

**St. Mira's College for Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)**

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

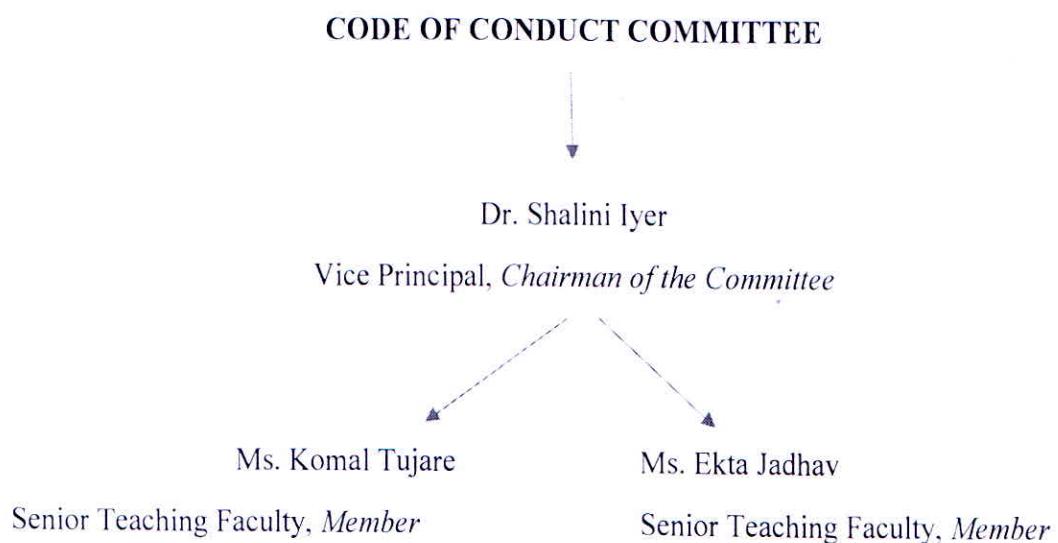
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.

INDEX

S. No.	Description
1	Code of Conduct Committee composition
2	Annual report
3	Minutes of meeting
4	Guest lecture - Professional Ethics at Workplace
5	Supporting Students' Mental well-being: - session for staff
6	Orientation - Introduction to College Grievance Redressal Committees and Procedures-
.	Student Induction Programme

St. Mira's College for Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)

St. Mira's College has adopted a Code of Conduct and Ethics which is binding upon all students across all courses and streams both in the aided and unaided sections. All students must know that they have to abide by this Code of Conduct and Ethics and uphold and fulfil the responsibilities enshrined within. A sub-committee has been set up under the Grievance Committee of the college to monitor behaviour and conduct on campus in an attempt to create a peaceful, safe and happy environment, which is conducive to a culture of learning and excellence. The composition of the Code of Conduct Committee is as follows:



If there is a case against a student for a possible breach of code of conduct, then the Ethics and Code of Conduct Committee is responsible for investigating and inquiring into the alleged violation and accordingly recommending suitable disciplinary action to be taken against the said student. The committee shall consider the seriousness of the alleged offense and recommend disciplinary action that can extend from warnings to restriction of access to various College facilities; community service for a specified time; monetary fines and penalties; to suspension and expulsion.

Additionally, the committee is also responsible for hosting regular meetings to monitor conduct and behaviour on campus and for organising activities that encourage responsible behaviour among students as well as the staff of the college. All committee work is carried out under the guidance of the chairman of the committee with inputs from the principal of the organisation.




Principal Incharge
St. Mira's College for Girls, Pune.

St. Mira's College For Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Grievance Redressal Committee Annual Report

St. Mira's College For Girls, Pune

Autonomous (Affiliated to Savitribai Phule Pune University)

Annual Report of the Code of Conduct Committee for the year 2021-22

1. Number of grievances received during the year 2021-22: NIL
2. Number of grievances resolved during the year 2021-22: NIL
3. Number of cases pending: NIL
4. Number of workshops/awareness programmes conducted during the year 2021-22: 3

5. Details of meetings conducted in the year 2021-22:

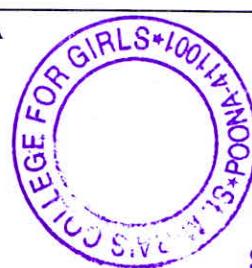
S. no.	Meeting	Date	Action/ Decision Taken
1	Meeting for Introduction and Orientation at Student Induction Programme	27/9/2021	The programme would be coordinated by Ms. Komal Tujare. An introduction of the committee along with a detailed summary of the policy on code of conduct would be offered to all FY students
2	Meeting to conduct a programme in Professional Ethics for Students	17/01/22	A programme on Professional Ethics at Workplace was organised on the 19 th of January 2022 for all graduating students
3	Meeting for Documentation for Grievance Committee and final submissions to criteria	24/03/22	The documentary evidence of all committee activities was collectively submitted to the respective criterion heads.

6. The names of the Committee members are as follows:

S. No.	Name	Designation	Contact details - email
1	Dr. Shalini Iyer	Vice Principal, Chairman of Code of Conduct	shalini.iyer@stmirascollegepune.edu.in
2	Komal Tujare	Senior Teaching Faculty, Member	komal.tujare@stmirascollegepune.edu.in
3	Ekta Jadhav	Senior Teaching Faculty, Member	ekta.jadhav@stmirascollegepune.edu.in

7. Summary of the action taken on Grievances received: NA

AN. Iyer
KOMAL TUJARE
 MEMBER
 CODE OF CONDUCT



Jayal
Principal Incharge
St. Mira's College for Girls, Pune.

