



**SADHU VASWANI MISSION'S
St. Mira's College For Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)**

Reaccredited by NAAC- A Grade, cycle 3

[ARTS, COMMERCE, SCIENCE ,BSc(Computer Science), BBA, BBA(CA)]

6,Koregaon Road,Pune-411001. [INDIA]

Ph./Fax: 26124846; Email: office@stmirascollegepune.edu.in

**PU/PN/AC/015/(1962)
College Code:- 013**

4.4 Maintenance of Campus Infrastructure

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc.

List Of Policies (2020-21)

1. CCTV AMC
2. Champion UPS
3. Water tank cleaning
4. Air Conditioner
5. Microsoft Licenses
6. EPBAX
7. Vriddhi Software
8. College Lift
9. Fire Extinguisher
10. Big UPS
11. Computers & peripherals
12. Batteries
13. Biometric Machine
14. 100 KVA Genset
15. Water Pump & motor servicing
16. College Website



Jayesh
Principal Incharge
St. Mira's College for Girls, Pune.

AMC for 5 years 2017 - 2021
S-75

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ALPHA INK PVT LTD

TOTAL GUARANTEE AGREEMENT

This service agreement (hereafter referred to as Agreement) is on this date 15/9/17, between "ALPHA INK PVT LTD" Off. No. 9 & 10, "B" Wing, Ground Floor, K.P.C.T. Mall, Near Vishal Mega Mart, Fatima Nagar, Pune 411013

And St. mira's college

(Herein after called the "User"). ALPHA INK PVT LTD at the request of the User, agrees to provide maintenance services directly to the User for the equipment mentioned below on the terms and conditions set out below:-

1. THE EQUIPMENT

Equipment/ Accessory Model No.	Serial No.	Invoice date	Date of Installation of the Equipment	Meter reading at the time of entering into the Agreement	Agreement DATE
IR.2004	00DT 04051		15/9/17	500	15/9/17

The Equipment is installed at: St. mira's college

Karegaon Park Pune 411006

2. TOTAL GUARANTEE CHARGE

The total guarantee charge shall be at the mentioned below, per copy/print/scan taken on normal paper calculated on the actual usage registered on the Equipment, subject to clause 8. Local taxes & other levies as applicable shall be extra.

Usage Type	Color (A3)	Color(A4)	Black (A3)	Black (A4)
Copy				38 ps
Print				38 ps



SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/Vol-10/2020-21/

11.12.2020

WEBCORE Tech

11/8, Rushiraj Apartments,
Narsinha Nagar,
Gangapur Road,
Nashik – 422013

Sir,

With reference to your letter, we hereby place an order for **Annual Maintenance Contract of College Website**, the contract details are as follow:-

1. **Contract Renewal Period: From December 2020 – November 2021.**
2. **Amount of AMC : Rs.36,000/-**
(includes server hosting charges and updating website)

Maintenance includes:

- a) Hosting of the website
- b) Maintenance and updating website as per current site structure as and when required.
- c) In case of design change on completion of website development extra cost will be applicable. For any additional scope of design during completion stage charges will vary depending on number of additional section.

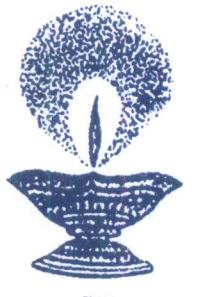
You are requested to complete the order.

Thanking you,

Yours faithfully,

G.H. Gidwani
Dr. G. H. Gidwani
Principal

Please visit: www.dadavaswanisbooks.org



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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/Vol-10/2020-21/20

15.06.2020

VBK PROJECTS & TRADING P.LTD,
Super Mall, Shop no.-G6,
Salunke Vihar Road,
Wanawadi
Pune – 411 040

Sir,

With reference to your quotation, we hereby place an order for following:-

Sr. No	Description	Rate
1.	MAINTENANCE CONTRACT OF BIOMATRIC 1 Year Contract from the date of SLA Contract Cover preventive maintenance of biometric and 4 visit in year and calls whenever required. This contract would not cover any type of damage or replacement of product. Working time /hour as per	Rs.3000/-
2.	GST @ 18%	Rs.540/-
3.	Grand Total	Rs.3,540/-
4.	Payment: 100% advance with agreement	
5.	Period of contract: 01/06/2020 to 31/05/2021	
6.	AMC Service : Monthly visit and checking	
7.	Quantity: 1 Biometric machine	

You are requested to complete the order.

Thanking you,

Yours faithfully,

Dr G.H.Gidwani
Principal

Please visit: www.dadavaswanisbooks.org

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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/Vol-10/2020-21/12

15.06.2020

SPYKAR BUSINESS AUTOMATION P. LTD.

#11A, 3rd floor, 1586, Rukmini Sadan,
Sadashiv peth, Opp Hira Phto Studio,
Tilak Road,
Pune -4110 30

Sir,

With reference to your quotation, we hereby place an order for **Annual Maintenance Contract for EPABX system - System Model : SL-1000**

PERIOD FROM : 01/06/2020 TO 31/05/2021

AMC Price (Yearly): Rs.10,500/-

GST @ 18% extra: Rs.1890/-

Grand Total : Rs.12,390/-

Payment: 100% advance

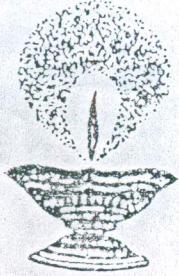
You are requested to complete the order.

Thanking you,

Yours faithfully,

Dr. G. H. Gidwani
Principal

Please visit: www.dadavaswanisbooks.org



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ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal
AMC/Vol-10/2020-21/25

PU/PN/AC/015/(1962)
College Code No. : 013
11.07.2020

K.K.SALES AND SERVICES

Keshav Nagar
Mundhwa
Pune - 411 036

Sir,

With reference to your quotation regarding sanitization in college premise we hereby place an order for following:-

Sr. No	Description	Qty	Rate	One time service Amount
1.	Spray Sanitization in college premises Area of sanitization will be Principal Office, Vice Principal Office, Cash Counter, Exam Cell, BBA office, 1 st & 2 nd floor Library, Cubicals, Administration office. Garden & Lobbies	9	Rs.4500/-	Rs.4500/-
2.	Grand Total			Rs.4500/-
3.	Sanitization service to be done on each Saturday of the month from 1:30pm onwards			

You are requested to provide the best service.

