



**SADHU VASWANI MISSION'S**  
**St. Mira's College For Girls, Pune**  
**Autonomous (Affiliated to Savitribai Phule Pune University)**  
**Reaccredited by NAAC- A Grade, cycle 3**  
**[ARTS, COMMERCE, SCIENCE ,BSc(Computer Science), BBA, BBA(CA)]**  
**6,Koregaon Road,Pune-411001. [INDIA]**  
**Ph./Fax: 26124846; Email: [office@stmirascollegepune.edu.in](mailto:office@stmirascollegepune.edu.in)**

**PU/PN/AC/015/(1962)**  
**College Code:- 013**

#### **4.4 Maintenance of Campus Infrastructure**

**4.4.2** There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc.

##### **List Of Policies (2017-18)**

- 1. Champion UPS**
- 2. Language lab software**
- 3. Microsoft Licenses**
- 4. Online Big UPS**
- 5. Batteries**
- 6. 100 KVA Genset**
- 7. Vriddhi Software**
- 8. Computers & peripherals**



*Jaysh*

**Principal Incharge**  
**St. Mira's College for Girls, Pune.**

# SAI BILIGIRI

Eco Friendly Pest Control Systems..  
Ph: (020)65286000 Mob: 98220 40925

For St.Mira College

Pest control service acknowledgement.

Feb.2018

Sr. No	Area Covered	Date	Sign
1	Auditorium	26/2/2018	H.A.M.S.D
2	Exam Cell	26/2/2018	J.R.
3	Cash Counter	26/2/18	Rach
4	IT Lab	26-2-18	Btd
5	Library-1 <sup>st</sup> Floor	26-2-18	J.R.
6	Library-2 <sup>nd</sup> Floor	26/2/18	
7	Admin Office	26/2/18	Gaming
8	BBA Office	26/2/18	Pawant
9	Canteen	26/2/2018.	Lad
10	Staffroom-1 <sup>st</sup> Floor	}	
11	Staffroom -3 <sup>rd</sup> Floor		
12	Godown-1		
13	Godown-2		
14	Godown-3		26/2/2018
15	Godown-4		Gaming
16	Godown-5		
17	Godown-6		
18	Godown-7		
19	Godown-8		
20	Godown-9		
21	Godown-10		
22	Godown-11		

Date: 26/2/18 Gaming  
Sign (Incharge)

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

MC/Vol-4/2017-18/40

24.10.2017

M BILIGIRI

3, Block II,  
Boyd's Chambers,  
Mangalwar Peth,  
Mumbai - 411 011

With reference to your letter, we hereby place an order for **Pest Control Treatment** (General Disinfestation (Mosquitoes, Spiders, Moths, Silverfish, Lizards, etc.), Cockroach Extermination, Rodent control (Mice, Rats, Bandicoots). The treatment will be done four times in a year in specified areas as mentioned below:-

**AREA :** Auditorium  
Exam Cell  
11 Godowns  
Cash Counter  
IT lab  
Library (1<sup>st</sup> Floor & 2<sup>nd</sup> Floor)  
Admin Office  
BBA Office  
Canteen  
1<sup>st</sup> & 3<sup>rd</sup> Floor Staffroom

The charges for the above subject treatment one time will be Rs.13,500/- (GST extra if applicable) [total - 22 areas will be covered]

Annual Contract charges for four treatment will be Rs.54,000/- (GST extra if applicable)

We therefore request you to complete the order.

Thanking you,

Yours faithfully,

*G.H. Gidwani*  
Dr. G.H. Gidwani  
Principal



KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]

Ph./Fax : 26124846 E-mail: mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/2017-2018/51

02.01.2018

**VRIDDHI SOFTWARE SOLUTIONS PVT. LTD**

312/2C Near Sandesh Cinemax,  
Malegaon, Dist. Nashik - 423203

Sir,

With reference to your letter, we hereby place an order for **Annual Maintenance Contract for "Vridhhi ERP" offline software**. The AMC is include free update, free supply of new version as and when released, free online support and free online training, **necessary lodging of our engineer during onsite visit is to be provided by you**, Software cost does not include any charges for data conversion or data migration from your old software or any other third party software.

**PERIOD FROM :** 01/06/2017 TO 31/05/2018

**AMC Price (Yearly):** Rs.8800/-

**GST extra :** 18% GST

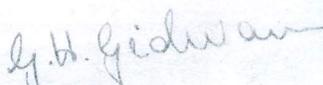
**Payment:** Cheque/DD/RTGS/NEFT

**GST No. :** 27AAFCV5324E1ZP

You are requested to complete the order.

Thanking you,

Yours faithfully,

  
Dr. G. H. Gidwani  
Principal

Please visit: [www.dadavaswanisbooks.org](http://www.dadavaswanisbooks.org)

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# VRIDDHI SOFTWARE SOLUTIONS PVT. LTD.

Corporate Office : 8 A, Damaji Shamaji Trade Centre, Opp. Best Depo, Station Road, Vidyavihar (W), Mumbai - 400 086.

Reg. Office : 312 / 2 C Near Sandesh Cinemax, Malegaon, Dist. Nashik - 423203. Ph. : (02554) 252401, 251562.

Website : www.vriddhisoftware.com

Email : upendra.lad@vriddhisoftware.com, Info@vriddhisoftware.com

AMC Proposal

30/12/2017

To,  
The Principal,  
St.Mira College For Girls,  
Pune

Sub: - AMC "Vriddhi ERP" offline software, for the period 2017-2018  
Ref.: AMC Period-1<sup>st</sup> June 2017 to 31<sup>th</sup> May 2018.  
AMC Price- Rs 8800 + 18% GST.  
Payment Mode. Cheque/DD/RTGS/NEFT.  
GST No.27AAFCV5324E1ZP

Dear Sir,

We are pleased to quote an offer for "Annual Maintenance Charges(AMC)" for the Vriddhi-ERP software, subject to following terms and conditions

### Terms & Conditions:

- 1) The AMC include free update, free supply of new version as and when released, free online support and free online training.
- 2) **Necessary Lodging of our engineer during onsite visit is to be provided by you.**
- 3) Software cost does not include any charges for data conversion or data migration from your old software or any other third party software.
- 4) Any valid customization / modification demand in software is requirement is to be forwarded to our office with proper justification.
- 5) We do not entertain any illegal modification in software which will hamper security of software or which may affect basic designing concept of the software.

ST. MIRA'S COLLEGE FOR GIRLS  
PUNE

Principal.....  
Inward No. 2097  
Date 11/1/18  
File No. 9-26  
To be dealt by Seema T.  
Registrar

For, Vriddhi Software Solutions Pvt.Ltd.

VRIDDHI

A Brilliant Software for School and College Management

24477553  
 Jitendra 9881076541  
 Varou

Servicing - 15/2/18 (to confirm whether given)  
 Refilling - 15/11/20 done

AMC/Vol-4/2017-18/40

07.11.2017

**DISNYR FIRE ENTERPRISES P. LTD,**  
 INLAKS hospital  
 Maintenance Department,  
 Pune-4110 01

Sir,

With reference to your letter, we hereby place an order for fire extinguisher requirement and also yearly maintenance of same. The location for installation are as follow:-

Sr. No.	Locations	Quantity	Type of Cyclinder
✓ 1.	Principals Office waiting area	1	2 kg
✓ 2.	Jr. Vice Principal Office	1	2 kg
✓ 3.	Administration Office	1	2 kg
✓ 4.	BBA Office	1	2 kg
✓ 5.	IT Lab	1	2 kg
✓ 6.	English Lab	1	2 kg
✓ 7.	Physics Lab	1	2 kg
✓ 8.	Biology Lab	1	2 kg
✓ 9.	Chemistry Lab	1	2 kg
✓ 10.	Psychology Lab	1	2 kg
✓ 11.	BCS Lab	2	2 kg
✓ 12.	Electronics Lab	1	2 kg
✓ 13.	Statistics Lab	1	2 kg
✓ 14.	BBA Lab	1	2 kg
✓ 15.	Staffroom ground floor	1	2 kg
✓ 16.	Staffroom 3 <sup>rd</sup> floor BCS next to room no. 8	1	2 kg
✓ 17.	Cubical pending outside office passage.	1	2 kg
✓ 18.	Cash counter	1	2 kg
✓ 19.	Parking area (Principal)	1	2 kg
✓ 20.	Auditorium	2	4 kg
✓ 21.	1 <sup>st</sup> Floor Library	1	4 kg
✓ 22.	2 <sup>nd</sup> Floor Library	1	4 kg
✓ 23.	Sanctuary Hall	1	4 kg
✓ 24.	Meter Room	1	4 kg
✓ 25.	Exam Hall	1	4 kg
✓ 26.	AV Hall	1	4 kg
✓ 27.	Canteen	1	4 kg
✓ 28.	DG Set Area (Generator)	1	4 kg
✓	Fair	1	2 kg
✓	PT room outside	1	2 kg
✓	Commerce Lab 210	1	2 kg
✓	2 <sup>nd</sup> flr lib inside.	1	2 kg

No. :



**SAI BILIGIRI**

Eco Friendly Pest Control Systems

503, Block II, Lloyds Chambers, Mangalwar Peth, Pune -411 011.