St. Mira's College For Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Code of Conduct Committee
Constituted Statutory Bodies for the Academic Year 2021 – 22

The following statutory bodies were constituted in keeping with guidelines required for statutory/regulatory bodies:

Ethics and Conduct/ Disciplinary Committee

1. Dr Shalini Iyer	Vice Principal	Chairperson	shalini.iyer@stmirascollegepune.edu.in
2. Ms Komal Tujare	Senior Teaching Faculty	Member	komal.tujare@stmirascollegepune.edu.in
3. Ms Ekta Jadhav	Dir. of Physical Edu.	Member	ekta.jadhav@stmirascollegepune.edu.in


Principal Incharge
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St. Mira's College For Girls, Pune
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Minutes of the Code of Conduct Committee Meeting 24/03/2022

The meeting of the Grievance Redressal Committee was held on 24-03-2022 at 10:50 am in the vice principal's office. The following members were present-

Name	Designation	Signature
Dr. Shalini Iyer	Vice Principal, Chairman of the Committee	Shalini Iyer
Ms. Komal Tujare	Senior Teaching Faculty	Komal Tujare
Ms. Ekta Jadhav	Director of Physical Education	Ekta Jadhav

Agenda for the meeting

1. Allocating duties for committee documentation
2. Submissions for NAAC SSR

Action planned for the Grievance Committees

1. It was decided that the circular, report, attendance and photos of all code of conduct activities (Professional Ethics for students, faculty and other staff) would be submitted by Ms. Ekta Jadhav to the concerned criterion
3. It was decided that Ms. Komal Tujare would submit the minutes of the meetings of Code of Conduct committee to the grievance committee coordinator
4. The final documentation would be handled by the entire committee and submitted by the end of the month of March




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St. Mira's College for Girls, Pune.

St. Mira's College For Girls, Pune
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Minutes of the Code of Conduct Committee Meeting 17/01/2022

The meeting of the Grievance Redressal Committee was held on 17-01-2022 at 12.00 pm on the Zoom Meetings platform. The following members were present-

Name	Designation	Signature
Dr. Shalini Iyer	Vice Principal, Chairman of the Committee	<i>Shalini Iyer</i>
Ms. Komal Tujare	Senior Teaching Faculty	<i>K. Tujare</i>
Ms. Ekta Jadhav	Director of Physical Education	<i>Ekta Jadhav</i>

Agenda for the meeting

1. Discussion on duties for a session on Professional Ethics at Workplace for graduating students
2. Allocating duties for the session – Form A, Registration, Feedback, Report and photos

Action planned for the Grievance Committees

1. The session would be held in collaboration with the Placement Cell on the 19th of January 2022. Ms. Swatee Sarwate suggested Ms. Pooja Kashid as speaker for the event and she has been invited
3. It was decided that Ms. Komal Tujare would coordinate the event on behalf of the Code of Conduct Committee
4. The final documentation would be handled by the entire committee and submitted to the Grievance Committee



Jayash
Principal Incharge
St. Mira's College for Girls, Pune.

St. Mira's College For Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Minutes of the Code of Conduct Committee Meeting 27/09/2021

The meeting of the Grievance Redressal Committee was held on 27-09-2021 at 11.00 am on the Zoom Meetings platform. The following members were present-

Name	Designation	Signature
Dr. Shalini Iyer	Vice Principal, Chairman of the Committee	<i>Shalini Iyer</i>
Ms. Komal Tujare	Senior Teaching Faculty	<i>Komal Tujare</i>
Ms. Ekta Jadhav	Director of Physical Education	<i>Ekta Jadhav</i>

Agenda for the meeting

1. Review of the functioning and mechanisms of the Code of Conduct Committee for 2021-22.
2. Planning for the introductory session of Code of Conduct at the Student Induction Programme

Action planned for the Grievance Committees

1. The Code of Conduct policy was read before the committee and all functions of the committee were discussed in detail
2. The documentation to be prepared for all committee activities and tasks was identified and the mechanism for maintenance of the same was put in place
3. It was decided that Ms. Komal Tujare would speak at the Student Induction Programme to offer them a clear understanding of the roles and functions of the committee
4. A powerpoint presentation would be made by Ms. Komal Tujare and shared with all committee members to review



Jayash
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St. Mira's College for Girls, Pune.

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Minutes of IQAC Committee Meeting for Code of Conduct Policy & Procedures 27-01-2021

The meeting of the IQAC Committee was held on 27-01-2021 at 1.30 pm on the Zoom Meetings platform. The following members were present-

Name	Designation	Signature
Dr Jaya Rajagopalan	Coordinator IQAC	Jayab
Dr Shalini Iyer	Vice Principal	Iyer
Dr Rama Venkat	Senior Faculty Member	ramavarkat
Dr Arwah Madan	Senior Faculty Member	Arwah
Dr Vaishali Diwakar	Senior Faculty Member	Diwakar
Dr Vaishali Joshi	Senior Faculty Member	Vishali
Dr Snober Sataravala	Senior Faculty Member	Sataravala
Ms. Swatee Sarwate	Senior Faculty Member	Swatee
Ms. Ashwini Kulkarni	Senior Faculty Member	Ashwini

Agenda for the meeting

1. To constitute an independent Code of Conduct Committee going forward from the academic year 2021 - 22
2. To nominate members to the Code of Conduct Committee

Action planned for the Code of Conduct Committee

1. The members of admissions committee reviewed the mechanisms for implementing Code of Conduct policies and procedures. It was decided to constitute an independent Code of Conduct Committee from the academic year 2021-22.
2. Vice Principal Dr. Shalini Iyer, Asst. Prof. Komal Tujare and Dir. Of Sport Edu. Ms Ekta Jadhav were nominated unanimously to the newly constituted committee.

