



SADHU VASWANI MISSION'S
St. Mira's College For Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Reaccredited by NAAC- A Grade, cycle 3
[ARTS, COMMERCE, SCIENCE ,BSc(Computer Science), BBA, BBA(CA)]
6,Koregaon Road,Pune-411001. [INDIA]
Ph./Fax: 26124846; Email: office@stmirascollegepune.edu.in

PU/PN/AC/015/(1962)

College Code:- 013

2.4.3 *Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)*

2.4.3.1: Total experience of full-time teachers

Data Requirement latest academic year:

- Name and Number of full time teachers with years of teaching experiences in the institution

Formula:

$$\frac{\text{Sum of total experience of full time teachers in the same institution}}{\text{Number of full time teachers}}$$

Year	Sum of total experience of full time teachers in the same institution.	Number of full time teachers	Ratio
2021-22	634	49	12.93




Dr. Jaya Rajagopalan
Principal Incharge
St. Mira's College for Girls, Pune



SADHDU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]

[FOUNDER : SADHU T. L. VASWANI]

Off : 624846
Resi. : 680392
College Code No. : 013

Mrs. A. A. JETHWANI

Principal

6, Koregaon Road
Pune - 411 001. [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

REF. NO. E-3/(h)/2

Date : 14.6.99

To,
Shri/Smt **Jaya Rajagopalan,**
A/2, Kshitija Society,
Yerwada, Pune 411 006.

Sub: Appointment to the post of LECTURER
in PSYCHOLOGY (Subject)

Sir/Madam,

In response to our advertisement dated 2.5.99 you had applied for the post of Lecturer in Psychology. You were interviewed for the above post by the Selection Committee Constituted by the Management.

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune - 1, in the scale of Rs. 2200-75-2800-100-4000 with effect from 15.6.1999. Your appointment is subject to the following terms and conditions :-

1. Your services will be governed by the Maharashtra Universities Act, 1994, Statutes, Code of Conduct, Ordinances and Rules and Regulations laid down by the University of Pune and State Government from time to time.

2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of two year(s) from date of joining.

☒ (b) Your appointment is purely temporary for a period of _____ i.e. from _____ to _____.

☒ (c) Your appointment is on the leave vacancy for the period of from _____ to _____.

☒ (d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.

☒ (e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.

☒ (f) This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____.

☒ (g) Your appointment is on part-time/clock hour basis of _____.



(C) Real. 1000

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]
[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHIWANI = 2 =

6, Koregaon Road,

Pune - 411 001 [INDIA]

3. (i) You will be paid ^{Principal} basic pay of Rs. 2,200/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.I.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.
- (ii) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
- (iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/ Director of Medical Education & Research/Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualifications (M.Phil/Ph.D., M.D./M.S., M.D.S., M.E. etc.) as prescribed by the University/State Govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students And the workload prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge/relieving certificate, last Pay Certificate, Caste certificate, change of name certificate (if any), etc. before joining your duties.
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
(i) Two passport size photographs,
(ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer.
(iii) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College/institution.



Off. : 624846
Resi. : 680392

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]
[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHWANI
Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

- 3 -

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service; without the permission of the competent authority/Management.
13. Your services are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interest of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management Institution within seven days from the date of receipt Order of Appointment, failing which your appointment will be cancelled.

Yours

Secretary

To: 1. Ms. Jaya Rajagoplan

2. The Secretary, St. Mira's College
for Girls Board, Pune - 411 001.

3. Accounts Section.

4. The Chairperson, Sadhu Vaswani
Mission, Pune 411 001.

SKK/-

Ph. / Fax : 6124846
College Code No. : 013

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

6, Koregaon Road
Pune - 411 001. [INDIA]

THE LIGHT Dr. G. H. GIDWANI
Principal

No.E-3(h)/39

1/6/01

OFFICE ORDER

St. Mira's College for Girls Board, Pune, is pleased to confirm the services of
Miss Jaya Rajagopalan, Full-time, Lecturer, in her existing post w.e.f. 15-6-2001, subject to
the approval of the Joint Director, Higher Education, Pune Region, Pune 1,
and University of Pune.

She will be entitled and admitted to the benefits of the General Provident Fund
w.e.f. 15.6.1999.

G.H. Gidwani
Dr. G.H. Gidwani
Principal

- 1) Miss Jaya Rajagopalan
- 2) The Secretary, St. Mira's College for Girls Board.
- 3) The Chairperson, St. Mira's College Board Pune.
- 4) Accounts Section.

University of Pune

12



Ganeslakhind,
PUNE - 411 007.

nos.:
061
06062
56060
graph: 'UNIPUNA'
lex: 0145 719 UNIP IN
fax: 020 353899

Ref. No.: CCO/22

Date: 7-12-1999...

To,

The Principal
St.Mira's College for Girls
6, Kopergaon Road
Pune - 411 001.

Subject - Approval to the appointment of College Teachers.

Sir,

With reference to your letter No.U-3/99/2000/4 dated 11-10-1999 regarding the proposal for approval to the appointment of teachers of your college. I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :

Sr.No.	Name of the Teachers	Post	Subject	Date & Period of approval
1)	Smt.Karur Anila Thomas	Lecturer (F.T.)	Commerce	5-8-1999 <i>Anila Thomas</i>
2) ✓	Smt. Suryanarayan Hema	--"--	--"--	15-6-1999 to 14-6-2001 <i>S.H.</i> (Leave Vacancy)
3) ✓	Smt. Wadhwani Bharati	--"--	--"--	16-7-1999 to 30-10-1999 (Leave Vacancy)
4) ✓	Smt. Thadani Milan	--"--	English	22-6-1999 to 14-6-2001 <i>M. Thadani</i> (Leave Vacancy) 9/12/99
5) ✓	Smt. Rajgopalan Jaya	--"--	Psychology	15-6-1999 <i>J. Rajgopalan</i>
6) ✓	Smt. Kulkarni Sadhana	--"--	Politics	15-6-1999 <i>S. Kulkarni</i>
7) ✓	Smt. Diwakar Vaishali	--"--	Sociology	15-6-1999 <i>V. Diwakar</i>
8) ✓	Smt. Mohanty Suchismita	--"--	Economics	20-9-1999 to 10-12-1999 <i>S. Mohanty</i> (Leave Vacancy)

Yours faithfully,

Copy f.w.cs. to:-

1. All concerned teachers

For Registrar



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph./ Fax : 6124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

REF.NO.E-3(K)/15

DATE:1.8.2003

TO,

Miss Elizabeth Kanade,

Sub:Appointment to the post of LECTURER
in MERCANTILE LAW (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 8,000/- p.m.with effect from 23.6.2003, as per Government Resolution no.Sakran/1002/(553/2001) Astha-1 dt.19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

- 2.(a). You are appointed in clear vacancy as full-time on contract basis on probation for a period of 1 year for the academic year 2003 - 04.
- (b). Your appointment is purely temporary for a period of 1 i.e. from _____ to _____
- (c). Your appointment is on the leave vacancy for the period of from _____ to _____
- (d). The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- (e). The post is reserved for _____. Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
- (f). This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____
- (g). Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph./ Fax : 6124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

2

3. (I) You will be paid basic pay of Rs. _____ per month in the scale indicated above.
You will also be entitled to Dearness allowance, House Rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
- (II) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
- (III) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education / Director of Medical Education and Research / Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/ State Govt. or the Central Councils concerned within the _____ period
5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
- (I) Two passport size photographs,
 - (II) Character Certificate from two eminent persons, one should be a Govt. Gazetted Officer.
 - (III) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 6124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

3

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management
13. Your services are transferable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one months pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

This appointment order supercedes order no. E-3(K)/13 dt. 21.6.03

Yours faithfully

G. H. Gidwani
Secretary/Principal
Principal

- To: 1. Miss Elizabeth Kanade.
2. The Chairperson, St. Mira's College Board.
3. The Secretary, St. Mira's College Board.
4. Accounts Section.

St. Mira's College For Girls



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

No. E-3(k)/25

12.7.04

OFFICE ORDER

St. Mira's College for Girls Board, Pune, is pleased to confirm the services of Miss Elizabeth Kanade, full-time lecturer, in her existing post w.e.f. 21.6.2004, subject to the approval of the Joint Director, Higher Education, Pune Region, Pune -1, and University of Pune.

She will be entitled and admitted to the benefits of the General Provident Fund.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To

- 1) Miss Elizabeth Kanade.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.

University of Pune

Telephone Nos :

5696061

5690060

5690062

Telegraph : 'UNIPUNE'

Fax : 020-5693899

Ganeshkhind,
PUNE - 411 007.



Ref No 110/5973

Date 28/10/2004

The Principal,
SVM's St Mira's College for Girls
(Arts, Commerce & Science)
6, Koregaon Road,
Pune-411 001

Subject :- Approval to the appointment of college teachers.....

Sir,

With reference to your letter No U-3/2004-05/2 dated 28-9-2004 regarding the proposal for approval to the appointments of teachers of your college, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

Sr No	Name of the teachers	Post	Subject	Date and period of approval
1	Smt.Kanade Elizabeth Ashok	Lecturer (Full Time)	Mercantile Law	Wef 21-6-2004.
2	Smt.Buche Dimple Vinayak	Lecturer (Full Time)	Commerce	Wef 21-6-2004 to the end of the Academic Year 2004-05 only on contract basis.
3	Smt.Pingle Madhu	Lecturer (Full Time)	Commerce	Wef 21-6-2004 to 20-6-2006 only on leave vacancy.
4	Smt.Masurkar Snehal Anant	Lecturer (Full Time)	Economics	Wef 21-6-2004 to 20-6-2006 only on leave vacancy.
5	Smt.Mirchandani Sujata	Lecturer (Full Time)	Psychology	Wef 5-7-2004 to 31-10-2004 (end of the first term) of the Academic Year 2004-05 only (leave vacancy).
6	Smt Kedari Anjali Sandeep	Lecturer (Full Time)	Psychology	Wef 21-6-2004

Yours faithfully,

for Director
B.C.U.D.

Copy forwarded with compliments to :-

1. All concerned teachers
- 2 The Deputy Registrar, Reservation Cell,
University of Pune, Pune 411 007

इ. आर. सुप्पन
E. R. SCOPPA



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

No. E-3 (A)/41

PU/PN/AC/015/(1962)
College Code No. : 013
17.6.06

OFFICE ORDER

Mrs. Dimple Buche is requested to note that since she has completed two years of her full-time service as lecturer, on contract basis, as per Government Resolution No. Sakrani 2003/143 Vishi - 4 dated 23.1.04, her services are continued w.e.f. 19.6.2006, in the scale of 8000-275-13500.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

Mrs. Dimple Buche

Accounts Section.

University of Pune



Ref. Nos. :
20- 25691233
25601101
25601102



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25693899
Website : www.unipune.ernet.in
e-mail :

Ref. No. : CCO/8423

Date : 29/11/06

To,
The Principal,
St. Mira's college for Girls
Arts, Commerce & Science
6, Koregaon Road,
Pune- 411 001.

2543
29/11/06
4.3
Vandana

Pl file
15/12
Respectable
Chairman given to
all Teachers

Subject :- Approval to the appointment of college teachers.....

Sir/ Madam,

With reference to your letter No.U-3/2006-2007/2 dated 29/09/2006 regarding the proposal for approval to the appointment of teachers of your college, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

Sr No.	Name of the teachers	Post	Subject	Date and period of approval
1.	Smt. Pingle Madhu Nikhil	Lecturer (Full Time)	Commerce	Wef. 21.6.2006.
2.	Smt. Barthwale Ineet Shail	Lecturer (Full Time)	Psychology	Wef. 24.6.2006. to the end of Acd year 2006-2007.
3.	Smt. Buche Dimple Vinayak	Lecturer (Full Time)	Commerce	Wef. 19.6.2006.
4.	Smt. Devinder Kaur	Lecturer (Full Time)	Librarian	Wef. 2.5.2006.
5.	Smt. Pimpalkhare Manisha Viraj	Lecturer (Full Time)	Economics	Wef. 1.7.2006. to the end of Acd year 2006-2007.

APPOINTMENT ORDER

BBA (A)/2010-11/1e

Mrs. Deepanjali Mazumdar

22/11/10

Sub: Appointment to the post of FULL TIME LECTURER in Bachelor of Business Administration Degree Course

The Management is pleased to appoint you on the above stated post w.e.f 22nd November, 2010 – 31st March 2011, (this period may be extended up to 15th April' 2011, through prior notification), on a consolidated salary of Rs.20000/- per month (Twenty Thousand only). You will be entitled to 4 days casual leave during this period. No other emoluments or conveyance allowance will be paid for this post.

You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.

You are requested to acknowledge and communicate the acceptance of this Appointment Order within three days from the date of receipt failing which; the order shall be treated as cancelled.

Job Profile:

The job entails pedagogical efforts, conducting internal exams and assessment thereof, organizing and conducting seminars and extra curricular activities and any other administrative work assigned.

Your appointment will be subject to following conditions:

1. Submission of two passport size photographs and original as well as certified true copies of documents mentioned in Annexure I of this appointment order.
2. You are advised to undergo a medical examination and submit 'Job Fitness Certificate' by an approved Medical Practitioner.
3. A detailed Session Plan describing your pedagogical efforts.

You would also be required to strictly adhere to the clauses mentioned under Annexure II of this appointment order.

Exit Clause:

Your services may be terminated:

1. In the event of unsatisfactory services after serving you a notice period of one month.
2. Automatically in the event of your absence from duty without permission for thirty continuous days or more and / or in the event of violation of Employment Terms and Conditions, you may in addition be liable for disciplinary action detailed in the University of Pune Statutes and/or as decided by the College Management.
3. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

We welcome you to the organization and wish you success!

G. H. Gidwani
DR. G.H. GIDWANI
Principal

To

- 1) Mrs. Deepanjali Mazumdar
- 2) Accounts Section

Accepted
Deepanjali Mazumdar
26/11/10

University of Pune



Nos. :
25691233
25601258
25601259
25601257

CCO/627

ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25691233
Website : www.unipune.ac.in
e-mail : dyracademic@unipune.ac.in

Date : 14-2-2012

To,
The Principal,
Sadhu Vaswani Mission's
St. Mira's College of Girls,
Arts, Commerce & Science,
6, Koregaon Road, Pune-411 001.
ID.NO:PU/PN/AC/015/1962.

Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No. UBBA/11-12, Dated: 31/01/2012 regarding the proposal for approval to the appointments of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

Sr. No	Name of the Teachers	Post	Subject	Date and period of approval
1.	Smt. Kankariya Rekha	Assistant Professor (Full Time)	B.B.A.	W.e.f. 20/12/2011
2.	Smt. Mazumder Deepanjali Babu	Assistant Professor (Full Time)	B.B.A.	W.e.f. 20/12/2011

Yours Faithfully,

[Signature]
For Director
B.C.U.D.

Copy to:-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007

ST. MIRAS COLLEGE FOR GIRLS

Principal *[Signature]*
Inward 2410
Date 18/2/2012
File No UBBA
To be done *[Signature]*



(2)

Tel. : Off. 65073
Resi 67162

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[Founder : Sadhu T. L. VASWANI]

6, KOREGAON ROAD.
PUNE-411 001, [INDIA]

MSF-3 (200)/2

Dated : 16.7.88

APPOINTMENT ORDER

With reference to her/his application dated 25.4.88 Smt/~~Sri~~ Lalwani
~~Shalini Jotsingh~~ is requested to note that the Executive Committee of St.
Mira's College for Girls, Poona, have been pleased to appoint her/his as a temporary
Full-time Lecturer of Economics wof 20.7.88 (or from the date of joining)
on Rs 700/- p.m. in the scale of 700-40-1100-50-1390-Ass-50-1600 plus allowances as
sanctioned by the Government from time to time.

In terms of Government Resolution, Education & Employment Department No. USG
5079/151912-UNI-3 dated 30 Mar 81 read with Vice-Chancellor's Order dated 15 May 81,
the appointment is made on a purely temporary basis initially for a period of 12
months as a stop-gap arrangement since the vacancy pertains to reserved category.
(i.e. to end of the current academic year 1988 - 1989). Either party desiring to
terminate services, will give a month's notice or a month's salary in lieu of the
notice.

The appointment is subject to the approval of the University of Poona and Dy.
Director of Education, Maharashtra State, Poona.

Further it is subject to good conduct and satisfactory work, failing which it
may be terminated without notice and without assigning any reason even earlier.

No T.A. or any allowance will be paid to you for joining the appointment.

Smt/~~Sri~~ Lalwani Shalini Jotsingh is requested kindly to give her/his
acceptance in writing.

Mrs. R.A. VASWANI
Principal and Secretary of
the Executive Committee of St. Mira's College
for Girls, Poona

To : Smt/~~Sri~~ Lalwani Shalini Jotsingh

Copy forwarded w.c.s. to the Secretary, Executive Committee of St. Mira's College for
Girls, Poona - for information.

Accounts Section

SILVER JUBILEE YEAR : 1986-87

He truly serves who serves for the love of God !

cut
for
for

side

No. S-3(aaa)/26

30.6.90

air
2OFFICE ORDER

The Executive Committee of St. Mira's College for girls, is pleased to confirm Miss Shalini Lalwani, in her existing post w.e.f. 20.7.90, subject to the approval of the University of Poona and Director of Education.

She will be admitted to the benefits of Provident Fund.

RAY
Mrs. R.A. YASHWANI
Principal

Miss Shalini Lalwani

Copy forwarded w.ca. to: The Secretary,
Executive Committee of St. Mira's
College for Girls, Poona.

Accounts Section.

Shalini Lalwani
18/6/90

RGA

Date : 6-1-1989

Registration



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[Founder : Sadhu T. L. Vaswani]

Tel. : Off. 66 5073
Resi. 66 71 82

MRS. R. A. VASWANI
Principal

6, KOREGAON ROAD,
PUNE 411 001, [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

No: E-3 (mm)/2

Date : 14.9.95.

To,
Shri/Sat **Rupa Kamat**
1178, Jadhav Wada, Shedge Lane
Sadashiv Peth, POONA 411 030.

Sub: Appointment to the post of Lecturer
in Economics (Subject)

Sir/Madam,

In response to our advertisement dated _____ you had applied for the post of Lecturer in Economics. You were interviewed for the above post by the Selection Committee appointed by the Management under Statute No. 15 of the University of Pune ~~Constituted by the Management.~~

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune - 1, in the scale of Rs. 2200-75-2800-100-4000 with effect from 15.9.95. Your appointment is subject to the following terms and conditions :-

1. Your services will be governed by the Maharashtra Universities Act, 1994, Statutes, Code of Conduct, Ordinances and Rules and Regulations laid down by the University of Pune and State Government from time to time.

