

To:-

- 1) Ms. Amruta Narke
- 2) Accounts Section.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S

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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref: No.: S-6(b)/2014-2015/4

15.6.2014

To,
Ms. Amruta Narke,

Subject: Appointment to the post of PartTime Teacher in Economics (Degree College)

Madam,

I have the pleasure to inform you that you are hereby appointed as a Part Time Teacher in Economics from 18.6.2014

1. Your appointment is purely temporary for the academic term 2014-2015, i.e. upto 30.4.2015.
2. Either party desiring to terminate the service before the date of expiry will give 3 months working notice or 3 months' salary in lieu of the notice period excluding vacation.
3. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
4. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
5. You will be allowed to join the duties on producing of:-
(a) Two passport size photographs,
(b) Discharge certificate from previous employer (if any).
6. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.

Amrute Narke

Please visit: www.dadavaswanisbooks.org

Rec
18/8/14

7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
9. You will accept the workload (within the prescribed limit) as decided by the authorities.
10. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.

G.H.Gidwani
Dr.G.H.Gidwani
Principal

To:-

- 1) Ms. Amruta Narke
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



SADHU VASWANI MISSION'S
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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

APPOINTMENT ORDER OF ASSISTANT PROFESSOR

Ref. No. E-2 (b)

DATE : 28-05-2010

To,
Mrs. Hasina Shaikh,
800/52, Bhagwandas Chawl,
Bhawani Peth,
Pune – 411042.

Sub: Appointment to the post of Full Time LECTURER
In EDUCATION (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of PB 15600-39100 + AGP 6000 with effect from 15.05.2010. Your appointment is subject to the approval by the University of Pune and Joint Director and subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full time Assistant Professor on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____, since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____, since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



SADHUVASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]
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KINDLE THE LIGHT

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

3. (a) You will be paid basic pay of Rs. 15600 + 6000 (21600) per month in the scale indicated above
You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/~~State~~ govt. or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

9. You will be allowed to join the duties on producing:-

(d) Two passport size photographs,

(e) Character Certificate from two eminent persons, one should be a Govt Gazetted officer

(f) Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001, (INDIA)

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated at any time, by either side/party, by giving three month's working notice or three month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/ Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

g. H. Gidwani
Dr. G. H. GIDWANI
Principal

To:-

- 1) Mrs. Hasina Shaikh.
- 2) The Chairperson, St. Mira's College Board
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.

University of Pune

Telephone Nos. :

020- 25691233
25601258
25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'
Fax : 020-25698007
Website : www.unipune.ernet.in
e-mail : dyacademic@unipune.ernet.in

Ref. No. : CCO/1578

Date : 28/01/2011

To,
The Principal,
St. Mira's College for Girls,
Arts, Commerce & Sciences,
6, Korgaon Road, Pune- 411 001.

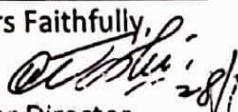
Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No. U-3/ 2010-11, Dated:22/11/2010 regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

| Sr No | Name of the teachers | Post | Subject | Date and period of approval |
|-------|------------------------|---------------------------------|-----------|--|
| 1. | Smt. Shanthi Fernandes | Assistant Professor (Full Time) | Commerce | W.e.f. 19/11/2010 |
| 2. | Smt. Rajni Singh | Assistant Professor (Full Time) | Commerce | W.e.f. 08/10/2010 |
| 3. | Smt. Sangeeta Deshmukh | Assistant Professor (Full Time) | Marathi | W.e.f. 15/06/2010 |
| 4. | Smt. Hasina Shaikh | Assistant Professor (Full Time) | Education | W.e.f. 15/06/2010 (Subject to the condition of NET Verification) |

Yours Faithfully,


For Director

B.C.U.D.

Copy to:-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 001

\Sandip\administrator\My Documents\phansalkar\Teacher Approval.docx\Teacher Approval



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]
6, Koregaon Road, Pune - 411 001, [INDIA]
Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

DATE: 24.1.2011

Ref: No. E-3/

Ms. Sataravala Snobur Jehan,
30/B Forest Castle,
81/1 Mundhwa Road,
Pune 411 036

Sub: Appointment to the post of Full-time Lecturer
In English.

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of PB 15600-39100-AGP 6000 with effect from 24.1.2011 in clear vacancy on probation for 2 years. Your appointment is subject to the approval by the University of Pune and Joint Director and subject to the following terms and conditions:-

Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

7. (a) You are appointed in clear vacancy as full-time lecturer on Contract basis on probation for a period of two years from the date of joining.

(b) Your appointment is purely temporary for a period from 1.12.10 till date of formal interviews.

(c) Your appointment is in leave vacancy for the period from _____ to _____.

(d) The post is reserved for _____, since you belong to the said category, you are appointed on full-time basis on probation for a period of year(s) from the date of joining.

(e) The post is reserved for _____, since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period. You shall not have any claim on the said post in future.

(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.

(g) Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]
6, Koregaon Road, Pune - 411 001. [INDIA]
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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

...2.....

3. (a) You will be paid basic pay of Rs. 15600 + 6000 per month in the scale indicated above

You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing:-

- j. Two passport size photographs,
- k. Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
- l. Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]
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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

.....3.....

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions /coaching classes.

12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other college/institution run by the Management.

14. Your appointment may be terminated, at any time, by either side/party, by giving one month's working notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

g. H. Gidwani
Dr. G. H. GIDWANI
Principal

To:-

- 1 Ms. Satarwala Snober Jehan
- 2 The Chairperson, St. Mira's College Board.
- 3 The Secretary, St. Mira's College Board.
- 4 Accounts Section.

University of Pune

Telephone Nos. :

020- 25691233
25601258
25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25698007
Website : www.unipune.ernet.in
e-mail : dyacademic@unipune.ernet.in

Ref. No. : CCO/1879

Date : 01/03/2011

To,
The Principal,
Sadhu Vaswani Mission's,
St. Mira's College for Girls,
6, Koregaon Road,
Pune – 411 001.

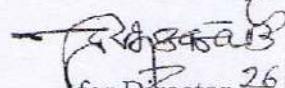
Subject : Approval to the Appointment of teachers.

Sir,

With reference to your letter No.U-3/2010-2011,Dated:04/02/2011regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as Indicated below :-

| Sr No | Name of the teachers | Post | Subject | Date and period of approval |
|-------|------------------------------|----------------------|---------|-----------------------------|
| 1. | Mrs. Sataravala Snober Jehan | Lecturer (Full Time) | English | W.e.f. 24/01/2011. |

Yours Faithfully,


for Director 26/2-
B.C.U.D.

Copy to:-

1. Mrs. Sataravala Snober Jehan.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No.: 013

Ref.No.E-3/2015-2016/ 2

15.4.2016

To
Mrs. Azavedo Suhale Christopher,
67, Hermes Heritage Phase 1,
Nagar Road,
Pune-6.

Subject: Appointment to the post of Full-time Assistant Professor in English (Degree College)

Dear Mâdam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 15.4.2016 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____
(c) Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____. *AC/2016*
(g) Your appointment is on part-time/clock basis only.

3. (i) You will be paid basic pay of Rs.15600-6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/-per-hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/PhD./M.S./M.E.-etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate, Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:

(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

.....

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions or private coaching classes.

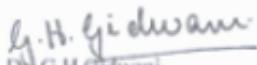
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.



D.N.G.H. Gidwani
Principal

To

1. Mrs. Suhaile Azavedo
2. Accounts section

Savitribai Phule Pune University

(Formerly University of Pune)

Telephone Nos. :

020 – 25691233

25601258

25601259

25601257



ACADEMIC SECTION

Ganeshkhind, Pune – 411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25691233

Website : www.unipune.ac.in

E-mail : approval@unipune.ac.in

Ref. No. : CCO/ 831

Date : 25/5/2016

To,
The Principal,
Sadhu Vaswani Mission's,
St. Mira's College for Girls,
6, Koregaon Raod, Pune-411 001

Subject : Approval to the Appointment of Teacher

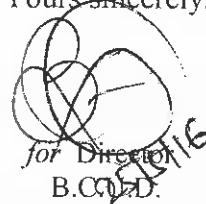
Sir,

With reference to your letter No. U-3/2015-2016, Dtd:- 15.05.2016 regarding the proposal for approval to the appointment of teacher appointed at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as indicated below:-

| Sr. No. | Name of the teacher | Post | Subject | Date and period of approval |
|---------|---------------------------------|---------------------------------|---------|---|
| 1. | Smt. Azavedo Suhail Christopher | Assistant Professor (Full Time) | English | W.e.f. 15/04/2016 Subject to Condition of NET verification |

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. No communication will be entertained thereafter. The copy of approval letter may be issued to the concerned teacher.

Yours sincerely,


for Director
B.C.O.D.

Copy to:-

✓ 1. Smt. Azavedo Suhail Christopher
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University , Pune-411 007.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No.: 013

Ref.No.E-3/2017-18/2

19.6.2017

To
Ms. Komal Tujare

Subject: Appointment to the post of Assistant Professor for the subject English (Degree College)

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 15.6.2017 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____.
(c) Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year (s) from the date of joining.
(e) The post is reserved for _____. Since you belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock basis only.

3. (i) You will be paid basic pay of Rs. 15600-6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. ————— per lecture/ per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification ————— (M.Phil/PhD./M.S./M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the ————— period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate, Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

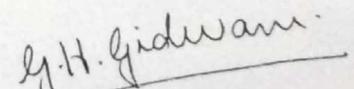
(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.
14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.