The meeting ended with a vote of thanks.

Jayab
IQAC Co-ordinator
St. Mira's College for Girls, Pune



L. H. Jadhav
1/2
St. Mira's College for Girls

St. Mira's College For Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Minutes of the IQAC Committee Meeting for Code of Conduct 29-06-2020

The meeting of the IQAC Committee was held on 29-06-2020 at 12.50 pm on the Zoom Meetings platform. The following members were present-

Name	Designation	Signature
Dr Jaya Rajagopalan	Coordinator IQAC	Jayab
Dr Shalini Iyer	Vice Principal	Iyer
Dr Rama Venkat	Senior Faculty Member	Rama Venkat
Dr Arwah Madan	Senior Faculty Member	Arwah
Dr Vaishali Diwakar	Senior Faculty Member	Diwakar
Dr Vaishali Joshi	Senior Faculty Member	Vishali
Dr SnoberSataravala	Senior Faculty Member	Sataravala
Ms. SwateeSarwate	Senior Faculty Member	Swatee
Ms. Ashwini Kulkarni	Senior Faculty Member	Ashwini

Agenda for the meeting

1. To review the College Code of Conduct Policy for the academic year 2020 - 21
2. To discuss the framing of a new Code of Conduct Policy 2021-22 onwards

Action planned for the Code of Conduct Committee

1. The members of the IQAC committee reviewed the present Code of Conduct. It was decided to adopt the existing Code of Conduct Policy since it was already included in the College Prospectus for the year 2020-21 and the admissions process was already underway and a new revised Policy be put in place for Academic Year 2021-22.
2. It was decided that the coordinator of the Grievance Cell, Ms Suhaila Azavedo would draft the new Code of Conduct Policy

The meeting ended with a vote of thanks.

Jayab
 IQAC Co-ordinator
 St. Mira's College for Girls, Pune



J. H. Jidwani
 Principal,
 1/2
 St. Mira's College For Girls



SADHU VASWANI MISSION'S

ST. MIRA'S COLLEGE FOR GIRLS

[An Autonomous College Affiliated to the Savitribai Phule Pune University]
[ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA]

6, Koregaon Road, Pune - 411001.[INDIA]

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

KINDLE THE LIGHT

Dr. Jaya Rajagopalan
Principal Incharge

G-28/2021-22/30

PU/PN/AC/015/(1962)
College Code No. : 013

Date:- 12.01.2022

CIRCULAR

On 19th January 2022 a guest lecture titled 'Professional Ethics at Workplace' by Ms. Pooja Kashid, HR Consultant at All Scripts, is to be organized by the Code of Conduct Committee and the Placement Cell from 02:00 p.m. to 03:00 p.m. on Google Meet. Third year students of all disciplines are encouraged to attend the same. Other students may join if free.


Swatee Sarwate
Coordinators


Komal Tujare


Dr. Jaya Rajagopalan
Principal in charge
Principal Incharge
St. Mira's College for Girls, Pune.



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PROFESSIONAL ETHICS AT WORK-PLACE

REPORT

The Placement Cell and Code of Conduct Committee of St. Mira's College for Girls organized a session on "Professional Ethics at Workplace" on January 19, 2022 from 2:00 p.m. to 3:00 p.m. Ms. Pooja Kashid – HR Consultant at AllScripts, public speaking coach, Employee Engagement expert and a Design Thinking Expert was invited as the speaker for the session.

The lecture intended to train the final year students of the college on how to follow the work ethics in the professional world. Ms. Kashid demonstrated the same by using the word "ETHICS" as an acronym such that E stands for Executive Presence which aimed in explaining Dressing Etiquette followed by T for Techniques, H for Honesty, I for Integrity, C for Collaboration and lastly S for Speaking Freely. Based on the Acronym, Ms. Kashid elucidated about professional etiquette at the enterprise.

Seventy five Students and faculty members from various departments attended the webinar with great enthusiasm and zeal. Ms. Kashid made the webinar very lively and engaging for the participants. The attendees were engrossed in the webinar and made it quite interactive. Ms. Kashid also enlightened the participants by amplifying various case studies, scenarios about how we should tackle various situations with sheer confidence.

All in all, the webinar was quite thought-provoking, interesting and well organized by Mrs. Swatee Sarwate and Ms. Komal Tujare and the entire management team. The webinar was an eye opener for many of the participants who will soon step into the professional world.

Co-ordinator
Swatee Sarwate

Komal Tujare

Jayesh
Principal Incharge
St. Mira's College for Girls, Pune.



St. Mira's College For Girls, Pune
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Professional Ethics at Workplace - 19th January 2022