Thanking you,

Yours faithfully,

Dr.G.H.Gidwani
Principal

QUOTATION

TO,
 Sent Mira's Collage For Girls
 Koregaon Road,
 PUNE

DATE : 14/09/2020

Dear Sir

As per our discussion, regarding your requirement for AMC OF CCTV system ,i am sending you proper quotation against your requirement kindly check it and let us know .if you have any query ,feel free to contact us. Awaiting for your positive feedback .

Sr. NO.	DESCRIPTION	QTY.	RATE	AMOUNT
1	Annual Maintenance Charges of Your CCTV System DVR 32 CH 4 NOS. DVR 08 CH 01 NO CAMERAS 122 NOS. Period : 01 Oct June 2020 To 30 Sep 2021	Job	70,000.00	70,000.00
	ST. MIRA'S COLLEGE FOR GIRLS PUNE Principal..... Inward No..... Date..... File No.....			
	2023 14/09/2020 9-26 To be dealt by.....Seema T.	GST	18%	12,200.00
				TOTAL AMOUNT 82600.00

Terms & Condition

- 1) Period : -----
- 2) Payment : 100 % Advance With P. O.
- 3) Validity: 30 Days
- 4) Special Service : Our 1 person will available on the Admission Period On Your Office
- 5) Order once place cannot be cancelled

 Registrar


SPYKER BUSINESS AUTOMATION PVT. LTD.

11A, 3rd Floor, 1586, Rukmini Sadan, Sadashivpeth, Opp Hira Photo Studio,
 Tilak Road, PUNE - 411030. Maharashtra INDIA

Office Mob : 09850889797 | info@spykerbusiness.in | www.spykerbusiness.com



Honeywell

NEC

HIKVISION

eSSL

Panasonic

Ravel

Date: 08/Jul/20

To,

Principal St. Mira's College For Girls
6, Koregaon Road, Koregaon Park, Pune, Maharashtra - 411001

Kind Attn: Mrs. Seema Thakur

Dear Madam,

It gives us immense pleasure to welcome you to **KOEL BANDHAN** family.

We thank you for choosing **KOEL BANDHAN** and giving us the opportunity to take care of your KOEL Green asset. It is our privilege to serve you. We shall ensure that you always avail the best of our services through our 5 promises:

- Proactiveness
- Speed - Response & Restoration
- First Time Right
- One Stop Solution
- Complete Service Ownership

Kindly take a note of the following important details pertaining to your online purchase:

• Engine Serial Number	:	6H.3415/0900273
• Instance ID of your KOEL Green Genset	:	1234288
• Invoice No and Date	:	272115248000933 Dt. 08/Jul/20
• Start date of contract	:	06/Jul/20
• End date of contract	:	05/Jul/21



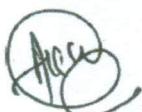
PEACE OF MIND
BY KOEL CARE
Choice Unlimited

For any assistance, you can always contact our 24X7 helpdesk @ **8806334433** or Email us on koel.helpdesk@kirloskar.com

Note: Please mention your Genset Instance ID/ Engine Serial Number as mentioned above while contacting our 24x7 Helpdesk to track your genset easily and serve you better.

We once again thank you very much for choosing **KOEL BANDHAN** and assure you of our best services always.

Regards,



Abhaya Naik
(Head - Customer Support)

Enclosure : Scope, Inclusion and Exclusion of KOEL Bandhan Service Package.



KINDLE THE LIGHT

(31)
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ST. MIRA'S COLLEGE FOR GIRLS
[An Autonomous College Affiliated to the Savitribai Phule Pune University]
[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No.: 013

AMC/Vol-10/2020-2021/431

27.08.2020

AR WATER PUMP ENTERPRISES

Sr. No.8 Yashwant Nagar,
Near Hanuman Mandir Air Port Road,
Yerwada
Pune - 411006

Sir,

With reference to your letter, we hereby place an order for **Annual Maintenance Contract for Water Motor**. The AMC is includes two visit in a month regarding checking and servicing of water motor.

PERIOD FROM : 01/09/2020 TO 31/10/2021

AMC Price (Yearly): Rs.20,000/-

Payment: Monthly cheque will be given after servicing

**Terms & condition: 6 visits for 1 Year (2 visit of breakdown)
checking and servicing.**

You are requested to complete the order.

Thanking you,

Yours faithfully,

Dr. G. H. Gidwani
Principal

H. M. G.

Please visit: www.dadavaswanisbooks.org



Business Solutions Corporation

House No 191, Near MAFCO Compound, Janwadi.
Ahead of Gohkalenagar, Pune-411 016.
Tel. 020-25653456 / 9922494282 / 9422004282 / 7720903456
Email: bsc.pune@yahoo.co.in bsc.office1@gmail.com
GST NO. 27AAIFB1440K1ZK

PROFORMA INVOICE

Ref.No BSC/2020/AMC/002

Date 25.08.2020

To,

The Principal

St. Mira's College for Girls

Koregaon Park

Pune 411 001

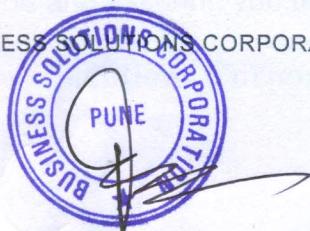
Mail : mira.college@yahoo.co.in

Sr. No	Product Descriptions	Qty	Rate	GST %	GST Amt	Total Amt
1	Comprehensive AMC Contract for	1	15000.00	18	2700.00	17700.00
	Copy Printer Model DX-2430					
	Sr. No.D217Z800054					
	Contract Period :					
	01.09.20 to 31.08.21					
Rs. Seventeen Thousand Seven Hundred Only				GRAND TOTAL Rs.		17700

Terms & Conditions

- 1 4 Qtrly services will be provided apart from your breakdown call
- 2 This contract all spare parts excluding Drum. Thermal Head and Consumables
- 3 Taxes may change as per applicable at the time of Invoice.
- 4 Payment 100% against Proforma Invoice
- 5 Payment should be made in favour of Business Solutions Corporation

For BUSINESS SOLUTIONS CORPORATION



Authorised Signatory

BANK DETAILS

BANK NAME	SYNDICATE BANK
BRANCH NAME	Shivaji Nagar, Pune
BRANCH CODE	5321
ACCOUNT NO.	53211010004242
RTGS/IFSC CODE	SYNB0005321

One copy given to ghorla for processing
above is office copy.