Dr. G.H. Gidwani
Principal

To

1. Ms. Komal Tujare
2. Accounts section



17000891

Savitribai Phule Pune University
(formerly University of Pune)



Telephone Nos. :
020-25691233
25601257
25601258
25601259

Ref.No. CCOL 1454

To,

The Principal/Director ,
Sadhu Vaswani Mission
St.Mira's College for Girls
Addr: 6, Koregaon Road
Ta: Haweli(excluding Corporation Area)
Dist: Pune

ACADEMIC SECTION
Ganeshkhind, Pune-411 007,
INDIA
Telegraph : 'UNIPUNE'
Fax: 020-25691233
Website : www.unipune.ac.in
Email : approval@unipune.ac.in

Date:-21/8/17

Subject : Approval to the Appointment of Teacher...

Sir/Madam

With reference to the Selection Committee report of teacher submitted by the college authorities to the Academic Section of the University and your subsequent letter No. U-3/2017-18/6, Dated : 17/07/2017 regarding the proposal for seeking teacher approval, I am directed to inform you that the appointment of following teacher is hereby approved with following particular:-

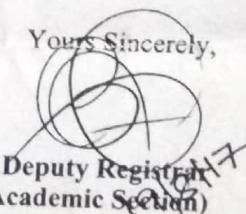
| Sr.No | Name of the teacher | Post | Subject | Date and period of approval |
|-------|--|------------------------------------|---------|-----------------------------|
| 1 | Ms. Komal Vinayak Tujare  170700930 | Assistant Professor (Full Time) | English | W.e.f 15.06.2017 |

The above said approval is issued on the basis of the certificate issued by the college authorities regarding fulfillment of all prescribed eligibility criteria, such as qualifications, experience (if essential), etc. by the candidate before calling them for interview and the recommendations made by the Selection Committee to the University for according approval to the appointment of candidate recommended by it.

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. No communication will be entertained thereafter.

In the event of any information or document submitted by the college authorities being found false or incorrect at any stage, an appropriate action will be initiated against the college authorities and the candidate concerned.

Yours Sincerely,


for Deputy Registrar
(Academic Section)

Copy to:-

1. Ms. Komal Vinayak Tujare

2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411007



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref: No.: E-1/2020-21

15.6.2020

To,
Ms. Elizabeth Varkey,

Subject: Appointment to the post of Assistant Professor for the subject English on Clock Hour Basis

Dear Madam,

I have the pleasure to inform you that you are hereby appointed as a CHB Assistant Professor in English from 1.7.2020

- 1) Your appointment is for the academic term upto 30.4.2021
- 2) Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
- 3) You are required to give an undertaking in the prescribed format on Rs. 100 Stamp Paper regarding the CHB appointment.
- 4) You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
- 5) You will be allowed to join the duties on producing of:-
 - a. Two passport size photographs,
 - b. Discharge certificate from previous employer (if any).

- 6) You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
- 7) If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
- 8) You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
- 9) You will accept the workload (within the prescribed limit) as decided by the authorities.
- 10) You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
- 11) During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.

G.H.Gidwani
Dr.G.H.Gidwani
Principal

To:-

- 1) Ms. Elizabeth Varkey
- 2) Accounts Section.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI

Principal

Ref.No.E-3/2014-2015/ 2

PU/PN/AC/015/(1962)

College Code No. : 013

9.2.2015

To

Ms. Kenchi Veena Harish,
Aqshar No. 46, Vinkar Society,
Padmavati,
Dhankawdi, Pune-43.

Subject: Appointment to the post of Full-time Assistant Professor in Political Science.

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 10.2.2015 in clear vacancy on probation for 2 years. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____.
(c) Your appointment is on the leave vacaney for the period of from 10.9.2014 to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part time/clock basis only.

3. (i) You will be paid basic pay of Rs.15600+6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M.Phil/PhD. /M.S. /M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

- (i) Two passport size photographs
- (ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,
- (iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions or private coaching classes.

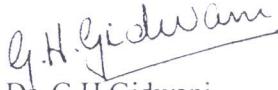
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. Gidwani
Principal

To

1. Ms. Veena Kenchi
2. Accounts section

Savitribai Phule Pune University

(Formerly University of Pune)

31

Telephone Nos. :

020 - 25691233
25601258
25601259
25601257



Ref. No. : CCO/ Approval Comp/1083

ACADEMIC SECTION
Ganeshkhind, Pune - 411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25691233
Website : www.unipune.ac.in
E-mail : approval@unipune.ac.in

Date : 11/5/2015

To,
The Principal,
Sadhu Vaswani Mission's,
St. Mira's College for Girls,
Arts, Commerce, Science, BBA, BCA,
Koregaon Road, Pune - 411001.

Sub - Approval to the appointment of college teacher...

Sir,

With reference to your letter No. U-3/2014-15, Dated: 27.02.2015, regarding the proposal for approval to the appointments of teachers of your college, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

| Sr. No. | Name of the Teacher | Post | Subject | Date and Period of approval |
|---------|---------------------------|---------------------------------|-------------------|-----------------------------|
| 1. | Smt. Veena Kenchi | Assistant Professor (Full Time) | Political Science | W.e.f. 10.02.2015 |
| 2. | Dr. Sandhya Sharad Pandit | Assistant Professor (Full Time) | History | W.e.f. 16.02.2015 |

ST. MIRA'S COLLEGE FOR GIRLS PUNE

Principal *l. H. S.*
Inward No. 159
Date 11/5/2015
File No. U-3
To be dealt by *Gauri*

Yours Sincerely,

for Director
(B.C.U.D.)

Copy to :-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune 411 007.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]
6, Koregaon Road, Pune - 411 001, [INDIA]
Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

KINDLE THE LIGHT

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

APPOINTMENT ORDER OF ASSISTANT PROFESSOR

Ref. No. E-3 (J) 2

DATE : 28-05-2010

To,

Mrs. Sangeeta Deshmukh,
Lotus – 403, Kumar Suraksha,
Off NIBM Road, Kondhwa,
Pune – 411048.

Sub: Appointment to the post of Full Time ASSISTANT PROFESSOR
In MARATHI (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of PB 15600-39100 + AGP 6000 with effect from 15.06.2010. Your appointment is subject to the approval by the University of Pune and Joint Director and subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

2. (a) You are appointed in clear vacancy as full time Assistant Professor on probation for a period of two years from the date of joining.

(b) Your appointment is purely temporary for a period from _____ to _____.

(c) Your appointment is in leave vacancy for the period from _____ to _____.

(d) The post is reserved for _____, since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.

(e) The post is reserved for _____, since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.

(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.

(g) Your appointment is on part-time/clock hour basis only.



KINDLE THE LIGHT

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Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

3. (a) You will be paid basic pay of Rs. 15600 + 6000 (21600) per month in the scale indicated above.

You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M. Phil /Ph.D., M.D./M.S.,M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:-

(a) Two passport size photographs,
(b) Character Certificate from two eminent persons, one should be a Govt Gazetted officer
(c) Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]
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Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated at any time, by either side/party, by giving three month's working notice or three month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/ Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G. H. Gidwani
Dr. ~~G. H. GIDWANI~~
Principal

To:-

- 1) Mrs. Sangeeta Deshmukh.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.

University of Pune

Telephone Nos. :

020- 25691233
25601258
25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'
Fax : 020-25698007

Website : www.unipune.ernet.in
e-mail : dyacademic@unipune.ernet.in

Ref. No. : CCO/1578

Date : 28/01/2011

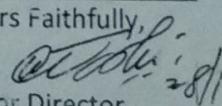
To,
The Principal,
St. Mira's College for Girls,
Arts, Commerce & Sciences,
6, Korgaon Road, Pune- 411 001.

Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter **No. U-3/ 2010-11, Dated:22/11/2010** regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

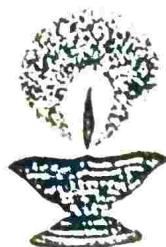
| Sr No | Name of the teachers | Post | Subject | Date and period of approval |
|-------|------------------------|---------------------------------|-----------|--|
| 1. | Smt. Shanthi Fernandes | Assistant Professor (Full Time) | Commerce | W.e.f. 19/11/2010 |
| 2. | Smt. Rajni Singh | Assistant Professor (Full Time) | Commerce | W.e.f. 08/10/2010 |
| 3. | Smt. Sangeeta Deshmukh | Assistant Professor (Full Time) | Marathi | W.e.f. 15/06/2010 |
| 4. | Smt. Hasina Shaikh | Assistant Professor (Full Time) | Education | W.e.f. 15/06/2010 (Subject to the condition of NET Verification) |

Yours Faithfully,

For Director
B.C.U.D.

Copy to:-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007

g26



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
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[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

KINDLE THE LIGHT

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

16.2.2015

Ref No. E-3/2014-2015/ 2

To
Dr. Pandit Sandhya Sharad,
'Tejas', 38/4, Adarsh Nagar,
Pune - Satara Road,
Pune - 411037.

Subject: Appointment to the post of Full-time Assistant Professor in History

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 16.2.2015 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) ~~Your appointment is purely temporary for a period of i.e. from _____ to _____~~
(c) ~~Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____~~
(d) ~~The post is reserved for _____ . Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year (s) from the date of joining.~~
(e) ~~The post is reserved for _____ . Since you belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____ . You shall not have any claim on the said post in future.~~
(f) ~~This temporary vacancy is caused by _____ . Hence you are appointed full time on purely temporary basis for a period of _____ .~~
(g) ~~Your appointment is on part-time/clock basis only.~~

3. (i) You will be paid basic pay of Rs.15600+6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M.Phil/PhD. /M.S. /M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

- (i) Two passport size photographs
- (ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,
- (iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions or private coaching classes.