ATTENDANCE RECORD

name		2:29:22 PM	percentage
Komal Tujare	Present		100
Leoum Jessica Joshua Shetty	Present		100
2616_ummekulsum dalal	Present		100
2702-Madhu Sheelavant	Present		100
2823_Christina D'souza_SYBA	Present		100
2854_Lavina	Present		100
4236_Sheryl Rasundaram	Present		100
4243_Prerna Sanjeev Anand	Present		100
4254_Tanvi Kakade	Present		100
4262_Nidhi Santosh Agarwal	Present		100
4263_Vidhi Santosh Agarwal	Present		100
4265_Rutuja Gawle	Present		100
4269_Anam Shaikn	Present		100
4288_Bhagyashree B Jagwani	Present		100
4409_Aleena Johnson	Present		100
4411_Treasa Roy	Present		100
4412_Sherien Rajesh Thomas	Present		100
4430_Ishshah Isabel Mathew	Present		100
4435_Sneha Pehere	Present		100
4441_Vaishnavi Vijaykumar Dhabu	Present		100
4601_Venkatraman Priya	Present		100
4611_Arya Galande	Present		100
4650_Divya Pardeshi	Present		100
4838_Esha daruwala	Present		100
4843_Samiksha Moon	Present		100
4928_Siddiqua Firfiray	Present		100
4969_Harshada Malgonde	Present		100
4987_Anushka Jadhav	Present		100
5459_Tejashwini Kakade	Present		100
5503_Inaara Rajwani	Present		100
5506_Vaishnavi Kokate	Present		100
5509_Shirin Saji	Present		100
5510_Harshada Dhamhere	Present		100
5511_Sneha Gawde	Present		100
5514_Komal Sawant	Present		100
5607_Bipasini Polai	Present		100
5616_Mrunal_Jadhav	Present		100
5619_Sakshi Zaware	Present		100
5620_Pallavi Nalage	Present		100
5627_Riddhi Kawade	Present		100
5628_Darshani Babar	Present		100
5630_Mansee Ingawale	Present		100
5631_Bhakti Sawant	Present		100
5640_Devshri Joshi	Present		100

Swati Sawant

Komal Tujare



Jayash
Principal Incharge
St. Mira's College for Girls, Pune.

5642_Shravani Majalkar	Present	100
6411_Priyanka chaurasiya	Present	100
Aksha Badlani	Present	100
anuja kusalkar	Present	100
Bhavya Golani	Present	100
Deepali Agarwal	Present	100
Garima kundu	Present	100
Heba Yusuf	Present	100
Hetal Yadav	Present	100
kajal jaisinghani	Present	100
Kavya Menon	Present	100
Minali Parwani	Present	100
Neha Hanagandi	Present	100
Nikita Surag	Present	100
Pooja Kashid	Present	100
Rieyona Menezes	Present	100
Rukaiya Hyderabadwala	Present	100
Sakshi Kamble	Present	100
Savita Choudhary	Present	100
Sejal	Present	100
Sharayu Bagade	Present	100
Sharmin Palsetia	Present	100
Sharvari Bhapkar	Present	100
Simran Balani	Present	100
Sonali Patil	Present	100
Srushti Padale	Present	100
swatee sarwate	Present	100
Swatee Sarwate	Present	100
Swati Sahu	Present	100
Vaibhavi Chavan	Present	100

Swatee
Sarwate

Allegde
Komal Tugnate





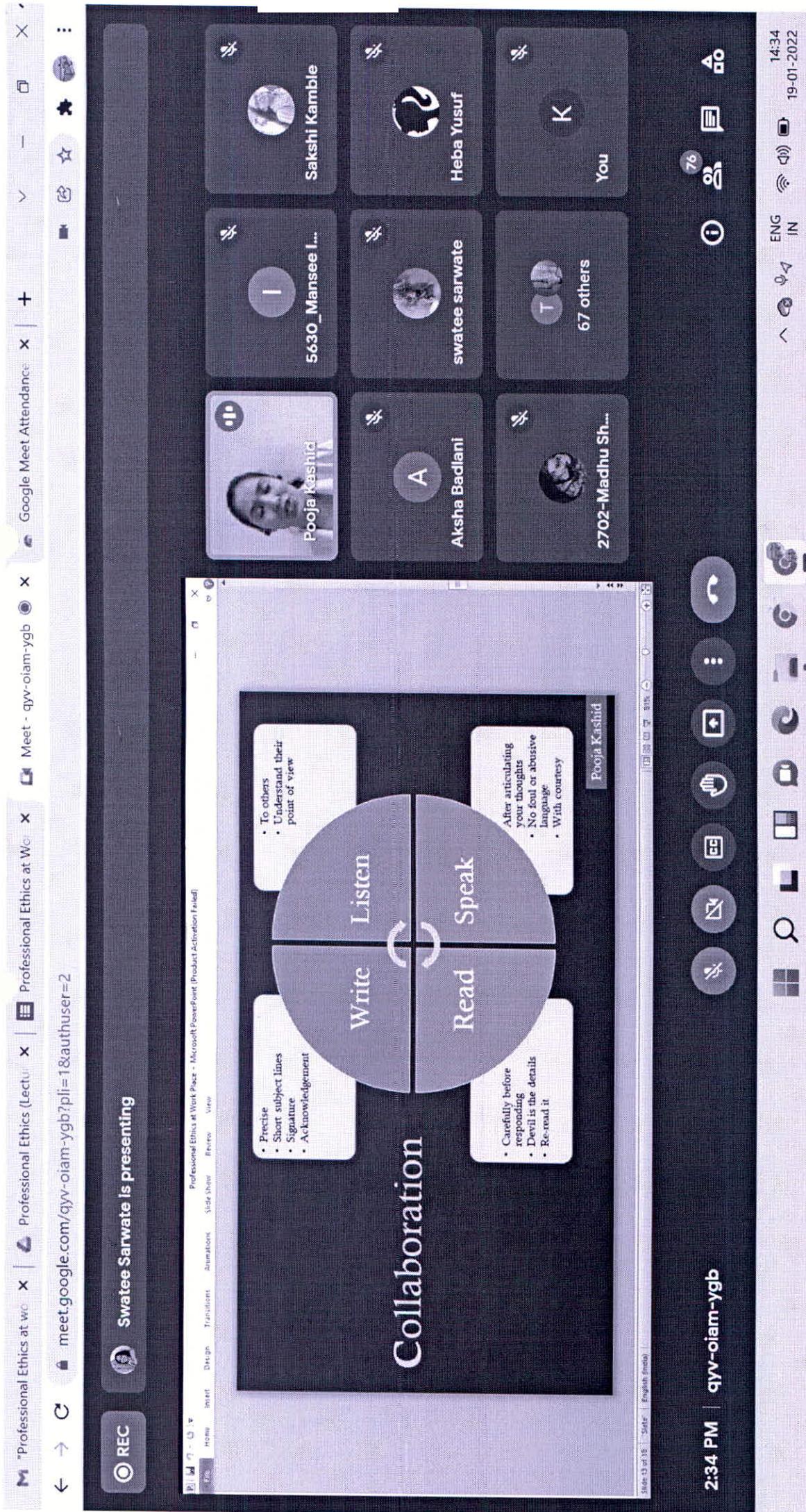
NAMES OF COORDINATORS : KOMAL TUWARE
SWATEE SARWAN