Business Solutions Corporation

House No 191, Near MAFCO Compound, Janwadi.

Ahead of Gohkalenagar, Pune-411 016.

Tel. 020-25653456 / 9922494282

Mobiles : 9422004282 / 7720903456

Email: bsc.pune@yahoo.co.in, bsc.office1pune@gmail.com

GST NO. 27AAIFB1440K1ZK

Ref No.BSC/2020/17

25th August, 2020

To,

The Principal
St. Mira's College for Girls
Koregoan Park
Pune 411 001

Sub : **Renewal of 4C Contract for RICOH Copier machine**

Ref. : **Ricoh Copier Model MP200Le Sr. No.L7186150683**

Dear Sir,

This is to bring to your kind notice that your Ricoh Copiers 4C contract was expired on 09.04.2020. We are giving below our proposal for renewal of 4C contract for another one year.

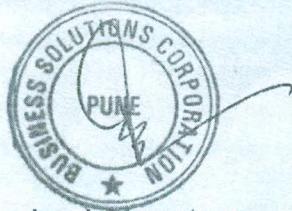
- 1) Model MP200Le/ L7186150683 : @ 58 Ps. Per Copy + 18% GST
- 2) Contract Period (continued) : 1 Year (From 10.04.2020 To 31.03.2021)
- 3) Payment : Within 15 days of Invoice submission

Please find attached Renewal Contract form for the above said machine.

Please accord your approval which will help us to continue our services with your great satisfaction.

Thanking you and assuring you the best in products and services at all times.

For Business Solutions Corporation



Authorised Signatory

Encl : contract copy

Business Solutions Corporation

House No 191, Near MAFCO Compound, Janwadi.

Ahead of Gohkalenagar, Pune-411 016.

Tel. 020-25653456 / 9922494282

Mobiles : 9422004282 / 7720903456

Email: bsc.pune@yahoo.co.in, bsc.office1pune@gmail.com

GST NO. 27AAIFB1440K1ZK

Ref No.BSC/2020/17

25th August, 2020

To,

The Principal
St. Mira's College for Girls
Koregoan Park
Pune 411 001

Sub : **Renewal of 4C Contract for RICOH Copier machine**

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Thanking you and assuring you the best in products and services at all times.

For Business Solutions Corporation



Authorised Signatory

Encl : contract copy



KINDLE THE LIGHT

SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/Vol-10/2020-21/27

11.07.2020

ADITI INFOTECH

Shop no.12, Sankala Arcade,
Opp. Telephone Exchange,
Near Hotel Girija, Nal Stop,
Karve Road, Pune – 411 004

Sir,

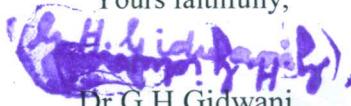
With reference to your quotation, we are pleased to appoint you as contractor for Annual Maintenance of our Hardware and Software systems, on terms mentioned below:-

Sr. No	Description	Rate	Qty	Amount
1.	Non-Comprehensive AMC for Computers	Rs.1,000/-	236	Rs.2,36,000/-
2.	Non Comprehensive AMC for Printers (Dotmatrix, Inkjet, Laserjet)	Rs.950/-	25	Rs.23,750/-
3.	Non-Comprehensive AMC for Projectors	Rs.3000/-	16	Rs.48,000/-
4.	Non-Comprehensive AMC for Scanners	Rs.1500/-	4	Rs.6,000/-
5.	Non-Comprehensive AMC for Laptop	Rs.2000/-	5	Rs.10,000/-
6.	TOTAL			Rs.3,23,750/-
7.	Tax 18% GST extra			Rs.58,275/-
8.	GRAND TOTAL			Rs.3,82,025/-
9.	PAYMENT TERMS	25 % on 15/8/2019 = Rs.95506/- 25% on 1/11/2019 = Rs. 95506/- 25% on 1/2/2020 = Rs. 95506/- 25% on 1/5/2019 = Rs. 95507/-		
10.	Period of Contract : 1/8/2020 to 30/7/2021			

You will be required to appoint an on-site engineer for 'trouble shooting', who will report at the college office at 9:00am and be available on campus till 5:00pm. You will also be required to appoint a team of 2 engineers during on-line exams. You are required to give a written acceptance of the above terms. You are requested to provide the best service.

Thanking you,

Yours faithfully,


Dr. G.H. Gidwani

Principal

QUOTATION

DATE :- 20th JUNE 2020
REF.No. :- AI/2021/047

TO,
The Principal
St.Mira College for Girls
Pune

SUBJECT :- **Quotation for AMC .**

DEAR SIR/MADAM,

As per the discussion with you following is the best offer to suite your requirement.

SR.No.	DESCRIPTION	QTY	RATE	AMOUNT
01)	Non-Comprehensive Annual Maintainance Contract For Computers at St.Mira college list attached herewith	236Nos.	1,000/-	2,36,000/-
02)	Non-Comprehensive Annual Maintainance Contract For Printers at St.Mira college list attached herewith	25 Nos.	950/-	23,750/-
03)	Non-Comprehensive Annual Maintainance Contract For Projectors at St.Mira college list attached herewith	16 Nos.	3,000/-	48,000/-
04)	Non-Comprehensive Annual Maintainance Contract For Scaners at St.Mira college list attached herewith	04 Nos.	1,500/-	6,000/-
05)	Non-Comprehensive Annual Maintainance Contract For Laptop at St.Mira college list attached herewith	05 No.	2,000/-	10,000/-

Total :- Rs.3,23,750/-

ST 18% :- Rs. 58,275/-

GRAND TOTAL :- Rs.3,82,025/-

Rupees Three Lakhs Eighty Two Thousand Twenty Five Only.