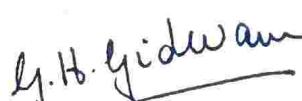
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. Gidwani
Principal

To

1. Dr. Pandit Sandhya Sharad
2. Accounts section

Savitribai Phule Pune University

(Formerly University of Pune)

31

Telephone Nos. :

020 - 25691233
25601258
25601259
25601257



Ref. No. : CCO/ Approval Comp/1083

ACADEMIC SECTION
Ganeshkhind, Pune - 411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25691233
Website : www.unipune.ac.in
E-mail : approval@unipune.ac.in

Date : 11/5/2015

To,
The Principal,
Sadhu Vaswani Mission's,
St. Mira's College for Girls,
Arts, Commerce, Science, BBA, BCA,
Koregaon Road, Pune - 411001.

Sub - Approval to the appointment of college teacher...

Sir,

With reference to your letter No. U-3/2014-15, Dated: 27.02.2015, regarding the proposal for approval to the appointments of teachers of your college, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

| Sr. No. | Name of the Teacher | Post | Subject | Date and Period of approval |
|---------|---------------------------|---------------------------------|-------------------|-----------------------------|
| 1. | Smt. Veena Kenchi | Assistant Professor (Full Time) | Political Science | W.e.f. 10.02.2015 |
| 2. | Dr. Sandhya Sharad Pandit | Assistant Professor (Full Time) | History | W.e.f. 16.02.2015 |

ST. MIRA'S COLLEGE FOR GIRLS PUNE

Principal *l. H. S.*
Inward No. 159
Date 11/5/2015
File No. U-3
To be dealt by *Gauri*

Yours Sincerely,
for Director
(B.C.U.D.)

Copy to :-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune 411 007.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No.: 013

Ref.No.E-3/2017-18/2

19.6.2017

To
Ms. Ekta Jadhav

Subject: Appointment to the post of Director of Physical Education.

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 19.6.2017 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____.
(c) Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year (s) from the date of joining.
(e) The post is reserved for _____. Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock basis only.
3. (i) You will be paid basic pay of Rs.15600.6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

Please visit: www.dadavaswanisbooks.org

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M.Phil/PhD. /M.S. /M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.
5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of;
 - (i) Two passport size photographs
 - (ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,
 - (iii) Discharge Certificate from Previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.
10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You will have to execute a bond to serve the College for a period of minimum 3 years from the date of joining and that you will not be allowed to apply for any outside post for a period of 3 years from the date of joining.

17. Before joining the above mentioned post she will have to execute an agreement bond in the name of the Principal of this College on a Stamp Paper of Rs.100/-. The draft agreement, Deed of Contract of Service is enclosed with this appointment order. You will be allowed to join the duties only after execution of the agreement.

18. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H.Gidwani
Dr. G.H.Gidwani
Principal

To

1. Ms. Ekta Jadhav
2. Accounts section



17001014

Savitribai Phule Pune University
(formerly University of Pune)



Telephone Nos. :
020-25691233
25601257
25601258
25601259

ACADEMIC SECTION
Ganeshkhind, Pune-411 007,
INDIA
Telegraph : 'UNIPUNE'
Fax: 020-25691233
Website : www.unipune.ac.in
Email : approval@unipune.ac.in

Date:- 01/10/2017

Ref.No. CCO/App-Camp/1727

To,

The Principal/Director ,
Sadhu Vaswani Mission
St.Mira's College for Girls
Addr: 6, Koregaon Road
Ta: Haweli(excluding Corporation Area)
Dist: Pune

Subject : Approval to the Appointment of Teacher...

Sir/Madam

With reference to the Selection Committee report of teacher submitted by the college authorities to the Academic Section of the University and your subsequent letter No. U-3/17-18/7, Dated : 17/07/2017 regarding the proposal for seeking teacher approval, I am directed to inform you that the appointment of following teacher is hereby approved with following particular:-

| Sr.No | Name of the teacher | Post | Subject | Date and period of approval |
|-------|---|----------------------------------|---------|-----------------------------|
| 1 | Ms. Ekta Ashok Jadhav  170700867 | Physical Director (Full Time) | | W.e.f 19.06.2017 |

The above said approval is issued on the basis of the certificate issued by the college authorities regarding fulfillment of all prescribed eligibility criteria, such as qualifications, experience (if essential), etc. by the candidate before calling them for interview and the recommendations made by the Selection Committee to the University for according approval to the appointment of candidate recommended by it.

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. No communication will be entertained thereafter.

In the event of any information or document submitted by the college authorities being found false or incorrect at any stage, an appropriate action will be initiated against the college authorities and the candidate concerned.

Yours Sincerely


for Deputy Registrar
(Academic Section)
 Date: 01/10/2017
Copy to:-

1. Ms. Ekta Ashok Jadhav

2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411007



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[An Autonomous College Affiliated to the Savitribai Phule Pune University]
[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]
6, Koregaon Road, Pune - 411 001, [India]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No.: 013

APPOINTMENT ORDER

Ref No. E-3(TTT)/2016-17

24.6.2016

To,
Mrs. Palstia Sharmin Zarir,
A-1002, Parsi Colony,
Lullanagar,
Pune-40

Sub: Appointment to the post of Full-time Lecturer in Psychology Degree College

Madam,

I have the pleasure to inform you that you are hereby appointed **on adhoc basis** as Lecturer in Degree College (Psychology) from 24.6.2016 or the date of report for duty. Your appointment is purely temporary till the end of the academic year 2016-2017 upto 30.4.2017.

1. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
2. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
3. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
4. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).

5. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (R.E.A.D) on the address given shall be deemed to have been acknowledged duly signed by you.
6. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
7. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
8. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.

G.H.Gidwani
Dr G.H.Gidwani
Principal

To -

- 1) Mrs. Palstia Sharmin Zarir
- 2) The Chairperson, St. Mira's College Board
- 3) The Secretary, St. Mira's College Board
- 4) Accounts Section.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. Jaya Rajagopalan
Principal Incharge

PU/PN/AC/015/(1962)
College Code No. : 013

APPOINTMENT ORDER

Ref No. E-3(TTT)/2021-22

1.7.2021

To,
Mrs. Jain Pooja,
C-1001 Amar Ambience Society,
Kavade Mala, Ghorpadi,
SopanBaug, Pune.

Sub: **Appointment as a Co-ordinator for the Mental Well Being Program**

Madam,

I have the pleasure to inform you that you are hereby appointed as **Co-ordinator for the Mental Well Being Program** for 2 years w.e.f. 1.7.2021 to 30.4.2022 & next year from 1.7.2022 to 30.4.2023

1. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months or reimburse three months salary in lieu thereof.
2. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
3. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
4. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).

88:6

5. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
6. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
7. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
8. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
9. During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.



Dr Jaya Rajagopalan
Principal Incharge

To:-

- 1) Mrs. Jain Pooja
- 2) Accounts Section.



Off. : 624846
Resi. : 680392

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]
[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHWANI
Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

REF. NO. E-3/eee/11

Date : 8.6.99

To,
Shri/Smt Vaishali Diwakar,
Flat No.18, Punet Angan,
Pune - 7.

Sub: Appointment to the post of Lecturer
in Sociology (Subject)

Sir/Madam,

In response to our advertisement dated 2.5.99 you had applied for the post of Lecturer in Sociology. You were interviewed for the above post by the Selection Committee Constituted by the Management.

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune - 1, in the scale of Rs. 2200-75-2800-100-4000 with effect from 15.6.99. Your appointment is subject to the following terms and conditions :-

1. Your services will be governed by the Maharashtra Universities Act, 1948, Statutes, Code of Conduct, Ordinances and Rules and Regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of two year(s) from the date of joining.
- (b) Your appointment is purely temporary for a period of one year(s) from 15.6.99.
- (c) Your appointment is on the leaves vacancy for the period of one year(s) from 15.6.99 to 15.6.00.
- (d) The post is reserved for SC/ST. Since you belong to the said category, you are appointed on full-time basis on probation for a period of one year(s) from the date of joining.
- (e) The post is reserved for SC/ST. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of one year(s). You shall not have any claim on the said post in future.
- (f) This temporary vacancy is caused by SC/ST. Hence you are appointed full-time on purely temporary basis for a period of one year(s).
- (g) Your appointment is on part-time/clock hour basis only.

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS



[ARTS & COMMERCE]
[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHWANI = 2 =

3. (i) You will be paid basic pay of Rs. 2275/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.
(ii) You will be paid remuneration at the rate of Rs. 100/- per lecture/per hour.
(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/ Director of Medical Education & Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualifications (M.Phil./Ph.D., M.D./M.B., M.D.S., M.E. etc.) as prescribed by the University/State Govt. or the Central Councils concerned within the one year period.

5. Your appointment is subject to the minimum number of students and the workload prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge/relieving certificate, last Pay Certificate, Caste certificate, change of name certificate (if any), etc. before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing :-
(i) Two passport size photographs,
(ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer.
(iii) Discharge Certificate from previous employer (if any).

9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College/institution.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHWANI
Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

- 3 -

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (R.P.A.D) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/ party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully,

Mrs. A. A. Jethwani
Secretary/Principal.

To: 1. Mrs. Vaishali Diwakar

2. The Secretary, St. Mira's College for Girls, Pune - 411 001.
3. Accounts Section.
4. The Chairperson, Sadhu Vaswani Mission, Pune - 1.