Mira's College for Girls, Pune.

St. Mira's College for Girls
College For Girls Pune

St. Mira's College For Girls Pune
Autonomous Affiliated to Savitribai Phule Pune University





NAME OF COORDINATORS : KOMAR TWARE

SARVATEE SAWATEE



St. Mira's College For Girls Pune
Autonomous Affiliated to Savitribai Phule Pune University

Principal Incharge
St. Mira's College for Girls, Puna.



**SADHU VASWANI MISSION'S
St. Mira's College For Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Reaccredited by NAAC- A Grade, cycle 3
[ARTS, COMMERCE, SCIENCE ,BSc(Computer Science), BBA, BBA(CA)]
6,Koregaon Road, Pune-411001. [INDIA]
Ph./Fax: 26124846; Email: miracollege@yahoo.co.in**

**PU/PN/AC/015/(1962)
College Code:- 013**

Circular No:- 015(a)/2021-22/19

Date:- 23. 12. 2021

CIRCULAR

Mental Well-being Center of the college is organizing a brief session for degree college staff members on 01 January 2022 at 11:30 am in AV room to highlight the importance of supporting student's mental health through the transition from online to offline teaching.

Ms. Pooja Jain

Coordinator

Dr. Jaya Rajagopalan

**Principal Incharge
St. Mira's College for Girls, Pune.**



St. Mira's College For Girls Pune
Autonomous Affiliated to Savitribai Phule Pune University
St. Mira's College for Girls, Pune

Department of Psychology

Mental Well-being Program 2021-22

Supporting Students' Mental Health Needs: Staff session

Date: 1st Jan 2022

Total Participants: 48

A staff training session was conducted by Department of Psychology as an initiative of Mental well-being program to orient the teaching staff members to respond to student's psychological needs and concerns. Students' mental health needs and concerns were highlighted along with ways of responding to high-risk vulnerable students. Session was conducted by in -house full time mental well-being program coordinator Ms. Pooja Jain and was attended by 48 teaching staff members of degree college in AV room.