2. (a) You are appointed in clear vacancy on full time basis on probation for a period of two (year(s) from the date of joining. **subject to her clearing SET/NET by 31.3.96.**

(b) Your appointment is purely temporary for a period of _____ i.e. from _____ to _____.

(c) Your appointment is on the leave vacancy for the period of from _____ to _____.

(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.

(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.

(f) This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____.

(g) Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[Founder : Sadhu T. L. Vaswani]

Tel. : 01
Resi.

3

MRS. R. A. VASWANI
Principal

6, KOREGAON ROAD,
PUNE 411 001, [INDIA]

- 2 -

3. (i) You will be paid basic pay of Rs. 2200/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.
- (ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour.
- (iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/ Director of Medical Education & Research/ Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualifications (M.Phil/Ph.D., M.A./M.S., M.D.S., M.E. etc.) as prescribed by the University/State Govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the workload prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge/relieving certificate, last Pay Certificate, Caste certificate, change of name certificate (if any), etc. before joining your duties.
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
 - (i) Two passport size photographs,
 - (ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer.
 - (iii) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College/institution.

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[Founder : Sadhu T. L. Vaswani]

Tel. : Off. 66 50 73
Resi. 66 71 62

MRS. R. A. VASWANI
Principal

6, KOREGAON ROAD,
PUNE 411 001, [INDIA]

- 3 -

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully,

[Signature]
Secretary/Principal.

- To: 1. ~~Miss. Rupa Kanat~~
2. The Secretary, St. Mira's College for Girls Board, Pune - 411 001.
 3. Accounts Section.

49
No. 3 (am)/49
32

12.1.98

OFFICE ORDER

St. Mira's College for Girls, Board, Pune, is pleased to confirm the services of Miss Rupa Kumat, Lecturer, in her existing post w.e.f. 15.9.97, subject to the approval of the Joint Director, Higher Education, Pune Region, Pune 1, and University of Pune.

She will be entitled and admitted to the benefits of the General Provident Fund.

Mrs. ANU A. JATHWANI
Principal

Copy to:

- 1) Miss Rupa Kumat.
- 2) The Secretary, St. Mira's College for Girls, Board.
- 3) The Chairperson, St. Mira's College Board, Pune.
- 4) Accounts Section.

Passed in college Board
meeting dated 10.12.97.

Telegaph : 'UNIPUNA'
Telex : 0145 7719 UNIP IN
Fax : 0212 353899



Ref. No.:
Ref.No.CCO/ F-7/4257

Date : 15/10/96

To,

St.Mira's College
For Girls,
5, Koregaon Road,
Pune-411001.

783
30/10/96

U-3

N/

Raj P

for file

Subject :- Approval to the appointment of
College Teachers.

Sir,

With reference to your letter No.21 dated 29/4/96 regarding the proposal for approval to the appointment of teachers of your college. I am directed to inform you that the appointments of the followings teachers are hereby approved as indicated below.

Sr. No.	Name of the Teacher	Post	Subject	Date & period of approval
1	2	3	4	5
1.	Smt.Kamat Rupa Narayan	Lecturer (Full-Time)	Economics	1.4.96 to the end of academic year 95-96 only & 15.6.96 to the end of academic year 96-97 only. (For NET/SET Exam w.e.f. 3/9/96 to 30/10/96)
2.	Smt.Jagtap Manisha Shivaji	Lecturer (Full-Time)	Economics	(Leave Vacancy) 15/6/96 to end of academic year 96-97 only. (Leave vacancy) 5/8/96 to 5/10/96.
3.	Smt.Waghmare Meenakshi Shrirang	Lecturer (Full-Time)	Commerce	(Leave vacancy) 15/6/96 to the end of the academic year 95-97 only. (For NET/SET)
4.	Smt.Damle Jasmine Y.	Lecturer (Full-Time)	Sociology	(Leave vacancy) 15/6/96 to the end of the academic year 95-97 only. (For NET/SET)
5.	Smt.Jugadar Manju Arun	Director	Physical Education	(Leave vacancy) 15/6/96 to the end of the academic year 95-97 only. (For NET/SET)

Yours faithfully,

for Registrar.

Copy forwarded with compliments to :-

- 1) Smt.Kamat Rupa N.
- 2) Smt.Jagtap Manisha S.
- 3) Smt.Waghmare Meenakshi S.
- 4) Smt.Damle Jasmine Y.



Telegraph : 'UNIPUNA'
Telex : 0145 7719 UNIP IN
Fax : 0212 353899

Ref. No. : COO/F-7 / 625

Date : 6-3-1997.....

To

The ~~Secretary~~ / Principal,
St. Mira's College for Girls
6, Koregaon Road,.....
Pune-411001.....

Sub. : Approval to the appointment of Lecturer (Full-Time)
Ref. : Your letter No. U-3/96-97... Dated 16-12-96.....

Sir / Madam,

With reference to the subject mentioned above. I am directed to inform you that the appointment of ~~Sri~~/Smt./~~Dr~~ Kamat. Rupa....
Narayan..... as Lecturer (Full-Time)
for the subject Economics..... is hereby

(a) approved with effect from July 1996.....

(b) approved for a period of

i. e. from to only.

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately.

Thanking You,

Yours faithfully,

1300
14/3/97
U-3
M

for Registrar

Copy to :

(1) The Principal,
.....

(2) ~~Sri~~/Smt./~~Dr~~ Kamat. Rupa. Narayan.....
St. Mira's College for Girls
6, Koregaon Road,
Pune-411001.

(3) The Deputy Registrar, Reservation Cell,
University of Pune, Pune-411007.

Designation of the
post in the post : Lecturer
to be fixed as on
1.1.1996.

12

Date of Option

1.1.1996.

S.NO.

ITEM

SUBSTANTIVE

- | | | |
|----|---|--------------------------|
| 1. | Existing scale/scales of the post (where there is more than one scale and the scales are merged in the single revised scale. The particular scale in which the employee was drawing pay should be specified). | 2200-75-2800-100
4000 |
| 2. | Existing emoluments as on 1.1.1996 | Rs. 2200/- |
| | A) Basic pay (vide Rule 7 -2(1)(A) | - |
| | B) Special pay (Where the special pay is merged in the revised scale) vide Rule 5 -2(1)(B) | - |
| | C) Dearness Allowance, appropriate to basic pay/basic pay plus special pay (where special pay is merged in the revised scale) admissible as on 1.1.1996. | Rs. 3256/- |
| | D) Amount of First Interim Relief | Rs. 100/- |
| | E) Amount of Second Interim Relief | Rs. 220/- |
| 3. | Total existing emoluments (A) to (E) | Rs. 5776/- |
| 4. | Fitment weightage 40% of the Basic Pay | Rs. 880/- |
| 5. | Total of Items No.3 and 4. | Rs. 6656/- |
| 6. | Revised scale corresponding to existing scale/scales shown against Item No.1 above. | 8000-275-13500 |
| 7. | (1) Revised pay as fixed under Rule 5 -2(1)(A)(ii) at the stage in the revised scale next above the amount against No.5. | Rs. 8000/- |
| | (2) Number of increments due on account of bunching (Note below sub rule 1 of rule 5) | - |
| | (3) Stage in the revised scale of pay at which pay is to be fixed including the benefit on account of bunching. | Rs. 8000/- |

so as to ensure at least one increment in the revised scale for every three increments in the pre-revised scale (Note 4 below sub Rule 1 of 5)

8. Pay fixed in the applicable revised scale of pay (stage of pay at 5, No. 7(3) or (4) whichever is higher)

Rs. 8000/-

Rs. 8000/-

Rs. 8000/-

1-9-1996

9. Amount of special pay (A) sub rule 1 of Rule 5.

10. Pay as per Rule 5, Sub Rule 2, (2) under third provision of rule.

11. Revised emoluments to be shown as

- 1) Revised pay
- 2) Special pay (vide Rule 5 (2) (C), unrevised rate may be shown.
- 3) Personal pay (vide Rule 5, (2) 1 (A).

12. Date of next increment under Rule 5 (2) sub rule 1(A) Note 2.

Date of Increment	Pay after Increment
1.1.1996	8000/-
1.9.1996	8275/-
1.9.1997	8550/-
1.9.1998	8825/-
1.9.1999	9100/-
2000	

Any other relevant information

1.1.1996

8000/-

1.9.1996

8275/-

1.9.1997

8550/-

1.9.1998

8825/-

1.9.1999

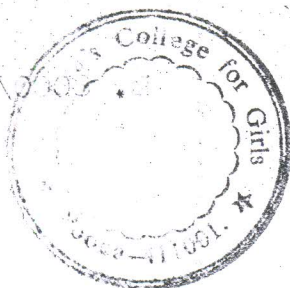
9100/-

2000

Increment released from 25.10.96 i.e. date on which SET was cleared (vide G.R. NGC/1794 dated 22.12.95)

DR. G.H. GIDWANI
PRINCIPAL

ST. MIRA'S COLLEGE FOR GIRLS, PUNE.



As per Govt. Resol. No. 4319/UNI-4 dated 11-12-1995

Designation: Lect.

Rs. 8000

in the scale

8000-13500

increment is 1.9.96

Administrative

Joint Director

PROFORMA FOR FIXATION OF PAY

[For Assistant professors and Equivalent Posts & Readers/ Lecturer (SG) / equivalent posts not completed 3/5 years as on 01.01.2006]

14
12

Name of the College / Institution : **St. Mira's College for Girls**

Name of the Teacher : **Shri/ Smt. Arwah Madan**

Sr.No.	Description	Relevant Information
1	Designation of the post in which pay is to be fixed as on 01.01.2006	Asstt. Porfessor
2	Status (Substantive / Officiating)	Substantive
3	Pre-revised Designation and Pay Scale	Lecturer (SS) 10000-15200
	Existing emolument as on 01.01.2006	
	a) Basic Pay (including stagnation increment, if any)	11,625
	b) Dearness Pay	5,975
	c) Dearness Allowance	3,764
	d) Total [(a) to (c)]	21,364
5	Revised Pay Band & AGP/GP corresponding to the pre-revised scale at Sr.No. 4 above	15600-39100 AGP - 7000
6	Pay in the revised Pay Band with reference to the prerevised basic shown at Sr.No. 4(a)	21,630
7	Academic Grade pay (AGP) applicable	7,000
8	Stepped up pay with reference to the revised pay of junior, if applicable (Name & pay of the junior also to be indicated distinctly)	----
9	Revised pay with reference to the sbustantive pay in cases where the pay fixed in the officiating post is lower than the pay fixed in the substantive post, if applicable.	----
10	Personal pay, if any	----
11	Revised emoluments after fixation of pay	
	a) Pay in the revised Pay Brand (as per Sr.No. 7 or 9 or 10 above wihchever is applicable)	21,630
	b) Academic Grade Pay (Sr.No. 8)	7,000
	c) Special Pay, if admissible	----
	d) Personal Pay, if admissible	----

12 Date of next increment and pay after increment

Sr.No.	Date of increment	Pay after increment		
		Pay in Pay Band	AGP/GP	Basic Pay
1	1 st July 2006	22490	7000	29490
2	1 st July 2007	23380	7000	30380

13 Any other relevant information :

Date

Place - Pune

G.H. Gidwan
Signature & seal of Principal/Director
St. Mira's College For Girls

Attached herewith : 1 Form of option

2. Service Agreement

3. Undertaking

तपासले

कुलसचिव

पुणे विद्यापीठ, पुणे-७

As Per Govt. Resolution No.

NGC 2009/(243/09)- UNI-1, dated

12th of August, 2009 the pay ofShri/Smt. *Arwah Madan*Designation *Asstt Professor*Fixed as on 1.1.2006 Rs. *21630*In the pay band *15600 - 39100*And Grade Pay Rs. *7000*

And his / her date of next increment

Is 1st July *2008*

Verified

[Signature]
Accounts Officer,
(Higher Education Grants)
Pune Region, Pune

[Signature]
Joint Director
(Higher Education)
Pune Regional Office
Pune-411 001

PROFORMA FOR FIXATION OF PAY

for Assistant professors and Equivalent Posts & Readers/ Lecturer (SG) / equivalent posts not completed 8/5 years as on 01.01.2006]

Name of the College / Institution : St. Mira's College for Girls

Name of the Teacher : Shri / Smt. Arwah Madan

Sr.No.	Description	Relevant Information
1	Designation of the post in which pay is to be fixed as on 25.10.2007	Asst. Professor
2	Status (Substantive / Officiating)	Substantive
3	Pre-revised Designation and Pay Scale	Lecturer (SG) 12000-18300
4	Existing emolument as on 25.10.2007	
	a) Basic Pay (including stagnation increment, if any)	12,420
	b) Dearness Pay	6,210
	c) Dearness Allowance	8,818
	d) Total ['(a) to '(c)]	27,448
5	Revised Pay Band & AGP/GP corresponding to the pre-revised scale at Sr.No. 4 above	15600-39100 AGP - 8000
6	Pay in the revised Pay Band with reference to the prerevised basic shown at Sr.No. 4(a)	23380 23,110
7	Academic Grade pay (AGP) applicable	8,000
8	Stepped up pay with reference to the revised pay of junior, if applicable (Name & pay of the junior also to be indicated distinctly)	-----
9	Revised pay with reference to the substantive pay in cases where the pay fixed in the officiating post is lower than the pay fixed in the substantive post, if applicable.	-----
10	Personal pay, if any	-----
11	Revised emoluments after fixation of pay	
	a) Pay in the revised Pay Band (as per Sr.No. 7 or 9 or 10 above whichever is applicable)	23380 23,110
	b) Academic Grade Pay (Sr.No. 8)	8,000
	c) Special Pay, if admissible	-----
	d) Personal Pay, if admissible	-----

} N.A

12 Date of next increment and pay after increment

Sr.No.	Date of increment	Pay after increment		
		Pay in Pay Band	AGP/GP	Basic Pay
1	1 st July 2008	24338 24050	8000	32330 (32050)
2	1 st July 2009 25300	25020	8000	33300 (33020)

13 Any other relevant information :

Completed 5 years in SS on 25.10.2007.

Grade pay changes hence separate sheet attached.

Date

Place - Pune

St. Mira's College For Girls, Poonra

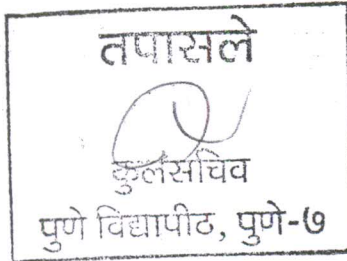
Signature & seal of Principal /Director

g.h. Gidwan
Principal

Attached herewith : 1 Form of option

2. Service Agreement

3. Undertaking



As Per Govt. Resolution No.

NGC 2009/(243/09)- UNI-1, dated

12th August, 2009 the pay of

Shri/Smt. Arwah Madani

Designation Assst Professor

Fixed as on 25-10-07 23380

In the pay band 15600 - 39100

And Grade Pay Rs. 8000

And his / her date of next increment

Is 1st July 2008Joint Director
(Higher Education)
Pune Regional Office
Pune-411 001

Verified

Accounts Officer,
(Higher Education Grants)
Pune Region, Pune

FORM OF PAY FIXATION

AS PER THE GOVERNMENT RESOLUTION NO NGC/1200/73396/(15)/2000

VISHI - 4 DT. 12 JUNE 2000

- Set-25-10-96
SR grade on 15.9.2001
Recheck 6.8.09
- 1) Name of the Teacher : Mrs. Arwah Madan
 - 2) Existing pay scale : 8000-275-13500
 - 3) Pay in the Existing scale : Rs. 9650/- 9925
as on - 15.9.2001
15-9-2002
 - 4) Date of placement : 15.9.2001* 15-9-2002
 - 5) Pay scale after the placement : 10000-325-15200
 - 6) Pay in the scale of : Rs. 10000/-
Rs.10000-325-15200
 - 7) Date of next increment : 1.9.2002
 - 8) Pay after the increment : Rs. 10325/-

*As per U.G.C.No.F-1/2002/PS/exemp dt. 31.7.2002

Place Pune

Date

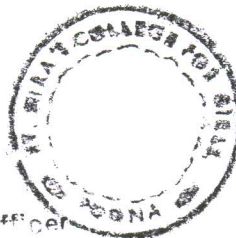
G.H. Gidwani
Signature of the Principal

PAY APPROVED AS UNDER

Rs. 10000/- - 25.10.2001
Rs. 10325/- - 1.9.2002
1-10-2002

hmb
31/10/03
Administrative Officer

to Joint
Pune Region



Am
Joint Director
(Higher Education)
Pune Region Office
PUNE-411 001

Verified
Am
Accounts Officer,
(Higher Education Grants)
Pune Region, Pune

ASSESSMENT COMMITTEE REPORT

REPORT OF THE SELECTION COMMITTEE APPOINTED TO IMPLEMENT THE PROCESS OF SELECTION FOR PROMOTION OF A TEACHER TO THE SELECTION GRADE

Name of the College : ST. MIRA'S COLLEGE FOR GIRLS; PUNE 1
Name of the Teacher : Dr. Arwah A. Madan
Subject : Economics

A meeting of the Selection Committee appointed to consider and evaluate the performance of the teacher as related in the Self Appraisal Form for promotion to the Selection Grade of Rs. 12000-420-18300 was held at Ness Wadia College of Commerce, Pune-1 on 24-3-2007. The following members were present: -

1. Mrs. R. A. Vaswani Chairman of the Governing Body/his Nominee.
2. Dr. G. H. Gidhwar Principal of the College.
3. Mrs. Shalini Jyee Head of the Department of the College in the concerned subject.
4. A. B. Gosavi Vice Chancellor's Nominee
5. Dr. Pastane Santosh Vice Chancellor's Nominee-Subject Expert
6. Dr. Shirsode Subject Expert
7. Dr. Mrs. Kavay Yajama Subject Expert
8. Dr. R. R. Deshpande Government Nominee

The Committee carefully considered and scrutinized the Self Appraisal Form of Prof. Dr. Arwah A. Madan alongwith the supporting documents attached to the Self Appraisal Form in the light of the conditions laid down by the Government in this behalf vide GR No. NGC-1298 (4619) UNI-4 dt. 11.12.1999.

After taking into consideration the information given by the teacher in his Self Appraisal Form regarding his academic qualifications and other achievements, the Committee unanimously recommends as under :-

That Prof. Dr. Arwah A. Madan fulfils all the conditions laid down by the Government vide GR No. NGC-1298 (4619) UNI-4 dt. 11.12.1999 for the scale of Rs. 12000-420-18300 and therefore be placed in the Selection Grade.