Tel. : (020)65286000 Cell : 99230-05053 E-mail : saibiligripune@gmail.com

Name : St. Misha College

Address : Kuraganer Post, Pune.

Auditorium, Exam Cell

Cash Counter, IT Lab, BBA Office

Library 1 & 2nd floors, Admin office

Canteen, Staffroom 1st & 3rd floors

Phone : Godown - 11.

Treatment : 4T (Quarterly)

Rate : \_\_\_\_\_

# SAI BILIGIRI

*Eco Friendly Pest Control Systems..*  
Ph: (020)65286000 Mob: 98220 40925

*For St.Mira College*

Pest control service acknowledgement.

Nov.2017

Sr. No	Area Covered	Date	Sign
1	Auditorium		
2	Exam Cell		
3	Cash Counter		
4	IT Lab		
5	Library-1 <sup>st</sup> Floor		
6	Library-2 <sup>nd</sup> Floor		
7	Admin Office		
8	BBA Office		
9	Canteen		
10	Staffroom-1 <sup>st</sup> Floor		
11	Staffroom -3 <sup>rd</sup> Floor	1/11/2017	
12	Godown-1		
13	Godown-2		
14	Godown-3		Seena T.
15	Godown-4		4:30 pm
16	Godown-5		
17	Godown-6		
18	Godown-7		
19	Godown-8		
20	Godown-9		
21	Godown-10		
22	Godown-11		

Date: 1/11/2017

Sign (Incharge)



KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
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Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC /Vol 7/2017-2018/48

10.11.2017

**SANSKRUTI HYGIENE,**  
Sr. No.151, Near 50 Tone Vajankata,  
Magarpatta city, Hadapsar  
Pune - 411 028

Sir,

With reference to your letter, we are pleased to appoint you as contractor for Annual Maintenance of Overhead water tanks in college, on terms mentioned below:-

Sr. No	Description	Qty	Rate	Total	One time cleaning Amount with discount of Rs.1100/-
1.	Overhead water tank cleaning	11	Rs.600/-	Rs.6600/-	5500/-
2.	Service Tax	extra			
3.	PAYMENT TERMS AS PER QUATERELY BASIS	25 % on 6/2/2018 = Rs.5500/- 25% on 6/5/2018 = Rs.5500/- 25% on 6/8/2018 = Rs.5500/- 25% on 6/11/2018 = Rs.5500/-			
4.	Period of Contract : 6/12/2017 to 30/11/2018				
5.	LOCATION: 6 tanks on 3rd floor terrace, 2 tanks on canteen terrace, 2 tanks of water room, 1 big cement tank on 2nd floor library terrace				

You are requested to provide the best service.

Thanking you,

Yours faithfully,

*S. A. Bhargava*

*G. H. Gidwani*  
Dr. G.H. Gidwani  
Principal

# SANSKRUTI AQUA CARE SERVICES

Scientific Water Tank Cleaners

Sr. No.151, Near 50 tone Vajan kata, Magarpatta city, Hadapsar, Pune-28

Contact No.:- 98504 14055

Date:- 6-11-2017

## Quotation for Tank Clean

Cleaning Process:-

1. Mechanized Dewattering.
2. Out side pressure Cleaning.
3. Sludge removal.
4. High Pressure Cleaning.
5. Vacuum Cleaning.
6. Antibacterial Spraying.
7. Ultraviolet Radiation.

St. Mira College for Girls

Particular	Capacity / ltr Quantity	Total Capacity In Liters rate Rs	Total Amount
O/H water Tanks cleaning	11	600 Per Tank	6600
			6600

Discount 10% R.

1600

Total Cleaning Process of tank with all material and labor RS.

Services Tax extra as per govt. rule

1

5500

Terms & Conditions

Quotation valid for 90 days

Job work 1 Days

As far as possible the Water Tank is to be handed over in empty condition only. Up to the minimum water level of the tank. the water is required to be pumped out of the Tank charges of pumping the water out will be charged extra as below: Rs. 30/- per tank up to 50,000 ltr and RS. 550/- for tank capacity above 50,000 ltr.

A 15amp Electrical point to be provided Near the execution site.

We look forward to serve you and request your written order at the earliest.

If tanks are clean 2 times in year a discount is 5%, If 3 times 10%, If 4 Times 15%.

For Sanskruti Aqua care service,

S. A. Bhuz  
Auth. Sign

ST. MIRA'S COLLEGE FOR GIRLS

PUNE

Principal.....

Inward No. 1811

Date 8/11/17

File No. 3-26

To be dealt by Aarti Seemot

For best result, water storage tank should be cleaned 4 times a year.

Email :-> sanskruti9850@gmail.com

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KINDLE THE LIGHT

# SADHU VASWANI MISSION'S ST. MIRA'S COLLEGE FOR GIRLS

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[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]

Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/Vol-4/2017-18/46

07.11.2017

DISNYR FIRE ENTERPRISES P. LTD,  
INLAKS hospital  
Maintenance Department,  
Pune-4110 01

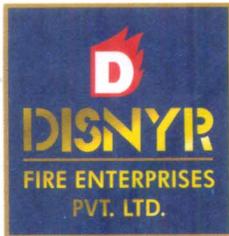
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5.	IT Lab	1	2 kg
6.	English Lab	1	2 kg
7.	Physics Lab	1	2 kg
8.	Biology Lab	1	2 kg
9.	Chemistry Lab	1	2 kg
10.	Psychology Lab	1	2 kg
11.	BCS Lab	2	2 kg
12.	Electronics Lab	1	2 kg
13.	Statistics Lab	1	2 kg
14.	BBA Lab	1	2 kg
15.	Staffroom ground floor	1	2 kg
16.	Staffroom 3 <sup>rd</sup> floor BCS	1	2 kg
17.	Cubical	1	2 kg
18.	Cash counter	1	2 kg
19.	Parking area (Principal )	1	2 kg
20.	Auditorium	2	4 kg
21.	1 <sup>st</sup> Floor Library	1	4 kg
22.	2 <sup>nd</sup> Floor Library	1	4 kg
23.	Sanctuary Hall	1	4 kg
24.	Meter Room	1	4 kg
25.	Exam Hall	1	4 kg
26.	AV Hall	1	4 kg
27.	Canteen	1	4 kg
28.	DG Set Area (Generator)	1	4 kg

Please visit: [www.dadavaswanisbooks.org](http://www.dadavaswanisbooks.org)

*J.V. am*



# LICENSED FROM

Govt. of Maharashtra  
Directorate of Maharashtra Fire Services | PMC Fire Dept. | P C M C Fire Dept.

To act as Licensed Agency for the Purposes of  
Fire Prevention & Life Safety Measures Act, 2006

SINCERT



DFEPL / SMC / 7784 / 17.18

10-Oct-17

**THE PRINCIPAL**  
**ST. MIRA'S COLLEGE FOR GIRLS**  
Mira Bridge, Behind Inlaks Hospital,  
Pune

Kind Attn. : Ms. Seema Thakur

Site: " **ST. MIRA'S COLLEGE FOR GIRLS** ",  
Pune  
( Gr. + 3 Floors )

Ref.: 1. Survey Carried out on 20.09.2017  
2. Our Report No. : 10139 Dt. 10.10.2017

## QUOTATION

Sr.	Description	Cap.	Qty. (Nos.)	Rate(Rs.)	Amount (Rs.)
<b>[I] INSPECTION OF FIRE EXTINGUISHERS -</b>					
1	ABC Stored Pressure type	2.0 Kg.	15	40.00	600.00
		4.0 Kg.	3	40.00	120.00
		5.0 Kg.	3	40.00	120.00
				<b>Rs.:</b>	<b>840.00</b>
				(+) GST 18% Rs.:	151.20
				<b>[I] Total Rs.:</b>	<b>991.20</b>