SKW/-

University of Pune

Telephone Nos.:

EE550E1

5656061
5656062

5656062
5656062

Telegraph: "LA JUPI NA"

Telp. : 0145 5110 UNIB 12

Telex: 0145 719

Fax : 020 353499

Ref. No. : CCO/ 82

Gavelslikhånd

PUNE - 411 007



Date : 7-12-1999.

TO

The Principal

St. Mira's College for Girls
Koregaon
6, Koregaon Road
Pune - 411 001.

Subject - Approval to the appointment of College Teachers.

sir,

With reference to your letter No.U-3/99/2000/4 dated 11-10-1999 regarding the proposal for approval to the appointment of teachers of your college. I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :

| Sr.No. | Name of the Teachers | Post | Subject | Date & Period of approval |
|--------|--------------------------|-----------------|------------|---|
| 1) | Smt.Karur Anila Thomas | Lecturer (F.T.) | Commerce | 5-8-1999 |
| 2) | Smt. Suryanarayanan Hema | --" -- | --" -- | 15-6-1999 to 14-6-2001 (Leave Vacancy) |
| 3) | Smt. Wadhwani Bharati | --" -- | --" -- | 16-7-1999 to 30-10-1999 (Leave Vacancy) |
| 4) | Smt. Thadani Milan | --" -- | English | 21-6-1999 to 14-6-2001 (Leave Vacancy) |
| 5) | Smt. Rajgopalan Jaya | --" -- | Psychology | 15-6-1999 |
| 6) | Smt. Kulkarni Sadhana | --" -- | Politics | 15-6-1999 |
| 7) | Smt. Diwakar Vaishali | --" -- | Sociology | 15-6-1999 |
| 8) | Smt. Mohanty Suchismita | --" -- | Economics | 20-9-1999 to 10-12-1999 (Leave Vacancy) |

Yours faithfully,

W. J. Miller
For Registration

Copy f.w.cs. to:



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Dr. G.H. GIDWANI

Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

REF. NO. E-3(c)/2

DATE: 27.6.2001

To,

~~Smt.~~ Smt. Vaishali Joshi,
1, Sayantara Apartments,
63, Mayur Colony Pune 411 029.

Sub: Appointment to the post of Lecturer
in Sociology (Subject)

Sir/Madam,

In response to our advertisement dated 22.6.2001 you had applied for the post of Lecturer in Sociology. You were interviewed for the above post by the Selection Committee Constituted by the Management.

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune 1, in the scale of Rs. 8000-275-13500 with effect from 28.6.2001. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act, 1994, Statutes, Code of Conduct, Ordinances and Rules and Regulations laid down by the University of Pune and State Government from time to time.
2. a. You are appointed in clear vacancy on full-time basis on probation for a period of two year(s) from the date of joining.
- b. Your appointment is purely temporary for a period of _____ i.e. from _____ to _____.
- c. Your appointment is on the leave vacancy for the period of from _____ to _____.
- d. The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- e. The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
- f. This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for _____.



SADHU VARNANI MIRAN
ST. MIRAS COLLEGE FOR GIRLS
LAW & COMMERCE
JAWAHAR LAL VARNANI

6, Rungam Road
Panaji 403 001 (INDIA)

NINNE THE LIGHT

BY THE LIGHT

Principal

Rs. 8,000/- per month to the

(1) You will be paid basic pay of Rs. ~~10,000/-~~ per month to the state indicated above. You will also be entitled to Basic Allowance, House Rent Allowance and HRA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increments.

(2) You will be paid com. ration at the rate of Rs. ~~100/-~~ per month.

(3) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/ Director of Madrasah Education & Assistant/Deputy Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NTP or the BPP or similar test (as the case may be) laid down by the University or state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualifications (M.Phil./Ph.D., M.D./M.B.B.S., M.I.B., etc.) as prescribed by the University/State Govt. or the Central Council concerned within the ~~one month~~ period.

5. Your appointment is subject to the minimum number of students and the workload prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheet, experience certificate, discharge/relieving certificate, last pay Certificate, Caste Certificate, change of name certificate (if any, etc. before joining your duties).

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of :-

(i) Two passport size photographs,
(ii) Character Certificate from two eminent persons, one of them should be a Govt. gazetted officer,
(iii) Discharge Certificate from previous employer (if any).

9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College/Institution.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Dr. (Miss) G.H. GIDWANI
Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

- 3 -

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/Management.
13. Your service are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/ party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully,

G.H. Gidwani
Secretary/Principal.

To: 1. Mrs. Vaishali Joshi

2. The secretary, St. Mira's College
for Girls Board, Pune 411 001.

3. Accounts Section.

4. The Chairperson, Sadhu Vaswani
Mission Pune 411 001.

University of Pune

Telephone Nos. : ~~5690061~~

5696061

Ganeshkhind,

~~5690062~~ 5690062

5690062

PUNE-411 007.

~~5690063~~ 5690063

5690060

~~5690064~~ 5690064



Telegraph : 'UNIPUNE'

Fax : 020-~~5690060~~

Ref. No. :

CCO/6

4-12-2001

To

Date : 4-12-2001

The ~~Secretary~~ / Principal,
St. Mira's College for Girls
(Arts and Commerce),
6, Koregaon Road, Pune - 411 001.

Sub. : Approval to the appointment of Lecturer (Full-time)

Ref. : Your letter No. U-3/2001-
2002/5 Dated 18-10-2001

Sir / Madam,

With reference to the subject mentioned above, I am directed to inform you that the appointment of ~~Smt./Smt./Dr.~~ Joshi Vaishali Shivprasad as Lecturer (Full-time) for the subject Sociology is hereby

(a) approved with effect from 28-6-2001

(b) approved for a period of -

i.e. from - to - only.

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately, if required.

Thanking you,

Yours faithfully,

for Registrar

Copy to :

(1) The Principal, -



SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

KINDLE THE LIGHT

(2)

Dr. G. H. GIDWANI

Ref. No. 1-3/2015-2016/ 2 Principal

PU/PN/AC/015/(1962)

College Code No. : 013
20.5.2015

To

Ms. Kulkarni Manjita Shrikant,
C/o. S.B. Kulkarni,
C/13/1, Rajmudra Society,
Dhankawdi,
Pune-9.

Subject: Appointment to the post of Full-time Assistant Professor in Sociology.

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 15.6.2015 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____.
(c) Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year (s) from the date of joining.
(e) The post is reserved for _____. Since you belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part time/other basis only.

Please visit: www.dadavaswanisbooks.org

38/22

3. (i) You will be paid basic pay of Rs.15600-6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/PhD. /M.S. M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions or private coaching classes.

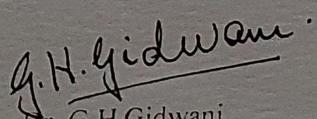
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. Gidwani
Principal

To

1. Ms. Kulkarni Manjita Shrikant
2. Accounts section

 Bio

Savitribai Phule Pune University

(Formerly University of Pune)

Telephone Nos. :
 020 - 25691233
 25601258
 25601259
 25601257

Ref. No. : CCO/ 2229



ACADEMIC SECTION
 Ganeshkhind, Pune - 411007, INDIA
 Telegraph : 'UNIPUNE'
 Fax : 020-25691233
 Website : www.unipune.ac.in
 E-mail : approval@unipune.ac.in
 Date : 08.10.2015

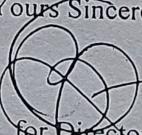
✓ To,
 The Principal,
 Sadhu Vaswani Mission's,
 ST. Mira's College For Girls,
 6, Koregaon Road, Pune - 411 001.

Subject : Approval to the Appointment of Teacher ...

Sir,

With reference to your letter No. U-3/2015-2016/2, Date : 15.07.2015, regarding the proposal for approval to the appointment of teacher at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as indicated below :-

| Sr. No. | Name of the Teachers | Post | Subject | Date and Period of approval |
|---------|--------------------------------|---------------------------------|-----------|-----------------------------|
| 1 | Smt. Kulkarni Manjita Shrikant | Assistant Professor (Full Time) | Sociology | W.e.f. 15.06.2015. |

Yours Sincerely,

 for Director
 (B.C.U.D.)

Copy forwarded with compliments to :-

1. Smt. Kulkarni Manjita Shrikant
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411 007.

S. M. MIRAS COLLEGE FOR GIRLS
 PUNE
 Principal *Atul*
 Inward No. 1205
 Date 14.10.15
 File No. V-3
 To be dealt by *gauri*
Ansible
Recd. 15.10.15



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[An Autonomous College Affiliated to the Savitribai Phule Pune University]
[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

KINDLE THE LIGHT

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref: No.: E-1/2020-21/21

18.6.2020

To,
Mrs. Shital Jadhav,

Subject: Appointment to the post of Assistant Professor for the subject Hindi on Clock Hour Basis

Dear Madam,

I have the pleasure to inform you that you are hereby appointed as a FullTime Teacher in Hindi from 1.7.2020.

1. Your appointment is purely temporary upto the academic term 31.5.2021
2. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
3. You are required to give an undertaking in the prescribed format on Rs.100 Stamp Paper regarding the CHB appointment.
4. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
5. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).

6. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
9. You will accept the workload (within the prescribed limit) as decided by the authorities.
10. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
11. During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.

G.H. Gidwani
Dr G.H. Gidwani
Principal

To:-

- 1) Mrs. Shital Jadhav
- 2) Accounts Section.