Contd....2/-

The Committee further recommends that Prof. Dr. Arwah Madan placed in the scale of Rs. 12000-420-18300 with effect from 15-9-2006 subject to completion of one refresher course before 30.06.2007.
(Undertaking attached)

Dr. A. Vaswami

1. (Chairman of the Governing Body / His Nominee)



G. H. Gidwani

2. (Principal of the College)
St. Mira's College For Girls

Malini eger
3. (Head of the Department of the College in the Concerned subject)

AS Gorin
4. (Vice-Chancellor's Nominee)

SK Dasgupta
5. (Vice-Chancellor's Nominee-Subject-Expert)

[Signature]
6. (Subject Expert)

[Signature]
7. (Subject Expert)

[Signature]
GOVERNMENT NOMINEE

Date : 24.2.2007

Place: Pune.

FORM OF PAY FIXATION (FOR SELECTION GRADE)
ACCOMPANIMENT OF GOVERNMENT NOTIFICATION
HIGHER & TECHNICAL EDUCATION, DEPARTMENT
MANTRALAYA : MUMBAI
PROFORMA OF PLACEMENT
VISHI - 4 DT .12 JUNE 2000

1	Name of the Teacher	Dr.Arwah Madan
2	Existing Post	Assistant Prof
3	Existing Pay Scale and pay Band	15600 - 39100 AGP 8000
4	Selection grade sanction on 25.10.2007	Rs. 23380+AGP 8000
5	Date of Placement As Associate Prof	25.10.2010
6	Pay Scale after the Placement	37400 - 67000 + AGP 9000
7	Pay admissible as on 25.10.2010 in the pay band/scale for serial no 7	37400 + AGP 9000
8	Date of Next Increment	1.7.2011
9	Pay after next increment	38800 + AGP 9000



G.H. Gidwani
DR. G.H. GIDWANI
PRINCIPAL
Principal
St. Albans College for Girls, Pune

R. S. Chaudhary
Administrative Officer
to Joint Director Higher Education
Pune Region, Pune-411 001.

S. H. J.
Joint Director
(Higher Education)
Pune Regional Office
Pune 411 001



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Ph. / Fax : 6124846
College Code No. : 013

Dr. G. H. GIDWANI
Principal

6, Koregaon Road
Pune - 411 001. [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

REF NO E-1/ CV2

DATE 5 8 2002

TO

Shri/Smt

Miss Meenakshi Waghmare,

Sub Appointment to the post of LECTURER
in ECONOMICS (subject)

Sir/Madam,

In response to our advertisement dated 7.6.2002 you had applied for the post of LECTURER. You were interviewed for the above post by the Selection Committee Constituted by the Management

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1. in the scale of Rs. 8000-275-13500 with effect from 6.8.2002. Your appointment is subject to the following terms and conditions -

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time

2 (a) You are appointed in clear vacancy on full-time basis on probation for a period of 2 year(s) from the date of joining

(b) Your appointment is ~~purely temporary~~ for a period of i.e. from to .

(c) Your appointment is ~~on the leave vacancy~~ for the period of from to .

(d) The post is reserved for . Since you belong to the said category, you are appointed on ~~full-time~~ basis on probation for a period of year(s) from the date of joining.

(e) The post is reserved for . Since you belong to the said category, you are appointed ~~full-time~~ on temporary basis against the reserved post for a period of . You shall not have any claim on the said post in future

(f) This temporary vacancy is caused by . Hence you are appointed full time on purely temporary basis for a period of .

(g) Your appointment is on ~~part-time~~/clock hour basis only



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Ph. / Fax : 6124846
College Code No. : 013

KINDLE THE LIGHT

Dr. G. H. GIDWANI
Principal

6, Koregaon Road
Pune - 411 001. [INDIA]

2

3. (I) You will be paid basic pay of Rs. 8,000/- per month in the scale indicated above. You will also be entitled to Dearness allowance, House Rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
- (II) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
- (III) Your appointment and salary shall be subject to approval by the University of Pune and ~~Director of Technical Education / Director of Medical Education and Research~~ Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test ~~(as the case may be)~~ laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualification _____ (M.Phil/Ph.D./M.D./M.S. / M.E. etc) as prescribed by the University/ State Govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheet, experience certificate, discharge/relieving certificate, last pay certificate, Caste certificate, change of name certificate (if any, etc. before joining your duties).
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
 - (I) Two passport size photographs.
 - (II) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer
 - (III) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Ph. / Fax : 6124846
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6, Koregaon Road
Pune - 411 001. [INDIA]

Dr. G. H. GIDWANI
Principal

3

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one months pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.



Yours faithfully

G. H. Gidwani

Secretary/Principal

Principal,
St. Mira's College for Girls, Pune

- To: 1. Miss Meenakshi Waghmare
2. The Chairperson, St. Mira's College
for Girls Board, Pune-411001.
3. The Secretary, St. Mira's College
for Girls Board, Pune - 411001.
4. Accounts Section

University of Pune

Telephone Nos. ~~XXXXXXXXXX~~ 56 96 06 1
~~XXXXXXXXXX~~ 56 9006 2
~~XXXXXXXXXX~~ 56 9006 0



Ganeshkhind,
PUNE-411 007.

Telegraph - 'UNIPUNE'

Fax 020-~~XXXXXXXX~~ 56 938 99

Ref. No. CCO/61

Date 3.1.2003

To

The Secretary / Principal,

St. Mira's College for Girls

Arts & Commerce

6, Koregaon Rd., Pune-1.

Sub. : Approval to the appointment of Lecturer (Full-time)

Ref. : Your letter No. U-3/2002-03/1 Dated 23.9.2002

Sir / Madam,

With reference to the subject mentioned above, I am directed to inform you that the appointment of Smt. Waghmare Minakshi Shrirang as Lecturer for the subject Business Economics is hereby

(a) approved with effect from 6.8.2002

(b) approved for a period of

i.e. from to only

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately, if required.

Thanking you,

Yours faithfully,


for Registrar

Copy to :

(1) The Principal,

(2) Smt. Waghmare Minakshi Shrirang

Address : St. Mira's College for Girls,

6, Koregaon Rd., Pune-1.

(3) The Deputy Registrar, Reservation Cell, University of Pune, Pune-411007.

UNIVERSITY OF PUNE

Telephone Nos. : 356061

350060, 350065

351063, 350066

356064, 350067

Telegraph : 'UNIPUNA'

Telex : 0145 7719 UNIP IN

Fax : 0212 353899

Ganeshkhind,
PUNE-411007.



Ref. No.: CC01036

Date : 15/3/1996

28

To

The Secretary / Principal,

St. Mira's College for Girls

6, Koregaon Road,

Pune-411001.

Sub. : Approval to the appointment of Lecturer

Ref. : Your letter No. 15 Dated 29.1.1996

Sir / Madam,

With reference to the subject mentioned above, I am directed to inform you that the appointment of Shri./Smt./Dr. Rama Venkatachalam as Lecturer

for the subject Commerce is hereby

(a) approved with effect from 20.12.1995

(b) approved for a period of

i. e. from to only.

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately.

Thanking You,

Yours faithfully

for Registrar

Copy to :

(1) The Principal,

(2) Shri. / Smt. / Dr. Rama Venkatachalam

St. Mira's College for Girls

6, Koregaon Road,

Pune-411001.

(3) The Deputy Registrar



SADHDU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]

[FOUNDER : SADHU T. L. VASWANI]

Off : 62484
Resi. : 68039

6, Koregaon Road
Pune - 411 001. [INDIA]

Mrs. A. A. JETHWANI
Principal

No.E-1(U)/29

11.12.97

OFFICE ORDER

St. Mira's College for Girls Board, Pune, is pleased to confirm the services of Mrs. Rama Venkatachalam, Lecturer, in her existing post w.e.f. 20.12.97, subject to the approval of the Joint Director, Higher Education, Pune Region, Pune 1, and University of Pune.

She will be entitled and admitted to the benefits of the General Provident Fund.

Aruna Jethwani
Mrs. ARUNA JETHWANI
Principal

- To: 1) Mrs. R. Venkatachalam.
2) The Secretary, St. Mira's College for Girls Board.
3) The Chairperson, St. Mira's College Board, Pune.
4) Accounts Section.



G.H. Gidwani appointed in place of Dr. K. K. Kulkarni

177/10
178
177
215(11)

**SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS**

[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Dr. G.H. GIDWANI
Principal

Ph. / Fax : 624846
College Code No. : 013

6, Koregaon Road,
Pune - 411 001. [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

REF. NO. **E-1(bbb)/II/178**

DATE: **15.9.2000**

To,
Shri/Smt. **Jyothy Vardappa**
XXXXX

Sub: Appointment to the post of Lecturer
in Commerce (Subject)

Sir/Madam,

In response to our advertisement dated 28.8.2000 you had applied for the post of Lecturer in Commerce. You were interviewed for the above post by the Selection Committee Constituted by the Management.

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune 1, in the scale of Rs. 8000-275-13500 with effect from 16.9.2000. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act, 1994, Statutes, Code of Conduct, Ordinances and Rules and Regulations laid down by the University of Pune and State Government from time to time.
- 2.a. You are appointed in clear vacancy on full time basis on probation for a period of 2 year(s) from the date of joining.
- b. Your appointment is purely temporary for a period of _____ i.e. from _____ to _____.
- ✓ c. Your appointment is on the leave vacancy for the period of from 16.9.2000 to 15.2.2002.
- d. The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- e. The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
- f. This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____.
- g. Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]

[FOUNDER : SADHU T. L. VASWANI]

Dr. (Miss) G.H. GIDWANI

Principal

= 2 =

Ph. / Fax : 624846
College Code No. : 013

6, Koregaon Road,
Pune - 411 001. [INDIA]

- (i) You will be paid basic pay of Rs. 8,000/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.
- (ii) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
- (iii) Your appointment and salary shall be subject to approval by the University of Pune and ~~Director of Technical Education/~~ Director of Medical Education & Research/Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualifications (M.Phil/Ph.D., M.D./M.S., M.D.S., M.E. etc.) as prescribed by the University/State Govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the workload prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge/relieving certificate, last Pay Certificate, Caste certificate, change of name certificate (if any), etc. before joining your duties.
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
 - (i) Two passport size photographs,
 - (ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer.
 - (iii) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College/institution.



G.H. Gidwan appointed in place of Dr. Vaswani (177)

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Ph. / Fax : 624846
College Code No. : 013

Dr. (Miss) G.H. GIDWANI
Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

- 3 -

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you,
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/Management.
13. Your service are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/ party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

In off. appl. order suspended
Appl. order No. 200 (100)/128 dt 15.9.2000

Yours faithfully,

G.H. Gidwan
Secretary/Principal.

To: 1. Miss Jyothy Vardappa.

2. The secretary, St. Mira's College
for Girls Board, Pune 411 001.

3. Accounts Section.

4. The Chairperson, Sadhu Vaswani
Mission Pune 411 001.

OFFICE ORDER

St. Mira's College for Girls Board, Pune, is pleased to confirm the services of Miss Jyoti Vardappa, Full-time, Lecturer in her existing post w.e.f. 16.9.2002 subject to the approval of the Joint Director, Higher Education, Pune Region, Pune-1, and University of Pune.

She will be entitled and admitted to the benefits of the General Provident Fund.

G.H.S
Dr. G.H.GIDWANI
Principal

- 1) Miss Jyoti Vardappa
- 2) The Secretary, St. Mira's College for girls, Board.
- 3) The Chairperson, St. Mira's College Board, Pune.
- 4) Accounts Section

*resolution passed
in annual meeting
dated 17/3/03*

G.H.S
Principal

[Signature]
for Registrar

Copy to :

(1) The Principal,

8

University of Pune

IS. : ~~8888881~~ 5696061
~~060 8650062~~ 5690062
~~1063 8630272~~ 5690060



Ganeshkhind,
 PUNE-411 007.

29

aph : 'UNIPUNE'

020-~~8683899~~ 5693899.

ef. No. : COO/230

To

The ~~Secretary~~ / Principal,
 Sadhu Vaswani Mission's

St. Mira's College for Girls (Arts and Commerce),
 6, Koregaon Road, Pune - 411 001.

1144
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Date : 10-1-2003.
 17

Sub. : Approval to the appointment of Lecturer (Full-time)

Ref. : Your letter No. U-3/2000-2001/17 Dated 1-10-2002

Sir / Madam,

With reference to the subject mentioned above, I am directed to inform you that the appointment of ~~Box~~/Smt./~~Box~~ Vardappa Jyothy Narayan as Lecturer (Full-time) for the subject Commerce is hereby

- (a) approved with effect from 16-9-2000
 (b) approved for a period of -
 i.e. from - to - only.

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately, if required.

Thanking you,

Yours faithfully,

[Signature]
 for Registrar

Copy to :

(1) The Principal, -

(2) ~~Smt.~~/Smt. ~~Box~~ Vardappa Jyothy Narayan
 S V Mission's St. Mira's College for

Ref. No. E-3 (H) (11) / 60

DATE: 4.10.2010

To,

Miss Rajni Singh,
Taruna Singh,
Gref Centre,
Dighi Camp,
Pune 411 015.

Sub: Appointment to the post of Full-time Lecturer
In Commerce in Degree College.

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of Rs.15600-39100-6000 with effect from 8.10.2010. Your appointment is subject to the following terms and conditions:-

3. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
4. (a) You are appointed in clear vacancy as full-time lecturer on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.

16/10/2010



TRUE COPY

Rajni Singh
सौ. रेखा चंद्रकांत दिगरे
सभासद पुणे महानगरपालिका

...2...

3. (a) You will be paid consolidated pay of Rs. _____ per month in the scale as indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work-load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:-

- Two passport size photographs,
- Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
- Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious. Disease and that you are physically fit for employment on the staff of the College.

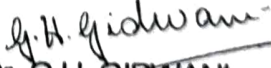


TRUE COPY

सौ. रेखा चंद्रकांत दिगरे
सभासद पुणे महानगरपालिका

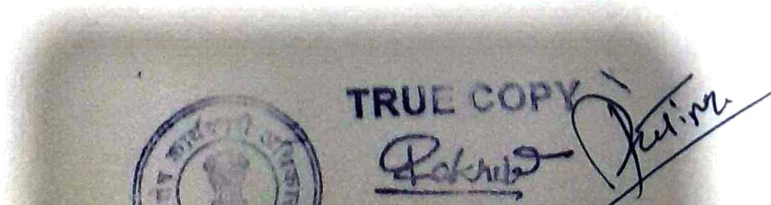
.....3.....

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's working notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. GIDWANI
Principal

To:-

- a. Ms. Rajni Singh ~~Meenal~~ ~~Sumant~~
- b. The Chairperson, St. Mira's College Board.
- c. The Secretary, St. Mira's College Board.
- d. Accounts Section.



University of Pune

Telephone Nos. :

020- 25691233

25601258

25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25698007

Website : www.unipune.ernet.in

e-mail : dyacademic@unipune.ernet.in

Date : 28/01/2011

Ref. No. : CC01/1578

To,
The Principal,
St. Mira's College for Girls,
Arts, Commerce & Sciences,
6, Korgaon Road, Pune- 411 001.

Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No. U-3/ 2010-11, Dated:22/11/2010 regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

Sr No	Name of the teachers	Post	Subject	Date and period of approval
1.	Smt. Shanthi Fernandes	Assistant Professor (Full Time)	Commerce	W.e.f. 19/11/2010
2.	Smt. Rajni Singh	Assistant Professor (Full Time)	Commerce	W.e.f. 08/10/2010
3.	Smt. Sangeeta Deshmukh	Assistant Professor (Full Time)	Marathi	W.e.f. 15/06/2010
4.	Smt. Hasina Shaikh	Assistant Professor (Full Time)	Education	W.e.f. 15/06/2010 (Subject to the condition of NET Verification)

Yours Faithfully,

For Director

B.C.U.D.

Copy to:-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007

\\Sandip\\administrator\\My Documents\\phansalkar\\Teacher Approval.docxTeacher Approval



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

KINDLE THE LIGHT

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref. No. E/2010-11/2

DATE: 18.11.2010

To,

Miss Shanti Fernandes,
A-4 202 Sitadel Enclave,
B.T. Kawade Road,
Mundwa, PO
Pune-36

Sub: Appointment to the post of Full-time Lecturer
In Commerce in Degree College.

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of Rs.15600-39100-6000 with effect from 19.11.2010. Your appointment is subject to the following terms and conditions:-

3. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
4. (a) You are appointed in clear vacancy as full-time lecturer on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

KINDLE THE LIGHT

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

...2....

3. (a) You will be paid consolidated pay of Rs. _____ per month in the scale as indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the _____ period.

✓ 5. Your appointment is subject to the minimum number of students and the work-load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:-

- Two passport size photographs,
- Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
- Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious. Disease and that you are physically fit for employment on the staff of the College.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

.....3.....

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions /coaching classes.

12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other college/institution run by the Management.

14. Your appointment may be terminated, at any time, by either side/party, by giving one month's working notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G. H. Gidwani
Dr. G. H. GIDWANI
Principal

To:-

- Ms. Fernandes Shanti Mark
- The Chairperson, St. Mira's College Board.
- The Secretary, St. Mira's College Board.
- Accounts Section.

University of Pune

Telephone Nos. :

020- 25691233

25601258

25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25698007

Web site : www.unipune.ernet.in

e-mail : dyacademic@unipune.ernet.in

Ref. No. : CCO/1578

Date : 28/01/2011

To,
The Principal,
St. Mira's College for Girls,
Arts, Commerce & Sciences,
6, Korgaon Road, Pune- 411 001.

Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No. U-3/ 2010-11, Dated:22/11/2010 regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

Sr No	Name of the teachers	Post	Subject	Date and period of approval
1.	Smt. Shanthi Fernandes	Assistant Professor (Full Time)	Commerce	W.e.f. 19/11/2010
2.	Smt. Rajni Singh	Assistant Professor (Full Time)	Commerce	W.e.f. 08/10/2010
3.	Smt. Sangeeta Deshmukh	Assistant Professor (Full Time)	Marathi	W.e.f. 15/06/2010
4.	Smt. Hasina Shaikh	Assistant Professor (Full Time)	Education	W.e.f. 15/06/2010 (Subject to the condition of NET Verification)

Yours Faithfully,

For Director

B.C.U.D.

Copy to:-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref.No.E-3/2015-2016/ 2

19.11.2015

To
Ms. Deepa Krishnamurthi
C/o V. K. Ayyar, Flat No. 206,
1436, Shukrawar Peth,
Omkar Swarup Complex,
Pune-2.