Program Coordinator

Ms. Pooja Jain

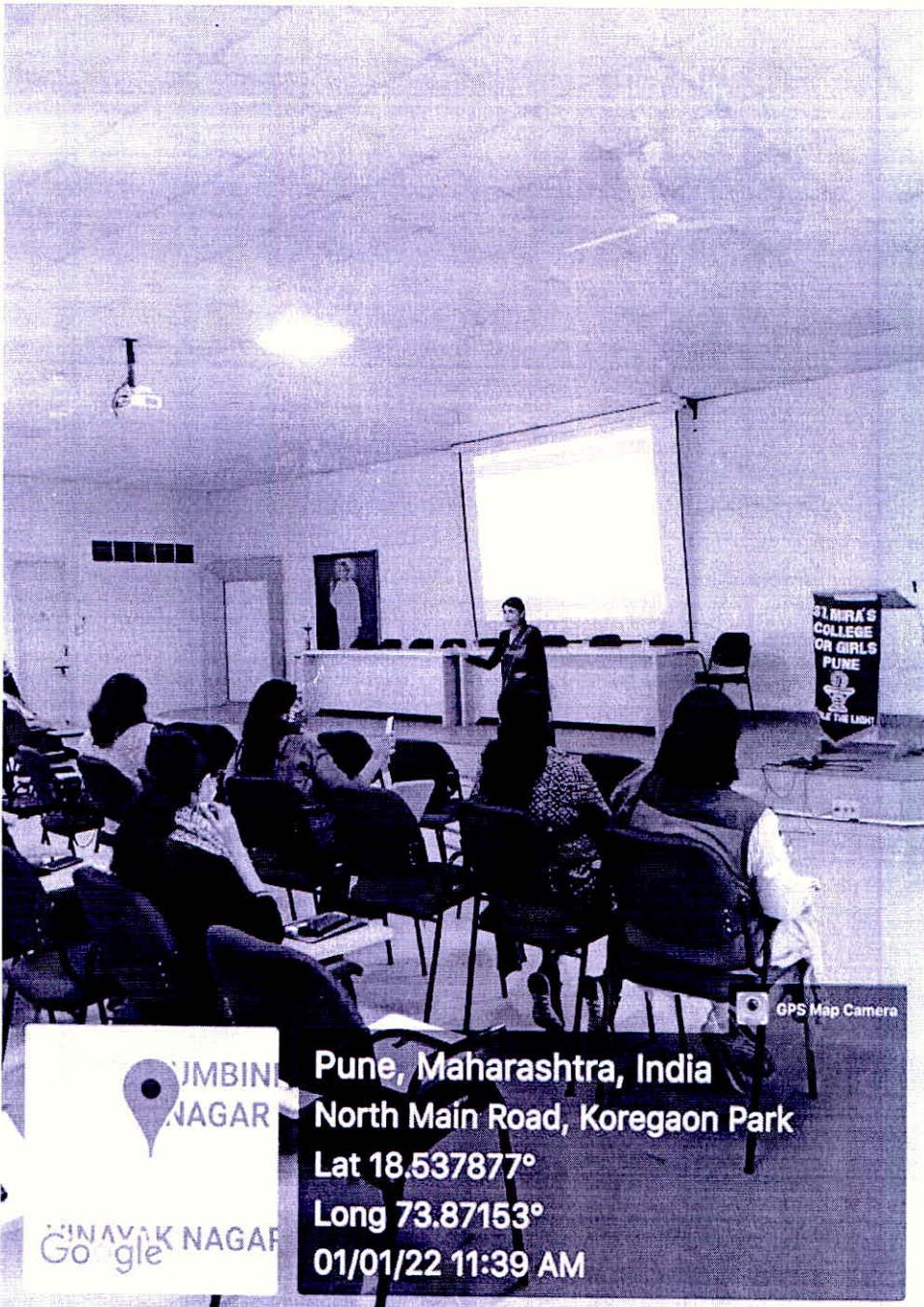



Principal Incharge
St. Mira's College for Girls, Pune.



St. Mira's College for Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Department of Psychology
Mental Well-being Program 2021-22
Supporting Students' Mental Health Needs: Staff session

Date: 1st Jan 2022



Total Participants: 48

Program Coordinator: Ms. Pooja Jain

Pooja



Jayash
Principal Incharge
St. Mira's College for Girls, Pune

ST.MIRAS COLLEGE FOR GIRLS,PUNE

Date - 1-1-2022

Time - 11:30 - 12:00 pm

DEGREE COLLEGE

- 1 Dr. Mrs. Jaya Rajagopalan
- 2 Mrs. Shalini Iyer
- 3 Dr. Mrs. Rama Venkat
- 4 Dr. Mrs. Arwah Madan
- 5 Dr. Mrs. Vaishali Diwakar
- 6 Mrs. Jyoti Chintan
- 7 Dr. Mrs. Vaishali Joshi
- 8 Dr. Ms. Meenakshi Wagh
- 9 Ms. Elizabeth Kanade
- 10 Dr. Mrs. Dimple Buche
- 11 Mrs. Devinder Kaur
- 12 Dr. Mrs. Manisha Pimpalkhare
- 13 Dr. Mrs. Meenal Sumant
- 14 Dr. Mrs. Sangeeta Deshmukh
- 15 Mrs. Hasina Shaikh
- 16 Mrs. Rajni Singh
- 17 Mrs. Shanthi Fernandes
- 18 Dr. Mrs. Snober Satarawala
- 19 Mrs. Veena Kenchi
- 20 Dr. Ms. Sandhya Pandit
- 21 Ms. Manjita Kulkarni
- 22 Ms. Deepa Krishnamurthi
- 23 Ms. Suhaila Azavedo
- 24 Ms. Komal Tujare
- 25 Ms. Ekta Jadhav
- 26 Ms. Amruta Narke
- 27 Ms. Deepanjali Muzumdar
- 28 Mrs. Shital Jadhav
- 29 Mrs. Sharmin Palsetja
- 30 Ms. Elizabeth Varkey
- 31 Mrs. Pooja Jain
- 32 Mrs. Komal Raisingshani

SPORTS DEPARTMENT

- 1 Gurbans Kaur

JUNIOR COLLEGE

- 1 Mrs. Suvarna Deolankar
- 2 Mrs. Revati Pandhare
- 3 Mrs. Vibha Rathod
- 4 Mrs. Shirin Jinnah
- 5 Mrs. Suvarna Pundale
- 6 Mrs. Sawani Vinita
- 7 Mrs. Jyoti Joshi
- 8 Dr. Mrs. Bindu Nair
- 9 Mrs. Bincy Devasia
- 10 Mrs. Asha Bhavekar
- 11 Mrs. Pallavi Gandhi
- 12 Mrs. Jyoti Salehittal
- 13 Ms. Pooja Sadhawani
- 14 Mrs. Neena Dutta
- 15 Mrs. Anita D'cunha

BBA/BCA COLLEGE

- 1 Mrs. Amrita Basu
- 2 Mrs. Rekha Kankariya
- 3 Mrs. Abhradita Navhi
- 4 Ms. Deepali Agarwal
- 5 Mrs. Monika Rajguru
- 6 Mrs. Kajal Jaisinghani
- 7 Mrs. Annapoorani Pillai
- 8 Mrs. Jyoti Amate

SCIENE DEGREE COLLEGE

- 1 Mrs. Anjali Kale
- 2 Mrs. Swatee Sarwate
- 3 Mrs. Gitanjali Phadnis
- 4 Mrs. Anita Vinod Menon
- 5 Mrs. Vrushali Paranjape
- 6 Mrs. Ashwini Kulkarni
- 7 Mrs. Shubhangi Jagtap
- 8 Mrs. Smita Borkar
- 9 Mrs. Swati Pulate
- 10 Mrs. Alka Kalhapure

Total Participants - 43

Program Coordinator - Ms. Pooja Jain

1/1/2022



Jayal

Principal Incharge

St. Mira's College for Girls, Pune.