## [II] RECHARGING OF FIRE EXTINGUISHERS -

Sr.	Description	Cap.	Qty. (Nos.)	NAAZ BRAND		CEASE FIRE BRAND	
				Rate(Rs.)	Amount (Rs.)	Rate(Rs.)	Amount (Rs.)
1	ABC Stored Pressure type	2.0 Kg.	15	650.00	9,750.00	2,970.00	44,550.00
		4.0 Kg.	3	1,050.00	3,150.00	3,960.00	11,880.00
		5.0 Kg.	3	1,150.00	3,450.00	3,960.00	11,880.00
				<b>Rs.:</b>	<b>16,350.00</b>		<b>68,310.00</b>
				(+) GST 28% Rs.:	4,578.00		19,126.80
				<b>[II] Total Rs.:</b>	<b>20,928.00</b>		<b>87,436.80</b>
<b>NOTE:</b>				<b>MODE OF RECHARGING</b>			
				Recharging can be done locally within 3-4 days.		Extinguishers due for Recharging have to be given back to Cease Fire Co. & they will supply brand new Extinguishers in lieu of the existing Extinguishers.	
				Empty / Recharged Extinguishers will be collected & delivered from / to your College.		In Future whenever the Extinguishers are due for Recharging, it will have to be done at the rate of Cease Fire Co. & the rates will be much higher than other ISI Mark Fire Extinguishers.	
				Spare Parts reqd. if any, will be charged extra.			
<b>ST. MIRA'S COLLEGE FOR GIRLS</b> <b>PUNE</b> Principal..... Inward No. 1672..... Date..... File No. 6-86..... To be dealt by.....  Registrar							



LICENSED  
FROM

Govt. of Maharashtra  
Directorate of Maharashtra Fire Services

PMC  
Fire Dept.

PCMC  
Fire Dept.

To act as Licensed Agency for the Purposes of  
Fire Prevention & Life Safety Measures Act, 2006



DFEPL / SMC / 10139 / 17.18

10-Oct-17

**THE PRINCIPAL**  
**ST. MIRA'S COLLEGE FOR GIRLS**  
Mira Bridge, Behind Inlaks Hospital,  
Pune

Kind Attn. : Ms. Seema Thakur

Site: " ST. MIRA'S COLLEGE FOR GIRLS ",  
Pune  
( Gr. + 3 Floors )

Ref.: Survey Carried out on 20.09.2017

### REPORT OF EXISTING FIRE EXTINGUISHERS

Dear Madam,  
With ref. to above, our Report is as below :

Sr. No.	Location	Fire Extinguishers		Remarks
		Type / Capacity	Qty. (Nos.)	
I	Ground Floor	ABC Stored Pressure	4 } 3 }	Amongst These Extgs. :- 2.0 Kg. - 1 No. & 4.0 Kg. - 1 No. will be Life-Barred after July - 2018 & need to be replaced by New Extgs. - ISI Marked (IS : 15683) of Same Type & Cap.
		2.0 Kg.		
		4.0 Kg.		
II	1st Floor	ABC Stored Pressure	3 } 2 }	* Need to be Recharged
		2.0 Kg.		
		5.0 Kg.		
III	2nd Floor	ABC Stored Pressure	2 } 4 } 1 }	Extgs. Are Life-Barred & need to be replaced by New Extgs. - ISI Marked (IS : 15683) of Same Type & Cap.  * Need to be Recharged
		2.0 Kg.		
		2.0 Kg.		
		5.0 Kg.		
IV	3rd Floor	ABC Stored Pressure 2.0 Kg.	4	* Need to be Recharged

**Note :-**

- \* You have no record to confirm that the Fire Extinguishers were recharged during the last 3 years or more.  
Hence we recommend you to get the Extinguishers Recharged.

ST. MIRA'S COLLEGE FOR GIRLS  
PUNE  
Principal.....  
Inward No. 1671  
Date.....  
File No. 1211011  
To be dealt by Seema

**Copy of -**

"Life of Fire Extinguishers" as per Indian Std. - " Selection , Installation & Maintenance of First-Aid Fire Extinguishers - Code of Practice ( Fourth Revision )" is encl. for your ref.

Registrar



SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**

[ARTS, COMMERCE & SCIENCE]

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Dr. G. H. GIDWANI

Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

AMC/Vol-4/2017-18/40

12.10.2017

**SAI BILIGIRI**

503, Block II,  
Lloyds Chambers,  
Mangalwar Peth,  
Pune-411 011

Sir,

With reference to your letter, we hereby place an order for **Pest Control Treatment (Rodent control)**. The treatment will be done **thrice in a month** in specified areas as mentioned below:-

**AREA : IT lab  
Library (1<sup>st</sup> Floor & 2<sup>nd</sup> Floor)  
BBA Office  
Canteen**

The charges for the above treatment will be **Rs.4800/-**

We therefore request you to complete the order.

Thanking you,

Yours faithfully,

*G.H. Gidwani*  
Dr. G. H. Gidwani  
Principal

Please visit : [www.dadavaswanisbooks.org](http://www.dadavaswanisbooks.org)

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Date: 04/10/2017

To,  
The Principal,  
St.Mira College,  
Koregaon Park, Pune.

**Sub:- Pest Control Treatment at St.Mira College Premises.**

Dear Madam,

We wish to take this opportunity to send you greeting's and introduce ourselves as professional pest controller with proven track record in India.

**RODENT CONTROL:**

Mice, Rats and Bandicoots are effectively removed from the premises by using special glue. The treatment is non-toxic, safe and highly effective. In case of severe infestation Baiting, Poisoning and trapping will administer rodent control. Even closure of burgs inside your premises will be done with your help.

The treatment is advised **thrice in a month.**

**Area : 1)IT Lab, 2) Library 3)BBA Office 4) Canteen**

**The above job is warranted for one month.**

**The charges for the above subject treatments will be Rs.4800/Two Visit.**  
(GST Extra )

We are confident that the above offer meets your favorable approval and look forward to your valued order.

We assure you of our best services at all times.

With Regards,

Shivaji Dagade

**For SAI BILIGIRI**



KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**

[An Autonomous College Affiliated to the Savitribai Phule Pune University]  
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6, Koregaon Road, Pune - 411 001. [India]  
Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/Vol-4/2017-18/40

24.10.2017

**SAI BILIGIRI**  
503, Block II,  
Lloyds Chambers,  
Mangalwar Peth,  
Pune-411 011

Sir,

With reference to your letter, we hereby place an order for **Pest Control Treatment General Disinfestation (Mosquitoes, Spiders, Moths, Silverfish, Lizards, etc.), Cockroach Extermination, Rodent control (Mice, Rats, Bandicoots)**. The treatment will be done **four times in a year** in specified areas as mentioned below:-

- AREA :**
- Auditorium**
  - Exam Cell**
  - 11 Godowns**
  - Cash Counter**
  - IT lab**
  - Library (1<sup>st</sup> Floor & 2<sup>nd</sup> Floor)**
  - Admin Office**
  - BBA Office**
  - Canteen**
  - 1<sup>st</sup> & 3<sup>rd</sup> Floor Staffroom**

The charges for the above subject treatment one time will be **Rs.13,500/- (GST extra if applicable) [total - 22 areas will be covered]**

**Annual Contract charges for four treatment will be Rs.54,000/- (GST extra if applicable)**

We therefore request you to complete the order.

Thanking you,

Yours faithfully,

*G.H. Gidwani*  
Dr. G. H. Gidwani  
Principal

*Mangalwar*

Please visit: [www.dadavaswanisbooks.org](http://www.dadavaswanisbooks.org)



(38)  
37

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[ARTS, COMMERCE & SCIENCE]  
6, Koregaon Road, Pune - 411 001. [INDIA]  
Ph. / Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No. : 013

AMC/2017-2018/38

12.10.2017

**SHREE GURUDUTT REPAIRING WORKERS**

581, Ghorpade Peth, Laxminarayan building,  
Khadak Mal Aali,  
Pune - 411042

Sir,

With reference to your letter, we hereby place an order for **Annual Maintenance Contract for Water Motor**. The AMC includes two visit in a month regarding checking and servicing of water motor.

**PERIOD FROM :** 12/10/2017 TO 30/09/2018

**AMC Price (Yearly):** Rs.18000/-

**Payment:** Monthly cheque of Rs.1500/-  
after 2 visits that includes  
checking and servicing.

You are requested to complete the order.