TERMS AND CONDITIONS :-

PRICE :-18% GST EXTRA.

PAYMENT :-50% Advance with P.O. balance after six months.

THANKING YOU.,

YOUR'S FAITHFULLY.
FOR ADITI INFOTECH

(PRADIP DIKKSHIT)
9422002678/7276002678

Principal Approval for AMC renewal by email

6/22/2020

St. Mira's College for Girls Mail - Regarding AMC (Annual Maintenance Contract) to process

23



Seema Thakore <seema.thakore@stmirascollegepune.edu.in>

Regarding AMC (Annual Maintenance Contract) to process

3 messages

Seema Thakore <seema.thakore@stmirascollegepune.edu.in>
To: gulshanhdwani@gmail.com

Thu, Jun 18, 2020 at 11:27 AM

Respected Madam,

With reference to the briefing regarding AMC (Annual Maintenance Contract) that we need to process, the details are as follows:-

1. Generator , QTY - 1 - From 1/6/2020 To 31/5/2021, Amount - Rs.19000/-
2. EPBAX, QTY - 1 - From 1/6/2020 To 31/5/2021, Amount - Rs.12390/-
3. Biometric Machine , QTY - 1 - From 1/6/2020 To 31/5/2021, Amount - Rs.3540/-
4. Air Conditioner (AC) , QTY - 4 - From 1/6/2020 To 31/5/2021, Amount - Rs.11,328/-
5. Batteries, QTY - 27 - From 1/6/2020 To 31/5/2021, Amount - Rs.34,408/-
6. Big UPS, , QTY - 12 - From 1/6/2020 To 31/5/2021, Amount - Rs.1,44,904/-.

Mam. may I process the above AMC (Annual Maintenance Contract) for your approval.

Thanking You,

Sincerely

Seema

Seema Thakore <seema.thakore@stmirascollegepune.edu.in>
To: principal@stmirascollegepune.edu.in

Thu, Jun 18, 2020 at 12:35 PM

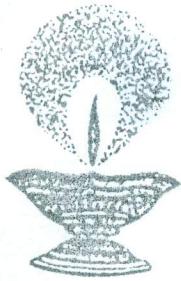
[Quoted text hidden]

Principal St. Mira's College <principal@stmirascollegepune.edu.in>
To: Seema Thakore <seema.thakore@stmirascollegepune.edu.in>

Fri, Jun 19, 2020 at 1:10 PM

Yes. Please go ahead

[Quoted text hidden]



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21

Dr. G. H. GIDWANI
Principal

AMC/Vol-10/2020-21/19

PU/PN/AC/015/(1962)
College Code No. : 013
15.06.2020

SANSKRUTI HYGIENE,
Sr. No.151, Near 50 Tone Vajankata,
Magarpatta city, Hadapsar
Pune – 411 028

Sir,

With reference to your letter, we are pleased to appoint you as contractor for Annual Maintenance of Overhead water tanks in college, on terms mentioned below:-

Sr. No	Description	Qty	Rate	Total	One time cleaning Amount with of
1.	Underground Water Tank 75000 Litre capacity	1	Rs.5.5 paise per litre	Rs.4125/-	Rs.4125/-
2.	Overhead water tank cleaning	10	Rs.700/- Per tank	Rs.7000/-	Rs.7000/-
3.	Total				Rs.11,125/-
4.	Less discount				Rs.1375/-
5.	Grand Total				Rs.9750/-
6.	Service Tax				extra
7.	PAYMENT TERMS AS PER QUATERLY BASIS		25 % on 6/7/2020 25% on 6/10/2020 25% on 6/01/2021 25% on 6/05/2021	= Rs.9750/- = Rs.9750/- = Rs.9750/- = Rs.9750/-	
8.	Period of Contract : 01/06/2020 to 31/05/2021				
9.	LOCATION: 6 tanks on 3rd floor terrace, 2 tanks on canteen terrace, 2 tanks of water room, 1 big cement tank on 2nd floor library terrace				

You are requested to provide the best service.

Thanking you,

Yours faithfully,

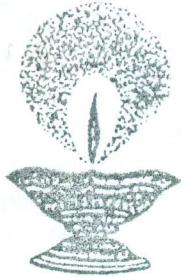
S. A. Bhivz

G. H. Gidwani
Dr. G. H. Gidwani
Principal

Please visit: www.dadavaswanisbooks.org

22/6/20 On approval of Principal by email dt- 19/6/20 time
1:10 pm, proceeded with above AMC renewal.

ST



KINDLE THE LIGHT

SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001. [INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/Vol-10/2020-21/20

15.06.2020

VBK PROJECTS & TRADING P.LTD,
Super Mall, Shop no.-G6,
Salunke Vihar Road,
Wanawadi
Pune – 411 040

Sir,

With reference to your quotation, we hereby place an order for following:-

Sr. No	Description	Rate
1.	MAINTENANCE CONTRACT OF BIOMATRIC 1 Year Contract from the date of SLA Contract Cover preventive maintenance of biomatric and 4 visit in year and calls whenever required. This contract would not cover any type of damage or replacement of product. Working time /hour as per contract.	Rs.3000/-
2.	GST @ 18%	Rs.540/-
3.	Grand Total	Rs.3,540/-
4.	Payment: 100% advance with agreement	
5.	Period of contract: 01/06/2020 to 31/05/2021	
6.	AMC Service : Monthly visit and checking	
7.	Quantity: 1 Biometric machine	

You are requested to complete the order.