ST. MIRIA'S COLLEGE FOR GIRLS
SADIU VASWANI MISSIONS

ST. MIRA'S COLLEGE FOR GIRLS
[An Autonomous College Affiliated to the Savitribai Phule Pune University]
ARTS, COMMERCE, SCIENCE, B.Sc.(COMPUTER SCIENCE) BBA, BCA

Dr. Jaya Rajagopalan
Principal Incharge

KINDLE THE LIGHT

G-15(3)/2021-2022/

CIRCULAR

Date:- 27.09.2021

PU/PN/AC/015/(1962)
College Code No. : 013

Ph./Fax : 26124846 E-mail : mira_college@yahoo.co.in

On 29.09.2021 an Orientation other titled "Introduction to St. Mira's College Grievance Redressal Committees and Procedures", for F.Y. students, is organized by the Grievance Redressal Committee from 1.00 to 2.00 via the Zoom Meetings platform.

A circular purple stamp with the text "St. Mira's College" at the top, "For Girls" at the bottom, "Poona-411001" at the bottom, and a star symbol on the left.

St. Mira's College For Girls, Pune
Autonomous (Affiliated to Savitribai Phule Pune University)
Orientation to Code of conduct 29 th Sept 2021
ATTENDANCE RECORD

Meeting ID	Topic	Start Time	End Time
96481902829	St. Mira's College for Girls, Pune's Zoom Meeting	09/29/2021 10:00:00	09/29/2021 02:00
Name (Original Name)	User Email	Total Duration	Guest
Sakshi gawade fybcom		44	Yes
Shalini		54	Yes
Kashish		58	Yes
Mona Ovhal_FYBcom		53	Yes
Ruchita kadam_Fybcom		75	Yes
Suhani Yadav_FyBba(ca)		51	Yes
St. Mira's College for Girls# Pune	iqac@stmirascollegepune.edu.in	78	No
N Young	youmeg29@gmail.com	78	Yes
Nishta Chulani_FYBBA		79	Yes
Durga Suthar - FYBCOM		78	Yes
amanda_FYBA		78	Yes
Alisha Mascarenhas_FYBA	alishamascarenhas26@gmail.com	64	Yes
Akshata Govankop_FYBBA		78	Yes
Nikita Bade	badenikita23@gmail.com	78	Yes
Suhana Singh_FYBBA		78	Yes
Mihika Lele	mihikalele03@gmail.com	78	Yes
Zainab Parekh_FYBBA (Zainab Parekh)	zainabparekh8@gmail.com	79	Yes
Srushti Agrawal	srushti.agrawal26@gmail.com	78	Yes
Jasmeet Kaur_FYBCOM (A-19 Jasmeet Kaur)	iamjaskaur.2769@gmail.com	77	Yes
Kaizeen Kamdin_FYBBA (Kaizeen Kamdin)	kaizeen1203@gmail.com	77	Yes
Sunita kumari_BBA		77	Yes
Madhavi Komkala_BBA(CA)		77	Yes
Samruddhi Survé_FYBBA		77	Yes
Riya Yadav_FYBA		60	Yes
Prasannalaxmi_BBA(CA)		59	Yes
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Kanchan Keswani_F.Y.B.A (A)		76	Yes
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Shruti_Kadam_BBA(CA)		76	Yes
Tanaya Aronkar_FYBA (Tanaya Aronkar)		76	Yes
Monika Rajguru	monika_gajendra@rediffmail.com	76	Yes
Khushi (FYBBA) (Khushi Sampat)	sampatk9@gmail.com	39	Yes
Laxmi Guddakayu_BSC	guddakayulaxmi@gmail.com	76	Yes
Manashri Dongre		76	Yes
Nannasani Venkatvani FYBBA(CA)		77	Yes
Bushra Shaikh		76	Yes
Nishita Patil	nishitapatil02@gmail.com	78	Yes
Vaishnavi Jambhulkar FYB.com		76	Yes
KhushiDhamani_BBA		76	Yes
Hrithika Kahol_FYBCOM		76	Yes



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2441Lalita Choudhary...(FYBA) (Lalita Choudhary...)		76 Yes
FYBA Sakina Bharmal		76 Yes
Anushka Pawar_BCOM		16 Yes
Rifhat_ FYBA(A)		76 Yes
Aditi Yadav_(FYB.com)		52 Yes
Ahana Shah		77 Yes
Yashwanti Surve_B.com		75 Yes
Sakshi chavan fy bca		76 Yes
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Vaishnavi Katkar_FYBA		75 Yes
Divvyaa Agarwaal_FYBA		69 Yes
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Purva Joshi_FYBA		75 Yes
Jayanti__FYBBA (Jayanti)		75 Yes
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Moon_ FYBCOM		75 Yes
Aadirenu Shinde		75 Yes
Harsha Sirwani_FYBBA		76 Yes
Nidhi Mundada_FY BCOM (A)		32 Yes
Blancy Fernandes B.com		73 Yes
Ayman Kazi FYBA		74 Yes
Priti Zurunge_FYBBA CA		60 Yes
Muskan Mirpuri bba ca		74 Yes
Jyotishree Raut_B.Com		74 Yes
Khushi Lot_FY BCA		73 Yes
Pournima- FYBCOM		48 Yes
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Fatemeh		2 Yes
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Meraj Shaikh FY.Bcom		69 Yes
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Akshada Kapadi_BA		52 Yes
Yashita M Bcom		69 Yes
Bhagyashree jadhav_Bba(ca)		69 Yes
Mansi Avaghade FYB.COM		29 Yes
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Nivedita chavan_fybcom		37 Yes
Gracey_FYBA (B)		68 Yes
Khushi Negi - FYBA(A)		68 Yes