APPOINTMENT ORDER

BBA(A)/2009-10/1b

Mrs. Rekha Kankariya

12/06/09

Sub: Appointment to the post of LECTURER in
Bachelor in Business Administration Degree Course

The Management is pleased to appoint you on the above stated post w.e.f 15th June 2009 - 15th April 2010, on a consolidated salary of Rs.18,000/- per month (Eighteen thousand only). You will be entitled to fifteen days casual leave during this period. No other emoluments or conveyance allowance will be paid for this post.

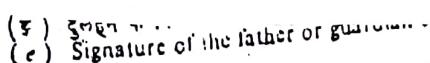
Job Profile:

The job entails pedagogical efforts, conduct of internal exams and assessment thereof, organising and conducting seminars and extra curricular activities and any other administrative work assigned.

Your appointment will be subject to following conditions:

1. Submission of two passport size photographs and original as well as certified true copies of documents mentioned in Annexure I of this appointment order.
2. You are advised to undergo a medical examination and submit 'Job Fitness Certificate' by an approved Medical Practitioner.
3. Submission of your registered mailing address on which all official correspondence will be sent and presumed to be duly acknowledged by you.
4. A detailed Session Plan describing your pedagogical efforts.

You would also be required to strictly adhere to the clauses mentioned under Annexure II of this appointment order.

(S) 
(e) Signature of the father or guardian

Exit Clause:

Your services may be terminated:

1. In the event of unsatisfactory services after serving you a notice period of one month.
2. Automatically in the event of your absence from duty without permission for thirty continuous days or more and / or in the event of violation of Employment Terms and Conditions. You may in addition be liable for disciplinary action detailed in the University of Pune Statutes and/or as decided by the College Management.
3. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

You are requested to communicate the acceptance of this appointment order to the Management/ College within seven days from the receipt of the same, failing which your appointment is liable to be cancelled.

We welcome you to the organization and wish you success!

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To
1) Mrs. Rekha Kankariya
2) Accounts Section

Mc anko
09/07/09

University of Pune



Nos. :
25691233
25601258
25601259
25601257

cc 0/627

ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA
Telegraph: 'UNIPUNE'
Fax : 020-25691233
Website : www.unipune.ac.in
e-mail : dyracademic@unipune.ac.in

Date : 14 - 2 - 2012

To,
The Principal,
Sadhu Vaswani Mission's
St. Mira's College of Girls,
Arts, Commerce & Science,
6, Koregaon Road, Pune-411 001.
ID.NO:PU/PN/AC/015/1962.

Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No. UBBA/11-12, Dated: 31/01/2012 regarding the proposal for approval to the appointments of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

| Sr. No | Name of the Teachers | Post | Subject | Date and period of approval |
|--------|-------------------------------|---------------------------------|---------|-----------------------------|
| 1. | Smt. Kankariya Rekha | Assistant Professor (Full Time) | B.B.A. | W.e.f. 20/12/2011 |
| 2. | Smt. Mazumder Deepanjali Babu | Assistant Professor (Full Time) | B.B.A. | W.e.f. 20/12/2011 |

Yours Faithfully,

J. A. S. 14-2-12
For Director
B.C.U.D.

Copy to:-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007

ST. MIRAS COLLEGE FOR GIRLS

Principal : 2410
Inward : 18/2/2012
Date : UBBA
File No : Seema P
To be done by : *Seema P*

APPOINTMENT ORDER

BBA (A)/2010-11/1d

16/07/10

Mrs. Amrita Basu

**Sub: Appointment to the post of FULL TIME LECTURER in
Bachelor of Business Administration Degree Course**

The Management is pleased to appoint you on the above stated post w.e.f 16th July 2010 – 31st March 2011, (this period may be extended up to 15th April' 2011, through prior notification), on a consolidated salary of Rs.23000/- per month (Twenty Three Thousand only). You will be entitled to Twelve days casual leave during this period. No other emoluments or conveyance allowance will be paid for this post.

You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.

You are requested to acknowledge and communicate the acceptance of this Appointment Order within three days from the date of receipt failing which, the order shall be treated as cancelled.

Job Profile:

The job entails pedagogical efforts, conducting internal exams and assessment thereof, organizing and conducting seminars and extra curricular activities and any other administrative work assigned.

Your appointment will be subject to following conditions:

1. Submission of two passport size photographs and original as well as certified true copies of documents mentioned in Annexure I of this appointment order.
2. You are advised to undergo a medical examination and submit 'Job Fitness Certificate' by an approved Medical Practitioner.
3. A detailed Session Plan describing your pedagogical efforts.

You would also be required to strictly adhere to the clauses mentioned under Annexure II of this appointment order.

br

(2)

Exit Clause:**Your services may be terminated:**

1. In the event of unsatisfactory services after serving you a notice period of one month.
2. Automatically in the event of your absence from duty without permission for thirty continuous days or more and / or in the event of violation of Employment Terms and Conditions. You may in addition be liable for disciplinary action detailed in the University of Pune Statutes and/or as decided by the College Management.
3. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

We welcome you to the organization and wish you success!
Dr. G.H. GIDWANI
Principal**To**

- 1) Mrs. Amrita Basu
- 2) Accounts Section

Basu
29/7/10
Received the
Appointment Order

University of Pune

54

Telephone Nos. :
020- 25691233
25601258
25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'
Fax : 020-25698007
Website : www.unipune.ernet.in
e-mail : dyacademic@unipune.ernet.in

Ref. No. : CCO/1027

Date : 17-12-10

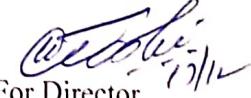
To,
The Principal,
St. Mira's College for Girls,
6,Koregaon Road, Pune-411 001.

Subject: Approval to the Appointment of teachers.
Sir,

With reference to your letter No.BJSC/H/329/2010-11, Dated: 18/10/2010 regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as Indicated below:-

| Sr. No. | Name of the teachers | Post | Subject | Date and period of approval |
|---------|----------------------|-------------------------|---------|-----------------------------|
| 1. | Smt. Basu Amrita | Lecturer (Full Time) | B.B.A | W.e.f. 16/07/2010 |

Yours Faithfully,


For Director,
(B.C.U.D.)

Copy to: -

1. Smt. Basu Amrita.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007.

ST. MIRI'S COLLEGE FOR GIRLS
P.O. Box No. 153
Phone No. 2310210
Fax No. 2310210
To be dealt by. Kajal
Registers

FORM FOR APPOINTMENT OF A ASSISTANT PROFESSOR

BBA (A)/2014-15/4a

06/01/15

Mrs Abhradita M Nahvi,
A-7, Trinity Court,
414/415, South Main Road,
Koregaon Park,
Pune -411001.

**Sub: Appointment to the post of FULL TIME ASSISTANT PROFESSOR in
Bachelor of Business Administration Degree Course**

Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on a consolidated salary of Rs.25,000/- (Rupees Twenty Five Thousand) per month with effect from 6th January'2015 upto the academic term end i.e 30th April 2015 No other emoluments or conveyance allowance will be paid for this post.

Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) ~~You are appointed as full-time Assistant Professor on probation for a period of two years from the date of joining.~~
(b) ~~Your appointment is purely temporary for a period from _____ to _____.~~
(c) ~~Your appointment is in leave vacancy for the period from _____ to _____.~~
(d) ~~The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of ____ year(s) from the date of joining.~~
(e) ~~The post is reserved for _____. Since you do not belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.~~
(f) ~~This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.~~
(g) ~~Your appointment is on part-time/clock hour basis only.~~

3. (a) You will be paid consolidated salary of Rs. _____ per month.

~~You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.~~

(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M. Phil / Ph.D. / M.D. / M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheets, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:-

(d) Two passport size photographs,
(e) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
(f) Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.

.....3.....

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
17. You are expressly required to organise and conduct seminars as also extra curricular activities and help in administrative work.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To:-

- 5) Mrs Abhradita M Nahvi *abhradita*
- 6) The Chairperson, St. Mira's College Board.
- 7) The Secretary, St. Mira's College Board.
- 8) Accounts Section. — *Yashu*
Phule U.G.
29-01-15

FORM FOR APPOINTMENT OF A ASSISTANT PROFESSOR

BBA (CA)/2017-18/2c

15/06/2017

Mrs. Kajal Jaisinghani
A-22, Popular Heights-1,
Koregaon Park,
Pune -411001.

Sub: Appointment to the post of **FULL TIME ASSISTANT PROFESSOR** in
Bachelor of Business Administration (Computer Applications) Degree Course

Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on a consolidated salary of Rs.25,000/- (Rupees Twenty Five Thousand) per month with effect from 15th June 2017 till the end of academic year. No other emoluments or conveyance allowance will be paid for this post.

Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed as full time Assistant Professor on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part time/clock hour basis only.

Kajal
Received copy only
P.M.
26-06-17

3. (a) You will be paid consolidated salary of Rs. _____ / per month.

You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M. Phil / Ph.D. / M.D. / M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the **originals** as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheets, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:-

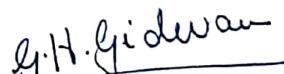
- (a) Two passport size photographs,
- (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
- (c) Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.

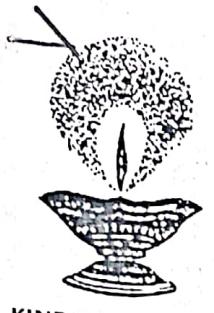
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
17. You are expressly required to organise and conduct seminars as also extra- curricular activities and help in administrative work.