Thanking you,

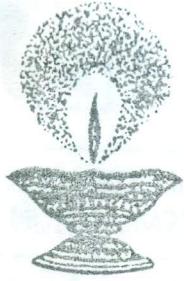
Yours faithfully,

Dr G.H.Gidwani
Principal

Please visit: www.dadavaswanisbooks.org

22/6/20 On approval of Principal by email at 19/6/20
time - 1:10pm, proceeded with above AMC renewal

20
19



KINDLE THE LIGHT

SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/Vol-10/2020-21/18

15.06.2020

PREMIER BATTERY

Shop no. 02, Burhan Corner,
381 Bhawani Peth, Old Motor Stand,
Pune – 411 042

Sir,

With reference to your quotation, we hereby place an order for following:-

Sr. No	Description	Rate
1.	150 AH Premier Battery, Qty: 1	Rs.1080/-
2.	100 AH Exide Battery, Qty: 8	Rs.8640/-
3.	150 AH Premier Battery, Qty: 4	Rs.4320/-
4.	150 AH Exide Battery, Qty: 4	Rs.4320/-
5.	150 AH Premier Tall Tubular, Qty: 4	Rs.4320/-
6.	150 AH Auto Bat, Qty: 4	Rs.4320/-
7.	150 AH Gold Star Tall Tubular, Qty: 2	Rs.2160/-
8.	Total costing of batteries AMC	Rs.29,160/-
9.	GST @ 18%	Rs.5249/-
10.	Grand Total	Rs.34,409/-
11.	Period of contract: 01/06/2020 to 31/05/2021	
12.	AMC Service : On monthly basis	
13.	Quantity: total 27 batteries	

You are requested to complete the order.

Thanking you,

Yours faithfully,

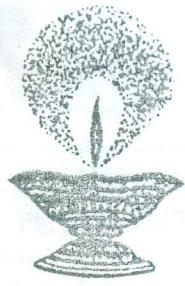
Dr G.H.Gidwani
Principal

Please visit: www.dadavaswanisbooks.org

22/06/20 On approval of Principal by email at 19/6/20
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17



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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
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AMC/Vol-10/2020-21/18

15.06.2020

PREMIER BATTERY

Shop no. 02, Burhan Corner,
381 Bhawani Peth, Old Motor Stand,
Pune – 411 042

Sir,

With reference to your quotation, we hereby place an order for following:-

Sr. No	Description	Rate
1.	150 AH Premier Battery, Qty: 1	Rs.1080/-
2.	100 AH Exide Battery, Qty: 8	Rs.8640/-
3.	150 AH Premier Battery, Qty: 4	Rs.4320/-
4.	150 AH Exide Battery, Qty: 4	Rs.4320/-
5.	150 AH Premier Tall Tubular, Qty: 4	Rs.4320/-
6.	150 AH Auto Bat, Qty: 4	Rs.4320/-
7.	150 AH Gold Star Tall Tubular, Qty: 2	Rs.2160/-
8.	Total costing of batteries AMC	Rs.29,160/-
9.	GST @ 18%	Rs.5249/-
10.	Grand Total	Rs.34,409/-
11.	Period of contract: 01/06/2020 to 31/05/2021	
12.	AMC Service : On monthly basis	
13.	Quantity: total 27 batteries	

You are requested to complete the order.

Thanking you,

Yours faithfully,

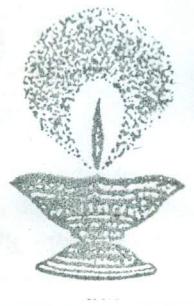
Dr G.H.Gidwani
Principal

Please visit: www.dadavaswanisbooks.org

22/6/20 On approval of Principal by email at 13/6/20
time 1:10pm, proceeded with above AMC renewal

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18
17



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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/Vol-10/2020-21/16

15.06.2020

PREMIER BATTERY

Shop no. 02, Burhan Corner,
381 Bhawani Peth, Old Motor Stand,
Pune – 411 042

Sir,

With reference to your quotation, we hereby place an order for following:-

Sr. No	Description	Rate
1.	10 KVA/192V Online UPS New model, Qty: 1	Rs.19,500/-
2.	10 KVA/192V Online UPS old model, Qty: 1	Rs.19,500/-
3.	5 KVA/180V Online UPS, Qty: 3	Rs.32,400/-
4.	5 KVA/96V Static UPS New Model, Qty: 1	Rs.10,800/-
5.	5 KVA/96V Static UPS Old Model, Qty: 1	Rs.10,800/-
6.	3.5 KVA/48V Static UPS, Qty: 3	Rs.22,200/-
7.	1400VA/24 V Sine Wave UPS, Qty: 1	Rs.3800/-
8.	900VA/12 V Sine Wave UPS, Qty: 1	Rs.3800/-
9.	Total costing of batteries AMC	Rs.1,22,800/-
10	GST @ 18%	Rs.22,104/-
11.	Grand Total	Rs.1,44,904/-
12.	Period of contract: 01/06/2020 to 31/05/2021	
13.	AMC Service : On Quarterly basis	
14.	Quantity: total 12 big UPS	

You are requested to complete the order.

Thanking you,

Yours faithfully,

Dr G.H.Gidwani
Principal

Please visit: www.dadavaswanisbooks.org

22/6/20 On approval of Principal by email dt-19/6/20 ,
time - 1:10 pm , proceeded with AMC renewal.

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ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001, [INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/Vol-10/2020-21/1

15.06.2020

SPYKAR BUSINESS AUTOMATION P. LTD.

#11A, 3rd floor, 1586, Rukmini Sadan,
Sadashiv peth, Opp Hira Phto Studio,
Tilak Road,
Pune -4110 30

Sir,

With reference to your quotation, we hereby place an order for **Annual Maintenance Contract for EPABX system - System Model : SL-1000**

PERIOD FROM : 01/06/2020 TO 31/05/2021

AMC Price (Yearly): Rs.10,500/-

GST @ 18% extra: Rs.1890/-

Grand Total : Rs.12,390/-

Payment: 100% advance

You are requested to complete the order.