Thanking you,

Yours faithfully,

*G. H. Gidwani*  
Dr. G. H. Gidwani  
Principal

STW

Please visit : [www.dadavaswanisbooks.org](http://www.dadavaswanisbooks.org)

*(Signature)*



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36  
35

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]  
[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]  
6, Koregaon Road, Pune - 411 001. [India]  
Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/2017-2018 ~~836~~

27.09.2017

**ALACA AIRCONDITIONING**

49/2, Shop no.19 Mithanagar,  
Kondhwa,  
Pune - 411048

Sir,

With reference to your letter, we hereby place an order for  
**Annual Maintenance Contract for Split Aircons (Principal office -1,  
BBA office -1, BCS lab - 2)**

Sr. No.	Particulars	Qty	Rate	Amount (Rs.)
1.	Split Aircons (AC) – BBA Office, Principal office, BCS lab	4	Rs.2,400/-	Rs.9600/- ✓
2.	CGST @ 9%			Rs.864/- ✓
3.	SGST @ 9%			Rs.864/- ✓
4.	<b>Total</b>			<b>Rs.11,328/- ✓</b>
5.	<b>Note:</b> Quarterly services in contract period, new spare parts, gas refilling will be charged extra, the contract will not cover any spare parts. Any spare parts replaced will be at actual. <b>PERIOD FROM 1/9/2017 TO 31/8/2018</b>			

You are requested to complete the order.

Thanking you,

*Humble*  
*31/09/17*

Yours faithfully,

*G.H. Gidwani*  
Dr. G. H. Gidwani  
Principal



KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]

Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/2017-2018/33

04.08.2017

**ADITI INFOTECH**

Shop no.12, Sankala Arcade,  
Opp. Telephone Exchange,  
Near Hotel Girija, Nal Stop,  
Karve Road, Pune – 411 004

Sir,

With reference to your quotation, we are pleased to appoint you as contractor for Annual Maintenance of our Hardware and Software systems, on terms mentioned below:-

Sr. No	Description	Rate	Qty	Amount
1.	Non-Comprehensive Annual Maintenance Contract for Computers	Rs.1,000/-	246	Rs.2,46,000/-
2.	Non Comprehensive Annual Maintenance Contract for Printers (Dotmatrix, Inkjet, Laserjet )	Rs.950/-	31	Rs.29,450/-
3.	Non-Comprehensive Annual Maintenance Contract for Projectors	Rs.3000/-	16	Rs.48,000/-
4.	Non-Comprehensive Annual Maintenance Contract for Scanners	Rs.1500/-	4	Rs.6,000/-
5.	Non-Comprehensive Annual Maintenance Contract for Laptop	Rs.2000/-	5	Rs.10,000/-
6.	<b>TOTAL</b>			Rs.3,39,450/-
7.	<b>Tax</b>			<b>18% GST extra</b>
8.	<b>GRAND TOTAL</b>			<b>Rs.4,00,551/-</b>
9.	<b>PAYMENT TERMS</b>			25 % on 1/8/2017 = Rs.1,00,138/- 25% on 1/11/2017 = Rs.1,00,138/- 25% on 1/2/2018 = Rs.1,00,138/- 25% on 1/5/2018 = Rs.1,00,137/-
10.	<b>Period of Contract : 1/8/2017 to 30/7/2018</b>			

You will be required to appoint an on-site engineer for 'trouble shooting', who will report at the college office at 9:00am and be available on campus till 5:00pm. You will also be required to appoint a team of 2 engineers during on-line exams. You are required to give a written acceptance of the above terms. You are requested to provide the best service.

Thanking you,

Yours faithfully,

*G.H. Gidwani*  
Dr G.H.GIDWANI  
PRINCIPAL

*Received  
Su*

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## QUOTATION

DATE :-18<sup>th</sup> JULY 2017  
REF.No. :-AI/1718/074TO,  
The Principal  
St.Mira College for Girls  
Pune

SUBJECT :- Quotation for AMC .

DEAR SIR/MADAM,

As per the discussion with you following is the best offer to suite your requirement.

SR.No.	DESCRIPTION	QTY	RATE	AMOUNT
01)	Non-Comprehensive Annual Maintainance Contract For Computers at St.Mira college list attached herewith	246Nos.	1,000/-	2,46,000/-
02)	Non-Comprehensive Annual Maintainance Contract For Printers at St.Mira college list attached herewith	31 Nos.	950/-	29,450/-
03)	Non-Comprehensive Annual Maintainance Contract For Projectors at St.Mira college list attached herewith	16 Nos.	3,000/-	48,000/-
04)	Non-Comprehensive Annual Maintainance Contract For Scanners at St.Mira college list attached herewith	04 Nos.	1,500/-	6,000/-
05)	Non-Comprehensive Annual Maintainance Contract For Laptop at St.Mira college list attached herewith	05 No.	2,000/-	10,000/-

Total :- Rs.3,39,450/-

Rs.Three Lacs Thirty Nine Thousand Four Hundred Fifty Only.

From 1<sup>st</sup> July 2017 GST is implemented so 18% GST on Maintainance Extra.ap on  
24/7/17ST. MIRA COLLEGE FOR GIRLS  
PUNE  
Principal.....  
Inward No. 1126  
Date 24/7/17  
File No. 926  
To be dealt by.....  
Registrar

Library



Contract No. [ ]

SERVICE AGREEMENT

4C Aficio

This Comprehensive Customer Care Contract (hereinafter referred to as "Agreement") is made on (date) ..... between the following parties:

- 1. Name & Address: S.T. Miras College of Arts Commerce Science  
G. Koregaon Park, Pune - 411001 hereinafter referred to as the "Customer", and
- 2. Name & Address: Ricoh India Limited, having its Corporate office at 2<sup>nd</sup> Floor, Salcon Aurum Building, Plot No.4, District Centre Jasola, New Delhi and having its Branch Office at 2<sup>ND</sup> Floor, Galaxy Gardens, Behind Coaxa Sterling  
North Main Road, Koregaon Park, Pune - 411001 hereinafter referred to as "Ricoh"

Ricoh and the Customer agrees that Ricoh shall provide service and maintenance of the equipments specified in this Agreement, in accordance with the following service terms & conditions:

1. Machine Model and Accessories:

This Agreement relates to the equipments listed below, herein after collectively or singly referred to as "Equipments":  
Main Machine: Model MP22000 Serial no. 47186150683 Start Meter Reading Continue

Accessories / peripherals:

- a) Model ..... SI No. .... b) Model ..... SI No. ....
- c) Model ..... SI No. .... d) Model ..... SI No. ....

2. Duration of Agreement: Start Date 10/04/2016 End Date 09/04/2017

The Agreement is entered into for a period of 5 (five) years from the date of installation of the Equipments, or ..... prints, whichever ever is earlier. The Agreement can be terminated by either parties any time during its tenure by giving 60 days prior notice in writing.

3. Description of Services:

- Ricoh shall provide the following services against the Maintenance Charges detailed in Clause 4 of this Service Agreement:
- a) Provide all reprographic supplies, ie. Consumables and spare parts for the Equipments, except power, paper, staples and any other output print material.
- b) Repair and service the Equipments at the Customer's request within reasonable time of receipt of communication from the Customer, during the normal working hours of Ricoh. Any material removed from the Equipment's including empty Toner bottle/Cartridge shall become the property of Ricoh, who is entitled to take them away from the customer's premises.
- c) Provide training for operating the Equipments to two persons nominated by the Customer.

4. Maintenance Charges:

- a) The Maintenance Charges agreed between the parties, payable by the Customer to Ricoh are as follows:
  - i) For Print size of A4 Mono @ 0.50 per impression up to ..... impression. + Tax
  - ii) For Print size of A4 Mono @ ..... per impression more than ..... Impressions.
  - iii) For Print size of A4 Mono @ ..... per impression for all impression over.....
  - iv) For Print size of A4 Colour @ ..... per impression up to ..... impression.
  - v) For Print size of A4 Colour @ ..... per impression more than ..... Impressions.
  - vi) For Print size of A4 Colour @ ..... per impression for all impression over.....
  - vii) For Print size of A4 Colour @ ..... per impression at coverage ratio 0 to 30%
  - viii) For Print size of A4 Colour @ ..... per impression at coverage ratio 31% to 40%
  - ix) For Print size of A4 Colour @ ..... per impression at coverage ratio 41% to 50%
  - x) For Print size of A4 Colour @ ..... per impression at coverage ratio > 50%
- b) Monthly Scan Charges Rs.....
- c) @Remote Charges Rs.....
- d) Minimum monthly charge of Rs....., this includes ..... free impressions.
- e) The charges stated in this Agreement are exclusive of Sales Tax/VAT, Service tax, Octroi and any other Government levies, which are payable by the customer extra, at actual.
- f) Address for Invoicing: Same as above
- g) The aforesaid Maintenance Charges payable by the customer are subject to escalation @ Mono \_\_\_\_\_ & Color \_\_\_\_\_ every year, over the prevailing Charges
- h) Ricoh reserves the right to revise the Maintenance Charges payable by the customer anytime during the tenure of the Agreement, by giving 30 days prior notice to the customer, in writing.
- i) This clause does not apply to any revisions due to variations in levies or taxes of Central, State, Local Government, which are recoverable from the customer separately.