Subject: Appointment to the post of Full-time Assistant Professor in Mathematics and Statistics

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 20.11.2015 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) ~~Your appointment is purely temporary for a period of i.e. from _____ to _____.~~
(c) ~~Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____.~~
(d) ~~The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year (s) from the date of joining.~~
(e) ~~The post is reserved for _____. Since you belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.~~
(f) ~~This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.~~
(g) ~~Your appointment is on part time/clock basis only.~~

Please visit: www.dadavaswanisbooks.org

3. (i) You will be paid basic pay of Rs.15600+6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour.

(iii) ~~Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.~~

4. ~~(a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.~~

~~(b) You shall have to acquire the qualification _____ (M.Phil/PhD. /M.S. /M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.~~

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.
14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. Gidwani
Principal

To

1. Ms. Deepa Krishnamurthi
2. Accounts section

Savitribai Phule Pune University

(Formerly University of Pune)

Telephone Nos. :

020 - 25691233

25601258

25601259

25601257



ACADEMIC SECTION
Ganeshkhind, Pune - 411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25691233

Website : www.unipune.ac.in

E-mail : approval@unipune.ac.in

Ref. No. : CCO/ 180

Date : 10/02/2016

To,
The Principal,
Sadhu Vaswani Mission's,
ST. Mira's College For Girls,
6, Koregaon Road, Pune - 411 001.

Subject : Approval to the Appointment of Teacher...

Sir,

With reference to your letter No. U-3/2015-2016/, Date : 15.12.2015, regarding the proposal for approval to the appointment of teacher at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as indicated below :-

Sr. No.	Name of the Teacher	Post	Subject	Date and Period of approval
1	Smt. Deepa Krishnamurthi	Assistant Professor (Full Time)	Mathematics	W.e.f. 20.11.2015.

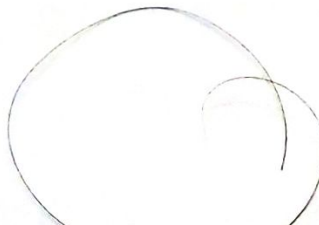
Yours sincerely,

for Director
(B.C.U.D.)

Copy to :-

✓ 1. Smt. Deepa Krishnamurthi.

2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411 007.





SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

Ref: No. E-3(F)/12

DATE: 15.6.07

To,

Mrs. Manisha Pimpalkhare,

Sub: Appointment to the post of Full-time LECTURER
In ECONOMICS (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of Rs. 8000-275-13500 with effect from 15.6.07. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on probation for a period of two years from the date of joining.
(b) Your appointment is ~~purely temporary~~ for a period from _____ to _____.
(c) Your appointment is in ~~leave vacancy~~ for the period from _____ to _____.
(d) The post is reserved for _____ since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____ since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

...2....

PU/PN/AC/015/(1962)
College Code No. : 013

3. (a) You will be paid basic pay of Rs. 8000/- per month in the scale indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
- (b) You will be paid remuneration at the rate of Rs. per lecture/per hour.
- (c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualification (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



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Dr. G. H. GIDWANI3.....
Principal

PU/PN/AC/015/(1962)

College Code No. : 013

10. You are required to give the correct mailing address as soon as you join and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To:-

- 1) Mrs. Manisha Pimpalkhare.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



University of Pune

Telephone Nos :

25696061

25690060

25690062

Telegraph : 'UNIPUNE'

Fax No. : 25693899

Ganeshkhind,
PUNE-411 007.

Ref. No. : CCO/App/ 144
Date : 15/10/2007

To,

The Principal,
Sadhu Vaswani Mission's
St. Mira's College for Girls,
Pune-411 001

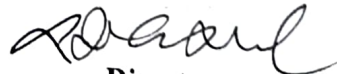
Subject : Approval to the Appointment of College Teachers.

Sir,

With reference to your letter No. U-3/2007-08, dated 13/9/2007 regarding the proposal for approval to the appointment of teachers of your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :

Sr. No.	Name of the Teachers	Post	Subject	Date & period of Approval
1.	Smt. Ujjwala Deshpande	Lecturer (Full Time)	Sociology	Wef. 15/6/2007. (Subject to condition of NET Verification)
2.	Smt. Pimpalkhare Manisha Viraj	Lecturer (Full Time)	Economics	Wef. 15/6/2007.

Yours faithfully,


For **Director**
B.C.U.D.

Copy forwarded with compliments to :

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

Ref. No.

DATE: 21.06.09

To,

Miss Meenal Sumant,
189, Kasba Peth, Flat No.3,
Pratibha Vihar,
Mujumdar Lane, Pune - 11.

Sub: Appointment to the post of Full-time Lecturer
In Economics (subject) in Degree College.

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of Rs.8000-275-13500 with effect from 22.06.09. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____, since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____, since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



KINDLE THE LIGHT

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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

...2....

3. (a) You will be paid consolidated pay of Rs. _____ per month in the scale as indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
- (b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
- (c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
- (a) Two passport size photographs,
- (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
- (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

.....3.....

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's working notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G. H. Gidwani
Dr. G. H. GIDWANI
Principal

To:-

- 1) Miss.Meenal Sumant.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.

University of Pune

Telephone Nos. :

020- 25691233

25601258

25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25698007

Webside : www.unipune.ernet.in

e-mail : dyacademic@unipune.ernet.in

Ref. No. : CCO/1890

Date : 01/03/2011

PN-15

To,
The Principal,
St. Mira's College for Girls,
Arts, Commerce & Sciences,
6, Korgaon Road, Pune- 411 001.

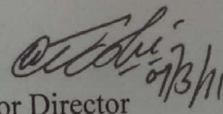
Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No.U-3/2010-11, Dated: 22/11/2010 regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointments of the following teacher is hereby approved as indicated below :-

Sr No	Name of the teachers	Post	Subject	Date and period of approval
1.	Smt. Meenal Sumant	Assistant Profssor (Full Time)	Economics	W.e.f. 15/07/2010.

Yours Faithfully,


For Director
B.C.U.D.

Copy to:-

1. Smt. Meenal Sumant.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007

\\sandip\Administrator\My Documents\phansalkar\Teaher Approval.docxTeacher Approval



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

18.6.2020

Ref: No.: S-6(b)/2020-21

To,
Ms. Amruta Narke,

Subject: Appointment to the post of Part Time Teacher in Economics (Degree College)

Madam,

I have the pleasure to inform you that you are hereby appointed as a Part Time Teacher in Economics from 1.7.2020

1. Your appointment is purely temporary for the academic term 2020-21, i.e. upto 31.5.2021
2. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
3. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
4. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
5. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).

6. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
9. You will accept the workload (within the prescribed limit) as decided by the authorities.
10. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
11. During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.


Dr. G.H. Gidwani
Principal

To:-

- 1) Ms. Amruta Narke
- 2) Accounts Section.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013
18.6.2020

Ref: No.: S-6(b)/2020-21

To,
Ms. Amruta Narke,

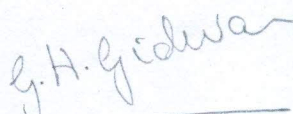
Subject: Appointment to the post of Part Time Teacher in Economics (Degree College)

Madam,

I have the pleasure to inform you that you are hereby appointed as a Part Time Teacher in Economics from 1.7.2020

1. Your appointment is purely temporary for the academic term 2020-21, i.e. upto 31.5.2021
2. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
3. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
4. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
5. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).

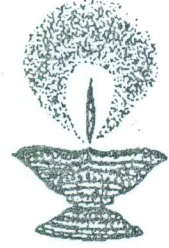
6. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
9. You will accept the workload (within the prescribed limit) as decided by the authorities.
10. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
11. During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.



Dr. G. H. Gidwani
Principal

To:-

- 1) Ms. Amruta Narke
- 2) Accounts Section.



KINDLE THE LIGHT

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ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]
[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]
6, Koregaon Road, Pune - 411 001. [India]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No.: 013

Ref: No.: S-6(b)/2019-20

1.7.2019

To,
Ms. Amruta Narke,

Subject: Appointment to the post of Part Time Teacher in Economics (Degree College)

Madam,

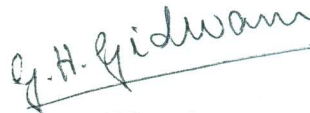
I have the pleasure to inform you that you are hereby appointed as a Part Time Teacher in Economics from 1.7.2019

1. Your appointment is purely temporary for the academic term 2018-2019, i.e. upto 30.4.2020
2. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
3. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
4. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
5. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).
6. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.

24/7/19

AN
15/7/19.

7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
9. You will accept the workload (within the prescribed limit) as decided by the authorities.
10. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
11. During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.


Dr.G.H.Gidwani
Principal

To:-

- 1) Ms. Amruta Narke
- 2) Accounts Section.



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ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref: No.: S-6(b)/2014-2015/4

15.6.2014

To,
Ms. Amruta Narke,

Subject: Appointment to the post of PartTime Teacher in Economics (Degree College)

Madam,

I have the pleasure to inform you that you are hereby appointed as a Part Time Teacher in Economics from 18.6.2014

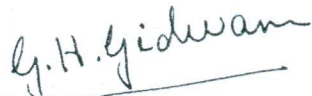
1. Your appointment is purely temporary for the academic term 2014-2015, i.e. upto 30.4.2015.
2. Either party desiring to terminate the service before the date of expiry will give 3 months working notice or 3 months' salary in lieu of the notice period excluding vacation.
3. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
4. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
5. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).
6. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.

Amruta Narke

Please visit: www.dadavaswanisbooks.org

Rec
18/6/14

7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
9. You will accept the workload (within the prescribed limit) as decided by the authorities.
10. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.


Dr. G.H. Gidwani
Principal

To:-

- 1) Ms. Amruta Narke
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]
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Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

APPOINTMENT ORDER OF ASSISTANT PROFESSOR

Ref: No. E-2 (b)

DATE : 28-05-2010

To,
Mrs. Hasina Shaikh,
800/52, Bhagwandas Chawl,
Bhawani Peth,
Pune - 411042.

Sub: Appointment to the post of Full Time LECTURER
In EDUCATION (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of PB 15600-39100 + AGP 6000 with effect from 15.05.2010. Your appointment is subject to the approval by the University of Pune and Joint Director and subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full time Assistant Professor on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____, since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____, since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

3. (a) You will be paid basic pay of Rs. 15600 + 6000 (21600) per month in the scale indicated above
You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. ____ per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification ____ (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the ____ period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
9. You will be allowed to join the duties on producing of:-
 - (d) Two passport size photographs,
 - (e) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (f) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

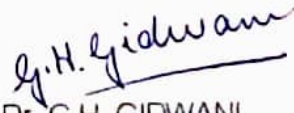
6, Koregaon Road, Pune - 411 001. [INDIA]

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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
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10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated at any time, by either side/party, by giving three month's working notice or three month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things Which are subversive to the interests of the Society/University/Institute/College/ Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. GIDWANI
Principal

To:-

- 1) Mrs. Hasina Shaikh.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.

University of Pune

Telephone Nos. :

020- 25691233

25601258

25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25698007

Website : www.unipune.ernet.in

e-mail : dyacademic@unipune.ernet.in

Date : 28/01/2011

Ref. No. : CC01/1578

To,
The Principal,
St. Mira's College for Girls,
Arts, Commerce & Sciences,
6, Korgaon Road, Pune- 411 001.

Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No. U-3/ 2010-11, Dated:22/11/2010 regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

Sr No	Name of the teachers	Post	Subject	Date and period of approval
1.	Smt. Shanthi Fernandes	Assistant Professor (Full Time)	Commerce	W.e.f. 19/11/2010
2.	Smt. Rajni Singh	Assistant Professor (Full Time)	Commerce	W.e.f. 08/10/2010
3.	Smt. Sangeeta Deshmukh	Assistant Professor (Full Time)	Marathi	W.e.f. 15/06/2010
4.	Smt. Hasina Shaikh	Assistant Professor (Full Time)	Education	W.e.f. 15/06/2010 (Subject to the condition of NET Verification)

Yours Faithfully,

For Director

B.C.U.D.

Copy to:-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007

\\Sandip\\administrator\\My Documents\\phansalkar\\Teacher Approval.docxTeacher Approval



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001, [INDIA]

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

DATE: 24.1.2011

Ref: No. E-3/

Ms. Sataravala Snober Jehan,
30/B Forest Castle,
81/1 Mundhwa Road,
Pune 411 036

Sub: Appointment to the post of Full-time Lecturer
In English.

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of PB 15600-39100-AGP 6000 with effect from 24.1.2011 in clear vacancy on probation for 2 years. Your appointment is subject to the approval by the University of Pune and Joint Director and subject to the following terms and conditions: -

Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

7. (a) You are appointed in clear vacancy as full-time lecturer on Contract basis on probation for a period of two years from the date of joining.
- (b) Your appointment is purely temporary for a period from 1.12.10 till date of formal interviews.
- (c) Your appointment is in leave vacancy for the period from _____ to _____.
- (d) The post is reserved for _____, since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- (e) The post is reserved for _____, since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period. You shall not have any claim on the said post in future.
- (f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
- (g) Your appointment is on part-time/clock hour basis only.



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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

...2....

3. (a) You will be paid basic pay of Rs. 15600 + 6000 per month in the scale indicated above

You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D./M.S., M.E. etc.) as prescribed by the University/state govt or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work-load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:-

- j. Two passport size photographs,
- k. Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
- l. Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious. Disease and that you are physically fit for employment on the staff of the College.



KINDLE THE LIGHT

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Dr. G. H. GIDWANI

Principal

PU/PN/AC/015/(1962)

College Code No. : 013

.....3.....

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions /coaching classes.

12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other college/institution run by the Management.

14. Your appointment may be terminated, at any time, by either side/party, by giving one month's working notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G. H. Gidwani
Dr. G. H. GIDWANI
Principal

To:-

- 1 Ms. Satarwala Snober Jehan
- 2 The Chairperson, St. Mira's College Board.
- 3 The Secretary, St. Mira's College Board.
- 4 Accounts Section.

University of Pune

Telephone Nos. :

020- 25691233

25601258

25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25698007

Website : www.unipune.ernet.in

e-mail : dyacademic@unipune.ernet.in

Ref. No. : CCQ/1879

Date : 01/03/2011

To,
The Principal,
Sadhu Vaswani Mission's,
St. Mira's College for Girls,
6, Koregaon Road,
Pune - 411 001.

Subject : Approval to the Appointment of teachers.

Sir,

With reference to your letter No.U-3/2010-2011,Dated:04/02/2011 regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as Indicated below :-

Sr No	Name of the teachers	Post	Subject	Date and period of approval
1.	Mrs. Sataravala Snober Jehan	Lecturer (Full Time)	English	W.e.f. 24/01/2011.

Yours Faithfully,

for Director 26/2-
B.C.U.D.

Copy to:-

1. Mrs. Sataravala Snober Jehan.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
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[An Autonomous College Affiliated to the Savitribai Phule Pune University]
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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No.: 013

Ref.No.E-3/2015-2016/ 2

15.4.2016

To
Mrs. Azavedo Suhaile Christopher,
67, Hermes Heritage Phase 1,
Nagar Road,
Pune-6.

Subject: Appointment to the post of Full-time Assistant Professor in English (Degree College)

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 15.4.2016 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____.
(c) Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year (s) from the date of joining.
(e) The post is reserved for _____. Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock basis only.

Please visit: www.dadavaswanibooks.org

3. (i) You will be paid basic pay of Rs.15600-6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/PhD./M.Sc./M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions or private coaching classes.

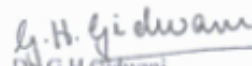
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. Gidwani
Principal

To

1. Mrs. Suhailc Azavedo
2. Accounts section

Savitribai Phule Pune University

(Formerly University of Pune)

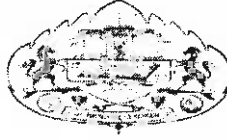
Telephone Nos. :

020 - 25691233

25601258

25601259

25601257



ACADEMIC SECTION

Ganeshkhind, Pune - 411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25691233

Website : www.unipune.ac.in

E-mail : approval@unipune.ac.in

Ref. No. : CCO/ 831

Date : 25/5/2016

To,
The Principal,
Sadhu Vaswani Mission's,
St. Mira's College for Girls,
6, Koregaon Road, Pune-411 001

Subject : Approval to the Appointment of Teacher

Sir,

With reference to your letter No. U-3/2015-2016, Dtd:- 15.05.2016 regarding the proposal for approval to the appointment of teacher appointed at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as indicated below:-

Sr. No.	Name of the teacher	Post	Subject	Date and period of approval
1.	Smt. Azavedo Suhaile Christopher	Assistant Professor (Full Time)	English	W.e.f. 15/04/2016 Subject to Condition of NET verification

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. No communication will be entertained thereafter. The copy of approval letter may be issued to the concerned teacher.

Yours sincerely,

for Director
B.C.D.

Copy to:-

✓ 1. Smt. Azavedo Suhaile Christopher

2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411 007.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No.: 013

Ref.No.E-3/2017-18/2

19.6.2017

To
Ms. Komal Tujare

Subject: Appointment to the post of Assistant Professor for the subject English (Degree College)

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 15.6.2017 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____.
(c) Your appointment is on the leave-vacancy for the period of from 10.9.2014 to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year (s) from the date of joining.
(e) The post is reserved for _____. Since you belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock basis only.

Please visit: www.dadavaswanisbooks.org

3. (i) You will be paid basic pay of Rs.15600-6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs.----- per lecture/ per hour;

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification----- (M.Phil/PhD, /M.S. /M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the-----period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate, Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions or private coaching classes.

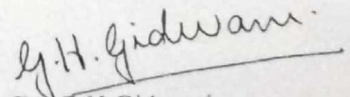
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. Gidwani
Principal

To

1. Ms. Komal Tujare
2. Accounts section



17000891

Savitribai Phule Pune University
(formerly University of Pune)



Telephone Nos. :
020-25691233
25601257
25601258
25601259

ACADEMIC SECTION
Ganeshkhind, Pune-411 007,
INDIA
Telegraph : 'UNIPUNE'
Fax: 020-25691233
Website : www.unipune.ac.in
Email : approval@unipune.ac.in

Date: 21/8/17

Ref.No. CC011454

To,

The Principal/Director ,
Sadhu Vaswani Mission
St.Mira's College for Girls
Addr: 6, Koregaon Road
Ta: Haweli(excluding Corporation Area)
Dist: Pune

Subject : Approval to the Appointment of Teacher...