Thanking you,

Yours faithfully,

Dr. G. H. Gidwani
Principal

Please visit: www.dadavaswanisbooks.org

22/6/20 On approval of Principal by email dt- 19/6/20
time 1:10 pm, proceeded with above AMC renewal

STW

14
13



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[ARTS, COMMERCE, SCIENCE, BBA, BCA]

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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/Vol-10/2020-21/12

15.06.2020

ALACA AIRCONDITIONING

49/2, Shop no.19 Mithanagar,
Kondhwa,
Pune - 411048

Sir,

With reference to your letter, we hereby place an order for
Annual Maintenance Contract for Split Aircons (Principal office -1,
BBA office -1, BCS lab - 2)

Sr. No.	Particulars	Qty	Rate	Amount (Rs.)
1.	Split Aircons (AC) – BBA Office, Principal office, BCS lab	4	Rs.2,400/-	Rs.9600/-
2.	CGST @ 9%			Rs.864/-
3.	SGST @ 9%			Rs.864/-
4.	Total			Rs.11,328/-
5.	Note: Quarterly services in contract period, new spare parts, gas refilling will be charged extra, the contract will not cover any spare parts. Any spare parts replaced will be at actual. PERIOD FROM 01/06/2020 TO 31/05/2021			

You are requested to complete the order.

Thanking you,

*Kondhwa
23/06/2020*

Yours faithfully,

G.H. Gidwani

Dr. G. H. Gidwani
Principal

Please visit: www.dadavaswanisbooks.org

22/6/20 On approval of Principal by email dt - 19/6/2020
time 1:10pm, proceeded with above AMC renewal

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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/Vol-10/2020-21/10

15.06.2020

ONKAR DIESEL WORKS (INDIA) PVT LTD.

Sankalp Bld, Plot No 553B, Ganesh mala,
Dattawadi, Parvati, Pune – 411030

Sir,

With reference to your letter no. Bandhan/ODW(I)PL/1234288/17-18, we hereby place an order for Annual Maintenance Contract of **100KVA GENSET**, Engine Sr. No. **6H.3415/0900273**, model no. **6R1080TA**, make: KOEL the contract details are as follow:-

1. The maintenance contract covers DG set, which includes Kirloskar Diesel Engine, Alternator & Canopy
2. Contract Period: Effective from **01/06/2020 to 31/05/2021**
3. Scope of Work:
 - To efficiently maintain your DG set by scheduled visit.
 - To monitor & reduce various breakdown by close supervision & preventive maintenance
 - To maintain D.G set to get desired performance range
 - To carry out proactive service of D.G set in least downtime
 - To check log books & records maintained for each equipment by the customer & guide as necessary
 - To correct & repair minor faults/leakages to avoid breakdowns.
 - To educate/train the operating maintenance staff for preventive maintenance
 - To attend Emergency/breakdown calls on priority within 4-6 hours to provide workable solution
 - Breakdown calls if any will not be charged (6 breakdown free for 12 visit)
 - **AMC COST = Rs.19,000/-**
 - **GST charges are applicable at actual**

You are requested to complete the order.

Thanking you,

Yours faithfully,

Dr. G. H. Gidwani
Principal

Please visit: www.dadavaswanisbooks.org

*Recd & letter
Recd copy
Chk'd
Saged*

22/6/20 On approval of Principal by email - at 19/6/2020
time 1:10 pm, proceeded with above AMC renewal

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ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/V9/ 2019-20/13

27.02.2020

LDS INFOTECH PVT. LTD
S-210, Ashoka Mall, 2nd Floor,
Bund Garden road,
Opp. Sun-n-Sand hotel,
Pune – 411 001

Sir,

With reference to your quotation, we hereby place an order for Renewal of Microsoft Campus Agreement Software License :-

Sr. No	Description	Qty	Rate	Total	GST @18%	Total Amount
1.	Microsoft License: O365 Pro Plus Open for Faculty ShrdSvr ALNG Subs VL OLV 1 Yr Academic AP, Sr.no.S3Y-00001	50	1527	76,350	13,743	90,093
2.	WINEDU ALNG UpgradSAPk OLV E – 1 Year Academic Ent Sr.no. KW5-00359	50	1235	61,750	11,115	72,865
3.	Intune Open ShrdSvr ALNG Subs VL OLV E 1 Year Academic AP Fclty Sr. No.FYS-00001	50	413	20,650	3,717	24,367
4.	Win SVrSTD Core 2019 SNGL OLP 2 Lic Nil Academic Core Lic	5	1883	9,415	1,695	11,110
5.	Microsoft®O365ProPlus Open for Students ShrdSvr AllLng Monthly Subscriptions- VolumeLicense Academic OLV 1 License NoLevel Student withFaculty 1 year	50	Free	0	0	0
6.	Grand Total			1,68,165	30,270	1,98.435/-

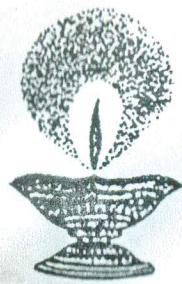
You are requested to complete the order at earliest.

Thanking you,

Yours faithfully,

Dr G.H.Gidwani
Principal

Please visit: www.dadavaswanisbooks.org



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SADHU VASWANI MISSION'S
ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001. [INDIA]
Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC /2020-21/V10/

14.02.2020

ONKAR ENGINEERING WORKS P. LTD
Sankalp Bld, Plot no.553B, Ganesh Mala,
Dattawadi, Parvati,
Pune – 411 030

Sir,

With reference to your quotation, regarding servicing for Kirloskar make D.G. Genset 100KVA (Esn:- 6H.3415/0900273) we hereby place an order for the following:

Sr. No	Description	Qty	Rate	Total	CGST	SGST	Grand Total
1.	KOEL Care Super Genuine Oil 20 litres CAN	1	Rs.4207.63/-	Rs.4207.63/-	@9% Rs.378.68/-	@9% Rs.378.68/-	Rs.4964.9/-
2.	Spin on Lube Oil Filter	2	Rs.352.54/-	Rs.705.08/-	@9% Rs.63.45/-	@9% Rs.63.45/-	Rs.831.98/-
3.	Fuel Filter Element Primary	1	Rs.316.95/-	Rs.316.95/-	@9% Rs.28.53/-	@9% Rs.28.53/-	Rs.374.01/-
4.	Fuel Filter Element Secondary	1	Rs.316.95/-	Rs.316.95/-	@9% Rs.28.53/-	@9% Rs.28.53/-	Rs.374.01/-
5.	Koel Care Genuine Coolant Premix 5 Litre Can	1	Rs.605.08/-	Rs.605.08/-	@9% Rs.54.46/-	@9% Rs.54.46/-	Rs.714/-
6.	Freight Charges	1	Rs.250/-	Rs.250/-	@9% Rs.22.50/-	@9% Rs.22.50/-	Rs.295/-
7.	V Belt: XPA 1250 Cogged	2	Rs.373.73/-	Rs.747.46/-	@9% Rs.67.27/-	@9% Rs.67.27/-	Rs.882/-
8.	V Belt: Cogged BX48	2	Rs.288.98/-	Rs.577.96/-	@9% Rs.52.02/-	@9% Rs.52.02/-	Rs.682/-
9.	Grand Total with Tax			Rs.7,727.11/-	Rs.695.44/-	Rs.695.44/-	9117.99
11.	Payment: 100% advance payment						

You are requested to complete the order at the earliest.