Dr. G.H. GIDWANI
Principal

To:-

- 1) Mrs. Kajal Jaisinghani
- 2) Accounts Section.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[An Autonomous College Affiliated to the Savitribai Phule Pune University]
[ARTS, COMMERCE, SCIENCE, BBA, BCA]
6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. Jaya Rajagopalan
Principal Incharge

PU/PN/AC/015/(1962)
College Code No. : 013

FORM FOR APPOINTMENT OF A ASSISTANT PROFESSOR

BBA(CA) (A)/2021-22/1

01/7/2021

Mrs. Annapoorni Pillai
B-12, Yashodha Siddhi Society,
Pimple Gurav,
Pune-411027.

**Sub: Appointment to the post of FULL TIME ASSISTANT PROFESSOR
in Bachelor of Business Administration Degree Course**

Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, with effect from 1st July 2021 till 30th April 2022. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.
3. You will not conduct or engage yourself in any private tuitions /coaching classes.
4. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
5. Your services are transferable to any other college/institution run by the Management.

6. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You are expressly required to organize and conduct seminars as also extra-curricular activities and help in administrative work.
9. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

*Received
Annapoorni*

To:-1) Mrs Annapoorni Pillai
2) Accounts Section

Jaya

Dr. Jaya Rajagopalan
Principal Incharge

RVA

APPOINTMENT ORDER

29/06/09

BCA (A)/2009-10/1d

Ms. Deepali Agarwal

Sub: Appointment to the post of LECTURER in
Bachelor of Computer Application Degree Course

The Management is pleased to appoint you on the above stated post w.e.f 1st July 2009 - 15th April 2010, on a consolidated salary of Rs.8,000/- per month (Eight thousand only). You will be entitled to fifteen days casual leave during this period. No other emoluments or conveyance allowance will be paid for this post.

Job Profile:

The job entails pedagogical efforts, conduct of internal exams and assessment thereof, organising and conducting seminars and extra curricular activities, develop software programmes to ease administrative / academic work and any other administrative work assigned.

Your appointment will be subject to following conditions:

1. Submission of two passport size photographs and original as well as certified true copies of documents mentioned in Annexure I of this appointment order.

2. You are advised to undergo a medical examination and submit 'Job Fitness Certificate' by an approved Medical Practitioner.

3. Submission of your registered mailing address on which all official correspondence will be sent and presumed to be duly acknowledged by you.

4. A detailed Session Plan describing your pedagogical efforts.

You would also be required to strictly adhere to the clauses mentioned under Annexure II of this appointment order.

(2)

Exit Clause:

Your services may be terminated:

1. In the event of unsatisfactory services after serving you a notice period of one month.
2. Automatically in the event of your absence from duty without permission for thirty continuous days or more and / or in the event of violation of Employment Terms and Conditions. You may in addition be liable for disciplinary action detailed in the University of Pune Statutes and/or as decided by the College Management.
3. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

You are requested to communicate the acceptance of this appointment order to the Management/ College within seven days from the receipt of the same, failing which your appointment is liable to be cancelled.

We welcome you to the organization and wish you success!

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To

- 1) Ms. Deepali Agarwal *Deepali Agarwal*
- 2) Accounts Section

BCA(A)/2010-11/1c

12/7/10

Mrs. Monika Shinde

APPOINTMENT ORDER

**Sub: Appointment to the post of PART TIME LECTURER in
Bachelor of Computer Application Degree Course**

The Management is pleased to appoint you on the above stated post w.e.f 12th July' 2010 – 31st March' 2011 (this period may be extended up to 15th April'2011, through prior notification), on a consolidated salary of Rs.5,000/- per month (Five Thousand only). You will be entitled to Twelve days casual leave during this period. No other emoluments or conveyance allowance will be paid for this post.

You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.

You are requested to acknowledge and communicate the acceptance of this Appointment Order within three days from the date of receipt failing which; the order shall be treated as cancelled.

Job Profile:

The job entails pedagogical efforts, conducting internal exams and assessment thereof, organising and conducting seminars and extra curricular activities, 30 practical programmes for each practical course per Semester, developing software programmes to aid administrative / academic work and any other administrative work assigned.

Your appointment will be subject to following conditions:

1. Submission of two passport size photographs and original as well as certified true copies of documents mentioned in Annexure I of this appointment order.
2. You are advised to undergo a medical examination and submit 'Job Fitness Certificate' by an approved Medical Practitioner.
3. A detailed Session Plan describing your pedagogical efforts.

You would also be required to strictly adhere to the clauses mentioned under Annexure II of this appointment order.

(2)

Exit Clause:**Your services may be terminated:**

1. In the event of unsatisfactory services after serving you a notice period of one month.
2. Automatically in the event of your absence from duty without permission for thirty continuous days or more and / or in the event of violation of Employment Terms and Conditions. You may in addition be liable for disciplinary action detailed in the University of Pune Statutes and/or as decided by the College Management.
3. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

We welcome you to the organization and wish you success!

G.H. Gidwani
 Dr. G.H. GIDWANI
 Principal

To
 1) Ms. Monika Shinde
 2) Accounts Section

Monika

Revi
 Received & Accepted

fr



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

FORM FOR APPOINTMENT OF A ASSISTANT PROFESSOR

BBA(CA) (A)/2020-21/1

15/9/2020

Mrs. Jyoti Suraj Amate
Building No 31, Flat no 1205,
Trendy Towers, Amanora
Hadapsar, Pune.

Sub: Appointment to the post of FULL TIME ASSISTANT PROFESSOR
in Bachelor of Business Administration(Computer Applications) Degree
Course

Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, with effect from 16th September 2020 till end of academic term. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed as full time assistant professor on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of ____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part time/clock hour basis only.
3. (a) You will be paid consolidated salary of Rs. _____ / per month.
You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4.(a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M. Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned) within the _____ period.

5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth certificate, mark-sheets, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:

- (a) Two passport size photographs;
- (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
- (c) Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions /coaching classes.

12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other college/institution run by the Management.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of one month (excluding holidays and / or vacation period) or reimburse one month salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

17. You are expressly required to organize and conduct seminars as also extra-curricular activities and help in administrative work.

Jyoti

To:-1) Mrs Jyoti Amate
2) Accounts Section

G.H. Gidwani
Dr. G.H. GIDWANI
Principal



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

REF.NO.S-5(N)/2

DATE: 30.6.2004

TO,

Mrs. Swati Sarwate,

Sub: Appointment to the post of LECTURER
in ELECTRONICS (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 8,500/- p.m. with effect from 1.7.04, as per Government Resolution no. Sakran/1002/(553/2001)Astha-1 dt. 19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
- 2.(a). You are appointed in clear vacancy as full-time on contract basis on probation for a period of 1 year for the academic year 2004 - 05.
- (b). Your appointment is purely temporary for a period of i.e. from _____
to _____
- (c). Your appointment is on the leave vacancy for the period of from _____ to _____
- (d). The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- (e). The post is reserved for _____. Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
- (f). This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____
- (g). Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S ST. MIRA'S COLLEGE FOR GIRLS [ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001, (INDIA)
Ph. / Fax : 28124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

2

3. (I) You will be paid basic pay of Rs. _____ per month in the scale indicated above.
You will also be entitled to Dearness allowance, House Rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(II) You will be paid remuneration at the rate of Rs. — per lecture/per hour.
(III) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education / Director of Medical Education and Research / Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/ State Govt or the Central Councils concerned within the _____ period
5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
(I) Two passport size photographs.
(II) Character Certificate from two eminent persons, one should be a Govt. Gazetted Officer.
(III) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for eminence on the staff of the college.



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Dr. G. H. GIDWANI
Principal

College Code No. : 013

3

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due(READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one months pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully

G. H. Gidwani
Secretary/Principal

To: 1. Mrs. Swati Sarwate.
2. The Chairperson, St. Mira's College Board.
3. The Secretary, St. Mira's College Board.
4. Accounts Section.

Savitribai Phule Pune University

(Formerly University of Pune)

Telephone Nos. :
020 - 25691233
25601258
25601259
25601257



ACADEMIC SECTION
Ganeshkhind, Pune - 411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25691233
Website : www.unipune.ac.in
E-mail : approval@unipune.ac.in

Ref. No. : CCO/ 409

Date : 18/03/2016

To,
The Principal,
Sadhu Vaswani Mission's,
ST. Mira's College for Girls,
6, Koregaon Road, Pune - 411 001.

Subject :Approval to the Appointment of Teacher...

Sir,

With reference to your letter No. U-3/2015-2016/5, Date : 15.10.2015, U-3/2015-2016/19, Date : 04.01.2016, U-3/2015-2016/22, Date : 17.02.2016 & U-3/2015-2016/26, Date : 10.03.2016 regarding the proposal for approval to the appointment of teacher at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as indicated below :-

| Sr. No. | Name of the Teacher | Post | Subject | Date and Period of approval |
|---------|---------------------|---------------------------------|-------------|-----------------------------|
| 1 | Smt. Swati Sarwate | Assistant Professor (Full Time) | Electronics | W.e.f. 11.07.2015 |

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. The copy of approval letter may be issued to the concerned teacher.

No communication will be entertained thereafter.

Note:- Please treat our letter No. CCO/179, dt.10.02.2016 as a cancelled.

Yours sincerely,



for Director
(B.C.U.D.)

Copy to :-

✓ 1. Smt. Swati Sarwate.
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411 007.