Sir/Madam

With reference to the Selection Committee report of teacher submitted by the college authorities to the Academic Section of the University and your subsequent letter No. U-3/2017-18/6, Dated : 17/07/2017 regarding the proposal for seeking teacher approval, I am directed to inform you that the appointment of following teacher is hereby approved with following particular:-

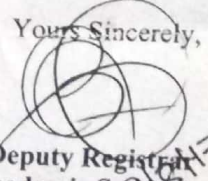
Sr.No	Name of the teacher	Post	Subject	Date and period of approval
1	Ms. Komal Vinayak Tujare  170700930	Assistant Professor (Full Time)	English	W.e.f 15.06.2017

The above said approval is issued on the basis of the certificate issued by the college authorities regarding fulfillment of all prescribed eligibility criteria, such as qualifications, experience (if essential), etc. by the candidate before calling them for interview and the recommendations made by the Selection Committee to the University for according approval to the appointment of candidate recommended by it.

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. No communication will be entertained thereafter.

In the event of any information or document submitted by the college authorities being found false or incorrect at any stage, an appropriate action will be initiated against the college authorities and the candidate concerned.

Yours Sincerely,


for Deputy Registrar
(Academic Section)

Copy to:-

1. Ms. Komal Vinayak Tujare
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411007



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref: No.: E-1/2020-21

15.6.2020

To,
Ms. Elizabeth Varkey,

Subject: Appointment to the post of Assistant Professor for the subject English on
Clock Hour Basis

Dear Madam,

I have the pleasure to inform you that you are hereby appointed as a CHB Assistant Professor in English from 1.7.2020

- 1) Your appointment is for the academic term upto 30.4.2021
- 2) Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
- 3) You are required to give an undertaking in the prescribed format on Rs. 100 Stamp Paper regarding the CHB appointment.
- 4) You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
- 5) You will be allowed to join the duties on producing of:-
 - a. Two passport size photographs,
 - b. Discharge certificate from previous employer (if any).

- 6) You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
- 7) If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
- 8) You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
- 9) You will accept the workload (within the prescribed limit) as decided by the authorities.
- 10) You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
- 11) During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.


Dr. G. H. Gidwani
Principal

To:-

- 1) Ms. Elizabeth Varkey
- 2) Accounts Section.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI

Principal

Ref.No.E-3/2014-2015/ 2

PU/PN/AC/015/(1962)

College Code No. : 013

9.2.2015

To

Ms. Kenchi Veena Harish,
Aqshar No. 46, Vinkar Society,
Padmavati,
Dhankawdi, Pune-43.

Subject: Appointment to the post of Full-time Assistant Professor in Political Science.

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 10.2.2015 in clear vacancy on probation for 2 years. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) ~~Your appointment is purely temporary for a period of i.e. from _____ to _____.~~
(c) ~~Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____.~~
(d) ~~The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year (s) from the date of joining.~~
(e) ~~The post is reserved for _____. Since you belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____.~~ You shall not have any claim on the said post in future.
(f) ~~This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.~~
(g) ~~Your appointment is on part-time/clock basis only.~~

Please visit: www.dadavaswanisbooks.org

3. (i) You will be paid basic pay of Rs.15600+6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

4. ~~(a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.~~

~~(b) You shall have to acquire the qualification _____ (M.Phil/PhD. /M.S. /M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.~~

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions or private coaching classes.

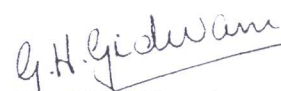
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. Gidwani
Principal

To

1. Ms. Veena Kenchi
2. Accounts section

Savitribai Phule Pune University

(Formerly University of Pune)

31

Telephone Nos. :

020 - 25691233

25601258

25601259

25601257



ACADEMIC SECTION

Ganeshkhind, Pune - 411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25691233

Website : www.unipune.ac.in

E-mail : approval@unipune.ac.in

Ref. No. : CCO/ Approval Comp/1083

Date : 11/5/2015

To,
The Principal,
Sadhu Vaswani Mission's,
St. Mira's College for Girls,
Arts, Commerce, Science, BBA, BCA,
Koregaon Road, Pune - 411001.

Sub - Approval to the appointment of college teacher...

Sir,

With reference to your letter No. U-3/2014-15, Dated: 27.02.2015, regarding the proposal for approval to the appointments of teachers of your college, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

Sr. No.	Name of the Teacher	Post	Subject	Date and Period of approval
1.	Smt. Veena Kenchi	Assistant Professor (Full Time)	Political Science	W.e.f. 10.02.2015
2.	Dr. Sandhya Sharad Pandit	Assistant Professor (Full Time)	History	W.e.f. 16.02.2015

ST. MIRA'S COLLEGE FOR GIRLS
PUNE

Principal _____

Inward No. _____

Date _____

File No. _____

To be dealt by _____

Yours Sincerely,

for Director
(B.C.U.D.)

Copy to :-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune 411 007.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

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Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI

Principal

PU/PN/AC/015/(1962)

College Code No. : 013

APPOINTMENT ORDER OF ASSISTANT PROFESSOR

Ref: No. E-3 (J) 2

DATE : 28-05-2010

To,

Mrs. Sangeeta Deshmukh,
Lotus - 403, Kumar Suraksha,
Off NIBM Road, Kondhwa,
Pune - 411048.

Sub: Appointment to the post of Full Time ASSISTANT PROFESSOR
In MARATHI (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of PB 15600-39100 + AGP 6000 with effect from 15.06.2010. Your appointment is subject to the approval by the University of Pune and Joint Director and subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full time Assistant Professor on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

3. (a) You will be paid basic pay of Rs. 15600 + 6000 (21600) per month in the scale indicated above.
You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated at any time, by either side/party, by giving three month's working notice or three month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things Which are subversive to the interests of the Society/University/Institute/College/ Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

- To:-
- 1) Mrs. Sangeeta Deshmukh.
 - 2) The Chairperson, St. Mira's College Board.
 - 3) The Secretary, St. Mira's College Board.
 - 4) Accounts Section.

University of Pune

Telephone Nos. :

020- 25691233

25601258

25601259



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25698007

Webside : www.unipune.ernet.in

e-mail : dyacademic@unipune.ernet.in

Ref. No. : CCO/1578

Date : 28/01/2011

To,
The Principal,
St. Mira's College for Girls,
Arts, Commerce & Sciences,
6, Korgaon Road, Pune- 411 001.

Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No. U-3/ 2010-11, Dated:22/11/2010 regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

Sr No	Name of the teachers	Post	Subject	Date and period of approval
1.	Smt. Shanthi Fernandes	Assistant Professor (Full Time)	Commerce	W.e.f. 19/11/2010
2.	Smt. Rajni Singh	Assistant Professor (Full Time)	Commerce	W.e.f. 08/10/2010
3.	Smt. Sangeeta Deshmukh	Assistant Professor (Full Time)	Marathi	W.e.f. 15/06/2010
4.	Smt. Hasina Shaikh	Assistant Professor (Full Time)	Education	W.e.f. 15/06/2010 (Subject to the condition of NET Verification)

Yours Faithfully,

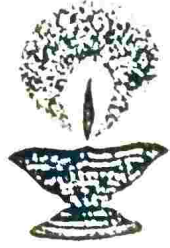
For Director

B.C.U.D.

Copy to:-

1. All Concerned Teachers.

2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007



KINDLE THE LIGHT

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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013
16.2.2015

Ref.No.E-3/2014-2015/ 2

To
Dr. Pandit Sandhya Sharad,
'Tejas', 38/4, Adarsh Nagar,
Pune - Satara Road,
Pune - 411 037.

Subject: Appointment to the post of Full-time Assistant Professor in History

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 16.2.2015 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) ~~Your appointment is purely temporary for a period of i.e. from _____ to _____.~~
(c) ~~Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____.~~
(d) ~~The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year (s) from the date of joining.~~
(e) ~~The post is reserved for _____. Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.~~
(f) ~~This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.~~
(g) ~~Your appointment is on part-time/clock basis only.~~

Please visit: www.dadavaswanisbooks.org

3. (i) You will be paid basic pay of Rs.15600+6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour:

(iii) ~~Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.~~

4. ~~(a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.~~

~~(b) You shall have to acquire the qualification _____ (M.Phil/PhD. /M.S. /M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.~~

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

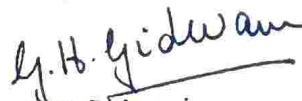
(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.
14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. Gidwani
Principal

To

1. Dr. Pandit Sandhya Sharad
2. Accounts section

Savitribai Phule Pune University

(Formerly University of Pune)

31

Telephone Nos. :

020 - 25691233

25601258

25601259

25601257



ACADEMIC SECTION

Ganeshkhind, Pune - 411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25691233

Website : www.unipune.ac.in

E-mail : approval@unipune.ac.in

Ref. No. : CCO/ Approval Comp/1083

Date : 11/5/2015

To,
The Principal,
Sadhu Vaswani Mission's,
St. Mira's College for Girls,
Arts, Commerce, Science, BBA, BCA,
Koregaon Road, Pune - 411001.

Sub - Approval to the appointment of college teacher...

Sir,

With reference to your letter No. U-3/2014-15, Dated: 27.02.2015, regarding the proposal for approval to the appointments of teachers of your college, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

Sr. No.	Name of the Teacher	Post	Subject	Date and Period of approval
1.	Smt. Veena Kenchi	Assistant Professor (Full Time)	Political Science	W.e.f. 10.02.2015
2.	Dr. Sandhya Sharad Pandit	Assistant Professor (Full Time)	History	W.e.f. 16.02.2015

ST. MIRA'S COLLEGE FOR GIRLS
PUNE

Principal _____

Inward No. _____

Date _____

File No. _____

To be dealt by _____

Yours Sincerely,

for Director
(B.C.U.D.)

Copy to :-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune 411 007.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

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[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No.: 013

Ref.No.E-3/2017-18/2

19.6.2017

To
Ms. Ekta Jadhav

Subject: Appointment to the post of Director of Physical Education.

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 19.6.2017 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____.
(c) Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year (s) from the date of joining.
(e) The post is reserved for _____. Since you belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock basis only.
3. (i) You will be paid basic pay of Rs.15600-6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CIA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

Please visit: www.dadavaswanibooks.org

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4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M.Phil/PhD./M.S./M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions or private coaching classes.

12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You will have to execute a bond to serve the College for a period of minimum 3 years from the date of joining and that you will not be allowed to apply for any outside post for a period of 3 years from the date of joining.

17. Before joining the above mentioned post she will have to execute an agreement bond in the name of the Principal of this College on a Stamp Paper of Rs.100/-. The draft agreement, Deed of Contract of Service is enclosed with this appointment order. You will be allowed to join the duties only after execution of the agreement.

18. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. Gidwani
Principal

To

1. Ms. Ekta Jadhav
2. Accounts section



17001014

Savitribai Phule Pune University
(formerly University of Pune)



Telephone Nos. :
020-25691233
25601257
25601258
25601259

ACADEMIC SECTION
Ganeshkhind, Pune-411 007,
INDIA
Telegraph : 'UNIPUNE'
Fax: 020-25691233
Website : www.unipune.ac.in
Email : approval@unipune.ac.in

Date:-01/10/2017

Ref.No. CCO/App-Camp/1727

To,

The Principal/Director ,
Sadhu Vaswani Mission
St.Mira's College for Girls
Addr: 6, Koregaon Road
Ta: Haweli(excluding Corporation Area)
Dist: Pune

Subject : Approval to the Appointment of Teacher...

Sir/Madam

With reference to the Selection Committee report of teacher submitted by the college authorities to the Academic Section of the University and your subsequent letter No. U-3/17-18/7, Dated : 17/07/2017 regarding the proposal for seeking teacher approval, I am directed to inform you that the appointment of following teacher is hereby approved with following particular:-

Sr.No	Name of the teacher	Post	Subject	Date and period of approval
1	Ms. Ekta Ashok Jadhav  170700867	Physical Director (Full Time)	-	W.e.f 19.06.2017

The above said approval is issued on the basis of the certificate issued by the college authorities regarding fulfillment of all prescribed eligibility criteria, such as qualifications, experience (if essential), etc. by the candidate before calling them for interview and the recommendations made by the Selection Committee to the University for according approval to the appointment of candidate recommended by it.

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. No communication will be entertained thereafter.

In the event of any information or document submitted by the college authorities being found false or incorrect at any stage, an appropriate action will be initiated against the college authorities and the candidate concerned.

Yours Sincerely,


for Deputy Registrar
(Academic Section)

Copy to:-

1. Ms. Ekta Ashok Jadhav

2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411007



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. 013

APPOINTMENT ORDER

Ref No. E-3(TTT)/2016-17

24.6.2016

To,
Mrs. Palstia Sharmin Zarir,
A-1002, Parsi Colony,
Lullanagar,
Pune-40

Sub: **Appointment to the post of Full-time Lecturer in Psychology Degree College**

Madam,

I have the pleasure to inform you that you are hereby appointed **on adhoc basis** as Lecturer in Degree College (Psychology) from 24.6.2016 or the date of report for duty. Your appointment is purely temporary till the end of the academic year 2016-2017 upto 30.4.2017.

1. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
2. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
3. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
4. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).

5. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (R1 AD) on the address given shall be deemed to have been acknowledged duly signed by you.
6. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
7. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
8. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.


Dr. G. H. Gudwani
Principal

To -

- 1) Mrs. Palstia Sharmin Zarir
- 2) The Chairperson, St. Mira's College Board
- 3) The Secretary, St. Mira's College Board
- 4) Accounts Section



KINDLE THE LIGHT

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[ARTS, COMMERCE, SCIENCE, BBA, BCA]
6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. Jaya Rajagopalan
Principal Incharge

PU/PN/AC/015/(1962)
College Code No. : 013

APPOINTMENT ORDER

Ref No. E-3(TTT)/2021-22

1.7.2021

To,
Mrs. Jain Pooja,
C-1001 Amar Ambience Society,
Kavade Mala, Ghorpadi,
SopanBaug, Pune.

Sub: **Appointment as a Co-ordinator for the Mental Well Being Program**

Madam,

I have the pleasure to inform you that you are hereby appointed as **Co-ordinator for the Mental Well Being Program** for 2 years w.e.f. 1.7.2021 to 30.4.2022 & next year from 1.7.2022 to 30.4.2023

1. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months or reimburse three months salary in lieu thereof.
2. You will be governed by the service rules as prescribed by the government in the S.S.Code and Maharashtra Employees of Private School (Conditions of service) rules 1981.
3. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
4. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).

88:6

5. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
6. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
7. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
8. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
9. During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.



Dr Jaya Rajagopalan
Principal Incharge

To:-

- 1) Mrs. Jain Pooja
- 2) Accounts Section.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]
[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHWANI
Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

Off. : 624846
Resi. : 680392

FORM FOR APPOINTMENT OF A TEACHER

REF.NO.E-3/eee/11

Date : 8.6.99

To,
Smt/Smt Vaishali Diwakar,
Flat No.18,Punet Angan,
Pune - 7.

Sub: Appointment to the post of Lecturer
in Sociology (Subject)

Sir/Madam,

In response to our advertisement dated 2.5.99 you had applied for the post of Lecturer in Sociology. You were interviewed for the above post by the Selection Committee constituted by the Management.

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune - 1, in the scale of Rs. 2200-75-2800-100-4000 with effect from 15.6.99. Your appointment is subject to the following terms and conditions :-

1. Your services will be governed by the Maharashtra Universities Act, 1994, Statutes, Code of Conduct, Ordinances and Rules and Regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on Full-time basis on probation for a period of two year(s) from the date of joining.
(*) Your appointment is purely temporary for a period of 10 i.e. from 15.6.99 to 15.6.00.
(c) Your appointment is on the leave vacancy for the period of from 15.6.99 to 15.6.00.
(d) The post is reserved for 10. Since you belong to the said category, you are appointed on full-time basis on probation for a period of two year(s) from the date of joining.
(e) The post is reserved for 10. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of 10. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by 10. Hence you are appointed full-time on purely temporary basis for a period of 10.
(g) Your appointment is on part-time/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]

[Founder : Sadhu T.L. Vaswani]

Off. : 624846
Resi. : 680392

Mrs. A. A. JETHWANI = 2 =

3. (i) You will be paid basic pay of Rs. 2275/- per month in the 6th pay band of the pay scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.I.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.
- (ii) You will be paid remuneration at the rate of Rs. per lecture/per hour.
- (iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/ Director of Medical Education & Research/ Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualifications (M.Phil/Ph.D., M.D./M.S., M.D.S., M.E. etc.) as prescribed by the University/State Govt. or the Central Councils concerned within the period.
5. Your appointment is subject to the minimum number of students and the workload prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, experience certificate, discharge/relieving certificate, Last Pay Certificate, Caste certificate, change of name certificate (if any), etc. before joining your duties.
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
- (i) Two passport size photographs,
- (ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted Officer.
- (iii) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College/institution.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]
[Founder : Sadhu T.L. Vaswani]

Mrs. A. A. JETHWANI
Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

Off. : 624846
Resi. : 680392

- 3 -

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of: notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully,

Mrs. A. A. Jethwani
Secretary/Principal.

To: 1. Mrs. Vaishali Diwakar

2. The Secretary, St. Mira's College
for Girls Board, Pune - 411 001.
3. Accounts Section.
4. The Chairperson, Sadhu Vaswani
Mission, Pune - 1.

BKK/-

University of Pune

Telephone Nos.:

5656061
5656062
5656060

Telegraph: 'UNIPUNA'

Telex: 0145 119 UNIP IN

Fax: 020 353499

Ref. No.: CGO/ 22



Ganeshkhind,

PUNE - 411 007.

Date: 7-12-1999.

TO,

The Principal

St. Mira's College for Girls
Koregaon
6, Koregaon Road
Pune - 411 001.

Subject - Approval to the appointment of College Teachers.

Sir,

With reference to your letter No.U-3/99/2000/4 dated 11-10-1999 regarding the proposal for approval to the appointment of teachers of your college. I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :

Sr.No.	Name of the Teachers	Post	Subject	Date & Period of approval
1)	Smt.Karur Anila Thomas	Lecturer (F.T.)	Commerce	5-8-1999
2)	Smt. Suryanarayan Hema	---	---	15-6-1999 to 14-6-2001 (Leave Vacancy)
3)	Smt. Wadhwani Bharati	---	---	16-7-1999 to 30-10-1999 (Leave Vacancy)
4)	Smt. Thadani Milan	---	English	21-6-1999 to 14-6-2001 (Leave Vacancy)
5)	Smt. Rajgopalan Jaya	---	Psychology	15-6-1999
6)	Smt. Kulkarni Sadhana	---	Politics	15-6-1999
7)	Smt. Diwakar Vaishali	---	Sociology	15-6-1999
8)	Smt. Mohanty Suchismita	---	Economics	20-9-1999 to 10-12-1999 (Leave Vacancy)

Yours faithfully,

For Registrar

Copy f.w.cs. to:-



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS & COMMERCE]
[FOUNDER : SADHU T. L. VASWANI]

Dr. G.H.GIDWANI

Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]

FORM FOR APPOINTMENT OF A TEACHER

REF.NO. E-3(c)/2

DATE: 27.6.2001

To,
~~Smt.~~ Smt. Vaishali Joshi,
1, Sayantara Apartments,
63, Mayur Colony Pune 411 029.