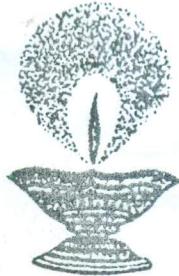
Thanking you,

Please visit: www.dadavaswanisbooks.org

Yours faithfully,

Dr. G. H. Gidwani
Principal

ST 9



KINDLE THE LIGHT

SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

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Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

AMC/Vol-10/2020-21/8

PU/PN/AC/015/(1962)
College Code No. : 013

24.02.2020

SAI BILIGIRI

503, Block II,
Lloyds Chambers,
Mangalwar Peth,
Pune-411 011

Sir,

With reference to your letter, we hereby place an order for Pest Control Treatment General Disinfestation (Mosquitoes, Spiders, Moths, Silverfish, Lizards, etc.), Cockroach Extermination, Rodent control (Mice, Rats, Bandicoots). The treatment will be done four times in a year in specified areas as mentioned below:-

AREA : Auditorium
Exam Cell
11 Godowns
Cash Counter
IT lab
Library (1st Floor & 2nd Floor)
Admin Office
BBA Office
Canteen
1st & 3rd Floor Staffroom

The charges for the above subject treatment one time will be Rs.15,000/-
(GST extra if applicable) [total - 22 areas will be covered]

Annual Contract charges for four treatment will be Rs.60,000/-
(GST extra if applicable)

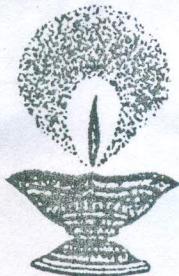
We therefore request you to complete the order.

Thanking you,

Shalini Ajeⁿ
Vice-Principal
St. Mira's College For Girls
Please visit: www.dadavaswanisbooks.org

Yours faithfully,
G. H. Gidwani
Dr. G. H. Gidwani
Principal

87



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SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

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Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/ 2020-2021/4

13.01.2019

AAR-EM ELECTRONICS PVT. LTD,
'AAR_EM HOUSE' Plot No. b- Hadapsar Industrial Estate,
Pune – 411 013

Sir,

With reference to your letter, we hereby place an order for Annual Maintenance Contract for big UPS located in BCS lab, following are the details of UPS covered under AMC:

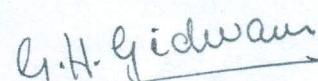
UPS Sr. No	Model No.	AMC From	AMC Upto	Charges
OW080910053	UPS7500	25/02/2020	24/02/2021	13000/-
OW080910054	UPS7500	25/02/2020	24/02/2021	13000/-
Basic AMC Amount			=	Rs.26000/-
CGST @ 9%			=	Rs.2340/-
SGST @ 9%			=	Rs.2340/-
<hr/> TOTAL AMC AMOUNT				= Rs.30,680/-
<hr/>				

The AMC will cover all the maintenance services and the components replacements required if any.

You are requested to complete the order.

Thanking you,

Yours faithfully,


Dr. G.H. Gidwani

Please visit: www.dadavaswanisbooks.org

Principal

870

WebCore Tech

Address : 11/8, Rushiraj Appt, Narsinha Nagar, Gangapur Road, Nashik – 422013

Phone : +91 9822519127, **e-mail:** ajay@webcoretech.co.in

GSTIN: 27AFWPA2577D1ZB

Pan : AFWPA2577D

SAC Code: 998315

Date: 13th December 2019

To,
The Principal,
St. Mira's College for Girls,
Pune.

Sub: Proposal for Maintenance and hosting of the website.

Respected Madame,

We are pleased to submit the proposal Maintenance and hosting of the website.

Maintenance includes:

1. Hosting of the website
2. Maintenance and updating website as per current site structure, as and when required.

Maintenance Period: From 01-12-2019 Till 30-11-2020

Maintenance Cost: Rs. 36000/- (Rupees Thirty Six Thousands Only)

Includes:

- Server hosting Charges
- Updating website.

Payment Terms:

1. 100 % on confirmation.
2. Taxes are extra.
3. We assume client has permission from the rightful owner to use images or design elements that are provided by client for inclusion in the website, and will hold harmless, protect & defend us from any claim or suit arising from the use of such elements.
4. We retain the right to display graphics and other Web content elements as examples of their work in their portfolio and as content features in other projects. We also retain the right to place a text link on the bottom of every page.
5. In case of design change on completion of website development extra cost will be applicable. For any additional scope of design during completion stage charges will vary depending on number of additional section.



SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

PU/PN/AC/015/(1962)
College Code No. : 013

AMC/Vol-8/2019-20/

13.12.2019

WEBCORE Tech
11/8, Rushiraj Appartments,
Narsinha Nagar,
Gangapur Road,
Nashik – 422013

Sir,

With reference to your letter, we hereby place an order for **Annual Maintenance Contract of College Website**, the contract details are as follow:-

1. **Contract Renewal Period: From December 2019 – November 2020.**
2. **Amount of AMC : Rs.36,000/-**
(includes server hosting charges and updating website)

Maintenance includes:

- a) Hosting of the website
- b) Maintenance and updating website as per current site structure as and when required.
- c) In case of design change on completion of website development extra cost will be applicable. For any additional scope of design during completion stage charges will vary depending on number of additional section.

You are requested to complete the order.