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Dr. G. H. GIDWANI
Principal

College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

REF.NO.S-6(m)/2

DATE: 30.6.2004

TO,

Miss Geetanjali Deshpande,

Sub: Appointment to the post of Part-time LECTURER
in MATHEMATICS (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 5,000/- p.m. with effect from 1.7.04, as per Government Resolution no. Sakran/1002/(553/2001)Astha-1 dt. 19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
- 2.(a). You are appointed in clear vacancy as part-time on contract basis on probation for a period of 1 year for the academic year 2004 - 05.
- (b). Your appointment is purely temporary for a period of i.e. from _____ to _____
- (c). Your appointment is on the leave vacancy for the period of from _____ to _____
- (d). The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- (e). The post is reserved for _____. Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
- (f). This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____.
- (g). Your appointment is on part-time/clock hour basis only.



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Dr. G. H. GIDWANI
Principal

College Code No. : 013

2

3. (I) You will be paid basic pay of Rs. _____ per month in the scale indicated above.
You will also be entitled to Dearness allowance, House Rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
- (II) You will be paid remuneration at the rate of Rs. — per lecture/per hour.
- (III) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education /Director of Medical Education and Research/ Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualification _____ (M.Phil/Ph.D.,M.D./M.S., M.E. etc. as prescribed by the University/ State Govt. or the Central Councils concerned within the _____ period
5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
 - (I) Two passport size photographs.
 - (II) Character Certificate from two eminent persons, one should be a Govt. Gazetted Officer.
 - (III) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.



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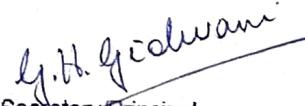
Dr. G. H. GIDWANI
Principal

College Code No. : 013

3

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due(READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management
13. Your services are transferable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one months pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully


Secretary/Principal

To: 1. Miss Geetanjali Deshpande.
2. The Chairperson, St. Mira's College Board.
3. The Secretary, St. Mira's College Board.
4. Accounts Section.

REF.NO.S-6(O)/2

FORM FOR APPOINTMENT OF A TEACHER

TO.

DATE 30.6.2004

Mrs. Anjali Kale,

Sub Appointment to the post of LECTURER
in STATISTICS (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 8,500/- p.m. with effect from 1.7.04, as per Government Resolution no. Sakran/1002/553/2001/Astha-1 dt. 19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

2.(a). You are appointed in clear vacancy as full-time on contract basis on probation for a period of 1 year for the academic year 2004 - 05.

(b). Your appointment is purely temporary for a period of i.e. from _____
to _____

(c). Your appointment is on leave vacancy for the period of from _____ to _____

(d). The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.

(e). The post is reserved for _____. Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.

(f). This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____

(g). Your appointment is on part-time/clock hour basis only.



17000831

Savitribai Phule Pune University
(formerly University of Pune)



Telephone Nos. :
020-25691233
25601257
25601258
25601259

ACADEMIC SECTION
Ganeshkhind, Pune-411 007,
INDIA
Telegraph : 'UNIPUNE'
Fax: 020-25691233
Website : www.unipune.ac.in
Email : approval@unipune.ac.in

Ref.No. CCO/1512

Date: 29/8/17

To,

The Principal/Director ,
Sadhu Vaswani Mission
St.Mira's College for Girls
Addr: 6, Koregaon Road
Ta: Haweli(excluding Corporation Area)
Dist: Pune

Subject : Approval to the Appointment of Teacher...

Sir/Madam

With reference to the Selection Committee report of teacher submitted by the college authorities to the Academic Section of the University and your subsequent letter No. U-3/2017-18/8, Dated : 17/07/2017 regarding the proposal for seeking teacher approval, I am directed to inform you that the appointment of following teacher is hereby approved with following particular:-

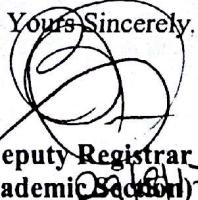
| Sr.No | Name of the teacher | Post | Subject | Date and period of approval |
|-------|-------------------------------|------------------------------------|------------|-----------------------------|
| 1 | Smt. Anjali Dnyandeep Kale | Assistant Professor (Full Time) | Statistics | W.e.f 15.06.2017 |

The above said approval is issued on the basis of the certificate issued by the college authorities regarding fulfillment of all prescribed eligibility criteria, such as qualifications, experience (if essential), etc. by the candidate before calling them for interview and the recommendations made by the Selection Committee to the University for according approval to the appointment of candidate recommended by it.

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. No communication will be entertained thereafter.

In the event of any information or document submitted by the college authorities being found false or incorrect at any stage, an appropriate action will be initiated against the college authorities and the candidate concerned.

Yours Sincerely,


for Deputy Registrar
(Academic Section)
Copy to:-

1. Smt. Anjali Dnyandeep Kale
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411007

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

21.6.2005/

21.6.2005

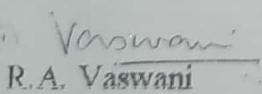
Interviews for the post of Lecturer in Computer Science (Clear Vacancy in
the College) were held on the Tuesday, 21th June, 2005 at 12 Noon in the
office of the Principal.

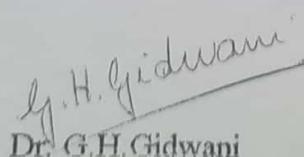
The following members were present :-

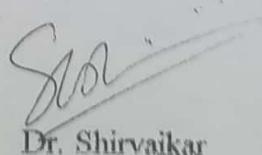
| | |
|--------------------------|------------------------------------|
| 1. Mrs. R.A. Vaswani | - Chairperson |
| 2. Dr. Shirvaikar | - Subject Expert |
| 3. Dr. G.H. Gidwani | - Principal |
| 4. Maj. Gen. G.H. Israni | - Member of the College Board |
| 5. Prof. N.T. Jotwani | - Member of the College Board |
| 6. Mrs. Stella Ambrose | - Vice Principal (Senior College) |
| 7. Dr. Basant Shyja | Representative of the Management |

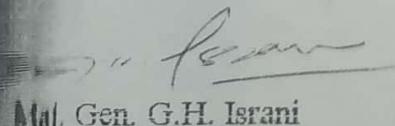
The following candidates have been selected in the order of merit :-

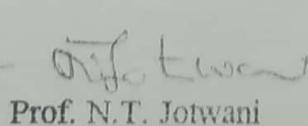
1. Miss Deshpande Ashwini
2. Mrs. S.P. Joshi

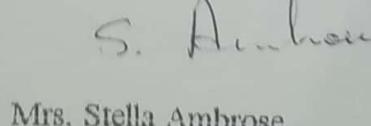

Mrs. R.A. Vaswani

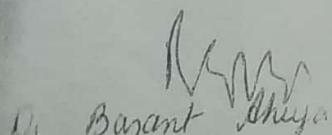

Dr. G.H. Gidwani


Dr. Shirvaikar


Maj. Gen. G.H. Israni


Prof. N.T. Jotwani


Mrs. Stella Ambrose


Dr. Basant Shyja



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001, [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

Ref. No. S-6(Z)/2

DATE: 5.7.05

To,

Miss Ashwini Deshpande,

Sub: Appointment to the post of Full-time LECTURER
in COMPUTER SCIENCE (subject).

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ of Rs. 8,500/- p.m. with effect from 7.7.05, as per Government Resolution no. Sakarni/1002/(553/2001)Astha-1 dt.19.7.03.

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on contract basis on probation for a period of one year for the academic year 2005 – 06.
(b) Your appointment is ~~purely~~ temporary for a period from _____ to _____.
(c) Your appointment is ~~in~~ leave vacancy for the period from _____ to _____.
(d) The post is reserved for ~~_____~~. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for ~~_____~~. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by ~~_____~~. Hence you are appointed full-time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

... 2 ...

College Code No. : 013

3. (a) You will be paid basic pay of Rs. _____ per month in the scale indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. _____/- per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001, [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal3.....

College Code No. : 013

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/Institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G. H. Gidwani
Dr. G. H. GIDWANI
Principal

To:-

- 1) Miss Ashwini Deshpande.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

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Dr. G. H. GIDWANI

Principal

FORM FOR APPOINTMENT OF A TEACHER

PU/PN/AC/015/(1962)
College Code No. : 013

Ref. No. S-6(Y)/14

DATE: 30.6.06

To,

Mrs. Vrushali Paranjpe,

Sub: Appointment to the post of Full-time LECTURER
in MATHEMATICS (Comp Sc.) (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 8,500/- p.m. with effect from 1.7.06 as per Government Resolution no. Sakran/1002/(553/2001)Astha-1 dt.19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on contract basis on probation for a period of one year for the academic year 2006 - 07.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____ Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal ...2.....

PU/PN/AC/015/(1962)

College Code No. : 013

3. (a) You will be paid basic pay of Rs. _____ per month in the scale indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. /- per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI3.....
Principal

PU/PN/AC/015/(1962)

College Code No. : 013

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions /coaching classes.

12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other college/institution run by the Management.

14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To:-

- 1) Mrs. Vrushali Paranjpe.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001 [INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

Ref.No.E-3/2014-2015/ 2

PU/PN/AC/015/(1962)
College Code No. : 013

8.8.2014

To
Mrs. Anitha Vinod,

Subject: Appointment to the post of Full Time Assistant Professor in Bachelor of Computer Science Degree Course

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, with effect 8.8.2014 Your appointment is subject to the approval to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacaney on full-time basis on probation for a period of _____ years from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____.
(c) Your appointment is on the leave vacaney for the period of from 10.9.2014 to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year (s) from the date of joining.
(e) The post is reserved for _____. Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacaney is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock basis only.

3. (i) You will be paid basic pay of _____ per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and C.I.A at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

3. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/PhD, M.S., M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

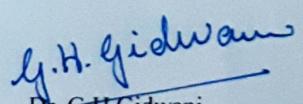
(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.
14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.