Sub: Appointment to the post of Lecturer
in Sociology (Subject)

Sir/Madam,

In response to our advertisement dated 22.6.2001 you had applied for the post of Lecturer in Sociology. You were interviewed for the above post by the Selection Committee Constituted by the Management.

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune 1, in the scale of Rs. 8000-275-13500 with effect from 28.6.2001. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act, 1994, Statutes, Code of Conduct, Ordinances and Rules and Regulations laid down by the University of Pune and State Government from time to time.
- 2.a. You are appointed in clear vacancy on **full-time** basis on probation for a period of two year(s) from the date of joining.
- b. Your appointment is purely temporary for a period of i.e. from to .
- c. Your appointment is on the leave vacancy for the period of from to .
- d. The post is reserved for . Since you belong to the said category, you are appointed on full-time basis on probation for a period of year(s) from the date of joining.
- e. The post is reserved for . Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of . You shall not have any claim on the said post in future.
- f. This temporary vacancy is caused by . Hence you are appointed full-time on purely temporary basis for .



ST. MIRA'S COLLEGE FOR GIRLS

(ARTS & COMMERCIAL)

FOUNDER: SARDU E. L. VARWANI

6, Karamnagar Road

Pune - 411 001 (INDIA)

KNOW THE LIGHT

AN ISM OFFICIAL

Respected

8,000/-

per month in the

3. (i) You will be paid basic pay of Rs. 8,000/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and P.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. per lecture/per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/ Director of Medical Education & Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualifications (M.Phil/Ph.D., M.D./M.S., M.B. etc.) as prescribed by the University/State Govt. or the Central Councils concerned within the period.

5. Your appointment is subject to the minimum number of students and the workload prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheet, experience certificate, discharge/relieving certificate, last Pay Certificate, Caste Certificate, change of name certificate (if any, etc. before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of :-

- (i) Two passport size photographs,
- (ii) Character Certificate from two eminent persons, one of them should be a Govt. Sanctioned Officer,
- (iii) Discharge Certificate from previous employer (if any).

9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of Medical Certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College/Institution.

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS & COMMERCE]

[FOUNDER : SADHU T. L. VASWANI]

Dr. (Miss) G.H. GIDWANI

Principal

6, Koregaon Road,
Pune - 411 001. [INDIA]



- 3 -

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you,
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/Management.
13. Your service are transfereable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/ party, by giving one month's notice or one month's pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully,

G.H. Gidwani
Secretary/Principal.

To: 1. Mrs. Vaishali Joshi

2. The secretary, St. Mira's College
for Girls Board, Pune 411 001.

3. Accounts Section.

4. The Chairperson, Sadhu Vaswani
Mission Pune 411 001.

University of Pune

Telephone Nos. : ~~XXXXXXXX~~ 5696061
~~XXXXXXXX~~ 5690062
~~XXXXXXXX~~ 5690060



Ganeshkhind,
PUNE-411 007.

Telegraph : 'UNIPUNE'

Fax : 020-~~3633300~~

Ref. No. : CCO/6
4-12-2001

Date : 4-12-2001.

To
The ~~Secretary~~ / Principal,
St. Mira's College for Girls
(Arts and Commerce),
6, Koregaon Road, Pune - 411 001.

Sub. : Approval to the appointment of Lecturer (Full-time)

Ref. : Your letter No. U-3/2001-
2002/5 Dated 18-10-2001

Sir / Madam,

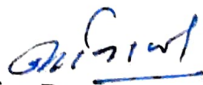
With reference to the subject mentioned above, I am directed to inform you that the appointment of ~~Sri/Smt.~~ Dr. Joshi Vaishali Shivprasad as Lecturer (Full-time) for the subject Sociology is hereby

- (a) approved with effect from 28-6-2001
(b) approved for a period of -
i.e. from - to - only.

The College / Institute is required to follow the requisite procedure for selection and appointment of a duly qualified teacher immediately, if required.

Thanking you,

Yours faithfully,


for Registrar

Copy to :

(1) The Principal, -



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

2

Dr. G. H. GIDWANI
Principal

Ref No.E-3/2015-2016/ 2

PU/PN/AC/015/(1962)
College Code No. : 013
20.5.2015

To
Ms. Kulkarni Manjita Shrikant,
C/o, S.B. Kulkarni,
C/13/1, Rajmudra Society,
Dhankawdi,
Pune-9.

Subject: Appointment to the post of Full-time Assistant Professor in Sociology.

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of BP 15600-39100-AGP 6000 with effect from 15.6.2015 in clear vacancy on probation for 1 year. Your appointment is subject to the approval by the University of Pune, UGC and Joint Director and subject to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of 1 year from the date of joining.
(b) ~~Your appointment is purely temporary for a period of i.e. from _____ to _____.~~
(c) ~~Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____.~~
(d) ~~The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year (s) from the date of joining.~~
(e) ~~The post is reserved for _____. Since you belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.~~
(f) ~~This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.~~
(g) ~~Your appointment is on part time/clock basis only.~~

Please visit: www.dadavaswanisbooks.org

28/5/15

3. (i) You will be paid basic pay of Rs.15600-6000 per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and CLA at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/PhD. /M.S. /M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions or private coaching classes.

12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H. Gidwani
Dr. G.H. Gidwani
Principal

To

1. Ms. Kulkarni Manjita Shrikant
2. Accounts section

Bio

Savitribai Phule Pune University
(Formerly University of Pune)

Telephone Nos. :
020 - 25691233
25601258
25601259
25601257



ACADEMIC SECTION
Ganeshkhind, Pune - 411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25691233
Website : www.unipune.ac.in
E-mail : approval@unipune.ac.in
Date : 08.10.2015

Ref. No. : CCO/ 2 2 2 9

✓ To,
The Principal,
Sadhu Vaswani Mission's,
ST. Mira's College For Girls,
6, Koregaon Road, Pune - 411 001.

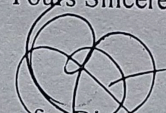
Subject : Approval to the Appointment of Teacher ...

Sir,

With reference to your letter No. U-3/2015-2016/2, Date : 15.07.2015, regarding the proposal for approval to the appointment of teacher at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as indicated below :-

Sr. No.	Name of the Teachers	Post	Subject	Date and Period of approval
1	Smt. Kulkarni Manjita Shrikant	Assistant Professor (Full Time)	Sociology	W.e.f. 15.06.2015.

Yours Sincerely,


for Director
(B.C.U.D.)

Copy forwarded with compliments to :-

1. Smt. Kulkarni Manjita Shrikant
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411 007.

ST. MIRA'S COLLEGE FOR GIRLS
PUNE

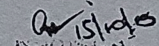
Principal _____

Inward No. _____ 1205

Date _____ 14.10.15

File No. _____ U-3

To be dealt by _____ Gauri


Registrar



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref: No.: E-1/2020-21/21

18.6.2020

To,
Mrs. Shital Jadhav,

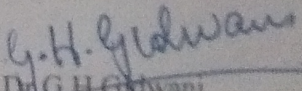
Subject: Appointment to the post of Assistant Professor for the subject Hindi on Clock Hour Basis

Dear Madam,

I have the pleasure to inform you that you are hereby appointed as a FullTime Teacher in Hindi from 1.7.2020.

1. Your appointment is purely temporary upto the academic term 31.5.2021
2. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
3. You are required to give an undertaking in the prescribed format on Rs.100 Stamp Paper regarding the CHB appointment.
4. You shall have to undergo a medical examination by a Registered Medical Practitioner within three months from the date of joining the post. Your appointment shall be conditional pending the receipt of physical fitness from the doctor.
5. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Discharge certificate from previous employer (if any).

6. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
9. You will accept the workload (within the prescribed limit) as decided by the authorities.
10. You are required to deposit all original marksheets with the College. These will be returned only on compliance of exit clause mentioned in point 2 above.
11. During your period of appointment you will not be allowed to apply for any outside post without routing your application through the proper channel.


D. G. H. Gidwani
Principal

To:-

- 1) Mrs. Shital Jadhav
- 2) Accounts Section.

4

3.

APPOINTMENT ORDER

BBA(A)/2009-10/1b

Mrs. Rekha Kankariya

12/06/09

Sub: Appointment to the post of LECTURER in
Bachelor in Business Administration Degree Course

The Management is pleased to appoint you on the above stated post w.e.f 15th June 2009 - 15th April 2010, on a consolidated salary of Rs.18,000/- per month (Eighteen thousand only). You will be entitled to fifteen days casual leave during this period. No other emoluments or conveyance allowance will be paid for this post.

Job Profile:

The job entails pedagogical efforts, conduct^{ing} of internal exams and assessment thereof, organising and conducting seminars and extra curricular activities and any other administrative work assigned.

Your appointment will be subject to following conditions:

1. Submission of two passport size photographs and original as well as certified true copies of documents mentioned in Annexure I of this appointment order.
2. You are advised to undergo a medical examination and submit 'Job Fitness Certificate' by an approved Medical Practitioner.
3. Submission of your registered mailing address on which all official correspondence will be sent and presumed to be duly acknowledged by you.
4. A detailed Session Plan describing your pedagogical efforts.

You would also be required to strictly adhere to the clauses mentioned under Annexure II of this appointment order.

()
(e) Signature of the father or guardian

Exit Clause:

Your services may be terminated:

1. In the event of unsatisfactory services after serving you a notice period of one month.
2. Automatically in the event of your absence from duty without permission for thirty continuous days or more and / or in the event of violation of Employment Terms and Conditions. You may in addition be liable for disciplinary action detailed in the University of Pune Statutes and/or as decided by the College Management.
3. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

You are requested to communicate the acceptance of this appointment order to the Management/ College within seven days from the receipt of the same, failing which your appointment is liable to be cancelled.

We welcome you to the organization and wish you success!

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

Mcw/o
09/07/09
To
1) Mrs. Rekha Kankariya
2) Accounts Section

University of Pune



Nos. :
25691233
25601258
25601259
25601257

CCO/627

ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25691233
Website : www.unipune.ac.in
e-mail : dyracademic@unipune.ac.in

Date : 14-2-2012

To,
The Principal,
Sadhu Vaswani Mission's
St. Mira's College of Girls,
Arts, Commerce & Science,
6, Koregaon Road, Pune-411 001.
ID.NO:PU/PN/AC/015/1962.

Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No. UBBA/11-12, Dated: 31/01/2012 regarding the proposal for approval to the appointments of teachers appointed at your College, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

Sr. No	Name of the Teachers	Post	Subject	Date and period of approval
1.	Smt. Kankariya Rekha	Assistant Professor (Full Time)	B.B.A.	W.e.f. 20/12/2011
2.	Smt. Mazumder Deepanjali Babu	Assistant Professor (Full Time)	B.B.A.	W.e.f. 20/12/2011

Yours Faithfully,

[Signature]
For Director
B.C.U.D.

Copy to:-

1. All Concerned Teachers.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007

ST. MIRA'S COLLEGE OF GIRLS

Principal *[Signature]*
Inward 2410
Date 18/2/2012
File No UBBA
To be done *[Signature]*

APPOINTMENT ORDER

BBA (A)/2010-11/1d

16/07/10

Mrs. Amrita Basu

**Sub: Appointment to the post of FULL TIME LECTURER in
Bachelor of Business Administration Degree Course**

The Management is pleased to appoint you on the above stated post w.e.f 16th July 2010 – 31st March 2011, (this period may be extended up to 15th April' 2011, through prior notification), on a consolidated salary of Rs.23000/- per month (Twenty Three Thousand only). You will be entitled to Twelve days casual leave during this period. No other emoluments or conveyance allowance will be paid for this post.

You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.

You are requested to acknowledge and communicate the acceptance of this Appointment Order within three days from the date of receipt failing which; the order shall be treated as cancelled.

Job Profile:

The job entails pedagogical efforts, conducting internal exams and assessment thereof, organizing and conducting seminars and extra curricular activities and any other administrative work assigned.

Your appointment will be subject to following conditions:

1. Submission of two passport size photographs and original as well as certified true copies of documents mentioned in Annexure I of this appointment order.
2. You are advised to undergo a medical examination and submit 'Job Fitness Certificate' by an approved Medical Practitioner.
3. A detailed Session Plan describing your pedagogical efforts.

You would also be required to strictly adhere to the clauses mentioned under Annexure II of this appointment order.

br/

(2)

Exit Clause:

Your services may be terminated:

1. In the event of unsatisfactory services after serving you a notice period of one month.
2. Automatically in the event of your absence from duty without permission for thirty continuous days or more and / or in the event of violation of Employment Terms and Conditions. You may in addition be liable for disciplinary action detailed in the University of Pune Statutes and/or as decided by the College Management.
3. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

We welcome you to the organization and wish you success!

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To

1) Mrs. Amrita Basu

2) Accounts Section

Basu.
29/7/10.
Received the
Appointment Order.

University of Pune

Telephone Nos. :
020- 25691233
25601258
25601259



54
ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25698007
Website : www.unipune.ernet.in
e-mail : dyacademic@unipune.ernet.in

Ref. No. : CCO/1027

Date : 17-12-10

To,
The Principal,
St. Mira's College for Girls,
6,Koregaon Road, Pune-411 001.

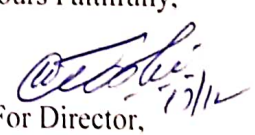
Subject: Approval to the Appointment of teachers.

Sir,

With reference to your letter No.BJSC/H/329/2010-11, Dated: 18/10/2010 regarding the proposal for approval to the appointment of teachers appointed at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as Indicated below:-

Sr. No.	Name of the teachers	Post	Subject	Date and period of approval
1.	Smt. Basu Amrita	Lecturer (Full Time)	B.B.A	W.e.f. 16/07/2010

Yours Faithfully,


For Director,
(B.C.U.D.)

Copy to: -

1. Smt. Basu Amrita.
2. The Deputy Registrar, Reservation Cell, University of Pune, Pune-411 007.

ST. MIRA'S COLLEGE FOR GIRLS

P. C. I. A
In the No. 153
for 23/12/10
for B.B.A
To be dealt by. Kajal

FORM FOR APPOINTMENT OF A ASSISTANT PROFESSOR

BBA (A)/2014-15/4a

06/01/15

Mrs Abhradita M Nahvi,
A-7, Trinity Court,
414/415, South Main Road,
Koregoan Park,
Pune -411001.

**Sub: Appointment to the post of FULL TIME ASSISTANT PROFESSOR in
Bachelor of Business Administration Degree Course**

Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on a consolidated salary of Rs.25,000/- (Rupees Twenty Five Thousand) per month with effect from 6th January'2015 upto the academic term end i.e 30th April 2015 No other emoluments or conveyance allowance will be paid for this post.

Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. ~~(a) You are appointed as full-time Assistant Professor on probation for a period of two years from the date of joining.~~
~~(b) Your appointment is purely temporary for a period from _____ to _____.~~
~~(c) Your appointment is in leave vacancy for the period from _____ to _____.~~
~~(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.~~
~~(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.~~
~~(f) This temporary vacancy is caused by _____. Hence you are appointed full-time on purely temporary basis for a period of _____.~~
~~(g) Your appointment is on part-time/clock hour basis only.~~

3. (a) ~~You will be paid consolidated salary of Rs. _____ / per month.~~

~~You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.~~

~~(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.~~

~~(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.~~

4. (a) ~~You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.~~

~~(b) You shall have to acquire the qualification _____ (M. Phil / Ph.D. / M.D. / M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.~~

5. ~~Your appointment is subject to the minimum number of students and the work load prescribed for the post.~~

6. You shall submit the **originals** as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheets, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:-

(d) Two passport size photographs,

(e) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer

(f) Discharge certificate from previous employer (if any).

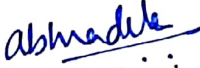
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.

.....3.....

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
17. You are expressly required to organise and conduct seminars as also extra curricular activities and help in administrative work.


Dr. G.H. GIDWANI
Principal

To:-

- 5) Mrs Abhradita M Nahvi 
- 6) The Chairperson, St. Mira's College Board.
- 7) The Secretary, St. Mira's College Board.
- 8) Accounts Section. — 

Phule V.S.
29-01-15

FORM FOR APPOINTMENT OF A ASSISTANT PROFESSOR

BBA (CA)/2017-18/2c

15/06/2017

Mrs. Kajal Jaisinghani
A-22, Popular Heights-1,
Koregoan Park,
Pune -411001.

Sub: **Appointment to the post of FULL TIME ASSISTANT PROFESSOR in
Bachelor of Business Administration (Computer Applications) Degree Course**

Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on a consolidated salary of Rs.25,000/-- (Rupees Twenty Five Thousand) per month with effect from 15th June 2017 till the end of academic year No other emoluments or conveyance allowance will be paid for this post.

Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) ~~You are appointed as full time Assistant Professor on probation for a period of two years from the date of joining.~~
(b) ~~Your appointment is purely temporary for a period from _____ to _____.~~
(c) ~~Your appointment is in leave vacancy for the period from _____ to _____.~~
(d) ~~The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year(s) from the date of joining.~~
(e) ~~The post is reserved for _____. Since you do not belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____.~~
~~_____ You shall not have any claim on the said post in future.~~
(f) ~~This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.~~
(g) ~~Your appointment is on part time/clock hour basis only.~~

1
Received
Kajal

- Received copy only
JP
Phule U.S.
28-06-17

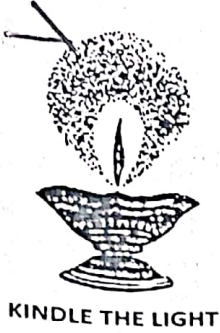
3. (a) ~~You will be paid consolidated salary of Rs. _____ / per month.~~
- ~~You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.~~
- ~~(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.~~
- ~~(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.~~
4. (a) ~~You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.~~
- ~~(b) You shall have to acquire the qualification _____ (M. Phil / Ph.D. / M.D. / M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.~~
5. ~~Your appointment is subject to the minimum number of students and the work load prescribed for the post.~~
6. You shall submit the **originals** as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheets, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of _____ service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
- (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.
10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.
17. You are expressly required to organise and conduct seminars as also extra- curricular activities and help in administrative work.