Thanking you,

Yours faithfully,

G. H. Gidwani
Dr. G. H. Gidwani
Principal

*emailed scan copy
to Webmore (Amine Sir)*

Please visit: www.dadavaswanisbooks.org

jan/

(3)

Re: Proposal for maintenance and Support for year 2019-2020

From: Ajay Ahire (ajayahire@gmail.com)
To: mira_college@yahoo.co.in
Date: Thursday, 2 January, 2020, 2:14 pm IST

Respected Madame,
Please find attached Signed And Scanned Invoice, also sending hard copy through speed post.
Requested to initiate payment process at the earliest.
Regards,
Ajay

On Thu, 2 Jan 2020 at 13:03, Ajay Ahire <ajayahire@gmail.com> wrote:

Thanks a lot.

On Thu, Jan 2, 2020, 1:01 PM Principal St. Mira <mira_college@yahoo.co.in> wrote:

Respected Sir,

I am attaching herewith the letter

Gauri

Regards, St. Mira's College for Girls, Pune Ph : 020-26124846 email : mira_college@yahoo.co.in

On Thursday, 19 December, 2019, 02:15:27 pm IST, Ajay Ahire <ajayahire@gmail.com> wrote:

----- Forwarded message -----

From: Ajay Ahire <ajayahire@gmail.com>
Date: Fri, Dec 13, 2019, 4:42 PM
Subject: Proposal for maintenance and Support for year 2019-2020
To: Mira College <stmiras.webinfo@stmirascollegepune.edu.in>

Respected Madame,
Please find attached Proposal for maintenance and Support for year 2019-2020, which is same as last year.
Please approve and allow us to serve our best of services.
Regards,
Ajay

ST. MIRA'S COLLEGE FOR GIRLS
PUNE

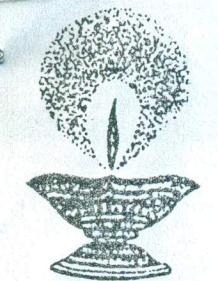
Principal..... 1464
Inward No..... 3112020
Date..... 9-2-20
File No..... 9-26
To be dealt by..... Seema T
Registrar



StMiras_Maintenance.pdf
374.2kB

Plz file
✓

For Registrar



KINDLE THE LIGHT

SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[ARTS, COMMERCE, SCIENCE, BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

Dr. G. H. GIDWANI
Principal

AMC/Vol 10/2020-21/2

PU/PN/AC/015/(1962)
College Code No. : 013

07.01.2020

OTIS ELEVATOR COMPANY (I) LTD.
1st floor, Amar Synergy, Cannought road,
Sadhu Vaswani Chowk,
Pune – 411 001

Sir,

With reference to your letter, we hereby place an order for **Annual Maintenance Contract** of OTIS Elevators, the contract details are as follow:-

1. Contract Renewal Period: From March 01, 2020 - To February 28, 2021
2. Contract No.: QM6000
3. No. of Units: 1
4. Contract Type: Q
5. Branch ID: WU-PA30-Pune A3
6. Revised AMC Price (Yearly): Rs.59,922/-
7. CGST (Rate 9% on 100% on contract value) : Rs.5,392.98/-
8. SGST (Rate 9% on 100% on contract value) : Rs.5,392.98/-
9. Previous outstanding – 1,736/-
- 10. NET AMOUNT : Rs. 72,444/-**

You are requested to complete the order.

Thanking you,

Yours faithfully,

G.H. Gidwani
Dr. G. H. Gidwani
Principal

*Recd.
H.M.
Mira's College*

Please visit: www.dadavaswanisbooks.org

Annual Maintenance Contract Renewal

OTIS

United Technologies

Quote

Otis Elevator Company (India) Limited

Western Region – Area Operations

9th Floor, Magnus Towers, Mindspace, Link Road, Malad West, Mumbai-400064

Tel : (91-20) 67045100, website : www.ots.com.

ST. MIRA'S COLLEGE FOR GIRLS
KORGAON PARK ROAD.
NEAR HOTEL BLUE DIAMOND,
PUNE - 411001 , MAHARASHTRA

Date: December 19, 2019

PAN No : AABTS2708Q

GST No : GSTNOTAPPLICABL

Dear Customer,

Sub: AMC Renewal offer of Contract of OTIS Elevators at your premises-ST. MIRA'S COLLEGE FOR GIRLS

Contract No. : QM6000 No. of Units : 1 Contract type : Q Branch ID : WU-PA30-Pune A3

We take this opportunity to express our sincere gratitude for your patronage and trust reposed in our services during the current tenure of AMC contract. Please be assured of highest degree of services and our relentless efforts to meet with your expectations so that we can continue this relationship in time ahead and make it more stronger and long lasting.

We would like to bring to your kind notice that the present AMC is expiring on February 29, 2020. Since you are our esteemed customer we would like to provide the below proposal at special rates for multiyear AMC services. However, you may finalize Yearly / Multi-Yearly as per your convenience & strike out which is not applicable. Kindly note, Payment Terms will remain unchanged.

We propose effective **March 01, 2020** the elevator maintenance price in the existing contract be revised as under

Period	Mar'2020 To Feb'2021	Mar'2021 To Feb'2022	Mar'2022 To Feb'2023	Mar'2023 To Feb'2024	Mar'2024 To Feb'2025
Basic Amount (Yearly)	59,922.00	64,716	69,893	75,484	81,523
CGST(Rate 9%)	5,392.98	Taxes as Applicable			
SGST(Rate 9%)	5,392.98				
Total Amount	70,708.00				

Total Amount (Rounded off to nearest rupee) : 70,708

Rupees: Seventy thousand seven hundred eight only

Previous Outstanding : 1,736

For any assistance required you may contact us on our 24 hour help line OTISLINE on toll free no. 1800227777 or our Customer Service Executive **MILIND GAIKWAD** on his mobile no. 9850070251

Your's faithfully,

ST. MIRA'S COLLEGE FOR GIRLS
PUNE

OTIS ELEVATOR COMPANY (I) LTD

Principal.....
Inward No.....
Date.....
File No.
To be dealt by.....

14/75
6/1/2020
6-20
OTIS
Registrar

Turn over

to refer **TERMS & CONDITIONS**
to find **BANK DETAILS** for ease of payment
and our latest **VALUE ADDED PRODUCTS**