Dr. G.H. Gidwani
Principal

Savitribai Phule Pune University

(Formerly University of Pune)

32

Telephone Nos. :

020 - 25691233
25601258
25601259
25601257



Ref. No. : CCO/1070

ACADEMIC SECTION

Ganeshkhind, Pune - 411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25691233

Website : www.unipune.ac.in

E-mail : approval@unipune.ac.in

Date :

11/5/2015

To,

The Principal,
Sadhu Vaswani Mission's,
St. Mira's College for Girls,
Arts, Commerce, Science, BBA, BCA,
Koregaon Road, Pune - 411001.

Sub - Approval to the appointment of college teacher...

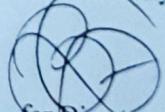
Sir,

With reference to your letter No. U-3/2014-15/26, Dated: 28.04.2015, regarding the proposal for approval to the appointment of teacher of your college, I am directed to inform you that the appointment of the following teacher is hereby approved as indicated below :-

| Sr. No. | Name of the Teacher | Post | Subject | Date and Period of approval |
|---------|-------------------------|---------------------------------|------------------------------|-----------------------------|
| 1. | Smt. Anitha Vinod Menon | Assistant Professor (Full Time) | Computer Science Electronics | W.e.f. 08.08.2014 |

Note:- Please treat our letter No. CCO/748, dt.11.04.2015 as a cancelled.

Yours Sincerely,


for Director
(B.C.U.D.)

Copy to:-

1. Smt. Anitha Vinod Menon.
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune 411 007.

ST. MIRA'S COLLEGE FOR GIRLS PUNE

Principal *l. H. S.*

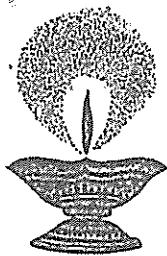
Inward No. *160*

Date *11/5/2015*

File No. *U-3*

To be dealt by *S. S. T. Gaure*

G. Registrar



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]
6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref: No. S-6(a)(i)/28

DATE: 12.12.2006

To,
Miss Smita Borkar,
568/1, Akanksha,
Bibwewadi,
Kondhwa Road,
Pune-37.

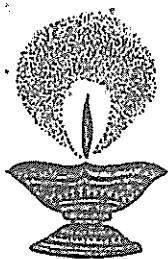
Sub: Appointment to the post of Full-time Lecturer
In Computer Science.

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ 8500/- p.m w.e.f. 12.12.2006 as per Government Resolution no. Sakran/1002/(553/2001) Astha – 1 dt 19.7.03.

Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

5. (a) You are appointed in clear vacancy as full-time lecturer on Contract basis on probation for a period of two years from the date of joining.
- (b) Your appointment is purely temporary for a period from _____ to _____.
- (c) Your appointment is in leave vacancy for the period from _____ to _____.
- (d) The post is reserved for _____. since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- (e) The post is reserved for _____. since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period. You shall not have any claim on the said post in future.
- (f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
- (g) Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

KINDLE THE LIGHT

Dr. G. H. GIDWANI

Principal

PU/PN/AC/015/(1962)

College Code No. : 013

...2.....

3. (a) You will be paid consolidated pay of Rs. _____ per month in the scale as indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work-load prescribed for the post.

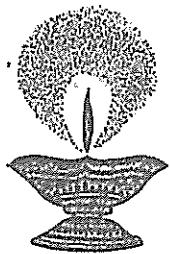
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing:-

d. Two passport size photographs,
e. Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
f. Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



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Dr. G. H. GIDWANI
Principal

....3.....

PU/PN/AC/015/(1962)
College Code No. : 013

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions /coaching classes.

12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other college/institution run by the Management.

14. Your appointment may be terminated, at any time, by either side/party, by giving one month's working notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To:- 1. Smita Borkar
The Chairperson, St. Mira's College Board.
The Secretary, St. Mira's College Board.
Accounts Section.



**SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]**

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Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

Ref: No. S-6(Z)/2

DATE: 17.7.06

To,

Miss Shubhangi Shitole,

Sub: Appointment to the post of Full-time LECTURER
in COMPUTER SCIENCE (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 8,500/- p.m. with effect from 18.7.06 as per Government Resolution no. Sakran/1002/(553/2001)Astha-1 dt. 19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on contract basis on probation for a period of one year for the academic year 2006 - 07.
(b) Your appointment is ~~purely~~ temporary for a period from _____ to _____.
(c) Your appointment is ~~in leave~~ vacancy for the period from _____ to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis ~~on~~ probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time ~~on~~ temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on ~~purely~~ temporary basis for a period of _____.
(g) Your appointment is ~~on~~ part-time/clock hour basis only.



SADHU VASWANI MISSION'S
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[ARTS, COMMERCE & SCIENCE]

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Dr. G. H. GIDWANI

Principal

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PU/PN/AC/015/(1962)
College Code No. : 013

3. (a) You will be paid basic pay of Rs _____ per month in the scale indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration _____/- per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



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Dr. G. H. GIDWANI
Principal3.....

PU/PN/AC/015/(1962)
College Code No. : 013

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To:-

- 1) Miss Shubhangi Shitole.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



**SADIU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS, PUNE 411 001.
[ARTS, COMMERCE & SCIENCE]**

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph./Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G.H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

DATE: 28.6.08

Ref. No. S - 6 (UU)/2

To,

Miss Alka Gadakh,

Sub: Appointment to the post of Full-time LECTURER
In COMPUTER SCIENCE (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, consolidated pay basis of Rs.8,500/- p.m. with effect from 28.6.2008, as per Government Resolution no. Sakam/1002/(553/2001)Astha-1 dt.19.7.03.

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on probation for a period of one year upto the end of the academic year 2008 - 09.

(b) Your appointment is ~~purely~~ temporary for a period from _____ to _____.

(c) Your appointment is in ~~leave~~ vacancy for the period from _____ to _____.

(d) The post is reserved for _____. since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.

(e) The post is reserved for _____. since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.

(f) This temporary vacancy is caused by _____. Hence you are appointed full time on ~~purely~~ temporary basis for a period of _____.

(g) Your appointment is on part-time/clock hour basis only.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI

Principal

FORM FOR APPOINTMENT OF A TEACHER

PU/PN/AC/015/(1962)

College Code No.: 013

Ref: No. S -6(Q)(i)/2 ✓

DATE: 16.6.2008 ✓

To,

✓ Mrs. Swati Pulate,

Sub: Appointment to the post of Full-time LECTURER
in Computer Science(subject)

Sir/Madam,

I am pleased to inform you that you are appointed on the said post in St. Mira's College for Girls, Pune-1, on consolidated pay @ Rs 8,500/- p.m. with effect from 27.6.08 as per Government Resolution no. Sakran/1002/(553/2001)Astha-1 dt.19.7.03 ✓ 1-7-09

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on consolidated pay from 27.6.08 to the end of the academic year 2008 – 09.
- ✓ 3. (b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.

3. (a) You will be paid basic pay of Rs. _____ per month in the scale indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. _____/- per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job.paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's working notice or one-month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H.G
Dr. G.H. GIDWANI
Principal

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Rulak
8/7/08

To:-

- 1) Mrs. Swati Pulate.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



SADHU VASWANI MISSION'S
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Dr. G. H. GIDWANI

Principal

FORM FOR APPOINTMENT OF A TEACHER

PU/PN/AC/015/(1962)
College Code No. : 013

Ref. No. E-3(00)/4

DATE: 29.4.06

To,

Mrs. Devinder Kaur,

Sub: Appointment to the post of Full-time LIBRARIAN

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of Rs. 8000-275-13500 with effect from 2.5.06. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time librarian on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



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Dr. G. H. GIDWANI

Principal

...2....

PU/PN/AC/015/(1962)
College Code No. : 013

3. (a) You will be paid basic pay of Rs. 8,000/- per month in the scale indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs /- per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify ~~the NET/SET or similar test (as the case may be)~~ laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire ~~the qualification~~ (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



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Dr. G. H. GIDWANI

Principal

3

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11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G. H. Gidwani
Dr. G.H. GIDWANI
Principal

To:-

- 1) Mrs. Devinder Kaur.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.

University of Pune

Telephone Nos. :

020- 25691233

25601101

25601102



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25693899

Webseite : www.unipune.ernet.in

e-mail :

Ref. No. : CCO/8423

Date : 29/11/06

To,
The Principal,
St. Mira's college for Girls
Arts, Commerce & Science
6, Koregaon Road,
Pune- 411 001.

Subject :- Approval to the appointment of college teachers.....

Sir/ Madam,

With reference to your letter No.U-3/2006-2007/2 dated 29/09/2006 regarding the proposal for approval to the appointment of teachers of your college, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

| Sr No. | Name of the teachers | Post | Subject | Date and period of approval |
|--------|--------------------------------|----------------------|------------|---|
| 1. | Smt. Pingle Madhu Nikhil | Lecturer (Full Time) | Commerce | Wef. 21.6.2006. |
| 2. | Smt. Barthwale Ineet Shail | Lecturer (Full Time) | Psychology | Wef. 24.6.2006. to the end of Acd year 2006-2007. |
| 3. | Smt. Buche Dimple Vinayak | Lecturer (Full Time) | Commerce | Wef. 19.6.2006. |
| 4. | Smt. Devinder Kaur | Lecturer (Full Time) | Librarian | Wef. 2.5.2006. |
| 5. | Smt. Pimpalkhare Manisha Viraj | Lecturer (Full Time) | Economics | Wef. 1.7.2006. to the end of Acd year 2006-2007. |