5. Install Location:

Installation Address: Same as above  
The Customer shall not relocate the Equipments, as this Agreement is only in respect of the present Equipments site, unless mutually agreed in writing, prior to relocating. This Agreement shall not cover charges for relocating.

6. Invoicing and Payment:

- a) The quantity of prints indicated by the meter installed in the Equipments or its software shall be conclusive proof of the number of prints generated by the Customer in any month/months. The number of prints shall be the total print quantity, by copier, fax or printer.
- b) In the event the meter reading cannot be taken, Ricoh reserves the right to estimate the meter reading for invoicing purposes and correction made in the next invoice based on actual meter reading.

**RICOH**

imagine. change.

- c) Meter Reading shall be collected manually or by way of E mail or through @Remote. Further, the Customer shall not have any objection on towards mode of collecting the meter reading by Ricoh. Ricoh reserves its right to check Meter Reading information by any of the stated modes as mentioned in this clause.
- d) The maintenance charges are payable monthly in arrears.
- e) The Customer shall not be entitled to any discount, deferment or settlement with regard to the payment commitment that arises under this Agreement.
- f) All payments under this Agreement shall be paid by the Customer within 7 days of invoice date. Ricoh reserves the right to stop services and supplies, should the payment be delayed.
- g) In the event of delays in payment by the respective due date(s), the Customer shall legally be in default and shall be liable to pay on the defaulted amounts, interest @ 2% per month or part thereof from the due date till the date of actual payment(s) as late payment charges.
- 7. Customer's Responsibilities:**
- a) The Customer shall allow Ricoh's representative anytime during the normal working hours to access the Equipments to take meter reading.
- b) The Customer shall be accountable to Ricoh for all reprographic supplies left with the Customer, who shall ensure that such supplies are used only for the Equipments covered under this Agreement. Ricoh reserves the right to charge the Customer for any supplies which is unaccounted for, to Ricoh's satisfaction, at prevailing prices.
- c) The Customer shall ensure that installation area has electrical outlets and steady power supply with exclusive dedicated power plug point and access ways etc. for installation, passage and electrical connection of the Equipments at its premises. These should be in accordance with Ricoh's installation site requirements as indicated to the Customer and further ensure that the Equipments is so maintained during the currency of this Agreement. The Customer is deemed to be in compliance with government- imposed safety requirements.
- d) The Customer shall pay for any repairs, adjustments or replacements caused by the Customer's use of unapproved supplies or spare parts, or by the customer's negligence, willful acts or defaults. Further the Customer shall ensure that the Equipments is retained in its original configuration and form. In the event of any alteration of the Equipments or any attachment made there to, the Customer shall pay for repair, replacements and adjustments required for restoring the Equipments to its original state.
- e) The Customer shall appoint and maintain at all times, two key operators who shall be instructed free of charge by Ricoh on the use of and routine care of the Equipments. The Customer shall ensure that all key operators carry out their duties properly and operate the Equipments in accordance with the Operating Manual provided to them. Ricoh reserves the right to charge at the prevailing rates for any service calls necessitated by reason of the Customer's failure to comply with his obligations
- f) The Customer shall use the machine for copy/print on Plain Paper of standard GSM (75). Any other GSM paper if permissible as per machine specification can be used up to 20% of total volume.
- 8. Termination of the Agreement:**
- a) Ricoh is empowered to dissolve the Agreement with immediate effect, if (i) the Customer fails to comply with any provision of the Agreement, (ii) the Customer is declared bankrupt (iii) the Customer transfers the ownership and / or use of the Equipments to third parties, and / or (iv) the Equipments is at risk with the Customer, through whatever cause.
- b) If the Customer is in breach of any or all the terms of this Agreement including his obligation to pay charges promptly and such breach remains unremedied for over 15 days following or in the event of any change in the financial, legal or creditworthiness of the Customer, Ricoh may, during the currency of this Agreement, terminate the Agreement and suspend service and support to the Customer notwithstanding anything to the contrary contained herein, without being liable in any manner to the Customer of the same.
- c) In the event of termination of this Agreement due to any reason whatsoever as mentioned in this Agreement, the Customer shall be obliged to settle its outstanding (if any) within 7 days of such termination having come into effect, failing which it shall be liable to pay penal interest @ 2% per month, on such outstanding amounts.
- d) Interim termination does not affect Ricoh's right to demand costs, damage & interests from the customer and to dissolve the Agreement in law.
- e) The decision not to enforce strict compliance with any provision on the Customer does not create any rights for the customer respect of Ricoh.
- 9. Limitation of Liabilities:**
- a) Ricoh shall make every effort to perform its activities under the provisions of the Agreement such that the Equipments is kept in a ready-to-use state. Ricoh is not liable, however, for any damage howsoever suffered by the customer in particular as a result of the Equipments ceasing to work, faults or working poorly or any part thereof, or as a result of delay in carrying out repairs or performing maintenance work or replacing parts, unless the damage is attributable to Ricoh's intention or culpable negligence.
- b) Ricoh shall not be liable in any manner whatsoever to the Customer in the event of Ricoh being prevented or delayed in performance of any of its obligation under the Agreement due to conditions constituting force majeure which shall include but not be limited to strikes, lock-outs, concerted action by workmen, breakdown of communication, etc
- c) Ricoh shall not be liable in any manner whatsoever to indemnify the Customer for any loss or injury, or liquidated damages of any kind whatsoever, howsoever caused, by or in connection with the Equipments, use of the Equipments, or its state of repair.
- 10. General terms:**
- a) Ricoh is entitled to transfer the rights and commitments arising under the Agreement to a third party.
- b) All costs incurred by Ricoh in effecting and safeguarding its rights, both extra-judicially and of a legal nature, shall be for the Customer's account.
- c) Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or breach thereof shall be subject to the jurisdiction of courts of New Delhi.

Checked: AE.

In witness hereof the parties hereto have caused this Agreement to be executed through their authorised representatives on the day and the year first written.

For Ricoh:

Name:

**MAJID SHAIKH**  
Branch Finance Controller  
RICOH INDIA LTD. (Pune)

Designation:

For the Customer:

Name:

**DR. GUNSHAN H. GIDWANI**

Designation:

**G.H. Gidwan**  
Principal

**St. Mira's College for Girls, Poona**

23112015



Contract No.

**SERVICE AGREEMENT**

**4C Aficio™**

This Comprehensive Customer Care Contract (hereinafter referred to as "Agreement") is made on {date} ..... between the following parties:

1. Name & Address: The Principal, St. Mira's College For Girls,  
6, Koregaon Road, Pune - 411001 ..... hereinafter referred to as the "Customer", and
2. Name & Address: Ricoh India Limited, having its Corporate office at 2<sup>nd</sup> Floor, Salcon Aurum Building, Plot No.4, District Centre Jasola, New Delhi and having its Branch Office at 2<sup>ND</sup> Floor, Galaxy Garden, North Main  
Road, Koregaon Park, Pune - 411001 ..... hereinafter referred to as "Ricoh"

Ricoh and the Customer agrees that Ricoh shall provide service and maintenance of the equipments specified in this Agreement, in accordance with the following service terms & conditions:

**1. Machine Model and Accessories:**

This Agreement relates to the equipments listed below, herein after collectively or singly referred to as "Equipments":  
Main Machine: Model MP2000 Serial no. L7186150683 Start Meter Reading Continue

Accessories / peripherals:

- a) Model ..... SI No.....
- b) Model ..... SI No.....
- c) Model ..... SI No.....
- d) Model ..... SI No.....

**2. Duration of Agreement:** Start Date 10/04/2017 End Date 09/04/2018

The Agreement is entered into for a period of 5 (five) years from the date of installation of the Equipments, or ..... prints, which ever is earlier. The Agreement can be terminated by either parties any time during its tenure by giving 60 days prior notice in writing.

**3. Description of Services:**

- Ricoh shall provide the following services against the Maintenance Charges detailed in Clause 4 of this Service Agreement:
- a) Provide all reprographic supplies, ie. Consumables and spare parts for the Equipments, except power, paper, staples and any other output print material.
  - b) Repair and service the Equipments at the Customer's request within reasonable time of receipt of communication from the Customer, during the normal working hours of Ricoh. Any material removed from the Equipment's including empty Toner bottle/Cartridge shall become the property of Ricoh, who is entitled to take them away from the customer's premises.
  - c) Provide training for operating the Equipments to two persons nominated by the Customer.