Dr. G.H. GIDWANI
Principal

To:-

- 1) Mrs. Kajal Jaisinghani
- 2) Accounts Section.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[An Autonomous College Affiliated to the Savitribai Phule Pune University]
[ARTS, COMMERCE, SCIENCE, BBA, BCA]
6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. Jaya Rajagopalan
Principal Incharge

PU/PN/AC/015/(1962)
College Code No. : 013

FORM FOR APPOINTMENT OF A ASSISTANT PROFESSOR

BBA(CA) (A)/2021-22/1

01/7/2021

Mrs. Annapoorni Pillai
B-12, Yashodha Siddhi Society,
Pimple Gurav;
Pune-411027.

**Sub: Appointment to the post of FULL TIME ASSISTANT PROFESSOR
in Bachelor of Business Administration Degree Course**

Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, with effect from 1st July 2021 till 30th April 2022. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.
3. You will not conduct or engage yourself in any private tuitions /coaching classes.
4. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
5. Your services are transferable to any other college/institution run by the Management.

6. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
7. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
8. You are expressly required to organize and conduct seminars as also extra-curricular activities and help in administrative work.
9. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Received
Annapoorni

To:-1) Mrs Annapoorni Pillai
2) Accounts Section

Jaya
Dr. Jaya Rajagopalan
Principal Incharge

RMC

APPOINTMENT ORDER

29/06/09

BCA (A)/2009-10/1d

Ms. Deepali Agarwal

Sub: Appointment to the post of LECTURER in
Bachelor of Computer Application Degree Course

The Management is pleased to appoint you on the above stated post w.e.f 1st July 2009 - 15th April 2010, on a consolidated salary of Rs.8,000/- per month (Eight thousand only). You will be entitled to fifteen days casual leave during this period. No other emoluments or conveyance allowance will be paid for this post.

Job Profile:

The job entails pedagogical efforts, conducting ^{ing} internal exams and assessment thereof, organising and conducting seminars and extra curricular activities, develop software programmes to ease administrative / academic work and any other administrative work assigned.

Your appointment will be subject to following conditions:

1. Submission of two passport size photographs and original as well as certified true copies of documents mentioned in Annexure I of this appointment order.
2. You are advised to undergo a medical examination and submit 'Job Fitness Certificate' by an approved Medical Practitioner.
3. Submission of your registered mailing address on which all official correspondence will be sent and presumed to be duly acknowledged by you.
4. A detailed Session Plan describing your pedagogical efforts.

You would also be required to strictly adhere to the clauses mentioned under Annexure II of this appointment order.

(2)

Exit Clause:

Your services may be terminated:

1. In the event of unsatisfactory services after serving you a notice period of one month.
2. Automatically in the event of your absence from duty without permission for thirty continuous days or more and / or in the event of violation of Employment Terms and Conditions. You may in addition be liable for disciplinary action detailed in the University of Pune Statutes and/or as decided by the College Management.
3. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

You are requested to communicate the acceptance of this appointment order to the Management/ College within seven days from the receipt of the same, failing which your appointment is liable to be cancelled.

We welcome you to the organization and wish you success!

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To

- 1) Ms. Deepali Agarwal
- 2) Accounts Section

Deepali Agarwal

BCA(A)/2010-11/1c

12/7/10

Mrs. Monika Shinde

APPOINTMENT ORDER

**Sub: Appointment to the post of PART TIME LECTURER in
Bachelor of Computer Application Degree Course**

The Management is pleased to appoint you on the above stated post w.e.f 12th July' 2010 – 31st March' 2011 (this period may be extended up to 15th April'2011, through prior notification), on a consolidated salary of Rs.5,000/- per month (Five Thousand only). You will be entitled to Twelve days casual leave during this period. No other emoluments or conveyance allowance will be paid for this post.

You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.

You are requested to acknowledge and communicate the acceptance of this Appointment Order within three days from the date of receipt failing which; the order shall be treated as cancelled.

Job Profile:

The job entails pedagogical efforts, conducting internal exams and assessment thereof, organising and conducting seminars and extra curricular activities, 30 practical programmes for each practical course per Semester, developing software programmes to aid administrative / academic work and any other administrative work assigned.

Your appointment will be subject to following conditions:

1. Submission of two passport size photographs and original as well as certified true copies of documents mentioned in Annexure I of this appointment order.
2. You are advised to undergo a medical examination and submit 'Job Fitness Certificate' by an approved Medical Practitioner.
3. A detailed Session Plan describing your pedagogical efforts.

You would also be required to strictly adhere to the clauses mentioned under Annexure II of this appointment order.

(2)

Exit Clause:**Your services may be terminated:**

1. In the event of unsatisfactory services after serving you a notice period of one month.
2. Automatically in the event of your absence from duty without permission for thirty continuous days or more and / or in the event of violation of Employment Terms and Conditions. You may in addition be liable for disciplinary action detailed in the University of Pune Statutes and/or as decided by the College Management.
3. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.

We welcome you to the organization and wish you success!

G.H. Gidwani
DR. G.H. GIDWANI
Principal

To

- 1) Ms. Monika Shinde
- 2) Accounts Section

Ms. Shinde

Rev.

Received & Accepted

for



SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

FORM FOR APPOINTMENT OF A ASSISTANT PROFESSOR

BBA(CA) (A)/2020-21/1

15/9/2020

Mrs. Jyoti Suraj Amate
Building No 31, Flat no 1205,
Trendy Towers, Amanora
Hadapsar, Pune .

Sub: Appointment to the post of FULL TIME ASSISTANT PROFESSOR
in Bachelor of Business Administration(Computer Applications) Degree
Course

Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, with effect from 16th September 2020 till end of academic term. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed as full time assistant professor on probation for a period of two years from the date of joining.
(b) Your appointment is purely temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part time/clock hour basis only.
3. (a) You will be paid consolidated salary of Rs. _____ / per month.
You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

Please visit: www.dadavaswanisbooks.org

4.(a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M. Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheets, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:-

(a) Two passport size photographs,

(b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer

(c) Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions /coaching classes.

12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other college/institution run by the Management.

14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of one month (excluding holidays and / or vacation period) or reimburse one month salary in lieu thereof where the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

17. You are expressly required to organize and conduct seminars as also extra-curricular activities and help in administrative work.

Jyoti

To:-1) Mrs Jyoti Amate
2) Accounts Section

G.H. Gidwani
Dr. G.H. GIDWANI
Principal



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

REF.NO.S-6(N)/2

DATE:30.6.2004

TO,

Mrs. Swati Sarwate,

Sub:Appointment to the post of LECTURER
in ELECTRONICS (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 8,500/- p.m. with effect from 1.7.04, as per Government Resolution no.Sakran/1002/(553/2001)Asha-1 dt.19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

2.(a). You are appointed in clear vacancy as full-time on contract basis on probation for a period of 1 year for the academic year 2004 - 05.

(b). Your appointment is ~~purely~~ temporary for a period of i.e. from _____ to _____

(c). Your appointment is on the leave vacancy for the period of from _____ to _____

(d). The post is reserved for _____. Since you belong to the said category, you are appointed on ~~full-time~~ basis on probation for a period of _____ year(s) from the date of joining.

(e). The post is reserved for _____. Since you belong to the said category, you are appointed ~~full-time~~ on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.

(f). This temporary vacancy is caused by _____. Hence you are appointed full time on ~~purely temporary~~ basis for a period of _____.

(g). Your appointment is on ~~part-time~~/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

College Code No. : 013

2

3. (I) You will be paid basic pay of Rs. _____ per month in the scale indicated above.
You will also be entitled to Dearness allowance, House Rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
- (II) You will be paid remuneration at the rate of Rs. — per lecture/per hour.
- (III) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education / Director of Medical Education and Research / Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D/M.S., M.E. etc. as prescribed by the University/ State Govt. or the Central Councils concerned within the _____ period
5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
(I) Two passport size photographs.
(II) Character Certificate from two eminent persons, one should be a Govt. Gazetted Officer.
(III) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college.



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10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one months pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully

G. H. Gidwani
Secretary/Principal

- To: 1. Mrs. Swati Sarwate.
2. The Chairperson, St. Mira's College Board.
3. The Secretary, St. Mira's College Board.
4. Accounts Section.

Savitribai Phule Pune University

(Formerly University of Pune)

Telephone Nos. :
020 - 25691233
25601258
25601259
25601257



ACADEMIC SECTION
Ganeshkhind, Pune - 411007, INDIA
Telegraph : 'UNIPUNE'
Fax : 020-25691233
Website : www.unipune.ac.in
E-mail : approval@unipune.ac.in

Ref. No. : CCO/409

Date : 18/03/2016

To,
The Principal,
Sadhu Vaswani Mission's,
ST. Mira's College for Girls,
6, Koregaon Road, Pune - 411 001.

Subject : Approval to the Appointment of Teacher...

Sir,

With reference to your letter No. U-3/2015-2016/5, Date : 15.10.2015, U-3/2015-2016/19, Date : 04.01.2016, U-3/2015-2016/22, Date : 17.02.2016 & U-3/2015-2016/26, Date : 10.03.2016 regarding the proposal for approval to the appointment of teacher at your College, I am directed to inform you that the appointment of the following teacher is hereby approved as indicated below :-

Sr. No.	Name of the Teacher	Post	Subject	Date and Period of approval
1	Smt. Swati Sarwate	Assistant Professor (Full Time)	Electronics	W.e.f. 11.07.2015

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. The copy of approval letter may be issued to the concerned teacher.

No communication will be entertained thereafter.

Note:- Please treat our letter No. CCO/179, dt.10.02.2016 as a cancelled.

Yours sincerely,


for Director
(B.C.U.D.)

Copy to :-

- ✓ 1. Smt. Swati Sarwate.
- 2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411 007.



SADHU VASWANI MISSION'S
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Dr. G. H. GIDWANI
Principal

College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

REF.NO.S-6(m)/2

DATE:30.6.2004

TO,

Miss Geetanjali Deshpande,

Sub:Appointment to the post of Part-time LECTURER
in MATHEMATICS (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 5,000/- p.m.with effect from 1.7.04, as per Government Resolution no.Sakran/1002/(553/2001)Asth-1 dt.19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

2.(a). You are appointed in clear vacancy as part-time on contract basis on probation for a period of 1 year for the academic year 2004 - 05.

(b). Your appointment is ~~purely~~ temporary for a period of ~~i.e.~~ from _____ to _____

(c). Your appointment ~~is on the leave vacancy for the period of~~ from _____ to _____

(d). The post is reserved for _____. Since you belong to the said category, you are appointed on ~~full-time~~ basis on probation for a period of _____ year(s) from the date of joining.

(e). The post is reserved for _____. Since you belong to the said category, you are appointed ~~full-time~~ on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.

(f). This temporary vacancy is caused by _____. Hence you are appointed full time on ~~purely temporary~~ basis for a period of _____

(g). Your appointment in on ~~part-time~~/clock hour basis only.



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Dr. G. H. GIDWANI
Principal

College Code No. : 013

2

3. (I) You will be paid basic pay of Rs. _____ per month in the scale indicated above.
You will also be entitled to Dearness allowance, House Rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
- (II) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.
- (III) Your appointment and salary shall be subject to approval by the University of Pune and ~~Director of Technical Education / Director of Medical Education and Research /~~ Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/ UGC or the Central Council pertaining to your faculty within the stipulated period.
- (b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/ State Govt. or the Central Councils concerned within the _____ period
5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of :-
 - (I) Two passport size photographs.
 - (II) Character Certificate from two eminent persons, one should be a Govt. Gazetted Officer.
 - (III) Discharge Certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.



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Dr. G. H. GIDWANI
Principal

College Code No. : 013

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10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management
13. Your services are transferable to any other college/institutions run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one months pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

Yours faithfully

G. H. Gidwani
Secretary/Principal

- To: 1. Miss Geetanjali Deshpande.
2. The Chairperson, St. Mira's College Board.
3. The Secretary, St. Mira's College Board.
4. Accounts Section.

FORM FOR APPOINTMENT OF A TEACHER

REF. NO. S-6(O)/2

TO,

DATE: 30.5.2004

Mrs. Anjali Kale,

Sub. Appointment to the post of LECTURER
in STATISTICS (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 8,500/- p.m. with effect from 1.7.04, as per Government Resolution no. Sakran/1002/553/2001/Astha-1 dt. 19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

- 2.(a). You are appointed in clear vacancy as full-time on contract basis on probation for a period of 1 year for the academic year 2004 - 05.
- (b). Your appointment is purely temporary for a period of i.e. from _____ to _____
- (c). Your appointment is on the leave vacancy for the period of from _____ to _____
- (d). The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- (e). The post is reserved for _____. Since you belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
- (f). This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____
- (g). Your appointment is on part-time/clock hour basis only.



17000831

Savitribai Phule Pune University
(formerly University of Pune)

Telephone Nos. :
020-25691233
25601257
25601258
25601259



ACADEMIC SECTION
Ganeshkhind, Pune-411 007,
INDIA
Telegraph : 'UNIPUNE'
Fax: 020-25691233
Website : www.unipune.ac.in
Email : approval@unipune.ac.in

Ref.No. CC0/1512

Date: 29/8/17

To,

The Principal/Director ,
Sadhu Vaswani Mission
St.Mira's College for Girls
Addr: 6, Koregaon Road
Ta: Haweli(excluding Corporation Area)
Dist: Pune

Subject : Approval to the Appointment of Teacher...

Sir/Madam

With reference to the Selection Committee report of teacher submitted by the college authorities to the Academic Section of the University and your subsequent letter No. U-3/2017-18/8, Dated : 17/07/2017 regarding the proposal for seeking teacher approval, I am directed to inform you that the appointment of following teacher is hereby approved with following particular:-

Sr.No	Name of the teacher	Post	Subject	Date and period of approval
1	Smt. Anjali Dnyandeep Kale  170700951	Assistant Professor (Full Time)	Statistics	W.e.f 15.06.2017

The above said approval is issued on the basis of the certificate issued by the college authorities regarding fulfillment of all prescribed eligibility criteria, such as qualifications, experience (if essential), etc. by the candidate before calling them for interview and the recommendations made by the Selection Committee to the University for according approval to the appointment of candidate recommended by it.

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. No communication will be entertained thereafter.

In the event of any information or document submitted by the college authorities being found false or incorrect at any stage, an appropriate action will be initiated against the college authorities and the candidate concerned.

Yours Sincerely,


for Deputy Registrar
(Academic Section)

Copy to:-

1. Smt. Anjali Dnyandeep Kale
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune-411007

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

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Dr. G. H. GIDWANI
Principal

College Code No. : 013

B-1()/2005/

21.6.2005

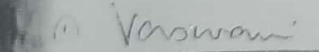
Interviews for the post of Lecturer in Computer Science (Clear Vacancy in the College) were held on the Tuesday, 21st June, 2005 at 12 Noon in the presence of the Principal.

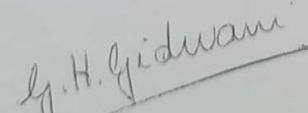
The following members were present :-

- | | |
|--------------------------|------------------------------------|
| 1. Mrs. R.A. Vaswani | - Chairperson |
| 2. Dr. Shirvaikar | - Subject Expert |
| 3. Dr. G.H. Gidwani | - Principal. |
| 4. Maj. Gen. G.H. Israni | - Member of the College Board |
| 5. Prof. N.T. Jotwani | - Member of the College Board |
| 6. Mrs. Stella Ambrose | - Vice Principal (Senior College) |
| 7. Dr. Basant Shukla | Representative of the Management |

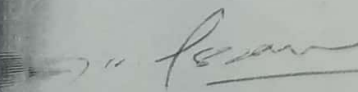
The following candidates have been selected in the order of merit :-

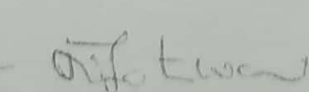
1. Miss Deshpande Ashwini
2. Mrs. S.P. Joshi


Mrs. R.A. Vaswani

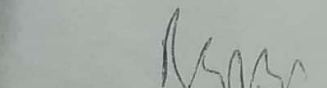

Dr. G.H. Gidwani


Dr. Shirvaikar


Maj. Gen. G.H. Israni


Prof. N.T. Jotwani


Mrs. Stella Ambrose


Dr. Basant Shukla



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Dr. G. H. GIDWANI
Principal

College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

Ref. No. S-6(Z)/2

DATE: 5.7.05

To,

Miss Ashwini Deshpande,

Sub: Appointment to the post of Full-time LECTURER
in COMPUTER SCIENCE (subject).

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ of Rs. 8,500/- p.m. with effect from 7.7.05, as per Government Resolution no. Sakarni/1002/(553/2001)Asth-1 dt 19.7.03.

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on contract basis on probation for a period of one year for the academic year 2005 – 06.
(b) Your appointment is ~~purely~~ temporary for a period from _____ to _____.
(c) Your appointment is in leave vacancy for the period from _____ to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock hour basis only.



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Dr. G. H. GIDWANI
Principal

... 2 ...

College Code No. : 013

3. (a) You will be paid basic pay of Rs. per month in the scale indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. /- per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



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Dr. G. H. GIDWANI
Principal

....3....

College Code No. : 013

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G. H. Gidwani
Dr. G. H. GIDWANI
Principal

To:-

- 1) Miss Ashwini Deshpande
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



SADHU VASWANI MISSION'S
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Dr. G. H. GIDWANI

Principal

FORM FOR APPOINTMENT OF A TEACHER

PU/PN/AC/015/(1962)
College Code No. : 013

Ref. No.S-6(Y)/14

DATE: 30.6.06

To,

Mrs. Vrushali Paranjpe,

Sub: Appointment to the post of Full-time LECTURER
in MATHEMATICS (Comp Sc.) (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 8,500/- p.m. with effect from 1.7.06 as per Government Resolution no. Sakran/1002/(553/2001) Astha-1 dt.19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on contract basis on probation for a period of one year for the academic year 2006 - 07.
(b) Your appointment is ~~purely~~ temporary for a period from _____ to _____.
(c) Your appointment is in ~~leave~~ vacancy for the period from _____ to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time ~~basis~~ on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you ~~do~~ not belong to the said category, you are appointed full-time on ~~temporary~~ basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on ~~purely~~ temporary basis for a period of _____.
(g) Your appointment is on ~~part time/clock~~ hour basis only.



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Dr. G. H. GIDWANI
Principal

...2....

PU/PN/AC/015/(1962)
College Code No. : 013

3. (a) You will be paid basic pay of Rs. _____ per month in the scale indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. _____/- per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

.....3.....