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Charul Hastak fyba (Sameer Hastak Hastak)		61 Yes
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Mariam _ba		2 Yes
Ayushi_Bcom		41 Yes
Gautami Patel_FYBCOM		63 Yes
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Yashika Sukhija_FYBA(A)		22 Yes
Vaishali Joshi		61 Yes
jyoti chintan		42 Yes
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Ekta Jadhav		59 Yes
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Sania Maryam FYBA		52 Yes
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Swatee Sarwate		35 Yes
Anandmaya Chounde		49 Yes
Aradhana_BA		42 Yes
Harshada Dhokale		12 Yes
MANISHA PIMPALKHARE		46 Yes
Afreen Shaikh_Bba(ca)		19 Yes
Srushti Kolaki_FYB.Com		59 Yes
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Number of Programmes Organised : 3

1. Guest lecture - Professional Ethics at Workplace
2. Session for Staff: Supporting students' Mental well-being
3. Orientation - Introduction to College Grievance Redressal Committees and Procedures in SIP




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Student Induction Programme 2020
7th September to 12th September 2020
Report

Inaugural Session: Student Induction Programme was started with lots of enthusiasm on 7th September 2020. Being a tradition of St. Mira's College, programme started with the sanctuary. The college song, bhajan and invocation were played and this was followed by the reading of a thought for the day by a student, Ummesalama.



Our dear Principal, Dr. G. H. Gidwani welcomed the FY students from all the streams BA, BCOM, BBA, BCA and BCS and addressed them. She introduced the students with the legacy of the college, the great saint and founder of the College- Sadhu T. L. Vaswani. She built the hope and the strength of the students to face the hardships and difficulties caused due to covid 19 pandemic. She asked the students to accept and adapt to these changing conditions and do

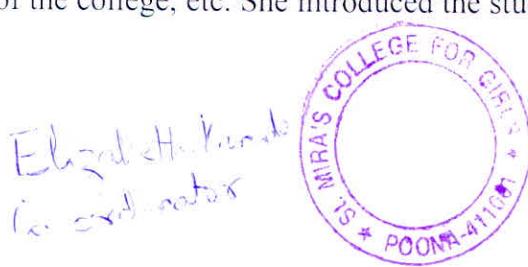
their best. Ms. Veena Kenchi, the compere of the programme announced the inaugural of the six-day Student Induction Programme. The Vice-Principal – Dr. Shalini Iyer, BBA-BCA Co-ordinator Ms. Stella Ambrose and all the other staff members were present for the inaugural of the induction programme.

This was followed by the virtual celebration of the Teachers' Day by the TY students. This included shlokas and songs dedicated to teachers, gratitude speeches for the teachers, poem by a student Maitrayee Sangitrao, candid experiences by the students about the college and teachers, etc.



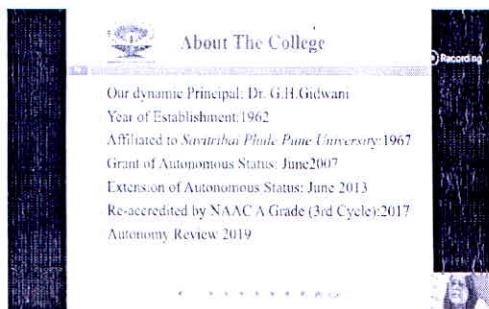
Session – I – Introduction to the Institution, The Credit System, The Autonomy of the college, The Code of Conduct and the Examination Pattern

Dr. Shalini Iyer, The Vice-principal, St. Mira's College introduced the first year students with the parent institution - Sadhu Vaswani Mission, the founder of the college – Sadhu T. L. Vaswani and his work; his successor Dada J. P. Vaswani and his work, Mira Movement in Education, College, college motto – kindle the light, mission statement of the college - Cultivating Human Soul with the Triple Training of The Head, The Hand and The Heart, principles of the college, etc. She introduced the students with the streams and available graduate



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and post-graduate programmes conducted by the college. The autonomy of the college; choices of the subjects, choice-based credit system and credit courses, were explained in detail.

Dear Vice-Principal ma'am further explained and made the students understand about the examination pattern; internal and external examination; regular exam rules, backlog rules, re-verification, revaluation, etc. in a very simplified manner.

Session – II – Introduction to Mentoring and the LMS - Moodle

Dr. Snober Sataravala; Head; Dept. of English joined the SIP and introduced the Learning Management System – Moodle app to the students. She explained from downloading, procedure of logging -in, log-in id and user name, importance, use etc. in detail.

Dr. Snober introduced the students with Mentoring. She explained the meaning, importance, result, of mentoring, mentoring through teachers and peer-mentoring in her usual dramatic way. A mentor – mentee list was provided to the students. A question-answer session was followed after the discussion on mentoring.

A group of students from English department joined and explained the various activities of English dept. with the help of power point presentation – a wall magazine called Miracles, college magazine, topics for the year - Sheroes, Perseverance etc; The Mira Press – monthly periodical; The Mira Debating Society, The LitWits Club, Japanese and Korean Club, Mira Manch Queens were opened for the students.

A heart-touching video on responsible citizen was screened at the end of the programme and students were made to put on their thinking caps about their role as a responsible citizen and what all they can contribute back to the society.

Ms. Elizabeth Kanade was dynamically managing all the fronts throughout the programme. Ms. Veena Kenchi led the programme with her impactful compering. Ms. Shubhangi Jagtap and Ms Monika Rajguru took care of the technical issues throughout the programme. The programme was ended with the vote of thanks by Ms. Veena Kenchi.

What is Moodle?

Learning management system

- Lectures
- Videos
- Notes
- Assignments
- MCQs
- Quizzes
- Tests etc



*E. Elizabeth Kanade
Coordinator*



G.H. Gidwani

Principal
St. Mira's College for Girls, Poona