**4. Maintenance Charges:**

- \* new rate*
- a) The Maintenance Charges agreed between the parties, payable by the Customer to Ricoh are as follows:
    - i) For Print size of A4 **Mono** @ 0.52 per impression up to ..... impression. +Taxes
    - ii) For Print size of A4 **Mono** @ ..... per impression more than ..... up to ..... Impressions.
    - iii) For Print size of A4 **Mono** @ ..... per impression for all impression over.....
    - iv) For Print size of A4 **Colour** @ ..... per impression up to ..... Impression.
    - v) For Print size of A4 **Colour** @ ..... per impression more than ..... up to ..... Impressions.
    - vi) For Print size of A4 **Colour** @ ..... per impression for all impression over.....
    - vii) For Print size of A4 **Colour** @ ..... per impression at coverage ratio 0 to 30%
    - viii) For Print size of A4 **Colour** @ ..... per impression at coverage ratio 31% to 40%
    - ix) For Print size of A4 **Colour** @ ..... per impression at coverage ratio 41% to 50%
    - x) For Print size of A4 **Colour** @ ..... per impression at coverage ratio > 50%
  - b) Monthly Scan Charges Rs. ....
  - c) @Remote Charges Rs. ....
  - d) Minimum monthly charge of Rs. ...., this includes ..... free impressions.
  - e) The charges stated in this Agreement are exclusive of Sales Tax/VAT, Service tax, Octroi and any other Government levies, which are payable by the customer extra, at actual.
  - f) Address for Invoicing: Same as above
  - g) The aforesaid Maintenance Charges payable by the customer are subject to escalation @ **Mono** & **Color** every year, over the prevailing Charges
  - h) Ricoh reserves the right to revise the Maintenance Charges payable by the customer anytime during the tenure of the Agreement, by giving 30 days prior notice to the customer, in writing.
  - i) This clause does not apply to any revisions due to variations in levies or taxes of Central, State, Local Government, which are recoverable from the customer separately.

**5. Install Location:**

Installation Address: Same as above  
The Customer shall not relocate the Equipments, as this Agreement is only in respect of the present Equipments site, unless mutually agreed in writing, prior to relocating. This Agreement shall not cover charges for relocating.

**6. Invoicing and Payment:**

- a) The quantity of prints indicated by the meter installed in the Equipments or its software shall be conclusive proof of the number of prints generated by the Customer in any month/months. The number of prints shall be the total print quantity, by copier, fax or printer.
- b) In the event the meter reading cannot be taken, Ricoh reserves the right to estimate the meter reading for invoicing purposes and correction made in the next invoice based on actual meter reading.



KINDLE THE LIGHT

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**

[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411 001. [India]

Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

G-26/2017-2018/24

07.04.2016

**OMKAR ENGINEERING WORKS**

Sankalp Bld, Plot No 553B, Ganesh mala,  
Dattawadi, Parvati, Pune - 411030

Sir,

With reference to your letter no. OEWPL/AMC/R-1234288/16-17, we hereby place an order for Annual Maintenance Contract of **100KVA GENSET, Engine Sr. No. 6H.3415/0900273, model no. 6R1080TA**, make: KOEL the contract details are as follow:-

1. The maintenance contract covers DG set, which includes Kirloskar Diesel Engine, Alternator & Canopy
2. Contract Period: Effective from **01/05/2017 to 30/04/2018**
3. Scope of Work:
  - o To efficiently maintain your DG set by scheduled visit.
  - o To monitor & reduce various breakdown by close supervision & preventive maintenance
  - o To maintain D.G set to get desired performance range
  - o To carry out proactive service of D.G set in least downtime
  - o To check log books & records maintained for each equipment by the customer & guide as necessary
  - o To correct & repair minor faults/leakages to avoid breakdowns.
  - o To educate/train the operating maintenance staff for preventive maintenance
  - o To attend Emergency/breakdown calls on priority within 4-6 hours to provide workable solution
  - o Breakdown calls if any will not be charged (6 breakdown free for 12 visit)
  - o AMC COST = Rs.15,338/-
  - o **Total contract cost including service tax = Rs.17,639/-**
  - o Additional Service charges @ Rs.1550/- will be charged in the event of services required / rendered beyond the scope of work or breakdowns resulting due to daily maintenance issues like water oil level, fuel level, air lock, battery condition, Operational issues like fuel condition, improper operation, electrical issues beyond DG set, any scheduled / unscheduled jobs not covered under this contract.

You are requested to complete the order.

Thanking you,

Yours faithfully,

*G. H. Gidwani*  
Dr. G. H. Gidwani  
Principal

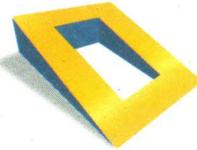
Please visit: [www.dadavaswanisbooks.org](http://www.dadavaswanisbooks.org)

# KOEL CARE

BY  
KIRLOSKAR

## Omkar Engineering Works Private Limited

Sankalp Building, Plot No.553 B,Ganesh Mala,  
Dattawadi,Parvati,Pune - 411030  
Tel.: 020 - 20242910  
Email : ccpune@oewpl.com



**OMKAR**  
ENGINEERING

23  
1/24

### AMC QUOTATION

#### AMC QUOTATION DETAILS

Quotation No : OEWPL/AMC/R-1234288/16-17 Quotation Date : ~~23-03-2017~~ 5/4/17  
AMC Start Date : 01-05-2017 AMC End Date : 30-04-2018

Dear Sir/Madam,

Service Providing Counter : PUNE

**Sub:** Offer for your requirement of AMC Services.

We are pleased to submit our offer for your requirement of AMC as under

#### CUSTOMER INFO

Customer Name : ST.MIRA'S COLLEGE FOR GIRLS  
Contact Person : MS.GIDWANI NA  
Customer Address : 6, KOREGAON ROAD, PUNE - 411 001

Sr.No	AMC Code	Description of AMC Services	AMC Scope	AMC Price Per Unit	Service Tax
1	NON COMPREHENSIVE AMC WITHOUT SYNCRO PANEL.	Non comprehensive Labor AMC, 12 _PM Visits/ year Contract for 100 KVA Genset ESN 6H.3415.../0900273	Labor Only	15338.00	15 %
Scope of work is in Annexure				Basic contract Amount	15338.00
				Total Service Tax Amount @15 %	2,301.00
				Total AMC Amount (Payable):	17,639.00

CONTACT : SANDEEP SHINDE 9850983929

Authorized Signature

*S. S. Shinde*

Terms & Conditions:-  
1. 100% advance with PO  
2. Tax Invoice once generated will not be cancelled.

Customer Signature

ST. MIRA'S COLLEGE FOR GIRLS  
PUNE

Principal *S.H.S.*  
Inward No. *476*

Date *5/4/17*

For Omkar Engineering Works Pvt Ltd Pune Maharashtra

CST NO:27510839736C dt 01.04.2011  
TIN NO :27510839736Vdt 01.04.2011  
SERVICE TAX : AABCO4525ESD001.

LST NO-27510839736 VDT 01.04.2011  
PA N NO-AABCO4525E

To be dealt by *Seema T*

*Registration*

CORPORATE OFFICE-SANKALP BUILDING PLOT NO-553B, GANESH MALA DATTAWADI PUNE 411030.  
REGISTERD OFFICE- SHOP NO-M1&M2 EMPIRE ESTATE, MUMBAI PUNE ROAD, CHINCHWAD 411019



KINDLE THE LIGHT

(20)  
19

SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**  
[An Autonomous College Affiliated to the Savitribai Phule Pune University]  
[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]  
6, Koregaon Road, Pune - 411 001. [India]  
Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC /2017-2018/VII/18 & 20

17.03.2017

**OMKAR ENGINEERING WORKS P. LTD**

Sankalp Bld, Plot no.553 (B), Ganesh Mala,  
Dattawadi, Parvati,  
Pune - 411 030

Sir,

With reference to your quotation, regarding servicing for Kirloskar make D.G. Genset 100KVA (Esn:- 6H.3415/0900273) we hereby place an order for the following:

Sr. No	Description	Part No	Qty	Rate	Amount	Vat @ 13.50%	Total Amount
1.	Primary Element	3H.132.01.0.00	1	348.02	348.02	46.98	Rs.395/-
2.	Secondary Element	3H.132.02.0.00	1	348.02	348.02	46.98	Rs.395/-
3.	Spin on Filter for Lubricating	06.436.01.0.00	2	383.26	766.52	103.48	Rs.870/-
4.	KOEL Care Super Genuine Oil 20 litres CAN	82.050.10.0.20	1	4437.00	4437.00	599	Rs.5036/-
5.	Primary Element	6H.411.02.0.00	1	1296.92	1296.92	175.08	Rs.1472/-
7.	Total				7196.48	971.52	Rs.8168/-
8.	Add Packing & Forwarding (Rs.)						Rs.300/-
9.	<b>Grand Total</b>						<b>Rs.8468/-</b>
10.	Payment: 100% advance payment						

You are requested to complete the order at the earliest.