PU/PN/AC/015/(1962)
College Code No. : 013

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To:-

- 1) Mrs. Vrushali Paranjpe.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

KINDLE THE LIGHT

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref.No.E-3/2014-2015/2

8.8.2014

To
Mrs. Anitha Vinod,

Subject: Appointment to the post of Full Time Assistant Professor in Bachelor of Computer Science Degree Course

Dear Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, with effect 8.8.2014 Your appointment is subject to the approval to the following terms and conditions:

1. Your services will be governed by the Maharashtra Universities Act 1994, Statutes, Code of Conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy on full-time basis on probation for a period of _____ years from the date of joining.
(b) Your appointment is purely temporary for a period of i.e. from _____ to _____.
(c) Your appointment is on the leave vacancy for the period of from 10.9.2014 to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full time basis on probation for a period of _____ year (s) from the date of joining.
(e) The post is reserved for _____. Since you belong to the said category, you are appointed full time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on part-time/clock basis only.

Please visit: www.dadavaswanisbooks.org

3. (i) You will be paid basic pay of _____ per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance, and C.A. at the rates prescribed by the State Government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(ii) You will be paid remuneration at the rate of Rs. _____ per lecture/ per hour.

(iii) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education/Director of Medical Education and Research/Joint Director of Higher Education as the case may be.

3. (a) You shall have to qualify the NET or the SET or similar test (as the case may be) laid down by the University or the State Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/PhD./M.S./M.E. etc as prescribed by the University/State Government or the Central Councils concerned with the _____ period.

5. Your appointment is subject to the minimum number of students and the work load prescribed for the post.

6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark sheet, experience certificate, discharge certificate, last pay certificate. Change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of;

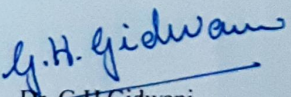
(i) Two passport size photographs

(ii) Two character certificate from eminent persons, one should be a Govt. Gazetted Officer,

(iii) Discharge Certificate from Previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institution.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledge Due (READ) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions or private coaching classes.
12. You will not engage yourself in any other job paid full time, part time or otherwise during the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other College/institutions run by the Management. You will accept the workload (within the prescribed limit) as decided by the authorities.
14. Your appointment may be terminated, at any time in the event of unsatisfactory services after serving you a notice period of one month. You may terminate your services after serving a notice of three months (excluding holidays and / or vacation period) or reimburse three months salary in lieu thereof where the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. Gidwani
Principal

Savitribai Phule Pune University

(Formerly University of Pune)

32

Telephone Nos. :

020 - 25691233

25601258

25601259

25601257



ACADEMIC SECTION

Ganeshkhind, Pune - 411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25691233

Website : www.unipune.ac.in

E-mail : approval@unipune.ac.in

Date :

11/5/2015

Ref. No. : CCO/1070

To,
The Principal,
Sadhu Vaswani Mission's,
St. Mira's College for Girls,
Arts, Commerce, Science, BBA, BCA,
Koregaon Road, Pune - 411001.

Sub - Approval to the appointment of college teacher...

Sir,

With reference to your letter No. U-3/2014-15/26, Dated: 28.04.2015, regarding the proposal for approval to the appointment of teacher of your college, I am directed to inform you that the appointment of the following teacher is hereby approved as indicated below :-

Sr. No.	Name of the Teacher	Post	Subject	Date and Period of approval
1.	Smt. Anitha Vinod Menon	Assistant Professor (Full Time)	Computer Science Electronics	W.e.f. 08.08.2014

Note:- Please treat our letter No. CCO/748, dt.11.04.2015 as a cancelled.

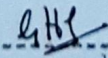
Yours Sincerely,


for Director
(B.C.U.D.)

Copy to: -

1. Smt. Anitha Vinod Menon.
2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune 411 007.

ST. MIRA'S COLLEGE FOR GIRLS
PUNE

Principal 

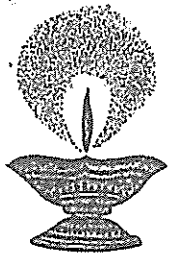
Inward No. 160

Date 11/5/2015

File No. U-3

To be dealt by Seema T. Gauri

Registrar



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

Ref. No. S-6(a)(i)/23

DATE: 12.12.2006

To,
Miss Smita Borkar,
568/1, Akanksha,
Bibwewadi,
Kondhwa Road,
Pune-37.

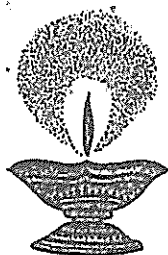
Sub: Appointment to the post of Full-time Lecturer
In Computer Science.

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ 8500/- p.m w.e.f. 12.12.2006 as per Government Resolution no. Sakran/1002/(553/2001) Astha - 1 dt 19.7.03.

Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

5. (a) You are appointed in clear vacancy as full-time lecturer on Contract basis on probation for a period of two years from the date of joining.
- (b) Your appointment is purely temporary for a period from _____ to _____.
- (c) Your appointment is in leave vacancy for the period from _____ to _____.
- (d) The post is reserved for _____. since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
- (e) The post is reserved for _____. since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period. You shall not have any claim on the said post in future.
- (f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
- (g) Your appointment is on part-time/clock hour basis only.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

...2.....

3. (a) You will be paid consolidated pay of Rs. _____ per month in the scale as indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

(b) You will be paid remuneration at the rate of Rs. _____ per lecture/per hour.

(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.

4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M.Phil/Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt or the Central Councils concerned within the _____ period.

5. Your appointment is subject to the minimum number of students and the work-load prescribed for the post.

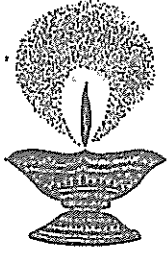
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.

7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.

8. You will be allowed to join the duties on producing of:-

- d. Two passport size photographs,
- e. Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
- f. Discharge certificate from previous employer (if any).

9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious. Disease and that you are physically fit for employment on the staff of the College.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI

Principal

.....3.....

PU/PN/AC/015/(1962)

College Code No. : 013

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.

11. You will not conduct or engage yourself in any private tuitions /coaching classes.

12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.

13. Your services are transferable to any other college/institution run by the Management.

14. Your appointment may be terminated, at any time, by either side/party, by giving one month's working notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.

15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.

16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.

G.H. Gidwani
Dr. G.H. GIDWANI
Principal

To:- 1. .Smita Borkar
The Chairperson, St. Mira's College Board.
The Secretary, St. Mira's College Board.
Accounts Section.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

Ref: No.S-6(Z)/2

DATE: 17.7.06

To,

Miss Shubhangi Shitole,

Sub: Appointment to the post of Full-time LECTURER
in COMPUTER SCIENCE (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, on contract basis @ Rs. 8,500/- p.m. with effect from 18.7.06 as per Government Resolution no. Sakran/1002/(553/2001) Astha-1 dt. 19.7.03

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on contract basis on probation for a period of one year for the academic year 2006 - 07.
(b) Your appointment is ~~purely~~ temporary for a period from _____ to _____.
(c) Your appointment is in ~~leave~~ vacancy for the period from _____ to _____.
(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis ~~on probation for a period of~~ year(s) from the date of joining.
(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on ~~part-time~~/clock hour basis only.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

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Dr. G. H. GIDWANI

Principal ...2....

PU/PN/AC/015/(1962)
College Code No. : 013

3. (a) You will be paid basic pay of Rs. _____ per month in the scale indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. _____/- per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification _____ (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



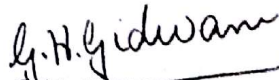
SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal3.....

PU/PN/AC/015/(1962)
College Code No. : 013

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal. It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. GIDWANI
Principal

To:-

- 1) Miss Shubhangi Shitole.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS, PUNE 411 001.
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph./Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G.H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

FORM FOR APPOINTMENT OF A TEACHER

DATE: 28.6.08

Ref: No. S - 6 (UU)/2

To,

Miss Alka Gadakh,

Sub: Appointment to the post of Full-time LECTURER
In COMPUTER SCIENCE (subject)

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, consolidated pay basis of Rs.8,500/- p.m. with effect from 28.6.2008, as per Government Resolution no. Sakami/1002/(553/2001) Astha-1 dt.19.7.03.

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, code of conduct, ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time lecturer on probation for a period of one year upto the end of the academic year 2008 - 09.
(b) Your appointment is ~~purely~~ temporary for a period from _____ to _____.
(c) Your appointment is in ~~leave~~ vacancy for the period from _____ to _____.
(d) The post is reserved for _____ since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.
(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on ~~part-time~~/clock hour basis only.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI

Principal

PU/PN/AC/015/(1962)

College Code No.: 013

FORM FOR APPOINTMENT OF A TEACHER

Ref: No. S-6(Q)(i)/2 ✓

DATE: 16.6.2008 ✓

To,

✓ Mrs. Swati Pulate,

Sub: Appointment to the post of Full-time LECTURER
in Computer Science(subject)

Sir/Madam,

I am pleased to inform you that you are appointed on the said post in St. Mira's College for Girls, Pune-1, on consolidated pay @ Rs. (8,500/-) p.m. with effect from 27.6.08 as per Government Resolution no. Sakran/1002/(553/2001) Astha-1 dt.19.7.03 ✓ 1-7-09

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.

2. (a) You are appointed in clear vacancy as full-time lecturer on consolidated pay from 27.6.08 to the end of the academic year 2008 - 09.

✓ 3. (b) Your appointment is ~~purely~~ temporary for a period from _____ to _____.

(c) Your appointment is in ~~leave~~ vacancy for the period from _____ to _____.

(d) The post is reserved for _____. Since you belong to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.

(e) The post is reserved for _____. Since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall not have any claim on the said post in future.

(f) This temporary vacancy is caused by _____. Hence you are appointed full time on purely temporary basis for a period of _____.

(g) Your appointment is ~~on part-time/clock hour~~ basis only.

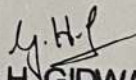
3. (a) You will be paid basic pay of Rs. _____ per month in the scale indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.

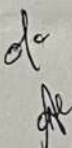
(b) You will be paid remuneration at the rate of Rs. _____ /- per lecture/per hour.

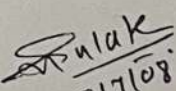
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET/SET or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.

(b) You shall have to acquire the qualification _____ (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the _____ period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge certificate, last pay certificate, caste certificate, change of name (if any), before joining your duties.
7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.

10. You are required to give the correct mailing address as soon as you join the duties and any change in the address given earlier should be communicated to the Principal . It will be presumed that any letter sent by Registered Post Acknowledgement Due (READ) on the address given shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in any private tuitions /coaching classes.
12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's working notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G.H. GIDWANI
Principal


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To:-

- 1) Mrs. Swati Pulate.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.



SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]
Ph. / Fax : 26124846 E-mail: mira_college@yahoo.co.in

Dr. G. H. GIDWANI

Principal
FORM FOR APPOINTMENT OF A TEACHER

PU/PN/AC/015/(1962)
College Code No. : 013

Ref. No. E-3(OO)/4

DATE: 29.4.06

To,

Mrs. Devinder Kaur,

Sub: Appointment to the post of Full-time LIBRARIAN

Sir/Madam,

I am pleased to inform you that the Management has appointed you on the said post in St. Mira's College for Girls, Pune-1, in the scale of Rs. 8000-275-13500 with effect from 2.5.06. Your appointment is subject to the following terms and conditions:-

1. Your services will be governed by the Maharashtra Universities Act 1994, statutes, Code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Government from time to time.
2. (a) You are appointed in clear vacancy as full-time librarian on probation for a period of two years from the date of joining.
(b) Your appointment is ~~purely~~ temporary for a period from _____ to _____.
(c) Your appointment is in ~~leave~~ vacancy for the period from _____ to _____.
(d) The post is reserved for _____. Since you ~~belong~~ to the said category, you are appointed on full-time basis on probation for a period of _____ year(s) from the date of joining.
(e) The post is reserved for _____. Since you do not ~~belong~~ to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____. You shall ~~not~~ have any claim on the said post in future.
(f) This temporary vacancy is ~~caused~~ by _____. Hence you are appointed full time on purely temporary basis for a period of _____.
(g) Your appointment is on ~~part-time~~/clock hour basis only.



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Dr. G. H. GIDWANI
Principal

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PU/PN/AC/015/(1962)
College Code No. : 013

3. (a) You will be paid basic pay of Rs. 8,000/- per month in the scale indicated above. You will also be entitled to dearness allowance, house rent allowance, and C.L.A. at the rates prescribed by the state government from time to time. In case you are appointed for a period of more than one year you shall earn annual increment.
(b) You will be paid remuneration at the rate of Rs. /- per lecture/per hour.
(c) Your appointment and salary shall be subject to approval by the University of Pune and Joint Director of Higher Education as the case may be.
4. (a) You shall have to qualify the ~~NET/SET~~ or similar test (as the case may be) laid down by the University or the state Government/UGC or the Central Council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualification (M. Phil /Ph.D., M.D./M.S., M.E. etc. as prescribed by the University/state govt. or the Central Councils concerned within the period.
5. Your appointment is subject to the minimum number of students and the work- load prescribed for the post.
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7. In case you accept the appointment you shall have to execute deed of contract of service as prescribed in the statutes at the time of joining the duties.
8. You will be allowed to join the duties on producing of:-
 - (a) Two passport size photographs,
 - (b) Character Certificate from two eminent persons, one should be a Govt. Gazetted officer
 - (c) Discharge certificate from previous employer (if any).
9. You shall undergo medical examination by the approved medical officer or by the civil surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the College.



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ST. MIRA'S COLLEGE FOR GIRLS
[ARTS, COMMERCE & SCIENCE]

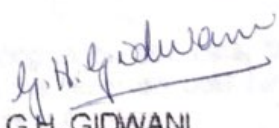
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Dr. G. H. GIDWANI
Principal

.....3.....

PU/PN/AC/015/(1962)
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12. You will not engage yourself in any other job paid full-time, part time or otherwise during, the continuance of your service, without the permission of the competent authority/Management.
13. Your services are transferable to any other college/institution run by the Management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one month's pay in lieu of the notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society/University/Institute/College/Students.
16. You have to communicate your acceptance to the Management/College Institution within seven days from the date of receipt of this Order of Appointment, failing which your appointment is liable to be cancelled.


Dr. G. H. GIDWANI
Principal

To:-

- 1) Mrs. Devinder Kaur.
- 2) The Chairperson, St. Mira's College Board.
- 3) The Secretary, St. Mira's College Board.
- 4) Accounts Section.

University of Pune

Telephone Nos. :

020- 25691233

25601101

25601102



ACADEMIC SECTION
Ganeshkhind, PUNE-411007, INDIA

Telegraph : 'UNIPUNE'

Fax : 020-25693899

Webside : www.unipune.ernet.in

e-mail :

Ref. No. : CC0/8423

Date : 29/11/06

To,
The Principal,
St. Mira's college for Girls
Arts, Commerce & Science
6, Koregaon Road,
Pune- 411 001.

Subject :- Approval to the appointment of college teachers.....

Sir/ Madam,

With reference to your letter No.U-3/2006-2007/2 dated 29/09/2006 regarding the proposal for approval to the appointment of teachers of your college, I am directed to inform you that the appointments of the following teachers are hereby approved as indicated below :-

Sr No.	Name of the teachers	Post	Subject	Date and period of approval
1.	Smt. Pingle Madhu Nikhil	Lecturer (Full Time)	Commerce	Wef. 21.6.2006.
2.	Smt. Barthwale Ineet Shail	Lecturer (Full Time)	Psychology	Wef. 24.6.2006. to the end of Acd year 2006-2007.
3.	Smt. Buche Dimple Vinayak	Lecturer (Full Time)	Commerce	Wef. 19.6.2006.
4. ✓	Smt. Devinder Kaur	Lecturer (Full Time)	Librarian	Wef. 2.5.2006.
5.	Smt. Pimpalkhare Manisha Viraj	Lecturer (Full Time)	Economics	Wef. 1.7.2006. to the end of Acd year 2006-2007.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S
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[An Autonomous College Affiliated to the Savitribai Phule Pune University]
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6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. Jaya Rajagopalan
Principal Incharge

PU/PN/AC/015/(1962)
College Code No. : 013

St Mira's College for Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Statement showing Teaching Experience of Full Time Teachers (Unaided)
(This Information is required for NAAC SSR –Criterion 2) (2021-22)

Sr. No.	Name of Full-Time Teachers	Designation	Year of appointment	Name of the Department	Total Years of experience in the same institution
1	Mrs. Deepanjali Majumdar	Assistant Professor	22.11.2010	Commerce	12
2	Mrs. Shital Jadhav	Assistant Professor	15.6.2018	Hindi	04
3	Mrs. Sharmin Palsetia	Assistant Professor	24.6.2016	Psychology	06
4	Mrs. Pooja Jain	Assistant Professor	1.7.2019	Psychology	03
5	Ms. Elizabeth Varkey	Assistant Professor	31.8.2019	English	03
6	Ms Amruta Narke	Assistant Professor	1.7.2021	Economics	01
7	Mrs. Anjali Kale	Assistant Professor	1.7.2004	B.Sc. Comp Science	18
8	Mrs. Swatee Sarwate	Assistant Professor	1.7.2004	B.Sc. Comp Science	18
9	Mrs. Gitanjali Phadnis	Assistant Professor	1.7.2004	B.Sc. Comp Science	18
10	Mrs. Anitha Vinod	Assistant Professor	11.7.2005	B.Sc. Comp Science	17
11	Mrs. Vrushali Paranjape	Assistant Professor	1.7.2005	B.Sc. Comp Science	17
12	Mrs. Ashwini Kulkarni	Assistant Professor	7.7.2005	B.Sc. Comp Science	17
13	Mrs. Smita Borkar	Assistant Professor	12.12.2006	B.Sc. Comp Science	16
14	Mrs. Shubhangi Jagtap	Assistant Professor	18.7.2006	B.Sc. Comp Science	16
15	Mrs. Swati Pulate	Assistant Professor	27.6.2008	B.Sc. Comp Science	14
16	Mrs. Alka Kalhapure	Assistant Professor	28.6.2008	B.Sc. Comp Science	14
17	Mrs. Rekha Kankariya	Assistant Professor	15.6.2009	BBA	13
18	Mrs. Amruta Basu	Assistant Professor	10.7.2011	BBA	11
19	Mrs. Abhradita Nahvi	Assistant Professor	6.1.2015	BBA	07
20	Mrs. Kajal Jaisinghani	Assistant Professor	15.6.2017	BBA	05
21	Mrs. Deepali Agarwal	Assistant Professor	1.7.2009	BBA(CA)	13
22	Mrs. Monika Rajguru	Assistant Professor	18.11.2010	BBA(CA)	12
23	Mrs. Jyoti Amate	Assistant Professor	16.9.2020	BBA(CA)	02
24	Mrs. Annapoorni Pillai	Assistant Professor	1.7.2021	BBA	01




Dr. Jaya Rajagopalan
Principal Incharge
St. Mira's College for Girls