Thanking you,

*f. A. Shamith.*

7774070335

Please visit: [www.dadavaswanisbooks.org](http://www.dadavaswanisbooks.org)

Yours faithfully,

*G.H. Gidwani*  
Dr. G.H. GIDWANI  
PRINCIPAL

The above sitting has to be done.

Registration



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(14)  
13

SADHU VASWANI MISSION'S  
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Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/V-4/ 2017-2018/14

06.03.2017

**PREMIER BATTERY**

Shop no. 02, Burhan Corner,  
381 Bhawani Peth, Old Motor Stand,  
Pune - 411 042

Sir,

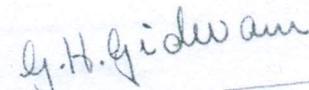
With reference to your quotation, we hereby place an order for following:-

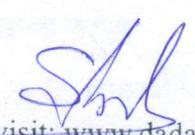
Sr. No	Description	Rate
1.	150 AH Premier Battery, 1 <sup>st</sup> floor Library Qty: 1	Rs.840/-
2.	135 AH Exide Battery, Electronics lab, Qty: 8	Rs.6720/-
3.	150 AH Premier Battery, AV hall , Qty: 4	Rs.3360/-
4.	150 AH Exide Battery Computer lab, Qty: 4	Rs.3360/-
5.	150 AH Premier Tall Tubular, century, BBA Office, Qty: 4	Rs.3360/-
6.	150 AH Auto Bat century office godown, Qty: 4	Rs.3360/-
7.	150 AH Gold Star Tall Tubular, Principal Office, Qty: 2	Rs.1680/-
8.	<b>Total costing of batteries AMC</b>	<b>Rs.22,680/-</b>
9.	<b>Period of contract: 01/03/2017 to 28/02/2018</b>	
10.	AMC Service : On monthly basis	
11.	<b>Quantity: total 27 batteries</b>	

You are requested to complete the order.

Thanking you,

Yours faithfully,

  
Dr G.H.GIDWANI  
PRINCIPAL

  
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10/3/17



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Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/V-4/ 2017-2018/12

06.03.2017

**PREMIER BATTERY**

Shop no. 02, Burhan Corner,  
381 Bhawani Peth, Old Motor Stand,  
Pune - 411 042

Sir,

With reference to your quotation, we hereby place an order for following:-

Sr. No	Description	Rate
1.	10 KVA/192V Online UPS New model, Qty: 1 <i>lib</i>	Rs.17,750/-
2.	10 KVA/192V Online UPS old model, Qty: 1	Rs.17,750/-
3.	5 KVA/180V Online UPS, Qty: 3	Rs.27,375/-
4.	5 KVA/96V Static UPS New Model, Qty: 1	Rs.7,975/-
5.	5 KVA/96V Static UPS Old Model, Qty: 1	Rs.7,975/-
6.	3.5 KVA/48V Static UPS, Qty: 3	Rs.17,025/-
7.	1400VA/24 V Sine Wave UPS, Qty: 1	Rs.2800/-
8.	900VA/12 V Sine Wave UPS, Qty: 1	Rs.2800/-
9.	<b>Total costing of batteries AMC</b>	<b>Rs.1,01,450/-</b>
10.	<b>Period of contract: 01/03/2017 to 28/02/2018</b>	
11.	AMC Service : On Quarterly basis	
<b>Quantity: total 12 big UPS</b>		

*lib 2nd floor.  
Excuse Hall.  
Comp lab.  
Electronic lab.  
Century god  
BBA office.  
Principal room.  
lib 1st floor.*

You are requested to complete the order.

Thanking you,

Yours faithfully,

*G.H. Gidwani*  
Dr G.H.GIDWANI  
PRINCIPAL

12  
11



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**ST. MIRA'S COLLEGE FOR GIRLS**  
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Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/V-4/ 2017-2018/12

06.03.2017

**PREMIER BATTERY**

Shop no. 02, Burhan Corner,  
381 Bhawani Peth, Old Motor Stand,  
Pune - 411 042

Sir,

With reference to your quotation, we hereby place an order for following:-

Sr. No	Description	Rate
1.	10 KVA/192V Online UPS New model, Qty: 1	Rs.17,750/-
2.	10 KVA/192V Online UPS old model, Qty: 1	Rs.17,750/-
3.	5 KVA/180V Online UPS, Qty: 3	Rs.27,375/-
4.	5 KVA/96V Static UPS New Model, Qty: 1	Rs.7,975/-
5.	5 KVA/96V Static UPS Old Model, Qty: 1	Rs.7,975/-
6.	3.5 KVA/48V Static UPS, Qty: 3	Rs.17,025/-
7.	1400VA/24 V Sine Wave UPS, Qty: 1	Rs.2800/-
8.	900VA/12 V Sine Wave UPS, Qty: 1	Rs.2800/-
9.	<b>Total costing of batteries AMC</b>	<b>Rs.1,01,450/-</b>
10.	<b>Period of contract: 01/03/2017 to 28/02/2018</b>	
11.	AMC Service : On Quarterly basis	
	<b>Quantity: total 12 big UPS</b>	

You are requested to complete the order.

Thanking you,

Yours faithfully,

*G.H. Gidwani*  
Dr G.H.GIDWANI  
PRINCIPAL

*Sh*  
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10/3/017

Proprietor



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[An Autonomous College Affiliated to the Savitribai Phule Pune University]

[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

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Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/ 2017-2018/VII/80

23.2.2016

**OTIS ELEVATOR COMPANY (I) LTD.**

1<sup>st</sup> floor, Amar Synergy, Cannought road,  
Sadhu Vaswani Chowk,  
Pune – 411 001

Sir,

With reference to your letter, we hereby place an order for **Annual Maintenance Contract** of OTIS Elevators, the contract details are as follow:-

1. Contract Renewal Period: From March 01, 2017 - To February 28, 2018
2. Contract No.: QM6000
3. No. of Units: 1
4. Contract Type: Q
5. Branch ID: WU-PA30-Pune A3
6. Revised AMC Price (Yearly): Rs.45,515/-
7. Service Tax (Rate 14% on 70% on contract value) : Rs.4,460.47/-
8. Vat (Rate 13.5% on 60% on contract value) : Rs.3,686.72/-
9. Previous TDS – 1,636/-
10. Swachh Bharat Cess (Rate 0.5% on 70% on contract value) : Rs.159.30/-
11. Krishi Kalyan Cess (Rate 0.5% on 70% on contract value) : Rs.159.30/-
12. **NET AMOUNT : Rs. 55,617/-**

You are requested to complete the order.

Thanking you,

Received  
P. Ajay Giri (78852345)  
Asst manager,  
Service sales

Yours faithfully,

G. H. Gidwani  
Dr. G. H. Gidwani  
Principal

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⑨ 8

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Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/V-4/ 2017-2018/8

25.02.2017

**LDS INFOTECH PVT. LTD**  
S-210, Ashoka Mall, 2<sup>nd</sup> Floor,  
Bund Garden road,  
Opp. Sun-n-Sand hotel,  
Pune - 411 001

Sir,

Sr. No	Description	Qty	Rate	Total	Service Tax @15%	Vat @ 6%	Total Amount
1.	Microsoft® O365 Pro Plus Open for Faculty ShrdSvr AllLng Subscriptions-Volume License Academic OLV 1License LevelE AdditionalProduct (1Month*12 =1 year)	50	1550	77500	11625	4650	93775
2.	Microsoft ® Intune Open ShrdSvr AllLng MonthlySubscriptions-VolumeLicense Academic OLV 1License LevelE Additional Product Faculty (1Month*12=1 year)	50	440	22000	3300	1320	26620
3.	Microsoft ® WINEDUE3 All Lng Upgrade/Software Assurance Pack Academic OLV 1License LevelE Enterprise 1Year	50	1260	63000	9450	3780	76230
4.	Microsoft®WindowsServerSTDCORE AllLng License /Software Assurance Pack Academic OLV 2 Licenses LevelE Additional Product CoreLic 1Year	8	360	2880	432	172.8	3485
5.	Microsoft®O365ProPlusOpenforStudents ShrdSvr AllLng MonthlySubscriptions-VolumeLicense Academic OLV 1License NoLevel Student withFaculty 1 year	50	Free	0	0	0	0
6.	<b>Grand Total</b>			<b>165380</b>	<b>24,807</b>	<b>9,923</b>	<b>2,00,110</b>
7.	Payment : Rs.50,000/- advance, and balance payment Rs.1,50,110/- after the complete delivery and installation						
8.	Delivery within 1 weeks						

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*Received*  
*Sumit*  
*28/02/17*



SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**

[ARTS, COMMERCE & SCIENCE]

6, Koregaon Road, Pune - 411 001. [INDIA]

Ph. / Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI

Principal

PU/PN/AC/015/(1962)

College Code No. : 013

AMC/2017-2018/6

06.02.2017

**SHREEYASH TELECOM**

391 Vinay Apartments,  
Narayan Peth,  
Opp Phadake Prakashan  
Pune -4110 30

Sir,

With reference to your quotation, we hereby place an order  
for **Annual Maintenance Contract for EPABX system -  
System Model : SL-1000**

**PERIOD FROM : 1/2/2017 TO 31/01/2018**

**AMC Price (Yearly): Rs.10,500/-**

**TAX: Included**

**Payment: 100% advance**

You are requested to complete the order.

Thanking you,

Yours faithfully,

*G. H. Gidwani*  
Dr. G. H. Gidwani  
Principal

STW

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*Per  
Chile SIC*

# SHREEYASH TELECOM

Add:- 391 Vinay Apartments, Narayan Peth, Opp Phadake Prakashan Pune 30  
Cont. No. 9822591351/9595206961/8390792809  
Mail Id:- shreeyashtelecom@gmail.com

## QUOTATION

To,  
ST MIRA'S COLLAGE FOR GIRLS  
Pune

Date:- 31/1/2017

Honourable Sir,

We Sincerely Thank You for taking keen interest in our products. As desired we take pleasure in quoting as under and look forward for your valuable order, which will receive our best attention always.

Sr. No.	Descriptions	Qty.	Unit	Unit Rate	Amount
1	Annual Maintenance Charages For Your Epabx System  Model : NEC SL 1000  Period : 01/02/2017 To 31/01/2018	job	No.	10500.00	10500.00
				Total	10500.00
				Grand Total	10500.00

### TERMS & CONDITIONS:

- 1) Delivery: 1-2 Week. A. R. O. along with Advance
- 2) Validity: 30 Days
- 3) Payment: 100 % Advance
- 4) Fright, Packing, Forwarding Charges: 1% of Total Cost
- 5) Warranty: 1 Year standard Company warranty against any manufacturing defect.
- 6) WIRING WILL BE AT ACTUAL CHARGABLE BASIS
- 7) Accessories: Extra at actual
- 8) Order once place cannot be cancelled



Principal \_\_\_\_\_  
 Card No. \_\_\_\_\_  
 to \_\_\_\_\_  
 No. \_\_\_\_\_  
 to be dealt by \_\_\_\_\_  
 Registration



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SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**

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Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/2017-2018/4

01.03.2017

**ORELL TECHNOSYSTEMS (INDIA) P.LTD**

1<sup>st</sup> floor, BCG Tower, OPP CSEZ,  
Seaport Airport road, Kochi,  
Kerala State, India - 682037

Sir,

With reference to your letter, we hereby place an order for **Annual Maintenance Contract for Orell Digital Language Lab Software**. The AMC is inclusive of software and content or study material updates.

**PERIOD FROM :** 01/03/2017 TO 28/02/2018  
**AMC Price (Yearly):** Rs.23,625/-  
**VAT at 5%:** Included  
**Payment:** 100% advance

You are requested to complete the order.

Thanking you,

Yours faithfully,

*Handwritten signature*  
07/03/17

*Handwritten signature: G.H. Gidwani*  
Dr. G. H. Gidwani  
Principal



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SADHU VASWANI MISSION'S  
**ST. MIRA'S COLLEGE FOR GIRLS**

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Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/2017-2018/4

25.01.2017

**ORELL TECHNOSYSTEMS (INDIA) P.LTD**

1<sup>st</sup> floor, BCG Tower, OPP CSEZ,  
Seaport Airport road, Kochi,  
Kerala State, India - 682037

Sir,

With reference to your letter, we hereby place an order for **Annual Maintenance Contract for Orell Digital Language Lab Software**. The AMC is inclusive of software and content or study material updates.

**PERIOD FROM : 01/2/2017 TO 31/01/2018**

**AMC Price (Yearly): Rs.23,625/-**

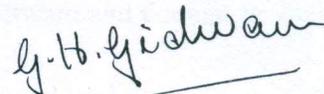
**VAT at 5%: Included**

**Payment: 100% advance**

You are requested to complete the order.

Thanking you,

Yours faithfully,

  
Dr. G. H. Gidwani  
Principal

Please visit: [www.dadavaswanisbooks.org](http://www.dadavaswanisbooks.org)

31/1/17 - Original Amc letter with Ms. Banerjee, as spoke to Principal.  
Need to meet representative of Orell Tech.

3  
4



**Oréll Technosystems (India) Pvt. Ltd.**

HQ: 1st Floor, BCG Tower, Opp. CSEZ,  
Seaport Airport Road, Khar, Mumbai - 400 072  
Tel: +91 484 4141 000 to 099 2011 1111  
Fax: +91 484 4141 000 E-mail: info@orell.in  
ISO 9001 : 2008 Certified Company

**ST. MIRA'S COLLEGE FOR GIRLS**

**PUNE**

**Principal** *SMS*  
Inward No. 4149

Date 24/1/17

File No. 4-26

To be dealt by Sheema T

*Pr  
Registrar*

DATE : 4 January 2017, Wednesday

SUB : ANNUAL MAINTENANCE CONTRACT (AMC)

TO : St. Mira's College For Girls

Dear Sir/Ma'am

REF : **Oréll Digital Language Lab Software installed at your institution**

Thank you very much for patronizing our products and services. While it's indeed been a privilege and an honour to serve you, we would like to bring to your attention that the 100% free-of-cost onsite support and software updates for the ODLL Software has expired.

While the software has a perpetual lifetime license, we would like to inform you our in-house team of technocrats periodically tweak and update the software for optimal performance and ease-of-use. When a major change is incorporated these are often sold at a premium price as the latest version similar to the Microsoft Operating System's (OS) metamorphic change down the ages from the iconic Windows 95 to the latest Windows 7 OS.

Nevertheless, we would like to reiterate that while your existing version of the software will continue to offer you trouble-free lifetime usage, it is indeed advisable to switch or keep abreast of the latest versions and updates unlike your everyday cell-phone which very often becomes out-dated within months of procuring one as technology is rapidly changing in leaps and bounds.

As guaranteed in the terms and conditions of the sale we have been giving you 100% free onsite support and product-updates for the first twelve months from the date of purchase. As an esteemed customer we would like to recommend that you opt for our AMC or Annual Maintenance Contract program which offers you the option to continue to receive product updates and free onsite support for an additional 12 months at just **23625/- (Twenty Three Thousand Six Hundred and Twenty Five (Including 5% VAT))** and would like to request you to take advantage of the same. This AMC is inclusive of software and content or study material updates if any.

New content added to help students master the language quicker and faster. Some of the currently available updates include among others a more simplified interface, gender



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Ph./Fax : 26124846 E-mail : mira\_college@yahoo.co.in

Dr. G. H. GIDWANI  
Principal

PU/PN/AC/015/(1962)  
College Code No.: 013

AMC/ 2017-2018/V/2

11.01.2017

**AAR-EM ELECTRONICS PVT. LTD,**  
17 b- Hadapsar Industrial Estate,  
Pune - 411 013

Sir,

With reference to your letter, we hereby place an order for Annual Maintenance Contract for big UPS located in BCS lab, following are the details of UPS covered under AMC:

UPS Sr. No	Model No.	AMC From	AMC Upto	Charges
OW080910053	UPS7500	25/02/2017	24/02/2018	13000/-
OW080910054	UPS7500	25/02/2017	24/02/2018	13000/-

Basic AMC Amount	=	Rs.26000/-
Service Tax @ 14% on 70% of basic	=	Rs.2548/-
Swachh Bharat Cess @ 0.50%	=	Rs.91/-
Krishi Kalyan Cess @ 0.50%	=	Rs.91/-
On 70% of basic charged extra in addition		
VAT @ 6% on 60%	=	Rs.936/-

-----  
**TOTAL AMC AMOUNT = Rs.29,666/-**  
-----

You are requested to complete the order.

Thanking you,

*(Signature)*

Yours faithfully,

*(Signature)*  
Dr G.H.GIDWANI  
PRINCIPAL